



# EMS

Where your Future is our Priority

<b>Name of programmes</b>		<b>B Com (ECP), B Com Acc (ECP)</b>		
<b>Module Name:</b>		<b>Academic Literacy for Business</b>		
<b>Module Code</b>		<b>ALB 131</b>		
<b>Proposed Semester(s) to be offered</b>		<b>Semester 1</b>		
<b>NQF Credit Value</b>		<b>15</b>		
<b>Year level</b>		<b>Year 1</b>		
<b>Breakdown of Learning time</b>	<b>Hours</b>	<b>Timetable requirements per week</b>		<b>Teaching modes that does require timetable</b>
			<b>Number of periods</b>	
Contact with lecturer/ tutor	27	Lectures p.w.	3	Face to face
Tutorials – ALB	12	Tutorial p.w	1	Face to face
GDP- Tutorial	12	Tutorial p.w	1	Face to face
Practicals (DAL)	12	Practicals p.w	1	Face to face (lab)
Assignments +Tutorials tasks	25			<ul style="list-style-type: none"> <li>• Individual/group</li> <li>• Online/Sit down/take home</li> </ul>
ALB Term Test	6			<ul style="list-style-type: none"> <li>• Online/take home</li> </ul>
Self- study	56			<ul style="list-style-type: none"> <li>• Elessons tool + Course resources+ Course Reader</li> <li>• online –asynchronous mode /at home</li> </ul>
<b>TOTAL Learning Time</b>	<b>150</b>			
<b>Method of Student Assessment</b>	Continuous Assessment (CA)		<i>Continuous Assessment (CA):</i> Online/Sit down/take home	
<b>Assessment Module type</b>	Continuous Assessment (CA)			

<b>Name of programmes</b>		<b>B Com (ECP), B Com Acc (ECP)</b>		
<b>Module Name:</b>		<b>Academic Literacy for Business</b>		
<b>Module Code</b>		<b>ALB 132</b>		
<b>Proposed Semester(s) to be offered</b>		<b>Semester 2</b>		
<b>NQF Credit Value</b>		<b>15</b>		
<b>Year level</b>		<b>Year 1</b>		
<b>Breakdown of Learning time</b>	<b>Hours</b>	<b>Timetable requirements per week</b>		<b>Teaching modes that does require timetable</b>
			<b>Number of periods</b>	
Contact with lecturer/tutor	27	Lectures p.w.	3	Face to face
Tutorials	12	Tutorial p.w	1	Face to face
Practicals	0	Practicals p.w	0	
Assignments & tasks	31			<ul style="list-style-type: none"> <li>• Individual/group</li> <li>• Online/Sit down/take home</li> </ul>
Assessment (Term test)	10			Online/take home
Self- study	70			<ul style="list-style-type: none"> <li>• Elessons tool+ Course resources+ and course reader</li> <li>• online –asynchronous mode/ home</li> </ul>
<b>TOTAL Learning Time</b>	<b>150</b>			
<b>Method of Student Assessment</b>	Continuous Assessment (CA)		<i>Continuous Assessment (CA):</i> Online/Sit down/take home	
<b>Assessment Module type</b>	Continuous Assessment (CA)			

<b>Name of programmes</b>		<b>B Com, B Com Acc, B Com Fin Acc, B Com Law, B Admin</b>		
<b>Module Name:</b>		<b>Academic Literacy for Commerce</b>		
<b>Module Code</b>		<b>ALC 131</b>		
<b>Proposed Semester(s) to be offered</b>		<b>Semester 1</b>		
<b>NQF Credit Value</b>		<b>15</b>		
<b>Year level</b>		<b>Year 1</b>		
<b>Breakdown of Learning time</b>	<b>Hours</b>	<b>Timetable requirements per week</b>		<b>Teaching modes that does require timetable</b>
			Number of periods	
Contact with lecturer/tutor	27	Lectures p.w.	3	Face to face
Tutorials	12	Tutorial p.w	1	Face to face
Practicals (DAL)	12	Practicals p.w	1	Face to face (labs)
Assignments & tasks	25			<ul style="list-style-type: none"> <li>• Individual/group</li> <li>• Online/Sit down/take home</li> </ul>
Assessments (term test)	6			Online/take home
Self- study	68			<ul style="list-style-type: none"> <li>• Elessons tool + Learning guides and course readers</li> <li>• online –asynchronous mode/ sit down/at home</li> </ul>
<b>TOTAL Learning Time</b>	<b>150</b>			
<b>Method of Student Assessment</b>	Continuous Assessment (CA)		<i>Continuous Assessment (CA):</i> Online/Sit down/take home	
<b>Assessment Module type</b>	Continuous Assessment (CA)			

<b>Name of programmes</b>		<b>B Com (ECP), B Com Acc (ECP)</b>		
<b>Module Name:</b>		<b>Academic Literacy for Commerce</b>		
<b>Module Code</b>		<b>ALC 132</b>		
<b>Proposed Semester(s) to be offered</b>		<b>Semester 2</b>		
<b>NQF Credit Value</b>		<b>15</b>		
<b>Year level</b>		<b>Year 1</b>		
<b>Breakdown of Learning time</b>	<b>Hours</b>	<b>Timetable requirements per week</b>		<b>Teaching modes that does require timetable</b>
			Number of periods	
Contact with lecturer/tutor	27	Lectures p.w.	3	Face to face
Tutorials	12	Tutorial p.w	1	Face to face
Practicals	0	Practicals p.w	0	
Assignments & tasks	25			<ul style="list-style-type: none"> <li>• Individual/group</li> <li>• Online/Sit down/take home</li> </ul>
Assessment (term test)	6			Online/take home
Self- study	80			<ul style="list-style-type: none"> <li>• Elessons tool + Learning guides and course readers</li> <li>• online –asynchronous mode/sit down/at home</li> </ul>
<b>TOTAL Learning Time</b>	<b>150</b>			
<b>Method of Student Assessment</b>	Continuous Assessment (CA)		<i>Continuous Assessment (CA):</i> Online/Sit down/take home	
<b>Assessment Module type</b>	Continuous Assessment (CA)			

<b>Name of programme</b>		<b>BCom (ECP)</b>		
<b>Module Name:</b>		<b>Intensive Reading and Writing (IRF) 231</b>		
<b>Module Code</b>		<b>IRF 231</b>		
<b>Proposed Semester(s) to be offered</b>		<b>Semester 1</b>		
<b>NQF Credit Value</b>		<b>15</b>		
<b>Year level</b>		<b>Year 2</b>		
<b>Breakdown of Learning time</b>	<b>Hours</b>	<b>Timetable requirements per week</b>		<b>Teaching modes that does require timetable</b>
			Number of periods	
Contact with lecturer/tutor	36	Lectures p.w.	4	P 1- Face to Face P2 - Online

Tutorials	12	Tutorial p.w	1	P1 – Face to face
Practicals	0	Practicals p.w	0	
Assignments & tasks	12			<ul style="list-style-type: none"> <li>• Individual/group</li> <li>• Online/Sit down/take home</li> </ul>
Assessments	12			Online/Sit down/take home
Self- study	78			<ul style="list-style-type: none"> <li>• Elessons tool+ Learning guides and course readers</li> <li>• online –asynchronous mode</li> </ul>
<b>TOTAL Learning Time</b>	<b>150</b>			
<b>Method of Student Assessment</b>	Continuous Assessment (CA):60% Final Assessment (FA): 40%		<i>Continuous Assessment (CA):</i> Online/Sit down/take home <i>Final Assessment (FA):</i> Online/Sit down/take home	
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Name of programme</b>		<b>B Com (ECP)</b>		
<b>Module Name:</b>		<b>Intensive Reading and Writing (IRF) 232</b>		
<b>Module Code</b>		<b>IRF232</b>		
<b>Proposed Semester(s) to be offered</b>		<b>Semester 2</b>		
<b>NQF Level Credits</b>		<b>15</b>		
<b>Year level</b>		<b>Level 2</b>		
<b>Breakdown of Learning time</b>	<b>Hours</b>	<b>Timetable requirements per week</b>		<b>Teaching modes that does require timetable</b>
			Number of periods	
Contact with lecturer/tutor	36	Lectures p.w.	4	P 1- Face to Face P2 - Online
Tutorials	12	Tutorial p.w	1	P1 – Face to face
Practicals	0	Practicals p.w	0	
Assignments & tasks	12			<ul style="list-style-type: none"> <li>• Individual/group</li> <li>• Online/Sit down/take home</li> </ul>
Assessments	12			Online/Sit down/take home
Self- study	78			<ul style="list-style-type: none"> <li>• Elessons tool+ Learning guides and course readers</li> <li>• online –asynchronous mode</li> </ul>
<b>Total learning time</b>	<b>150</b>			
<b>Method of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		Continuous Assessment (CA): Online/Sit down/take home Final Assessment (FA): Online/Sit down/take home	
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

## PROGRAMME: PGDA

## MODULE: ACC706

## SEMESTER: Year

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	78	Lectures p.w.	3	90 % Face to face 10% Online
Tutorials	26	Tutorial p.w	1	90 % Face to face 10% Online
Practicals	0	Practicals p.w		
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30			
Assessments	12			
Self- study	154	Listen to recordings, cover theory before class, attempt tuts before class.		

## PROGRAMME: PGDA

## MODULE: ACC721

## SEMESTER Year

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	78	Lectures p.w.	3	90 % Face to face 10% Online
Tutorials	26	Tutorial p.w	1	90 % Face to face 10% Online
Practicals	0	Practicals p.w		
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30			
Assessments	12			
Self- study	154	Listen to recordings, cover theory before class, attempt tuts before class.		

## PROGRAMME: PGDA

## MODULE: ACC741

## SEMESTER: Year

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	78	Lectures p.w.	3	90 % Face to face 10% Online
Tutorials	26	Tutorial p.w	1	90 % Face to face 10% Online
Practicals	0	Practicals p.w		
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30			
Assessments	12			
Self- study	154	Listen to recordings, cover theory before class, attempt tuts before class.		

## PROGRAMME: PGDA

## MODULE: ACC751

## SEMESTER: Year

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	78	Lectures p.w.	3	90 % Face to face 10% Online
Tutorials	26	Tutorial p.w	1	90 % Face to face 10% Online
Practicals	0	Practicals p.w		
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30			
Assessments	12			
Self- study	154	Listen to recordings, cover theory before class, attempt tuts before class.		

## PROGRAMME: BCom Accounting

## MODULE: FIA131

## SEMESTER: 1

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	56	Lectures p.w.	4	Yes
Tutorials	12	Tutorial p.w	1	Yes
Practicals	0	Practicals p.w	0	
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	5			
Assessments	9			
Self- study	80			

## PROGRAMME: BCom Accounting

## MODULE: FIA132

## SEMESTER: 2

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	56	Lectures p.w.	4	Yes
Tutorials	12	Tutorial p.w	1	Yes
Practicals	0	Practicals p.w	0	
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	5			
Assessments	9			
Self- study	80			

## PROGRAMME: B Com General (extended curriculum) MODULE: ACC130

## SEMESTER: 2

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	36	Lectures p.w.	4	Face-to-face lectures
Tutorials	18	Tutorial p.w	2	Face-to-face tutorials
Practicals		Practicals p.w		
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	24	Tutorial/homework assignments to be submitted		
Assessments	12	4 class tests, 2 term tests and examination to be written		
Self- study	60	Course material available online		

## PROGRAMME: B.Com (Acc) 4 year (ECP) MODULE: ACC131

## SEMESTER: First

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	3 (36 hours for 12 weeks)	Lectures p.w.	4	This is a first year course and requires 100% face to face lectures
Tutorials	1.5 (18 hours for 12 weeks)	Tutorial p.w	2	Each student in the ECP have 2 tutorials per week.
Practicals		Practicals p.w		
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30	This relates to the Homework which students generally do.		
Assessments	12	3 Hours class tests, two 3 hour papers for the term test and 3 hours for the final exam.		
Self- study	56			

## PROGRAMME: B.Com (Acc) 4 year (ECP) MODULE: ACC132

SEMESTER: Second

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	3 (36 hours for 12 weeks)	Lectures p.w.	4	This is a first year course and requires 100% face to face lectures
Tutorials	1.5 (18 hours for 12 weeks)	Tutorial p.w	2	Each students in the ECP have 2 tutorials per week.
Practicals		Practicals p.w		
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30	This relates to the Homework which students generally do.		
Assessments	12	3 Hours class tests, two 3 hour papers for the term test and 3 hours for the final exam.		
Self- study	56			

## PROGRAMME: B Com General (extended curriculum) MODULE: ACC133

SEMESTER: 1

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	36	Lectures p.w.	4	Face-to-face lectures
Tutorials	18	Tutorial p.w	2	Face-to-face tutorials
Practicals		Practicals p.w		
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	24	Tutorial/homework assignments to be submitted		
Assessments	12	4 class tests, 2 term tests and examination to be written		
Self- study	60	Course material available online		

## PROGRAMME: BCOM (Financial Accounting)

MODULE: FIA 141

SEMESTER: 1

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	45 mins per lecture	Lectures p.w.	4	Lecture, Examination Preparation
Tutorials	45 mins to 1 hour per tutorial	Tutorial p.w	1	
Practicals		Practicals p.w		
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks		Homework per week: 1 homework per week, 8 in total, 6 out of 8 Count towards CAM		
Assessments	3 Hours Per Assessment other than class tests 1.5 Hours for class Test	6 Class tests, written every second week, 5 out 6 to count towards CAM 2 Term tests, Term Tests mark counts towards CAM 1 Medical Term Test 1 Exam, Counts 50% towards CAM 1 Medical and Supplementary Exam 1 Senate Discretionary Exam		
Self- study				

## PROGRAMME: BCOM (Financial Accounting)

## MODULE: FIA 142

## SEMESTER: 2

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	45 mins per lecture	Lectures p.w.	4	Lecture, Examination Preparation
Tutorials	45 mins to 1 hour per tutorial	Tutorial p.w	1	
Practicals		Practicals p.w		
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!</b>		
Assignments & tasks		Homework per week: 1 homework per week, 8 in total, 6 out of 8 Count towards CAM		
Assessments	3 Hrs Per Assessment other than class tests 1.5 Hours for class Test	6 Class tests, written every second week, 5 out of 6 to count towards CAM 2 Term tests, Term Tests mark counts towards CAM 1 Medical Term Test 1 Exam, Counts 50% towards CAM 1 Medical and Supplementary Exam 1 Senate Discretionary Exam		
Self- study				

