



# HOUSE OF GRADUATES

▶ **HEAD OFFICE:** 110 Umhlanga Rocks Drive, Durban North

▶ **PRETORIA OFFICE:** 1166 Francis Baard Street, Hatfield, Pretoria

▶ **CAPE TOWN OFFICE:** Unit 7A Nobel Park Shopping Centre, Avondstil, Cape Town

▶ **TRADING HOURS:** Mon- Fri, 08h00- 17h00 & Sat, 08h30- 13h00    ▶ **WHATSAPP:** 076 675 7799    ✉ [uwc@houseofgraduates.co.za](mailto:uwc@houseofgraduates.co.za)

▶ **NATIONAL CALL CENTRE: 031 301 8015**

## UNIVERSITY OF THE WESTERN CAPE (UWC) 2022 ORDER FORM FOR GRADUATION ATTIRE

Dear UWC Graduand,

Congratulations on your achievement! House of Graduates is proud to be the **OFFICIAL SUPPLIER** of graduation attire on this memorable occasion.

- If you are **HIRING** the graduation attire kindly read **SECTION A** of our order form.
- If you are **PURCHASING** the graduation attire kindly read **SECTION B** of our order form.

Please read the information provided on this order form carefully. You are more than welcome to contact us via telephone, email, SMS, or Whatsapp should you have any questions or queries.

### PRICING:

**PLEASE NOTE:**

- You may hire hoods from previous qualifications. You will however be charged the “hood only” rate. If you require a hood from another university, please contact us 7 working days before your ceremony.
- A refundable security deposit of R300 is required in addition to the hire charges below. This amount must be paid in cash, if not an additional fee of R15 will be charged.

Please circle the items you require on the table below.

DESCRIPTION	HIRE PRICE	SALE PRICE (FROM)
<b>CERTIFICATE &amp; DIPLOMA: GOWN &amp; HOOD</b>	<b>R230</b>	<b>R1,100</b>
- Gown Only	R140	R800
- Hood Only	R190	R300
<b>BACHELORS: GOWN &amp; HOOD</b>	<b>R230</b>	<b>R1,200</b>
- Gown Only	R140	R800
- Hood Only	R190	R400
<b>PROFESSIONAL BACHELORS &amp; HONOURS: GOWN &amp; HOOD</b>	<b>R230</b>	<b>R1,240</b>
- Gown Only	R140	R800
- Hood Only	R190	R440
<b>MASTERS: GOWN &amp; HOOD</b>	<b>R230</b>	<b>R1,280</b>
- Gown Only	R140	R800
- Hood Only	R190	R480
<b>PHD: GOWN, HOOD &amp; BONNET PACKAGE</b>	<b>R400</b>	<b>R4,320</b>
- Gown Only	R210	R2,750
- Hood Only	R210	R770
- Bonnet Only	R210	R800

## SECTION A: INFORMATION TO HIRE GRADUATION ATTIRE

If you are **HIRING** the graduation attire kindly follow the steps below:

1. Complete the personal details section below.
2. Payment can be made in cash/ credit card/ debit card at our office, OR in advance via ATM deposit/ EFT.
  - a. **Please use the FNB ATM to make cash deposits. Do not deposit cash inside the FNB branch at the teller.** If you are unable to deposit cash at the ATM, please pay in cash/ card when collecting your graduation attire.
  - b. Do not email us your payment confirmation. You must however present your original payment confirmation upon collection. If not, you will be asked to pay again.
  - c. Please note your collection dates and times on the table below. NB: A **refundable deposit of R300 is required upon collection** of the hired graduation attire. **This must be in cash.**

GRADUATION DATE & TIME	COLLECTION DATE, COLLECTION TIME & COLLECTION LOCATION	RETURN DATE & RETURN LOCATION
15-Dec-22 @ 09h30	14-Dec-22 @ UWC Great Hall 1 between 11h00 & 17h00 <b>OR</b> 15-Dec-22 @ UWC Great Hall 1 between 07h30 & 09h30	15-Dec-22 @ UWC Great Hall 1
15-Dec-22 @ 13h00	15-Dec-22 @ UWC Great Hall 1 between 10h00 & 13h00	15-Dec-22 @ UWC Great Hall 1

3. **The hired graduation attire must be returned immediately after the graduation ceremony at the Great Hall, if not a late return fee of R100 per day will be levied.** In the event of damage, the hirer will be compelled to pay House of Graduates on request the full retail price as shown on this order form.
4. We stock all sizes and will assist with fitting upon collection of your graduation attire.

## SECTION B: INFORMATION TO PURCHASE GRADUATION ATTIRE

If you are **PURCHASING** the graduation attire kindly follow the steps below:

1. Complete the personal details section below.
2. Payment can be made in cash/ credit card/ debit card at our office, OR in advance via ATM deposit/ EFT. NB:
  - a. **Please use the FNB ATM to make cash deposits. Do not deposit cash inside the FNB branch at the teller.**  
If you are unable to deposit cash at the ATM, please pay in cash/ card when collecting your graduation attire.
  - b. Do not email us your payment confirmation. You must however present your original payment confirmation upon collection. If not, you will be asked to pay again.
3. You can collect your graduation attire at our store once payment is made. Alternatively:
  - a. We can courier your order at an additional cost of R250 (within RSA only).
  - b. If you reside outside RSA and require a courier service, please email [orders@houseofgraduates.co.za](mailto:orders@houseofgraduates.co.za) for a quotation.
4. We stock all sizes and will assist with fitting upon collection of your graduation attire.

### YOUR PERSONAL DETAILS:

Full Name: \_\_\_\_\_

Cell Number: 

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Full Name of Degree Conferred: \_\_\_\_\_

Date of Graduation Ceremony: \_\_\_\_\_

Time of Graduation Ceremony: \_\_\_\_\_

Any Special Requirements? E.g. Require An Additional Hood From A Previous Degree Conferred or Require A Very Small/ Very Large Gown, Etc: \_\_\_\_\_

**NB: Please contact us a minimum of 7 working days before your ceremony for any special requirements.**

Signature (To acknowledge the terms and conditions of Section A above): \_\_\_\_\_

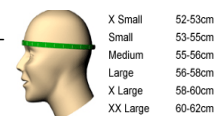
If you are **PURCHASING** kindly complete the following:

Residential/ Delivery Address: \_\_\_\_\_

Height (Head to toe) & Pants or Dress Size: \_\_\_\_\_

**FOR PHD / DOCTORS:** Head Measurement (Around your head, above your ears): \_\_\_\_\_

**NOTE: ALL PHD/ DOCTORS SHOULD CONTACT HOUSE OF GRADUATES IN ADVANCE FOR CUSTOM SIZING.**



### OUR BANKING DETAILS:

Bank	: FNB
Account No	: 621 299 777 68
Account Holder	: House of Grads
Branch	: Umhlanga Crescent
Branch Code	: 220 629
Reference	: <b>Surname + Graduation Date</b> e.g. If your name is Jesse Zuma & your graduation date is 03 April, your reference will be ZUMA0304.