## PROGRAMME: BCOM (Financial Accounting)

## MODULE: FIA 143

## SEMESTER: 2

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	45 mins per lecture	Lectures p.w.	4	Lecture, Examination Preparation
Tutorials	45 mins to 1 hour per tutorial	Tutorial p.w	1	
Practicals		Practicals p.w		
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!</b>		
Assignments & tasks		Homework per week: 1 homework per week, 8 in total, 6 out of 8 Count towards CAM		
Assessments	3 Hrs Per Assessment other than class tests 1.5 Hours for class Test	6 Class tests, written every second week, 5 out of 6 to count towards CAM 2 Term tests, Term Tests mark counts towards CAM 1 Medical Term Test 1 Exam, Counts 50% towards CAM 1 Medical and Supplementary Exam 1 Senate Discretionary Exam		
Self- study				

## PROGRAMME: BCom Financial Accounting

## MODULE: FIA241

## SEMESTER: 1

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	56	Lectures p.w.	4	Yes
Tutorials	12	Tutorial p.w	1	Yes
Practicals	0	Practicals p.w	0	
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!</b>		
Assignments & tasks	20			
Assessments	9			
Self- study	115			

## PROGRAMME: BCom Financial Accounting

## MODULE: FIA 242.

## SEMESTER: 2

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	56	Lectures p.w.	4	Yes
Tutorials	12	Tutorial p.w	1	Yes
Practicals	0	Practicals p.w	0	
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	20			
Assessments	9			
Self- study	115			

## PROGRAMME: 1021

## MODULE: FIA214

## SEMESTER: 1.

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	3	
Tutorials	13	Tutorial p.w	1	
Practicals	0	Practicals p.w	0	
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	15			
Assessments	9			
Self- study	125			

## PROGRAMME: 1021

## MODULE: FIA225

## SEMESTER: 2

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	3	
Tutorials	13	Tutorial p.w	1	
Practicals	0	Practicals p.w	0	
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	15			
Assessments	9			
Self- study	125			

## PROGRAMME: B Com Accounting

## MODULE: TAX212

## SEMESTER: 1

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	3	Face to face (90%) Online (10%)
Tutorials	13	Tutorial p.w	1	Face to face (90%) Online (10%)
Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode(synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	10	Individual assignments (questions and MCQ's to test application) Face to face discussion in tutorial session		
Assessments	9	Sit down		
Self- study	29	Studying legislation, textbooks and other study material, pre-recorded audios		

## PROGRAMME: B Com Accounting

## MODULE: TAX228

## SEMESTER: 2

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	3	Face to face (90%) Online (10%)
Tutorials	13	Tutorial p.w	1	Face to face (90%) Online (10%)
Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	10	Individual assignments (questions and MCQ's to test application) Face to face discussion in tutorial session		
Assessments	9	Sit down		
Self- study	29	Studying legislation, textbooks and other study material, listen to pre-recorded audios		

## PROGRAMME: B Com Financial Accounting

## MODULE: TAX242

## SEMESTER: 2

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	3	Face to face (90%) Online (10%)
Tutorials	13	Tutorial p.w	1	Face to face (90%) Online (10%)
Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	10	Individual assignments (questions and MCQ's to test application) Face to face discussion in tutorial session		
Assessments	9	Sit down		
Self- study	29	Studying legislation, textbooks and other study material, pre-recorded audios		

## PROGRAMME: BCom (Accounting)

## MODULE: ACC 239

## SEMESTER: Year

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	26	Lectures p.w.	1	90% face-to-face; 10% online
Tutorials	26	Tutorial p.w	1	90% face-to-face; 10% online
Practicals	26	Practicals p.w	1	90% face-to-face; 10% online
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	20			
Assessments	20			
Self- study	42			

## PROGRAMME: BCom (Accounting)

## MODULE: AUD 201

## SEMESTER: Year

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	78	Lectures p.w.	3	90% face-to-face; 10% online
Tutorials	26	Tutorial p.w	1	90% face-to-face; 10% online
Practicals	0	Practicals p.w	0	
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	0			
Assessments	12			
Self- study	84			

**PROGRAMME: BCom (Financial Accounting)                      MODULE: AUD 241                      SEMESTER: 1**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	31.5	Lectures p.w.	3	90% face-to-face; 10% online
Tutorials	10.5	Tutorial p.w	1	90% face-to-face; 10% online
Practicals	0	Practicals p.w	0	
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	0			
Assessments	7			
Self- study	51			

**PROGRAMME: BCom (Financial Accounting)                      MODULE: AUD 242                      SEMESTER: 2**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	31.5	Lectures p.w.	3	90% face-to-face; 10% online
Tutorials	10.5	Tutorial p.w	1	90% face-to-face; 10% online
Practicals	0	Practicals p.w	0	
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	0			
Assessments	7			
Self- study	51			

**PROGRAMME: BCom (Financial Accounting)                      MODULE: BET 242                      SEMESTER: 2**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	30	Lectures p.w.	3	90% face-to-face; 10% online
Tutorials	0	Tutorial p.w	0	
Practicals	0	Practicals p.w	0	
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	0			
Assessments	5.5			
Self- study	64.5			

**PROGRAMME:...B Com Accounting                      MODULE:...CFM221                      SEMESTER: 2**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	3 per week	Lectures p.w.	3	Students to prepare online before class.
Tutorials	1 per week	Tutorial p.w	1	
Practicals		Practicals p.w		
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	8 hours	1 On-line completion and submission		
Assessments	16 hours	2 term tests and exam		
Self- study	3 per week			

## PROGRAMME: B Comm Financial Accounting

## MODULE: FIM242

## SEMESTER: 2

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	3	Face to face 90% Online 10%
Tutorials	12	Tutorial p.w	1	Face to face 90% Online 10%
Practicals	0	Practicals p.w	0	
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	10	Assignment completed and submitted online		
Assessments	9	2 term tests and exam		
Self- study	29	Listen to recordings, cover theory before class, attempt tuts before class.		

## PROGRAMME:...B Comm Financial Accounting

## MODULE: MAC 241

## SEMESTER: 1

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	3	Face to face 90% Online 10%
Tutorials	13	Tutorial p.w	1	Face to face 90% Online 10%
Practicals	0	Practicals p.w		
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	10			
Assessments	9	2 Term tests and exam		
Self- study	29	Listen to recordings, cover theory before class, attempt tuts before class.		

## PROGRAMME: B Com Accounting

## MODULE: TAX327

## SEMESTER: YEAR

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	78	Lectures p.w.	3	Face to face (90%) Online (10%)
Tutorials	26	Tutorial p.w	1	Face to face (90%) Online (10%)
Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30	Individual assignments (questions and MCQ's to test application) Face to face discussion in tutorial session		
Assessments	12	Sit down		
Self- study	154	Studying legislation, textbooks and other study material, listen to pre-recorded audios, doing additional questions to practice application		

## PROGRAMME: B Com Financial Accounting

## MODULE: TAX343

## SEMESTER: YEAR

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	78	Lectures p.w.	3	Face to face (90%) Online (10%)
Tutorials	26	Tutorial p.w	1	Face to face (90%) Online (10%)
Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30	Individual assignments (questions and MCQ's to test application) Face to face discussion in tutorial session		
Assessments	12	Sit down		
Self- study	154	Studying legislation, textbooks and other study material, listen to pre-recorded audios, doing additional questions to practice application		

## PROGRAMME: BCom (Accounting

## MODULE: AUD 322

## SEMESTER: Year

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	78	Lectures p.w.	3	90% face-to-face; 10% online
Tutorials	26	Tutorial p.w	1	90% face-to-face; 10% online
Practicals	0	Practicals p.w	0	
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	16			
Assessments	12			
Self- study	168			

## PROGRAMME: BCom (Financial Accounting)

## MODULE: AUD 341

## SEMESTER: 1

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	31.5	Lectures p.w.	3	90% face-to-face; 10% online
Tutorials	10.5	Tutorial p.w	1	90% face-to-face; 10% online
Practicals	0	Practicals p.w	0	
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	0			
Assessments	7			
Self- study	101			

## PROGRAMME:...B Comm Financial Accounting

## MODULE: FIM342

## SEMESTER: 1

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	3	Face to face 90% Online 10%
Tutorials	13	Tutorial p.w	1	Face to face 90% Online 10%
Practicals	0	Practicals p.w		
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	10			
Assessments	9	2 term tests and exam		
Self- study	29	Listen to recordings, cover theory before class, attempt tuts before class.		

## PROGRAMME:...B Comm Financial Accounting

## MODULE: MAC341

## SEMESTER: 1

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	3	Face to face 90% Online 10%
Tutorials	13	Tutorial p.w	1	Face to face 90% Online 10%
Practicals	0	Practicals p.w		
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	10			
Assessments	9	2 term tests and exam		
Self- study	29	Listen to recordings, cover theory before class, attempt tuts before class.		

## PROGRAMME: B.Com Accounting

## MODULE: MAF334

## SEMESTER Year

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	78	Lectures p.w.	3	Face to face 90% Online 10%.
Tutorials	26	Tutorial p.w	1	Face to face 90% Online 10%
Practicals	0	Practicals p.w	0	
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30	1 On-line completion and submission		
Assessments	12	3 term tests and exam		
Self- study	154			

## PROGRAMME: B.Com Accounting

## MODULE: FIA324

## SEMESTER: Whole year

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	130	Lectures p.w.	5	Face to face sessions with students.
Tutorials	26	Tutorial p.w	1	Face to face sessions with students.
Practicals		Practicals p.w		
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	70	Homework handed in weekly by the students.		
Assessments	16	3 class tests 1 hour each , 3 tests of 3 hours each plus 1 exam 4 hours.		
Self- study	407	As indicated in calendar.		

## PROGRAMME: B.Com Financial Accounting

## MODULE:FIA341

SEMESTER: 1<sup>st</sup>

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	57	Lectures p.w.	4	Face to face sessions with students.
Tutorials	13	Tutorial p.w	1	Face to face sessions with students.
Practicals		Practicals p.w		
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	112	Tutorials, homework/assignments and questions to work through to obtain a thorough understanding of the course material.		
Assessments	12	3 class tests, 2 term tests and examination to be written.		
Self- study	109	Course material available online.		

## PROGRAMME: B.Com Financial Accounting

## MODULE:FIA342

## SEMESTER: Second

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	57	Lectures p.w.	4	Face to face sessions with students.
Tutorials	13	Tutorial p.w	1	Face to face sessions with students.
Practicals		Practicals p.w		
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	112	Tutorials, homework/assignments and questions to work through to obtain a thorough understanding of the course material.		
Assessments	12	3 class tests, 2 term tests and examination to be written.		
Self- study	109	Course material available online.		

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	3	80% face-to-face 20% online
Tutorials	13	Tutorial p.w	1	80% face-to-face 20% online
Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	12	A short group assignment on macro-economic forecasting. Online submission is allowed.		
Assessments	5	Module tests: Sit-down Final exam: Sit-down		
Self- study	44			

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	3	70% face-to-face 30% online
Tutorials	13	Tutorial p.w	1	70% face-to-face 30% online
Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	12	A short assignment to solve real-life microeconomic problems with the aid of mathematical tools. Online submission is allowed.		
Assessments	5	Module tests: Sit-down Final exam: Sit-down		
Self- study	44			

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	3	67% face-to-face 33% online
Tutorials	13	Tutorial p.w	1	100% face-to-face
Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	20	An individual short assignment on applying theories to explain real-life microeconomic problems in the economy. Online submission is allowed.		
Assessments	7	Module tests: Sit-down Final exam: Sit-down		
Self- study	40			

PROGRAMME: BCom / BCom (ECP) / BCom (Law) / BA MODULE: ECO232

SEMESTER: First

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	13	Tutorial p.w	1	50% face-to-face 50% online
Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	20	An individual short assignment on applying theories to explain real-life macroeconomic problems in the economy. Online submission is allowed.		
Assessments	7	Module tests: Sit-down Final exam: Sit-down		
Self- study	40			

PROGRAMME: BCom / BCom (ECP) /  
BCom (Law) / BA

MODULE: ECO235

SEMESTER: Second

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	3	80% face-to-face 20% online
Tutorials	13	Tutorial p.w	1	100% face-to-face
Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	20	There are no assignments in this module (as it is too easy for students to copy one another's answer, given the highly quantitative nature of the module), so we will focus primarily on tutorials, tests and exams.		
Assessments	7	Module tests: Sit-down Final exam: Sit-down		
Self- study	40			

PROGRAMME: BCom / BCom (ECP) / BCom (Law) / BA MODULE: ECO242

SEMESTER: First

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	3	67% face-to-face 33% online
Tutorials	13	Tutorial p.w	1	50% face-to-face 50% online
Practicals	8	Practicals p.w	1	50% face-to-face 50% online
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	20	An individual short assignment on applying the basic econometric knowledge to conduct empirical data analysis on a real-life economic problem. Online submission is allowed.		
Assessments	7	Module tests: Sit-down Final exam: Sit-down		
Self- study	40			

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	3	67% face-to-face 33% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	10	Practicals p.w	1	50% face-to-face 50% online
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	20	Individual assignment (students are provided data to conduct econometric analysis and submit a short written report). Online submission is allowed.		
Assessments	9	Class tests: Online Module test: Sit-down Final examination: Sit-down		
Self- study	73			

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	3	55%-60% face-to-face 40%-45% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	5	Practicals p.w	0	Problem sets posted online and discussed in lectures and/or discussion forum
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	24	An individual assignment on solving microeconomic problems by applying the intermediate-level Microeconomic theories. Online submission is allowed.		
Assessments	7	Module tests: Sit-down Final exam: Sit-down		
Self- study	75			

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	0	Practicals p.w	0	N/A
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	24	An individual assignment on solving macroeconomic problems by applying the intermediate-level Macroeconomic theories. Online submission is allowed.		
Assessments	10	Module tests: Sit-down Final exam: Sit-down		
Self- study	72			

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	3	100% face-to-face 0% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	8	Practicals p.w		
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	40	Writing exercises (online submission). Blog post and peer grading (online). Literature review (individual assignment). Online submission is allowed.		
Assessments	5	Module tests: Sit-down Final exam: Sit-down		
Self- study	65			

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	3	67% face-to-face 33% online
Tutorials	4	Tutorial per semester	4	100% face-to-face
Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	40	Literature review (individual assignment). Online submission is allowed.		
Assessments	7	Module tests: Sit-down Final exam: Sit-down		
Self- study	64			

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	36	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	3	Tutorial per semester	3	N/A
Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	40	Short essay (individual assignment, two submission opportunities). Online submission is allowed. Class participation.		
Assessments	7	Module tests: Sit-down Final exam: Sit-down		
Self- study	64			

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	66	Lectures p.w.	3	60% face-to-face 40% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		

<b>Assignments &amp; tasks</b>	130	Numerous short assignments, research proposal, literature review essay and final research long essay (all individual assignments). Online submission is allowed.
<b>Assessments</b>	0	No module test (replaced by literature review essay). Final assessment: Research long essay. Online submission is allowed.
<b>Self- study</b>	94	

PROGRAMME: BAdmin Honours / BEcon Honours / MODULE: ECO713  
BCom Honours

SEMESTER: Second

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	26	Lectures p.w.	2	80% face-to-face 20% online
Tutorials	13	Tutorial p.w		N/A
Practicals	0	Practicals p.w		N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	35	Two take-home assignments. Hard copy submissions required.		
Assessments	6	Module test: Sit-down Final exam: Sit-down		
Self- study	70	Flipped-classroom & online mode – Self- directed reading on topics to be discussed in subsequent lecturers. Prior attempt of problem sets to be discussed in subsequent lectures.		

PROGRAMME: BAdmin Honours / BEcon Honours / MODULE: ECO730  
BCom Honours

SEMESTER: First

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	26	Lectures p.w.	2	50% face-to-face 50% online
Tutorials	13	Tutorial p.w	1	50% face-to-face 50% online
Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	25	Two practical projects (individual assignments). Online submission is accepted.		
Assessments	6	No module test (due to two practical projects above) Final exam: Take-home practical project. Online submission.		
Self- study	70			

PROGRAMME: BAdmin Honours / BEcon Honours / BCom Honours

MODULE: ECO731

SEMESTER: First

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	26	Lectures p.w.	2	55% face-to-face 45% online
Tutorials	13	Tutorial p.w	1	50% face-to-face 50% online
Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	40	One individual assignment on application of microeconomic theories to solve real-life economic problems. Online submission is allowed.		
Assessments	6	Module test: Sit-down Final exam: Sit-down		
Self- study	65			

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	26	Lectures p.w.	2	80% face-to-face 20% online
Tutorials	13	Tutorial p.w		N/A
Practicals	0	Practicals p.w		N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	35	Two take-home assignments. Hard copy submissions required.		
Assessments	6	Module test: Sit-down Final exam: Sit-down		
Self- study	70	Flipped-classroom & online mode – Self- directed reading on topics to be discussed in subsequent lecturers. Prior attempt of problem sets to be discussed in subsequent lectures.		

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	26	Lectures p.w.	2	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	50	Literature review essay (individual assignment). Online submission is allowed.		
Assessments	6	Module test: Sit-down Final exam: Sit-down		
Self- study	68			

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	26	Lectures p.w.	2	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	10	Literature review essay (individual assignment). Online submission is allowed.		
Assessments	6	Module test: Sit-down Final exam: Sit-down		
Self- study	108			

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	26	Lectures p.w.	2	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	38	Long essay (individual assignment, two submission opportunities). Short reading and writing assignments. Technical assignment. Online submission is allowed. Class participation.		
Assessments	6	No module test (replaced by the short reading and writing assignments and technical assignment). Final exam: Sit-down		
Self- study	80			

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	3	80% face-to-face 20% online
Tutorials	13	Tutorial p.w	1	100% online
Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	39	Weekly tutorials (individual assignments). Online submission is allowed.		
Assessments	6	Module tests: Sit-down Final exam: Sit-down		
Self- study	53			

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	26	Lectures p.w.	0	N/A – this module alternates with ECO734 and will <b>not</b> be offered in 2023 (ECO734 will rather be offered in 2023).  If required for 2024 planning, 80/20 F2F/online teaching.
Tutorials	0	Tutorial p.w	0	
Practicals	0	Practicals p.w	0	
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	38	N/A		
Assessments	4	N/A		
Self- study	82	N/A		

PROGRAMME: BCom (Hons), BAdmin (Hons) & BA (Hons) Bcom HRM (Hons)

MODULE: PSYCHOMETRICS (BPS704)

SEMESTER: 1<sup>st</sup> Semester 2023

**NOTIONAL HOURS 200**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	60	Lectures p.w.	2	40hrs will be Face-to-Face; 20hrs will be blendid/online
Class Preparation & Workshops	30		0	12hrs Face-to-Face 18hrs blendid/online
Practicals	0	Practicals p.w	0	No practical component for this module
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>		
Assignments & tasks	40	Group assignment: 2 Drafts Online Quizzes: 4 Quizzes – 2 in each quarter Face-to-Face, Blendid/Online.		
Assessments	20	Semester Test and Sit Down Exam		
Self- study	50	Flipped classroom, Research and Online		

PROGRAMME: BCom (Hons), BAdmin (Hons) & BA (Hons) Bcom HRM (Hons)

MODULE: Labour Relations (BPS707)

SEMESTER: 1<sup>st</sup> Semester 2023

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	30	Lectures p.w.	2	21hrs will be Face-to-Face; 9hrs will be blendid/online
Class Preparation & Workshops	30		0	12hrs Face-to-Face 18hrs blendid/online
Practicals	0	Practicals p.w	0	No practical component for this module
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>		
Assignments & tasks	35	Group assignment, students are expected to interview industry professionals. Face-to-Face, Blendid/Online.		
Assessments	5	Sit down assessments will be conducted.		
Self- study	50	Flipped classroom, Research and Online		

PROGRAMME: MCom, MA

MODULE: BPS811

SEMESTER: 1<sup>st</sup>

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	60	Lectures p.w.	2	40hrs will be Face-to-Face; 20hrs will be blended/online
Class Preparation & Workshops	30		0	12hrs Face-to-Face 18hrs blendid/online
Practicals	0	Practicals p.w	0	No practical component for this module
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>		
Assignments & tasks	36	Group assignment: 2 Drafts Presentations: 2 Presentations Face-to-Face, Blended/Online.		
Assessments	20	Semester Test and EXAM: Online and sit-down		
Self- study	54	Flipped classroom, Research and Online		

## PROGRAMME: BCOM (HONOURS) HRM AND IPS

## MODULE: BPS702

SEMESTER: 1<sup>st</sup> / 2<sup>nd</sup>

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	104	Lectures p.w.	2	Blended
Tutorials	30	Tutorial p.w	1	Blended
Practicals	60	Practicals p.w	2	Blended
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode(synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	26	Individual and group assignments (blended)		
Assessments	24	Practical assessment, and Portfolio development via online and take home		
Self- study	56	Learning guide and reading will be provided to promote self-directed learning		

## PROGRAMME: BCom/BAdmin/BA MODULE: Assessment in the Workplace SEMESTER: Year – 400hours

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	80	Lectures p.w.	2	40 hours Face-to-face 40 hours Online
Tutorials	0	Tutorial p.w	0	-
Practicals/Workshops	50		0	25 hours Face-to-face 25 hours Online/Blendid
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	80	Individual and group Mode: Blended/Online		
Assessments	50	Take-home Presentation (Online/Blended)		
Self- study	140	Self –directed learning		

## PROGRAMME: BCom, BA &amp; BAdmin

## MODULE: Introduction to Work Psychology

## SEMESTER: 1 &amp; 2.

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	36	Lectures p.w.	4	30 lectures face-to-face 6 lecture online
Tutorials	20	Tutorial p.w	1	Face-to-face & Online
Practicals	0	Practicals p.w	0	
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30	Individual & Group Assignments		
Assessments	8	Sit down, Take Home & Online		
Self- study	56	Self-directed learning		

PROGRAMME: BA Hons (1705), BAdmin Hons (1711),  
BCom Hons (1701)

## MODULE: 709.

## SEMESTER: 1.

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	26	Lectures p.w.	1 per week of 2 hours	50% of lectures will be face-to-face, and 50% through virtual meeting tools; complemented by self-directed learning on iKamva. The course outline will clearly indicate which lectures are to be held in face-to-face mode.
Tutorials	0	Tutorial p.w	0	
Practicals	0	Practicals p.w	0	

		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!</b>
<b>Assignments &amp; tasks</b>	50	Group assignment – groups can work in their preferred mode (online/f-2-f) to prepare the assignment, whilst the presentation needs to be done in face-to-face class mode.
<b>Assessments</b>	4	Online test and examination.
<b>Self- study</b>	70	Online

PROGRAMME: MA (1858), MAdmin (1817), MCom (1863) MODULE: 813

SEMESTER: 2

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
<b>Contact with lecturer/tutor</b>	30	<b>Lectures p.w.</b>	1 per week of 2 hours	50% of lectures will be face-to-face, and 50% through virtual meeting tools; complemented by self-directed learning on iKamva. The course outline will clearly indicate which lectures are to be held in face-to-face mode.
<b>Tutorials</b>	0	<b>Tutorial p.w</b>	0	
<b>Practicals</b>	0	<b>Practicals p.w</b>	0	
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!</b>		
<b>Assignments &amp; tasks</b>	20	Group assignment – groups can work in their preferred mode (online/f-2-f) to prepare the assignment, whilst the presentation needs to be done in face-to-face class mode.		
<b>Assessments</b>	80	Portfolio development at the student's own pace. Final portfolio can be submitted online.		
<b>Self- study</b>	70	Online		

PROGRAMME: MA (1858), MAdmin (1817), MCom (1863) IN INDUSTRIAL PSYCHOLOGY

MODULE: RESEARCH METHODOLOGY (BPS812)

SEMESTER: ONE

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
<b>Contact with lecturer/tutor</b>	96	<b>Lectures p.w.</b>	3	BLENDED (50% - WILL BE FACE-TO-FACE)
<b>Tutorials</b>	NONE	<b>Tutorial p.w</b>	NONE	
<b>Practicals</b>	0	<b>Practicals p.w</b>	NONE	
<b>Self study</b>	54	<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode(synchronous/ asynchronous) to any extent. No limit on mode!</b>		
<b>Assignments &amp; tasks</b>		Individual and group assignments (Blended)		
<b>Assessments</b>	30	Practical assessment, proposal writing and take Home SPSS/LISREL assignment		
<b>Self- study</b>		Blended		

PROGRAMME: BCom, BAdmin & BA

MODULE: Consumer Behaviour (IPS333)

SEMESTER: 1<sup>st</sup>

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
<b>Contact with lecturer/tutor</b>	28	<b>Lectures p.w.</b>	1	20hrs will be Face-to-Face; 8hrs will be blended/online
<b>Tutorials</b>		<b>Tutorial p.w</b>	1	8hrs Face-to-Face 4hrs blended/online
<b>Practicals</b>	0	<b>Practicals p.w</b>	0	No practical component for this module
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!</b>		
<b>Assignments &amp; tasks</b>	47	Group assignment, students are expected to interview industry professionals. Face-to-Face, Blended/Online.		
<b>Assessments</b>	5	Sit down assessments will be conducted.		
<b>Self- study</b>	70	Flipped classroom and Online		

**PROGRAMME: BCom, BAdmin & BA      MODULE: Consumer Behaviour (IPS335)   SEMESTER: 1<sup>st</sup>**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	28	Lectures p.w.	2	20hrs will be Face-to-Face; 8hrs will be blendid/online
Tutorials	12	Tutorial p.w	1	8hrs Face-to-Face 4hrs blendid/online
Practicals	0	Practicals p.w	0	No practical component for this module
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>		
Assignments & tasks	35	Group assignment, students are expected to interview industry professionals. Face-to-Face, Blendid/Online.		
Assessments	5	Sit down assessments will be conducted.		
Self- study	70	Flipped classroom and Online		

**PROGRAMME: BCom (1008), BCom P/ T (1101), BCom Extended Curriculum (1751), BCom Law (7211), BAdmin (1011), BAdmin P/T (1018), BCom Human Resources (1301), BA (2101 & 2612)**  
**MODULE: HUMAN RESOURCES MGT      SEMESTER: 1**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	28	Lectures p.w.	1	Some lectures in a module will be face-to- face and some will be online
Tutorials	4	Tutorial p.w	1	face-to-face
Practicals	0	Practicals p.w	0	-
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>		
Assignments & tasks	34	Individual and group assignments. Mode: blended		
Assessments		Online and/or sit-down		
Self- study	34	self –directed learning		

**PROGRAMME: BCom (1008), BCom P/ T (1101), BCom Extended Curriculum (1751), BCom Law (7211), BAdmin (1011), BAdmin P/T (1018), BCom Human Resources (1301), BA (2101 & 2612)**  
**MODULE: LABOUR RELATIONS      SEMESTER: 1**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	28	Lectures p.w.	1	Some lectures in a module will be face-to- face and some will be online
Tutorials	4	Tutorial p.w	1	face-to-face
Practicals	0	Practicals p.w	0	-
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>		
Assignments & tasks	34	Individual and group assignments. Mode: blended		
Assessments		Online and/or sit-down		
Self- study	34	self –directed learning		

**PROGRAMME: BCom (Hons), BAdmin (Hons) & BA (Hons) Bcom HRM (Hons)**  
**MODULE: PSYCHOMETRICS (BPS705)   SEMESTER: 1<sup>st</sup> Semester 2023 NOTIONAL HOURS 200**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	60	Lectures p.w.	2	40hrs will be Face-to-Face; 20hrs will be blendid/online
Class Preparation & Workshops	30		0	12hrs Face-to-Face 18hrs blendid/online
Practicals	0	Practicals p.w	0	No practical component for this module

		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!</b>
<b>Assignments &amp; tasks</b>	40	Group assignment and presentation X2 case studies: 1 in each quarter Face-to-Face, Blendid/Online.
<b>Assessments</b>	20	Sit Down Exam
<b>Self- study</b>	50	Flipped classroom, Research and Online

PROGRAMME: BA Hons (1705), BAdmin Hons (1711), BCom Hons (1701)

MODULE: 701

SEMESTER: 1

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
<b>Contact with lecturer/tutor</b>	60	<b>Lectures p.w.</b>	1 per week of 2 hours	50% of lectures will be face-to-face, and 50% through virtual meeting tools; complemented by self-directed learning on iKamva. The course outline will clearly indicate which lectures are to be held in face-to-face mode.
<b>Tutorials</b>	0	<b>Tutorial p.w</b>	0	
<b>Practicals</b>	0	<b>Practicals p.w</b>	0	
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!</b>		
<b>Assignments &amp; tasks</b>	35	Group assignment – groups can work in their preferred mode (online/f-2-f) to prepare the assignment, whilst the presentation needs to be done in face-to-face class mode. Individual assignment – Prepared and submitted online.		
<b>Assessments</b>	5	Online/take-home test and examination.		
<b>Self- study</b>	95	Online		

PROGRAMME: BCom/BAdmin/BA/ BComLaw

MODULE: Career Psychology SEMESTER: 2 – 100 hours

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
<b>Contact with lecturer/tutor</b>	36	<b>Lectures p.w.</b>	3	26 hours Face-to-face 10 hours Online
<b>Tutorials</b>	4	<b>Tutorial p.w</b>	1	100% Face-to-face
<b>Practicals</b>	0	<b>Practicals p.w</b>	0	-
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!</b>		
<b>Assignments &amp; tasks</b>	23	Individual and group assignments Online Quizz Mode: Blended		
<b>Assessments</b>	6	Online and/or sit-down		
<b>Self- study</b>	31	self –directed learning		

PROGRAMME: BCom/BAdmin/BA/ BComLaw

MODULE: Psychometrics

SEMESTER: 2 – 100 hours

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
<b>Contact with lecturer/tutor</b>	36	<b>Lectures p.w.</b>	3	28hrs will be Face-to-Face 8 hrs will be blended/online
<b>Tutorials</b>	4	<b>Tutorial p.w</b>	1	100% face-to-face
<b>Practicals</b>	0	<b>Practicals p.w</b>	0	-
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!</b>		
<b>Assignments &amp; tasks</b>	23	Individual and group assignments. Online quizzes Mode: blended		
<b>Assessments</b>	6	Online and/or sit-down		
<b>Self- study</b>	31	self –directed learning		

**PROGRAMME: PG Diploma Computer and Media Application: Data Analytics/BI**  
**MODULE: BIA711 Data Management** **SEMESTER: First**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	32	Lectures p.w.	16	Two block weeks as per PG Dip structure. 100 % of lectures face-to-face.
Tutorials	0	Tutorial p.w	0	N/A
Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	28	One individual assignment after each block week = 2 Assignments, 14 hours work each.		
Assessments	10	Final Exam: <b>One take-home Final Assessment facilitated via iKamva.</b> Students have advised that travelling for two block weeks are challenging, and that they prefer not travelling again (third/fourth/fifth time) for assessment week where assessments may be several days apart.		
Self- study	80	The course requires a significant amount of learning via additional tutorial videos provided by the lecturer for content that can not be squeezed into the block weeks.		

**PROGRAMME: BCom General** **MODULE: IFS 242** **SEMESTER First**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	3	Lectures p.w.	3	online
Tutorials	1	Tutorial p.w	1	F2F
Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	15	Online		
Assessments	3	Online		
Self- study	120	Books and online		

**PROGRAMME: Information Systems Strategy Formulation** **MODULE: IFS 361** **SEMESTER One**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	13	Lectures p.w.	1	Lectures and practicals will constitute 50% of face-to-face contact time with the remaining 50% being online.
Tutorials	0	Tutorial p.w	0	
Practicals	26	Practicals p.w	2	
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	120	Formative assessments occur weekly via iKamva.		
Assessments	12	Summative assessments use online assessments via iKamva. All assessments will be online, which is the most appropriate for Information Systems students.		
Self- study	103	Students are provided with information for self-study and use in a flipped classroom in the lessons on iKamva.		

## PROGRAMME: BCom (Hons)

## MODULE: IFS 735:

## SEMESTER: First

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	28 p.m	Lectures p.w.	1	100% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	0	Practicals p.w	1	100% online
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	2	Individual assignment and submit a written report. Online submission is allowed. Students submit group assignments.		
Assessments	1	CA, students have a take-home examination, and they submit it online		
Self- study	72			

## PROGRAMME: BCom Honours

## MODULE: IFS740

## SEMESTER: First

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	30	Lectures p.w.	1	3 hours face to face per week during the weekly lecture 17h00 – 20h00. 100% face to face.
Tutorials	0	Tutorial p.w	0	N/A
Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	40	Formative assessments including monthly blogs and bi-weekly group presentations.		
Assessments	45	Summative assessments use online assessments via iKamva. All assessments will be online. Individual Report and Group Assignment		
Self- study	70	The course requires a significant amount of learning via additional material provided by the lecturer. Weekly lectures are also provided as videos on iKamva for revision.		

PROGRAMME: BAdmin, BCom (N), BSc Computer Science, BCom Financial Accounting, BCom - General (4 Year), BSc (4 YR) Computer Science, BCom - Accounting (4 Year), BCom Accounting (Full-Time) 3 Year, BLIS Library and Information Studies

## MODULE: IFS131/IFS132

## SEMESTER 1 &amp; 2

Breakdown of Learning time	Hours 150	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	27 hours + 36 hours consultation (4 x 45min x 12 weeks) = 63 h	Lectures p.w.	3 x 45min x 12 weeks	f-2-f (every second week one period will be online – blended approach 80/20)
Tutorials	9	Tutorial p.w	1 x 45 min x 12 weeks	f-2-f
Practicals	9	Practicals p.w	1 x 45 min x 12 weeks	f-2-f
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	36	Individual & group assignments		
Assessments	10,5	Quizzes 5,5 hours Tests 2 x 2,5 hours		
Self- study	22,5	Note-making/self-study = 1 h 15 min x 12 weeks Questions/Activities = 30min x 12 weeks		

**PROGRAMME:** BCom (New), BAdmin, BSc Computer Science; BCom – (ECP), BSc (4 YR) Computer Science  
**MODULE:** IFS231 **SEMESTER:** ONE

Breakdown of Learning time	Hours 200	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	48	Lectures p.w.	3	2 face-to-face & 1 Online lectures - 66.7% of lectures are face-to-face and the remaining 33.3% online
Tutorials	12	Tutorial p.w	1	Face-to-face – 100%
Practicals	12	Practicals p.w	1	Face-to-face – 100%
<b>Learning time that does not require a timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>				
Assignments & tasks	50	Group work with online submission Individual tasks with online submission		
Assessments	10	2 Term Tests: 1 online; 1 off-line		
Self- study	68			

**PROGRAMME:** B.Com General/B.com IS **MODULE:** IFS354 **SEMESTER:** First

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	29	Lectures p.w.	3	2 of 3 lectures face-to-face 1 of 3 lectures online
Tutorials	0	Tutorial p.w	0	
Practicals	10	Practicals p.w	1	50% face-to-face and 50% online
<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>				
Assignments & tasks		Throughout the semester students are required to develop client side software for the web with a strong focus on e-commerce and entrepreneurship. (The time allocation for assignments and tasks have been accounted under the assessments row below)		
Assessments	41	2x Individual assignment 1x Group assignment		
Self- study	70	Besides the lectures and practicals, students are provided with additional resources to assist them with the development of their technical skills in front-end software development.		

**PROGRAMME:** BCom Honours **MODULE:** IFS736 IS Procurement

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer	30	Lectures p.w.	1	3 hours face to face per week during the weekly lecture 17h00 – 20h00. 100% face-to-face and zoom sessions concurrent
Tutorials	0	Tutorial p.w	0	N/A
Practical	0	Practicals p.w	0	N/A
<b>Learning time that does not require a timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>				
Assignments & tasks	40	Formative assessments include group presentations. Individual Report and Group Assignment		
Assessments	45	Summative assessments use take-home assessments and individual report		
Self- study	70	The course requires a significant amount of learning via additional material provided by the lecturer. iKamva for revision.		

**PROGRAMME:** BCom Honours **MODULE:** IFS741 **SEMESTER:** Second

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	30	Lectures p.w.	1	3 hours face to face per week during the weekly lecture 17h00 – 20h00. 100% face to face.
Tutorials	0	Tutorial p.w	0	N/A

Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30	2 Assignments (Individual) , 15 hours work each.		
Assessments	20	Final Exam: <b>One take-home Final Assessment facilitated via iKamva.</b>		
Self- study	70	The course requires a significant amount of learning via additional tutorial videos provided by the lecturer. Weekly lectures are also provided as videos on iKamva for revision.		

PROGRAMME: B.Com General/B.com IS

MODULE: IFS244

SEMESTER: Second

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	24	Lectures p.w.	3	2 of 3 lectures face-to-face 1 of 3 lectures online
Tutorials	0	Tutorial p.w	0	
Practicals	15	Practicals p.w	1	50% face-to-face and 50% online
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode(synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks		Throughout the semester students are required to develop server-side software using enterprise database management software. The content is strongly focused on data engineering and data analytics. (The time allocation for assignments and tasks have been accounted under the assessments row below)		
Assessments	42	2x Individual assignment 1x Group assignment		
Self- study	69	Besides the lectures and practicals, students are provided with additional resources to assist them with the development of their technical skills in server-side software development.		

PROGRAMME: BCom (New), BAdmin, BSc Computer Science; BCom – (ECP), BSc (4 YR) Computer Science  
MODULE: IFS233  
SEMESTER: TWO

Breakdown of Learning time	Hours 200	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	48	Lectures p.w.	3	2 face-to-face & 1 Online lectures - 66.7% of lectures are face-to-face and the remaining 33.3% online
Tutorials	12	Tutorial p.w	1	Face-to-face – 100%
Practicals	12	Practicals p.w	1	Face-to-face – 100%
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	50	Group work with online submission Individual tasks with online submission		
Assessments	10	2 Term Tests: 1 online; 1 off-line		
Self- study	68			

PROGRAMME: BCom (Hons)

MODULE: IFS 742

SEMESTER: Second

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	28 p.m	Lectures p.w.	1	100% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	0	Practicals p.w	1	100% online
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	2	Individual assignment and submit a written report. Online submission is allowed. Students submit group assignments.		
Assessments	1	CA, students have a take-home examination, and they submit it online		
Self- study	72			

## PROGRAMME: MCom E-Logistic

## MODULE: ELG812 Data Management

Breakdown of Learning time	Hours	Timetable requirements per week	Teaching modes that does require timetable
Contact with lecturer	30	Lectures p.w.	1 3 hours zoom per week during the weekly lecture 17h00 – 20h00. Hybrid is possible 100% face-to-face and zoom sessions concurrent.
Tutorials	0	Tutorial p.w	0 N/A
Practical	0	Practicals p.w	0 N/A
<b>Learning time that does not require a timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!			
Assignments & tasks	40	Formative assessments include group assessments. Continuous assessment only.	
Assessments			
Self- study	70	The course requires a significant amount of learning via additional material provided by the lecturer.	

## PROGRAMME: MCom (e-Logistics)

## MODULE: ELG816

## SEMESTER: Second

Breakdown of Learning time	Hours	Timetable requirements per week	Teaching modes that does require timetable
Contact with lecturer/tutor	28 p.m	Lectures p.w.	1 100% online
Tutorials	0	Tutorial p.w	0 N/A
Practicals	0	Practicals p.w	1 100% online
<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!			
Assignments & tasks	2	Individual assignment and submit a written report. Online submission is allowed. Students submit group assignments.	
Assessments	1	CA, students have a take-home examination, and they submit it online	
Self- study	72		

## PROGRAMME: MCom E-Logistic

## MODULE: ELG812 Data Management

Breakdown of Learning time	Hours	Timetable requirements per week	Teaching modes that does require timetable
Contact with lecturer	30	Lectures p.w.	1 3 hours zoom per week during the weekly lecture 17h00 – 20h00. Hybrid is possible 100% face-to- face and zoom sessions concurrent
Tutorials	0	Tutorial p.w	0 N/A
Practical	0	Practicals p.w	0 N/A
<b>Learning time that does not require a timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!			
Assignments & tasks	40	Formative assessments include group assessments. Individual Report and Group Assignment	
Assessments	45	Summative assessments use take-home assessments.	
Self- study	70	The course requires a significant amount of learning via additional material provided by the lecturer.	

## PROGRAMME: Information Systems Strategy Formulation

## MODULE: IFS 362

## SEMESTER Two

Breakdown of Learning time	Hours	Timetable requirements per week	Teaching modes that does require timetable
Contact with lecturer/tutor	13	Lectures p.w.	1 Lectures and practicals will constitute 50% of face-to-face contact time with the remaining 50% being online.
Tutorials	0	Tutorial p.w	0
Practicals	26	Practicals p.w	2
<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!			

<b>Assignments &amp; tasks</b>	120	Formative assessments occur weekly via iKamva.
<b>Assessments</b>	12	Summative assessments use online assessments via iKamva. All assessments will be online, which is the most appropriate for Information Systems students.
<b>Self- study</b>	103	Students are provided with information for self-study and use in a flipped classroom in the lessons on iKamva.

PROGRAMME: BCom General

MODULE: IFS 353

SEMESTER: Second

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	3	Lectures p.w.	3	online
Tutorials	1	Tutorial p.w	1	F2F
Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	15	Online		
Assessments	3	Online		
Self- study	100	Books and online		

PROGRAMME: BA/BAdmin/Law

MODULE: POL131.

SEMESTER: 1

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	56	Lectures p.w.	3	2
Tutorials	1	Tutorial p.w	1	1
Practicals	0	Practicals p.w	0	
Online/Uploaded lectures	13	<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30			
Assessments	8			
Self- study	56			

PROGRAMME: BA

MODULE: POL 142

SEMESTER: 2

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	42	Lectures p.w.	3	2
Tutorials	1	Tutorial p.w	1	1
Practicals	0	Practicals p.w	0	
Online/Uploaded lectures	13	<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30			
Assessments	8			
Self- study	70			

PROGRAMME: BA/BAdmin

MODULE: POL 235

SEMESTER: 1

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	2	1
Tutorials	1	Tutorial p.w	1	1
Practicals	0	Practicals p.w	0	0
Online/Uploaded lecture	13	<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	70			
Assessments	8			
Self- study	83			

## PROGRAMME: BA/BAdmin

## MODULE: POL232

## SEMESTER: 2

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	2	1
Tutorials	1	Tutorial p.w	1	1
Practicals	0	Practicals p.w	0	0
Online/Uploaded lecture	13	Learning time that does not require timetable For the aspects below – Faculties can use online mode(synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	70			
Assessments	8			
Self- study	83			

## PROGRAMME: BA/BAdmin

## MODULE: POL231

## SEMESTER: 2

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	2	2
Tutorials	1	Tutorial p.w	1	1
Practicals	0	Practicals p.w	0	0
Online/Uploaded lecture	0	Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	70			
Assessments	8			
Self- study	83			

## PROGRAMME: BA/BAdmin

## MODULE: POL331

## SEMESTER: 1

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	2	1
Tutorials	1	Tutorial p.w	1	1
Practicals	0	Practicals p.w	0	0
Online/Uploaded lectures	13	Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	120			
Assessments	8			
Self- study	133			

## PROGRAMME: BA/BAdmin

## MODULE: POL332

## SEMESTER: 2.

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	2	1
Tutorials	1	Tutorial p.w	1	1
Practicals	0	Practicals p.w	0	0
Online/Uploaded lectures	13	Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	120			
Assessments	8			
Self- study	133			

PROGRAMME: BA Hons

MODULE: All Honours modules in Political Studies, except  
POL 706 (Honours project)

SEMESTER: 1/2

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	26	Lectures p.w.	2	1-2 (The department organises its own lecture times and venues for post-graduate lectures; the teaching may be done in blocks, e.g. 7 weeks contact and 7 weeks online as we co-teach some of the modules with University West in Sweden)
Tutorials	0	Tutorial p.w	0	
Practicals	0	Practicals p.w	0	
Online seminar	0-1	<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	88			
Assessments	4			
Self- study	182			

PROGRAMME: MA

MODULE: All Masters modules in Political Studies, except  
POL 803/4 (M thesis)

SEMESTER: 1 or 2

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	26	Lectures p.w.	2	1-2 (The department organises its own lecture times and venues for post-graduate lectures; the teaching may be done in blocks, e.g. 7 weeks contact and 7 weeks online as we co-teach some of the modules with University West in Sweden)
Tutorials	0	Tutorial p.w	0	
Practicals	0	Practicals p.w	0	
Online seminar	0-1	<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	88			
Assessments	4			
Self- study	182			

PROGRAMME: Postgraduate (Prof Pretorius) 1

MODULE: PUB705

SEMESTER: Block

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	5	3 days face – to – face. Virtual for the other 2 days.
Tutorials	0	Tutorial p.w	0	0
Practicals	0	Practicals p.w	0	0
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30	Assignment, Test, Group Work & Exams		
Assessments	12	Take home		
Self- study	10	Prescribed reading material and learning guide.		

## PROGRAMME: Undergraduate (Dr Makiva)

## MODULE: PUA 332

SEMESTER 2<sup>nd</sup>

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	24	Lectures p.w.	3	Face – to – face once a week. Hybrid for the other 2 days.
Tutorials	0	Tutorial p.w	0	0
Practicals	0	Practicals p.w	0	0
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	24	Assignment, Test, Group Work & Exams		
Assessments	12	Online assessment		
Self- study	54	Prescribed reading material, learning guide and course reader.		

## PROGRAMME: Postgraduate (Prof Lisa Thompson) MODULE: MPA 813

## SEMESTER: Block

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	5	3 days face – to – face. Virtual for the other 2 days.
Tutorials	0	Tutorial p.w	0	0
Practicals	0	Practicals p.w	0	0
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30	Assignment, Test, Group Work & Exams		
Assessments	12	Take home		
Self- study	10	Prescribed reading material and learning guide.		

## PROGRAMME: Postgraduate (Prof Greg Davids) 1 MODULE: MPA811

## SEMESTER: Block

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	5	3 days face – to – face. Virtual for the other 2 days.
Tutorials	0	Tutorial p.w	0	0
Practicals	0	Practicals p.w	0	0
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30	Assignment, Test, Group Work & Exams		
Assessments	12	Take home		
Self- study	10	Prescribed reading material and learning guide.		

## PROGRAMME: Postgraduate (Prof Greg Davids) 2 MODULE: PUB703

## SEMESTER: Block

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	5	3 days face – to – face. Virtual for the other 2 days.
Tutorials	0	Tutorial p.w	0	0
Practicals	0	Practicals p.w	0	0
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30	Assignment, Test, Group Work & Exams		
Assessments	12	Take home		
Self- study	10	Prescribed reading material and learning guide.		

## PROGRAMME: Postgraduate (Prof. Nhema)

## MODULE: MPA 812

## SEMESTER: Block

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	5	3 days face – to – face. Virtual for the other 2 days.
Tutorials	0	Tutorial p.w	0	0
Practicals	0	Practicals p.w	0	0
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30	Assignment, Test, Group Work & Exams		
Assessments	12	Take home		
Self- study	10	Prescribed reading material and learning guide.		

## PROGRAMME: Postgraduate (Prof Greg Ruiters) 1

## MODULE: PUB701

## SEMESTER: Block

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	5	3 days face – to – face. Virtual for the other 2 days.
Tutorials	0	Tutorial p.w	0	0
Practicals	0	Practicals p.w	0	0
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30	Assignment, Test, Group Work & Exams		
Assessments	12	Take home		
Self- study	10	Prescribed reading material and learning guide.		

## PROGRAMME: Postgraduate (Prof Greg Ruiters) 2

## MODULE: MPA814

## SEMESTER: Block

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	5	3 days face – to – face. Virtual for the other 2 days.
Tutorials	0	Tutorial p.w	0	0
Practicals	0	Practicals p.w	0	0
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30	Assignment, Test, Group Work & Exams		
Assessments	12	Take home		
Self- study	10	Prescribed reading material and learning guide.		

## PROGRAMME: Postgraduate (Dr Meron Okbandrias)

## MODULE: PUB 704

## SEMESTER: Block

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	5	3 days face – to – face. Virtual for the other 2 days.
Tutorials	0	Tutorial p.w	0	0
Practicals	0	Practicals p.w	0	0
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30	Assignment, Test, Group Work & Exams		
Assessments	12	Take home		
Self- study	10	Prescribed reading material and learning guide.		



**PROGRAMME: Advanced Diploma in Public Administration – 1605**

**MODULE: PUA 611 – Introduction to Governance and Public Administration**

**SEMESTER: 1**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	N/A	Hybrid method. Students outside of the province will be accommodated via technology. Time-table et up in office.
Tutorials	N/A	Tutorial p.w	N/A	The program is offered in block teaching. Students outside of the Western Cape will be accommodated.
Practicals	N/A	Practicals p.w	N/A	
<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode(synchronous/asynchronous) to any extent. No limit on mode!</b>				
Assignments & tasks	35	Online Quiz Online class test Individual Assignment – Submitted online Final Examination – Sit down exam. Students outside of the province will be accommodated but will also have sit down exams – same day and time.		
Assessments	35	Assessment time-table set up in office: Continuous Assessment – online – 60% Final Examination – sit down exam – 40%		
Self- study	80	The program is offered in block teaching.		

**PROGRAMME: Advanced Diploma in Public Administration - 1605**

**MODULE: PUA 612 – Public Policy**

**SEMESTER: 1**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	N/A	Hybrid method. Students outside of the province will be accommodated via technology. Time-table set up in office.
Tutorials	N/A	Tutorial p.w	N/A	The program is offered in block teaching. Students outside of the Western Cape will be accommodated.
Practicals	N/A	Practicals p.w	N/A	
<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>				
Assignments & tasks	35	Online Quiz Online class test Individual Assignment – Submitted online Final Examination – Sit down exam. Students outside of the province will be accommodated but will also have sit down exams – same day and time.		
Assessments	35	Assessment time-table set up in office: Continuous Assessment – online – 60% Final Examination – sit down exam – 40%		
Self- study	80	The program is offered in block teaching.		

**PROGRAMME: Advanced Diploma in Public Administration - 1605**

**MODULE: PUA 613 – Managing Information and Communication**

**SEMESTER: 1**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	N/A	Hybrid method. Students outside of the province will be accommodated via technology. Time-table set up in office.
Tutorials	N/A	Tutorial p.w	N/A	The program is offered in block teaching. Students outside of the Western Cape will be accommodated.
Practicals	N/A	Practicals p.w	N/A	
<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>				
Assignments & tasks	35	Online Quiz Online class test Individual Assignment – Submitted online Final Examination – Sit down exam. Students outside of the province will be accommodated but will also have sit down exams – same day and time.		

Assessments	35	Assessment time-table set up in office: Continuous Assessment – online – 60% Final Examination – sit down exam – 40%
Self- study	80	The program is offered in block teaching.

**PROGRAMME: Advanced Diploma in Public Administration - 1605**

**MODULE: PUA 614 – Leadership and Managing People**

**SEMESTER: 2**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	N/A	Hybrid method. Students outside of the province will be accommodated via technology. Time-table set up in office.
Tutorials	N/A	Tutorial p.w	N/A	The program is offered in block teaching. Students outside of the Western Cape will be accommodated.
Practicals	N/A	Practicals p.w	N/A	
<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>				
Assignments & tasks	35	Online Quiz Online class test Individual Assignment – Submitted online Final Examination – Sit down exam. Students outside of the province will be accommodated but will also have sit down exams – same day and time.		
Assessments	35	Assessment time-table set up in office: Continuous Assessment – online – 60% Final Examination – sit down exam – 40%		
Self- study	80	The program is offered in block teaching.		

**PROGRAMME: Advanced Diploma in Public Administration - 1605**

**MODULE: PUA 615 – Managing Operations in the Public Sector**

**SEMESTER: 2**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	N/A	Hybrid method. Students outside of the province will be accommodated via technology. Time-table set up in office.
Tutorials	N/A	Tutorial p.w	N/A	The program is offered in block teaching. Students outside of the Western Cape will be accommodated.
Practicals	N/A	Practicals p.w	N/A	
<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode(synchronous/asynchronous) to any extent. No limit on mode!</b>				
Assignments & tasks	35	Online Quiz Online class test Individual Assignment – Submitted online Final Examination – Sit down exam. Students outside of the province will be accommodated but will also have sit down exams – same day and time.		
Assessments	35	Assessment time-table set up in office: Continuous Assessment – online – 60% Final Examination – sit down exam – 40%		
Self- study	80	The program is offered in block teaching.		

**PROGRAMME: Advanced Diploma in Public Administration - 1605**

**MODULE: PUA 616 – Economics and Public Finance**

**SEMESTER: 2**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	N/A	Hybrid method. Students outside of the province will be accommodated via technology. Time-table set up in office.
Tutorials	N/A	Tutorial p.w	N/A	The program is offered in block teaching. Students outside of the Western Cape will be accommodated.
Practicals	N/A	Practicals p.w	N/A	
<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>				

<b>Assignments &amp; tasks</b>	35	Online Quiz Online class test Individual Assignment – Submitted online Final Examination – Sit down exam. Students outside of the province will be accommodated but will also have sit down exams – same day and time.
<b>Assessments</b>	35	Assessment time-table set up in office: Continuous Assessment – online – 60% Final Examination – sit down exam – 40%
<b>Self- study</b>	80	The program is offered in block teaching.

**PROGRAMME: Advanced Diploma in Public Administration – Public Finance - 1607**

**MODULE: PUA 619 – Public Sector Financial Reporting**

**SEMESTER: 2**

<b>Breakdown of Learning time</b>	<b>Hours</b>	<b>Timetable requirements per week</b>		<b>Teaching modes that does require timetable</b>
<b>Contact with lecturer/tutor</b>	35	<b>Lectures p.w.</b>	N/A	Hybrid method. Students outside of the province will be accommodated via technology. Time-table set up in office.
<b>Tutorials</b>	N/A	<b>Tutorial p.w</b>	N/A	The program is offered in block teaching. Students outside of the Western Cape will be accommodated.
<b>Practicals</b>	N/A	<b>Practicals p.w</b>	N/A	
<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!</b>				
<b>Assignments &amp; tasks</b>	70	Online Quiz Online class test Individual Assignment – Submitted online Final Examination – Sit down exam. Students outside of the province will be accommodated but will also have sit down exams – same day and time.		
<b>Assessments</b>	4	Assessment time-table set up in office: Continuous Assessment – online – 50% Final Examination – sit down exam – 50%		
<b>Self- study</b>	91	The program is offered in block teaching.		

**PROGRAMME: Advanced Diploma in Public Administration – Public Finance - 1607**

**MODULE: PUA 618 – Public Sector Performance Measurement, Risk and Audit**

**SEMESTER: 2**

<b>Breakdown of Learning time</b>	<b>Hours</b>	<b>Timetable requirements per week</b>		<b>Teaching modes that does require timetable</b>
<b>Contact with lecturer/tutor</b>	35	<b>Lectures p.w.</b>	N/A	Hybrid method. Students outside of the province will be accommodated via technology. Time-table set up in office.
<b>Tutorials</b>	N/A	<b>Tutorial p.w</b>	N/A	The program is offered in block teaching. Students outside of the Western Cape will be accommodated.
<b>Practicals</b>	N/A	<b>Practicals p.w</b>	N/A	
<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!</b>				
<b>Assignments &amp; tasks</b>	70	Online Quiz Online class test Individual Assignment – Submitted online Final Examination – Sit down exam. Students outside of the province will be accommodated but will also have sit down exams – same day and time.		
<b>Assessments</b>	4	Assessment time-table set up in office: Continuous Assessment – online – 50% Final Examination – sit down exam – 50%		
<b>Self- study</b>	91	The program is offered in block teaching.		

**PROGRAMME: Advanced Diploma in Public Administration – Public Finance - 1607**

**MODULE: PUA 617 – Public Sector Financial Management**

**SEMESTER: 2**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	35	Lectures p.w.	N/A	Hybrid method. Students outside of the province will be accommodated via technology. Time-table set up in office.
Tutorials	N/A	Tutorial p.w	N/A	The program is offered in block teaching. Students outside of the Western Cape will be accommodated.
Practicals	N/A	Practicals p.w	N/A	
<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>				
Assignments & tasks	70	Online Quiz Online class test Individual Assignment – Submitted online Final Examination – Sit down exam. Students outside of the province will be accommodated but will also have sit down exams – same day and time.		
Assessments	4	Assessment time-table set up in office: Continuous Assessment – online – 50% Final Examination – sit down exam – 50%		
Self- study	91	The program is offered in block teaching.		

**PROGRAMME: Advanced Diploma in Public Administration – Public Finance - 1607**

**MODULE: PUA 611 – Introduction to Governance and Public Administration**

**SEMESTER: 1**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	N/A	Hybrid method. Students outside of the province will be accommodated via technology. Time-table et up in office.
Tutorials	N/A	Tutorial p.w	N/A	The program is offered in block teaching. Students outside of the Western Cape will be accommodated.
Practicals	N/A	Practicals p.w	N/A	
<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode(synchronous/asynchronous) to any extent. No limit on mode!</b>				
Assignments & tasks	35	Online Quiz Online class test Individual Assignment – Submitted online Final Examination – Sit down exam. Students outside of the province will be accommodated but will also have sit down exams – same day and time.		
Assessments	35	Assessment time-table set up in office: Continuous Assessment – online – 60% Final Examination – sit down exam – 40%		
Self- study	80	The program is offered in block teaching.		

**PROGRAMME: Advanced Diploma in Public Administration – Public Finance - 1607**

**MODULE: PUA 612 – Public Policy**

**SEMESTER: 1**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	N/A	Hybrid method. Students outside of the province will be accommodated via technology. Time-table set up in office.
Tutorials	N/A	Tutorial p.w	N/A	The program is offered in block teaching. Students outside of the Western Cape will be accommodated.
Practicals	N/A	Practicals p.w	N/A	
<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode(synchronous/asynchronous) to any extent. No limit on mode!</b>				
Assignments & tasks	35	Online Quiz Online class test Individual Assignment – Submitted online Final Examination – Sit down exam. Students outside of the province will be accommodated but will also have sit down exams – same day and time.		

Assessments	35	Assessment time-table set up in office: Continuous Assessment – online – 60% Final Examination – sit down exam – 40%
Self- study	80	The program is offered in block teaching.

**PROGRAMME: Advanced Diploma in Public Administration – Public Finance - 1607**

**MODULE: PUA 622 – Economics and Public Finance**

**SEMESTER: 1**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	N/A	Hybrid method. Students outside of the province will be accommodated via technology. Time-table set up in office.
Tutorials	N/A	Tutorial p.w	N/A	The program is offered in block teaching. Students outside of the Western Cape will be accommodated.
Practicals	N/A	Practicals p.w	N/A	
<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!</b>				
Assignments & tasks	35	Online Quiz Online class test Individual Assignment – Submitted online Final Examination – Sit down exam. Students outside of the province will be accommodated but will also have sit down exams – same day and time.		
Assessments	35	Assessment time-table set up in office: Continuous Assessment – online – 60% Final Examination – sit down exam – 40%		
Self- study	80	The program is offered in block teaching.		

**PROGRAMME: Higher Certificate in Economic Development - 1403**

**MODULE: FSH 113 – Development Economics I**

**SEMESTER: 1**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	48	Lectures p.w.	N/A	Face-to-face teaching and Learning. The course is offered in block teaching. Time-table set up in office.
Tutorials	N/A	Tutorial p.w	N/A	The program is offered in block teaching.
Practicals	N/A	Practicals p.w	N/A	
<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!</b>				
Assignments & tasks	10	Quiz – Sit Down Class Test – Sit Down Individual Assignment – Submitted online Final Examination – Sit down exam.		
Assessments	15	Assessment time-table set up in office: Continuous Assessment – in class – 60% Final Examination – sit down exam – 40%		
Self- study	27	The program is offered in block teaching.		

**PROGRAMME: Higher Certificate in Economic Development - 1403**

**MODULE: FSH 120 – Training, Design and Facilitation**

**SEMESTER: 2**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	48	Lectures p.w.	N/A	Face-to-face teaching and Learning. The course is offered in block teaching. Time-table set up in office.
Tutorials	N/A	Tutorial p.w	N/A	The program is offered in block teaching.
Practicals	N/A	Practicals p.w	N/A	
<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!</b>				
Assignments & tasks	10	Quiz – Sit Down Class Test – Sit Down Individual Assignment – Submitted online		

		Final Examination – Sit down exam.
<b>Assessments</b>	15	Assessment time-table set up in office: Continuous Assessment – in class – 60% Final Examination – sit down exam – 40%
<b>Self- study</b>	27	The program is offered in block teaching.

**PROGRAMME: Higher Certificate in Economic Development - 1403**

**MODULE: FSH 121 – Communication and Information Management**

**SEMESTER: 1**

<b>Breakdown of Learning time</b>	<b>Hours</b>	<b>Timetable requirements per week</b>		<b>Teaching modes that does require timetable</b>
<b>Contact with lecturer/tutor</b>	48	<b>Lectures p.w.</b>	N/A	Face-to-face teaching and Learning. The course is offered in block teaching. Time-table set up in office. The program is offered in block teaching.
<b>Tutorials</b>	N/A	<b>Tutorial p.w</b>	N/A	
<b>Practicals</b>	N/A	<b>Practicals p.w</b>	N/A	
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>		
<b>Assignments &amp; tasks</b>	10	Quiz – Sit Down Class Test – Sit Down Individual Assignment – Submitted online Final Examination – Sit down exam.		
<b>Assessments</b>	15	Assessment time-table set up in office: Continuous Assessment – in class – 60% Final Examination – sit down exam – 40%		
<b>Self- study</b>	27	The program is offered in block teaching.		

**PROGRAMME: Higher Certificate in Economic Development - 1403**

**MODULE: FSH 122 – Development Economics II**

**SEMESTER: 2**

<b>Breakdown of Learning time</b>	<b>Hours</b>	<b>Timetable requirements per week</b>		<b>Teaching modes that does require timetable</b>
<b>Contact with lecturer/tutor</b>	48	<b>Lectures p.w.</b>	N/A	Face-to-face teaching and Learning. The course is offered in block teaching. Time-table set up in office. The program is offered in block teaching.
<b>Tutorials</b>	N/A	<b>Tutorial p.w</b>	N/A	
<b>Practicals</b>	N/A	<b>Practicals p.w</b>	N/A	
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>		
<b>Assignments &amp; tasks</b>	10	Quiz – Sit Down Class Test – Sit Down Individual Assignment – Submitted online Final Examination – Sit down exam.		
<b>Assessments</b>	15	Assessment time-table set up in office: Continuous Assessment – in class – 60% Final Examination – sit down exam – 40%		
<b>Self- study</b>	27	The program is offered in block teaching.		

**PROGRAMME: Higher Certificate in Economic Development - 1403**

**MODULE: FSH 123 – Organisational Development**

**SEMESTER: 1**

<b>Breakdown of Learning time</b>	<b>Hours</b>	<b>Timetable requirements per week</b>		<b>Teaching modes that does require timetable</b>
<b>Contact with lecturer/tutor</b>	48	<b>Lectures p.w.</b>	N/A	Face-to-face teaching and Learning. The course is offered in block teaching. Time-table set up in office. The program is offered in block teaching.
<b>Tutorials</b>	N/A	<b>Tutorial p.w</b>	N/A	
<b>Practicals</b>	N/A	<b>Practicals p.w</b>	N/A	
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>		
<b>Assignments &amp; tasks</b>	10	Quiz – Sit Down Class Test – Sit Down Individual Assignment – Submitted online Final Examination – Sit down exam.		

Assessments	15	Assessment time-table set up in office: Continuous Assessment – in class – 60% Final Examination – sit down exam – 40%
Self- study	27	The program is offered in block teaching.

**PROGRAMME: Higher Certificate in Economic Development - 1403**

**MODULE: FSH 124 – Research Project**

**SEMESTER: 2**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	48	Lectures p.w.	N/A	Face-to-face teaching and Learning. The course is offered in block teaching. Time-table set up in office. The program is offered in block teaching.
Tutorials	N/A	Tutorial p.w	N/A	
Practicals	N/A	Practicals p.w	N/A	
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode(synchronous/asynchronous) to any extent. No limit on mode!</b>		
Assignments & tasks	10	Quiz – Sit Down Class Test – Sit Down Individual Assignment – Submitted online Final Examination – Sit down exam.		
Assessments	15	Assessment time-table set up in office: Continuous Assessment – in class – 60% Final Examination – sit down exam – 40%		
Self- study	27	The program is offered in block teaching.		

**PROGRAMME: Higher Certificate in Economic Development - 1403**

**MODULE: FSH 125 – Workplace Learning**

**SEMESTER: Both**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	80	Lectures p.w.	N/A	Face-to-face teaching and Learning. The course is offered in block teaching. Time-table set up in office. The program is offered in block teaching.
Tutorials	N/A	Tutorial p.w	N/A	
Practicals	120	Practicals p.w	N/A	
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>		
Assignments & tasks	80	Quiz – Sit Down Class Test – Sit Down Individual Assignment – Submitted online Final Examination – Sit down exam.		
Assessments	15	Assessment time-table set up in office: Continuous Assessment – in class – 60% Final Examination – sit down exam – 40%		
Self- study	60	The program is offered in block teaching.		
Other	60	The program is offered in block teaching.		

**PROGRAMME: Higher Certificate in Economic Development - 1403**

**MODULE: FSH 126 – Gender and Development**

**SEMESTER: 1**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	48	Lectures p.w.	N/A	Face-to-face teaching and Learning. The course is offered in block teaching. Time-table set up in office. The program is offered in block teaching.
Tutorials	N/A	Tutorial p.w	N/A	
Practicals	N/A	Practicals p.w	N/A	
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>		
Assignments & tasks	10	Quiz – Sit Down Class Test – Sit Down Individual Assignment – Submitted online Final Examination – Sit down exam.		

Assessments	15	Assessment time-table set up in office: Continuous Assessment – in class – 60% Final Examination – sit down exam – 40%
Self- study	27	The program is offered in block teaching.

**PROGRAMME: Higher Certificate in Economic Development - 1403**

**MODULE: FSH 127 – Local Governance**

**SEMESTER: 2**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	48	Lectures p.w.	N/A	Face-to-face teaching and Learning. The course is offered in block teaching. Time-table set up in office. The program is offered in block teaching.
Tutorials	N/A	Tutorial p.w	N/A	
Practicals	N/A	Practicals p.w	N/A	
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>		
Assignments & tasks	10	Quiz – Sit Down Class Test – Sit Down Individual Assignment – Submitted online Final Examination – Sit down exam.		
Assessments	15	Assessment time-table set up in office: Continuous Assessment – in class – 60% Final Examination – sit down exam – 40%		
Self- study	27	The program is offered in block teaching.		

**PROGRAMME: BAdmin**

**MODULE: PUA 131**

**SEMESTER 1**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	36	Lectures p.w.	3	Face -to-face Learning and Teaching
Tutorials	14	Tutorial p.w	1	Hybrid Model
Practicals	N/A	Practicals p.w	N/A	N/A
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>		
Assignments & tasks	10	Quiz, Test, Case Study Individual, and Assignment Individual (Online Mode)		
Assessments	12	Quiz, Test, Case Study Individual, and Assignment Individual (Online Mode)		
Self- study	28	Learning guides and course readers		

**PROGRAMME: BAdmin**

**MODULE: GOV 132**

**SEMESTER 2**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	36	Lectures p.w.	3	Face -to-face Learning and Teaching
Tutorials	14	Tutorial p.w		Hybrid Model
Practicals	N/A	Practicals p.w	N/A	N/A
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>		
Assignments & tasks	10	Quiz, Test, Case Study Individual, and Assignment Individual (Online Mode)		
Assessments	12	Quiz, Test, Case Study Individual, and Assignment Individual (Online Mode)		
Self- study	28	Learning guides and course readers		

## PROGRAMME: Bachelor of Commerce

## MODULE: Principle of Finance FIN211

## SEMESTER: 1

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	24	Lectures p.w.	2	1 face to face, 1 online
Tutorials	12	Tutorial p.w	1	6 face to face, 6 online
Practicals	0	Practicals p.w	0	
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	12	Group Assignment		
Assessments	6	Two semester tests and 1 exam		
Self- study	96	Preparations for class, tutorials, assignments, tests and the final exam		

## PROGRAMME: Bachelor of Commerce

## MODULE: Introductory Statistics for Financial Analysis (FIN213)

## SEMESTER: 1

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	24	Lectures p.w.	2	1 face to face, 1 online
Tutorials	12	Tutorial p.w	1	6 face to face, 6 online
Practicals	0	Practicals p.w	0	
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	18	Group Assignment + 1 Mini task		
Assessments	6	Two semester tests and 1 exam		
Self- study	90	Preparations for class, tutorials, assignments, tests and the final exam		

## PROGRAMME: Bachelor of Commerce

## MODULE: Corporate finance (FIN311)

## SEMESTER: 1

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	24	Lectures p.w.	2	1 face to face, 1 online
Tutorials	12	Tutorial p.w	1	6 face to face, 6 online
Practicals	0	Practicals p.w	0	
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	12	Group Assignment		
Assessments	6	Two semester tests and 1 exam		
Self- study	96	Preparations for class, tutorials, assignments, tests and the final exam		

## PROGRAMME: Bachelor of Commerce

## MODULE: Business Finance (MAN235)

## SEMESTER:1

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	24	Lectures p.w.	2	1 face to face, 1 online
Tutorials	12	Tutorial p.w	1	6 face to face, 6 online
Practicals	0	Practicals p.w	0	
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	12	Group Assignment		
Assessments	6	Two semester tests and 1 exam		
Self- study	96	Preparations for class, tutorials, assignments, tests and the final exam		

**PROGRAMME: Bachelor of Commerce      MODULE: FINANCIAL & ANALYTICAL TECHNIQUES (MAN234)**  
**SEMESTER: 2**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	24	Lectures p.w.	2	1 face to face, 1 online
Tutorials	12	Tutorial p.w	1	6 face to face, 6 online
Practicals	0	Practicals p.w	0	
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode(synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	18	Group Assignment + Mini task		
Assessments	6	Two semester tests and 1 exam		
Self- study	90	Preparations for class, tutorials, assignments, tests and the final exam		

**PROGRAMME: Bachelor of Commerce      MODULE: INVESMENT MANAGEMENT (MAN307) SEMESTER: 1**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor		Lectures p.w.		
Tutorials		Tutorial p.w		
Practicals		Practicals p.w		
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks				
Assessments				
Self- study				

**PROGRAMME: Bachelor of Commerce      MODULE: Principles of Investment (FIN212)      SEMESTER:2**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer	22	Lectures p.w.	3	2 face to face, 1 online
Tutorials	10	Tutorial p.w	1	5 Online/ 5 face-to-face
Practicals	0	Practicals p.w	0	
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	54	Group Assignments and Online Class Tests.		
Assessments	10	Take Home Assignment and sit-down Exam		
Self- study	54	Make use of learning material made available on Ikamva and course readers.		

**PROGRAMME: Bachelor of Commerce      MODULE: International Finance (FIN312) SEMESTER:2**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	20	Lectures p.w.	2	1 face to face, 1 online
Tutorials	12	Tutorial p.w	1	Blended
Practicals		Practicals p.w	0	
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	52	Online Group Assignments		
Assessments	12	Online Class Tests and sit-down Exam		
Self- study	54	Make use of learning material made available on Ikamva and course readers.		

**PROGRAMME: Bachelor of Commerce    MODULE: Investment Analysis 308 (MAN308)    SEMESTER:2**

Breakdown of Learning time	Hours	Timetable requirements per week	Teaching modes that does require timetable
Contact with lecturer/tutor		Lectures p.w.	
Tutorials		Tutorial p.w	
Practicals		Practicals p.w	
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!	
Assignments & tasks			
Assessments			
Self- study			

**PROGRAMME: Bachelor of Commerce    MODULE: Financial and Analytical Technique  
SEMESTER: MAN305**

Breakdown of Learning time	Hours	Timetable requirements per week	Teaching modes that does require timetable
Contact with lecturer/tutor	20	Lectures p.w.	2
Tutorials	12	Tutorial p.w	1
Practicals	0	Practicals p.w	0
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!	
Assignments & tasks	52	Online Group Assignments	
Assessments	12	Online Class Tests and Sit down Exam	
Self- study	54	Make use of learning material made available on Ikamva and course readers.	

**PROGRAMME: Bachelor of Commerce Honours in Finance (1721/1722)  
MODULE: Finance Research 711 (FRP711)**

**SEMESTER: 1**

Breakdown of Learning time	Hours	Timetable requirements per week	Teaching modes that does require timetable
Contact with lecturer/tutor	42	Lectures p.w.	3
Tutorials	0	Tutorial p.w	0
Practicals	0	Practicals p.w	0
Research Proposal	30	<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!	
Assignments & tasks	23	One group assignment (100% face-to face) and one individual assignment (100% online) asynchronous	
Assessments	5	100% take home	
Self- study	50	Online (asynchronous)	

**PROGRAMME: Bachelor of Commerce Honours in Finance (1721/1722)  
MODULE: Advanced Financial Management 704 (MAN704)**

**SEMESTER:1**

Breakdown of Learning time	Hours	Timetable requirements per week	Teaching modes that does require timetable
Contact with lecturer/tutor	35	Lectures p.w.	3
Tutorials	0	Tutorial p.w	0
Practicals	0	Practicals p.w	0
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!	
Assignments & tasks	50	One group assignment (100% face-to face) and one individual assignment (100% online) asynchronous	
Assessments	5	100% sit down	
Self- study	60	Online (asynchronous)	

**PROGRAMME: Bachelor of Commerce Honours in Finance (1721/1722)**

**MODULE: Advance Management Accounting 745 (MAN745)**

**SEMESTER: 1**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	35	Lectures p.w.	3	50% of face to face and 50% blended, alternating from one week to the next.
Tutorials	0	Tutorial p.w	0	none
Practicals	0	Practicals p.w	0	none
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>		
Assignments & tasks	50	One group assignment (100% face-to face) and one individual assignment (100% online) asynchronous		
Assessments	5	100% sit down		
Self- study	60	Online (asynchronous)		

**PROGRAMME: Bachelor of Commerce Honours in Finance (1721/1722)**

**MODULE: Financial Statement Analysis 712 (FSA712)**

**SEMESTER: 1.**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	35	Lectures p.w.	3	50% of face to face and 50% blended, alternating from one week to the next.
Tutorials	0	Tutorial p.w	0	none
Practicals	0	Practicals p.w	0	none
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>		
Assignments & tasks	50	One group assignment (100% face-to face) and one individual assignment (100% online) asynchronous		
Assessments	5	100% sit down		
Self- study	60	Online (asynchronous)		

**PROGRAMME: Bachelor of Commerce Honours in Finance (1721/1722)**

**MODULE: Statistics for Investment (MAN787)**

**SEMESTER: 2**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	35	Lectures p.w.	3	50% of face to face and 50% blended, alternating from one week to the next.
Tutorials	0	Tutorial p.w	0	none
Practicals	0	Practicals p.w	0	none
		<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>		
Assignments & tasks	50	One group assignment (100% face-to face) and one individual assignment (100% online) asynchronous		
Assessments	5	100% sit down		
Self- study	60	Online (asynchronous)		

**SCHOOL/DEPARTMENT/UNIT: Finance Cluster (SBF) PROGRAMME: Bachelor of Commerce Honours in Finance (1721/1722) MODULE: Finance Research Report (FRR712)**

**SEMESTER: 2**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	35	Lectures p.w.	3	50% of face to face and 50% blended, alternating from one week to the next.
Tutorials	0	Tutorial p.w	0	none
Practicals	10	Practicals p.w	0	none
Work on Research Proposal	40	<b>Learning time that does not require timetable</b> <b>For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!</b>		
Assignments & tasks	40	One group assignment (100% face-to face) and one individual assignment (100% online) asynchronous		
Assessments	5	100% take home		
Self- study	20	Online (asynchronous)		

## PROGRAMME: Bachelor of Commerce Honours in Finance (1721/1722)

## MODULE: Finance Seminar 742

SEMESTER: 2

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	3	50% of face to face and 50% blended, alternating from one week to the next.
Tutorials	20	Tutorial p.w	0	none
Practicals	0	Practicals p.w	0	none
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	20	One group assignment (100% face-to face) and one individual assignment (100% online) asynchronous		
Assessments	6	100% sit down		
Self- study	84	Online (asynchronous)		

## PROGRAMME: Bachelor of Commerce Honours in Finance (1721/1722)

## MODULE: Advanced Financial Analysis (MAN706)

SEMESTER: 2

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	35	Lectures p.w.	2	50% of face to face and 50% blended, alternating from one week to the next.
Tutorials	12	Tutorial p.w	1	none
Practicals	0	Practicals p.w	0	none
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	50	One group assignment (100% face-to face) and one individual assignment (100% online) asynchronous		
Assessments	5	100% sit down		
Self- study	48	Online (asynchronous)		

## PROGRAMME: Postgraduate Diploma in Finance (1624)

## MODULE: Finance Research 711 (FRP711)

SEMESTER: 1

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	42	Lectures p.w.	3	50% of face to face and 50% blended, alternating from one week to the next.
Tutorials	0	Tutorial p.w	0	none
Practicals	0	Practicals p.w	0	none
Research Proposal	30	<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	23	One group assignment (100% face-to face) and one individual assignment (100% online) asynchronous		
Assessments	5	100% take home		
Self- study	50	Online (asynchronous)		

## PROGRAMME: Postgraduate Diploma in Finance (1624)

## MODULE: Financial Statement Analysis 712 (FSA712)

SEMESTER: 1

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	35	Lectures p.w.	3	50% of face to face and 50% blended, alternating from one week to the next.
Tutorials	0	Tutorial p.w	0	none
Practicals	0	Practicals p.w	0	none
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	50	One group assignment (100% face-to face) and one individual assignment (100% online) asynchronous		
Assessments	5	100% sit down		
Self- study	60	Online (asynchronous)		

**PROGRAMME: Postgraduate Diploma in Finance (1624)**  
**MODULE: Advanced Financial Management 704 (MAN704)**

**SEMESTER:1**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	30	Lectures p.w.	1	Hybrid model (70% online and 30% F2F)
Tutorials	12	Tutorial p.w	1	Strictly face to face
Practicals		Practicals p.w		
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	17	A combination of individual and group assignments		
Assessments	10	Sit down and take home assessments		
Self- study	76	Flipped class room and online learning		

**PROGRAMME: Postgraduate Diploma in Finance (1624)**  
**MODULE: Advance Management Accounting 745 (MAN745)**

**SEMESTER: 1**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	36	Lectures p.w.	2	Hybrid model (70% online and 30% F2F)
Tutorials	12	Tutorial p.w	1	Strictly face to face
Practicals	4	Practicals p.w	1	All practicals will be face to face
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	8	Group assignments		
Assessments	10	Sit down assessments		
Self- study	74	Flipped class room and online learning		

**PROGRAMME: Postgraduate Diploma in Finance (1624) MODULE: Project Management (MAN720)**  
**SEMESTER: 2**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	24	Lectures p.w.	1	3rd term- online 4 <sup>th</sup> term- classroom
Tutorials	n/a	Tutorial p.w	n/a	n/a
Practicals	n/a	Practicals p.w	n/a	n/a
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	36	<u>Online</u> Individual semester test- 1 per semester Class test – 3 per semester Group assignment + presentation- 1 per semester		
Assessments	24	Exam online- Take home		
Self- study	66	<u>Online</u> Online discussions, articles, and videos		

**PROGRAMME: Postgraduate Diploma in Finance (1624)**  
**MODULE: Contemporary Management Topics (MAN709)**

**SEMESTER:2**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	24	Lectures p.w.	1	3rd term- online 4 <sup>th</sup> term- classroom
Tutorials	n/a	Tutorial p.w	n/a	n/a
Practicals	n/a	Practicals p.w	n/a	n/a
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	36	<u>Online</u> Individual semester test- 1 per semester Class test – 3 per semester Group assignment + presentation- 1 per semester		
Assessments	24	Exam online- Take home		
Self- study	66	<u>Online</u> - Online discussions, articles, and videos		

**PROGRAMME: Postgraduate Diploma in Finance (1624)**

**MODULE: Advanced Financial Analysis (MAN706)**

**SEMESTER: 2**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	35	Lectures p.w.	2	50% of face to face and 50% blended, alternating from one week to the next.
Tutorials	12	Tutorial p.w	1	none
Practicals	0	Practicals p.w	0	none
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	50	One group assignment (100% face-to face) and one individual assignment (100% online) asynchronous		
Assessments	5	100% sit down		
Self- study	48	Online (asynchronous)		

**PROGRAMME: Postgraduate Diploma in Finance (1624) MODULE: Finance Seminar 742 SEMESTER: 2**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	35	Lectures p.w.	2	50% of face to face and 50% blended, alternating from one week to the next.
Tutorials	12	Tutorial p.w	1	none
Practicals	0	Practicals p.w	0	none
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	50	One group assignment (100% face-to face) and one individual assignment (100% online) asynchronous		
Assessments	5	100% sit down		
Self- study	48	Online (asynchronous)		

**PROGRAMME: BCom / BCom (Law) / BA**

**MODULE: MAN131 Principles of Management**

**SEMESTER: First**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	39	Lectures p.w.	3	100% face-to-face
Tutorials	13	Tutorial p.w	1	100% face-to-face
Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	12	Online submissions are allowed.		
Assessments	4	Module tests: Sit-down Final exam: Sit-down		
Self- study	44			

**PROGRAMME: BCom (1008), BCom Extended Curriculum (1751), BCom Part-Time (1101), BCom Accounting (1021), BCom Accounting Extended Curriculum (1753), BCom Fin Acc (1175), BCom Law (7211), BAdmin (1011), BAdmin PartTime (1018), LLB (7162 & 7172)**

**MODULE: MAN 132 Principles of Business Management**

**SEMESTER: Second**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	52	Lectures p.w.	4	50% face-to-face 50% online
Tutorials	1	Tutorial p.w	1	50% face-to-face 50% online
Practicals	0	Practicals p.w	0	N/A
		<b>Learning time that does not require timetable</b> For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		

<b>Assignments &amp; tasks</b>	19	Online submissions are allowed.
<b>Assessments</b>	3	Module tests: Sit-down Final exam: Sit-down
<b>Self- study</b>	76	

PROGRAMME: BCom (1008), BAdmin (1011), B.A. (SRES) (8061)

MODULE: MAN 201 Entrepreneurship – Starting A Small Business

SEMESTER: Second

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	32	Lectures p.w.	2	50% face-to-face 50% online
Tutorials	1	Tutorial p.w	1	50% face-to-face 50% online
Practicals	0	Practicals p.w		N/A
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	18	Online submissions are allowed.		
Assessments	3	Module test: Sit-down Final exam: Sit-down		
Self- study	47			

PROGRAMME: BCom (1008), BCom Extended (1751), BCom Part-Time (1101), (1175), BCom Law (7211),

BAdmin (1011) BAdmin Part-Time (1018), BA (SRES) (8061)

MODULE: MAN 231 MARKETING

SEMESTER: First

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	52	Lectures p.w.	4	50% face-to-face 50% online
Tutorials	1	Tutorial p.w	1	50% face-to-face 50% online
Practicals	3	Practicals p.w	3	50% face-to-face 50% online
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	8	Online submissions are allowed.		
Assessments	8	Module tests: Sit-down or online Final exam: Sit-down		
Self- study	37			

PROGRAMME: BCom (1008), BCom Extended (1751), BCom Part-Time (1101), BCom Law (7211), BAdmin (1011) BAdmin PartTime (1018), BA (SRES) (8061)

MODULE: MAN 233 Operations Management

SEMESTER: Second

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	52	Lectures p.w.	4	50% face-to-face 50% online
Tutorials	1	Tutorial p.w	1	50% face-to-face 50% online
Practicals	0	Practicals p.w	0	N/A
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	9	Online submissions are allowed.		
Assessments	3	Module test: Sit-down or online Final exam: Sit-down or online		
Self- study	36			

PROGRAMME: BCom (1008), BCom Extended Curriculum (1751), BCom Part-time (1101), BAdmin (1011), BAdmin Part-time (1018), BCom Law (7211), BA (SRES) (8061)

MODULE: MAN 314, Research and Communication for Business

SEMESTER: First

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	52	Lectures p.w.	34	50% face-to-face 50% online
Tutorials	1	Tutorial p.w	1	50% face-to-face 50% online
Practicals	0	Practicals p.w	0	N/A
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	20	Online submissions are allowed.		
Assessments	3	Module test: Sit-down or online Final exam: Sit-down or online		
Self- study	59			

PROGRAMME: BCom (1008), BCom Law (7211), BAdmin (1011), BCom Extended (1751), BCom Part-time (1101), BAdmin Part-time (1018)

MODULE: MAN 325 PROJECT MANAGEMENT

SEMESTER: First

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	52	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	1	Tutorial p.w	1	50% face-to-face 50% online
Practicals	0	Practicals p.w	0	N/A
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	38	Online submissions are allowed.		
Assessments	4	Module test: Sit-down or online Final exam: Sit-down or online		
Self- study	58			

PROGRAMME: BCom (1008), BCom Extended (1751), BAdmin (1011) BCom Law (7211), BA (SRES) (8061)

MODULE: MAN 303 SERVICES MARKETING

SEMESTER: Second

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	32	Lectures p.w.	2	50% face-to-face 50% online
Tutorials	1	Tutorial p.w	1	50% face-to-face 50% online
Practicals	0	Practicals p.w	0	N/A
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	39	Online submissions are allowed.		
Assessments	3	Module test: Sit-down or online Final exam: Sit-down or online		
Self- study	76			

PROGRAMME: PGDBA (1626)

MODULE: MAN763 PRINCIPLES OF MANAGEMENT AND LEADERSHIP

SEMESTER: First

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	7	Practicals p.w	7	50% face-to-face 50% online
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30	Online submissions are allowed.		
Assessments	3	Module tests: Sit-down or online Final exam: Sit-down or online or project based submission		
Self- study	78			

PROGRAMME: BCom (1008), BCom Extended Curriculum (1751), BCom Part-time (1101), BAdmin (1011), BAdmin Part-time (1018), BCom Law (7211), BA (SRES) (8061)

MODULE: MAN 304 Strategic Management

SEMESTER: Second

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	52	Lectures p.w.	4	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	1	50% face-to-face 50% online
Practicals	0	Practicals p.w	0	N/A
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30	Online submissions are allowed.		
Assessments	3	Online submission or research related submission/ assessment		
Self- study	65			

PROGRAMME: BCom Part-time (1101), BAdmin Part-time (1018)

MODULE: MAN 324 Employee Management

SEMESTER: Second

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	2	50% face-to-face 50% online
Tutorials	1	Tutorial p.w	1	50% face-to-face 50% online
Practicals	0	Practicals p.w	0	N/A
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	35	Online submissions are allowed.		
Assessments	7	Module tests: Sit-down or online Final exam: Sit-down or online		
Self- study	68			

**PROGRAMME: PG Dipl in Business Administration (1626), PG UWC qualification requiring an Intro. module in Marketing**  
**MODULE: MAN 754 Marketing Organisation and Management**  
**SEMESTER: First**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	0	Practicals p.w	0	N/A
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	35	Online submissions are allowed.		
Assessments	7	Module tests: Sit-down or online Final exam: Sit-down or online		
Self- study	65			

**PROGRAMME: PGDBA (1626)**  
**SEMESTER: First**  
**MODULE: MAN 762 Accounting and Finance for management**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	0	Practicals p.w	0	N/A
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	50	Online submissions are allowed.		
Assessments	7	Class tests: Online Module test: Sit-down Final examination: Sit-down		
Self- study	53			

**PROGRAMME: Postgraduate Diploma in Business Administration (PGDBA) (1626), BCom (Hons) (Management) (1731)**

**MODULE: RCB 711, Research and Communication for Business**  
**SEMESTER: First**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	2	Tutorial p.w	2	50% face-to-face 50% online
Practicals	0	Practicals p.w	0	N/A
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	50	Online submissions are allowed.		
Assessments	7	Module tests: Sit-down or online Final exam: Sit-down or online or research-related submission		
Self- study	53			

**PROGRAMME: BCom Hons Man (1731), PGDM (1623)**

**MODULE: MRR711 Management Research Proposal**  
**SEMESTER: First**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals/Fieldwork	10	Practicals p.w	10	50% face-to-face 50% online

		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!
<b>Assignments &amp; tasks</b>	50	Online submissions are allowed.
<b>Assessments</b>	7	Tests: Sit-down or online Final assessment: submission of final research proposal
<b>Self- study</b>	43	

PROGRAMME: BCom Hons Man (1731), PGDM (1623), PGDBA (1626), BCom Hons Fin (1721/1722)

MODULE: MAN 712 Management Information Systems

SEMESTER: First

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	0	Practicals p.w	0	N/A
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
<b>Assignments &amp; tasks</b>	30	Online submissions are allowed.		
<b>Assessments</b>	10	Module tests: Sit-down or online Final exam: Sit-down or online		
<b>Self- study</b>	55			

PROGRAMME: BCom Hons Man (1731), PGDM (1623), PGDBA (1626)

MODULE: MAN 730 SUPPLY CHAIN MANAGEMENT

SEMESTER: First

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	35	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	0	Practicals p.w	0	N/A
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
<b>Assignments &amp; tasks</b>	25	Online submissions are allowed.		
<b>Assessments</b>	35	Module tests: Sit-down or online Other assessments: Online Final exam: Sit-down or online		
<b>Self- study</b>	55			

PROGRAMME: Postgraduate Diploma in Computer Software and Media Application (1627)

MODULE: BIA 710 Decision Making in Business

SEMESTER: First

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	35	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	0	Practicals p.w	0	N/A
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
<b>Assignments &amp; tasks</b>	20	Online submissions are allowed.		
<b>Assessments</b>	10	Online submissions or project based submission		
<b>Self- study</b>	85			

**PROGRAMME: Postgraduate Diploma in Computer Software and Media Applications (1627)****MODULE: ELG 710 Fundamentals of E-Logistics****SEMESTER: First**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	26	Lectures p.w.	2	80% face-to-face 20% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	0	Practicals p.w	0	N/A
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	60	Online submissions are allowed.		
Assessments	5	Online submissions or project based submission		
Self- study	46			

**PROGRAMME: MCom in Information Management (1835)****MODULE: ELG 813 E-Logistics Process and Information Systems****SEMESTER: First**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	50	Lectures p.w.	2	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	0	Practicals p.w	0	N/A
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	45	Online submissions are allowed.		
Assessments	5	Online submissions or project based submission		
Self- study	50			

**PROGRAMME: PGDM (1623)****MODULE: MAN 749 Economics for Managers****SEMESTER: Second**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	0	Practicals p.w	0	N/A
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30	Online submissions are allowed.		
Assessments	7	Online submissions or project based submission		
Self- study	73			

**PROGRAMME: BCom Hons Man (1731)****MODULE: MAN 769 Strategic Management****SEMESTER: Second**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	0	Practicals p.w	0	N/A
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	10	Online submissions are allowed.		
Assessments	59	Online submissions or project based submission		
Self- study	36	N/A		

**PROGRAMME: BCom Hons Man (1731)      MODULE: Organisational Theory MGT822      SEMESTER: First**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	40	Practicals p.w	3	50% face-to-face 50% online
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	100	Online submissions are allowed.		
Assessments	20	Online submissions are allowed.		
Self- study	100	N/A		

**PROGRAMME: BCom Hons Man (1731)      MODULE: Mini-Dissertation MGT821      SEMESTER: First**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	40	Practicals p.w	3	50% face-to-face 50% online
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	100	Online submissions are allowed.		
Assessments	20	Online submissions are allowed.		
Self- study	100	N/A		

**PROGRAMME: PGDBA (1626)      MODULE: MAN 761 Operations and Information Management  
SEMESTER: Second**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	0	Practicals p.w	0	
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	50	Online submissions are allowed.		
Assessments	7	Online submission or project based assessment		
Self- study	53	N/A		

**PROGRAMME: PGDM (1623)      MODULE: MAN 755 Employee Management      SEMESTER: Second**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	0	Practicals p.w	0	
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	35	Online submissions are allowed.		
Assessments	7	Online submission or project based assessment		
Self- study	68	N/A		

**PROGRAMME: BCom Hons Man (1731) MODULE: MAN 711 Entrepreneurship and Enterprise Development SEMESTER: Second**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	35	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	0	Practicals p.w	0	
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30	Online submissions are allowed.		
Assessments	5	Online submission or project based assessment		
Self- study	80	N/A		

**PROGRAMME: BCom Hons Man (1731) MODULE: MAN 709 Contemporary Management Topics (Corporate Governance) SEMESTER: Second**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	45	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	0	Practicals p.w	0	
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30	Online submissions are allowed.		
Assessments	5	Online submission or project based assessment		
Self- study	70	N/A		

**PROGRAMME: BCom Hons Man (1731) MODULE: MRR 712 Management Research Report SEMESTER: Second**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	20	Lectures p.w.	2	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	0	Practicals p.w	0	
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	40	Online submissions are allowed.		
Assessments	4	Online submission and submission of final research report		
Self- study	90	N/A		

**PROGRAMME: BCom Hons Man (1731) MODULE: MAN 701 Advanced General Management SEMESTER: Second**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	45	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	
Practicals	0	Practicals p.w	0	
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30	Online submissions are allowed.		
Assessments	5	Online submission or project based assessment		
Self- study	70	N/A		

**PROGRAMME: Postgraduate Diploma in Computer Software and Media Applications (1627)**

**MODULE: ELG 711 Data and Decision making in Supply chain and logistics**

**SEMESTER: Second**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	26	Lectures p.w.	2	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	
Practicals	13	Practicals p.w	15	50% face-to-face 50% online
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	60	Online submissions are allowed.		
Assessments	5	Online submission or project based assessment		
Self- study	46	N/A		

**PROGRAMME: MCom in Information Management (1835)**

**MODULE: ELG 814 Supply Chain Analytics and Decision Making**

**SEMESTER: Second**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	70	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	
Practicals	13	Practicals p.w	15	
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	45	Online submissions are allowed.		
Assessments	5	Online submission or project based assessment		
Self- study	80	N/A		

**PROGRAMME: ADM (1612/1613)**

**MODULE: ADM 607 Entrepreneurship and Enterprise Development**

**SEMESTER: Second**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	35	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	
Practicals	0	Practicals p.w	15	
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	30	Online submissions are allowed.		
Assessments	5	Online submission or project based assessment		
Self- study	80	N/A		

**PROGRAMME: ADM (1612/1613)**

**MODULE: MAN 620 PROJECT MANAGEMENT SEMESTER: Second**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	52	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	1	Tutorial p.w	1	50% face-to-face 50% online
Practicals	0	Practicals p.w	0	N/A
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	38	Online submissions are allowed.		
Assessments	4	Online submission or project based assessment		
Self- study	58	N/A		

SCHOOL/DEPARTMENT/UNIT: Management PROGRAMME: ADM (1612/13)

MODULE: MAN 668 Business Finance

SEMESTER: Second

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	42	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	1	N/A
Practicals	0	Practicals p.w	0	N/A
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	40	Online submissions are allowed.		
Assessments	5	Online submission or project based assessment		
Self- study	63			

PROGRAMME: ADM (1612/13)

MODULE: ADM 647 Information Systems and Technology

SEMESTER: Second

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	42	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	20	Practicals p.w	50	50% face-to-face 50% online
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	40	Online submissions are allowed.		
Assessments	15	Online submission or project based assessment		
Self- study	33			

PROGRAMME: ADM (1612/13)

MODULE: ADM 620 Marketing

SEMESTER: First

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	N/A
Practicals	0	Practicals p.w	0	N/A
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	35	Online submissions are allowed.		
Assessments	7	Online submission or project based assessment		
Self- study	65			

PROGRAMME: ADM (1612/13)

MODULE: ADM 626 Research and Communication for Business

SEMESTER: First

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	2	Tutorial p.w	2	50% face-to-face 50% online
Practicals	0	Practicals p.w	0	N/A
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	50	Online submissions are allowed.		
Assessments	7	Online submissions are allowed.		
Self- study	53			

**PROGRAMME: ADM (1612/13)****MODULE: ADM 623 Operations Management****SEMESTER: First**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	
Practicals	0	Practicals p.w	0	
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	50	Online submissions are allowed.		
Assessments	7	Online submissions are allowed.		
Self- study	53	N/A		

**PROGRAMME: ADM (1612/13)****MODULE: ADM 618 Principles of Management and Business****SEMESTER: First**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	
Practicals	20	Practicals p.w	20	50% face-to-face 50% online
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	35	Online submissions are allowed.		
Assessments	5	Online submissions are allowed.		
Self- study	20	N/A		

**PROGRAMME: PG Dipl in Business Administration (1626)****MODULE: Strategic Finance PGB811****SEMESTER: Second**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	
Practicals	40	Practicals p.w	3	
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	100	Online submissions are allowed.		
Assessments	20	Online submissions are allowed.		
Self- study	100	N/A		

**PROGRAMME: PG Dipl in Business Administration (1626)****MODULE: Management Theory PGB811****SEMESTER: Second**

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	
Practicals	40	Practicals p.w	3	50% face-to-face 50% online
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/asynchronous) to any extent. No limit on mode!		
Assignments & tasks	100	Online submissions are allowed.		
Assessments	20	Online submissions are allowed.		
Self- study	100	N/A		

## PROGRAMME: PG Dipl in Business Administration (1626)

## MODULE: Strategic Finance PGB811

## SEMESTER: First

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	
Practicals	40	Practicals p.w	3	50% face-to-face 50% online
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	100	Online submissions are allowed.		
Assessments	20	Online submissions are allowed.		
Self- study	100	N/A		

## PROGRAMME: PG Dipl in Business Administration (1626)

## MODULE: Business Informatics PGB821

## SEMESTER: First

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	
Practicals	40	Practicals p.w	3	50% face-to-face 50% online
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	100	Online submissions are allowed.		
Assessments	20	Online submissions are allowed.		
Self- study	100	N/A		

## PROGRAMME: PG Dipl in Business Administration (1626)

## MODULE: Business Analytics PGB822

## SEMESTER: First

Breakdown of Learning time	Hours	Timetable requirements per week		Teaching modes that does require timetable
Contact with lecturer/tutor	40	Lectures p.w.	3	50% face-to-face 50% online
Tutorials	0	Tutorial p.w	0	
Practicals	40	Practicals p.w	3	50% face-to-face 50% online
		Learning time that does not require timetable For the aspects below – Faculties can use online mode (synchronous/ asynchronous) to any extent. No limit on mode!		
Assignments & tasks	100	Online submissions are allowed.		
Assessments	20	Online submissions are allowed.		
Self- study	100	N/A		