



UNIVERSITY *of the*  
WESTERN CAPE

**2021**

# **Faculty of Economic & Management Sciences**

Undergraduate

## **NOTICE**

All particulars in this calendar are applicable from 2021. The University reserves the right to amend any regulation or provision at any time without prior notice.

Although every attempt has been made to ensure that the information is accurate, the University does not accept any liability concerning inaccuracies of any of the contents in the Calendar. Please check the University website for the latest version of this Calendar.

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## HOW TO USE THIS CALENDAR

The following provides an overview of the structure of this Calendar to guide users.

### **General Information**

This section provides the contact information for the Faculty and University.

### **Degrees and Diplomas conferred in the Faculty**

This section provides information on each of the qualifications conferred in the Faculty.

### **Explanation of the National Qualifications Framework (NQF)**

This is a brief section on the NQF levels and qualification types.

### **Faculty Board and Faculty Office Staff**

This section lists staff members who constitute the Faculty Board and Faculty Office staff members.

### **Lecturing and Technical Staff**

A comprehensive Faculty staff listing per Department, Centre, Institute, School or Unit is provided.

### **Rules for Programmes**

This section provides information on the rules for each academic programme at undergraduate and postgraduate level offered by the faculty. These rules should be read in conjunction with the academic rules (Section 3) of the General Calendar (Part 1). A students should acquaint him/herself with the rules in both Calendars and annually check for rule and curriculum changes.

### **Module Descriptors**

This section provides information on all the modules offered by the faculty at undergraduate and postgraduate level. Module descriptors contain information which relate to the main outcomes and content for each module, including the credit value and NQF level of the module. It is set in alphanumeric order per Undergraduate and Postgraduate offering.

### **Explanation of Symbols and Remarks on Academic Transcript**

This section provides an explanation of the symbols used and the remarks on the academic transcript.

## **GENERAL INFORMATION**

### **CORRESPONDENCE WITH THE UNIVERSITY**

All postal correspondence should be addressed to the relevant person or department at:

The University of the Western Cape  
Private Bag X17  
Bellville  
7535

Should you not know the person or department, please direct all correspondence to the Registrar.

Faculty related enquiries can be directly forwarded to:

Faculty Manager  
Faculty of Economic and Management Sciences  
The University of the Western Cape  
Private Bag X17  
Bellville  
7535  
Tel: +27 (0)21 959 3164  
Email: [emsadmin@uwc.ac.za](mailto:emsadmin@uwc.ac.za)

### **CONTACT NUMBERS**

UWC Contact Centre: +27 (0)21 959 3900/1/2/3  
E-mail: [info@uwc.ac.za](mailto:info@uwc.ac.za)

### **THE UNIVERSITY'S WEBSITE**

[www.uwc.ac.za](http://www.uwc.ac.za)

### **GENERAL BURSARIES AND LOANS**

Full particulars of bursaries and loans are set out in a separate brochure that is obtainable from:

Financial Aid Office  
University of the Western Cape  
Private Bag X17  
Bellville  
7535  
Tel: +27 (0) 21 959 3114/2737  
Fax: +27 (0)21 959 2396

## **CALENDAR**

The Calendar is obtainable in the following separate parts:

- Part 1     General Information
- Part 2     Faculty of Natural Sciences
- Part 3     Faculty of Arts and Humanities
- Part 4     Faculty of Economic and Management Sciences (Undergraduate)
- Part 5     Faculty of Economic and Management Sciences (Postgraduate)
- Part 6     Faculty of Education
- Part 7     Faculty of Dentistry
- Part 8     Faculty of Law
- Part 9     Faculty of Community and Health Sciences
- Part 10    Schedule of Fees

## DEGREES AND DIPLOMAS CONFERRED IN THE FACULTY

### DEGREES

Bachelor of Administration	BAdmin
Bachelor of Commerce	BCom
Bachelor of Commerce in Accounting	BCom (Accounting)
Bachelor of Commerce in Financial Accounting	BCom (Financial Accounting)
Bachelor of Administration (Honours)*	BAdminHons
Bachelor of Commerce (Honours)*	BComHons
Bachelor of Arts (Honours)*	BAHons
Bachelor of Commerce Honours in Finance	BComHons (Finance)
Bachelor of Commerce Honours in Human Resources	BComHons (Human Resources)
Bachelor of Commerce Honours in Management	BComHons (Management)
Bachelor of Commerce Honours in Information Systems	BComHons (Information Systems)
Bachelor of Economics (Honours)	BEconHons
Bachelor of Honours in Development Studies	BHons (Development Studies)
Master of Development Studies	M(Development Studies)
Master of Administration*	MAdmin
Master of Economics*	MEcon
Master of Commerce*	MCom
Master of Commerce in Management	MCom (Management)
Master of Commerce in Information Management	MCom (Information Management)
Master of Arts*	MA
Master of Public Administration	MPA
Master of Philosophy in Poverty, Land and Agrarian Studies	MPhil (LAS)
Doctor of Philosophy*	PhD

\*Please refer to the programme information for specialisations.

### DIPLOMAS & CERTIFICATES

Advanced Diploma in Management	AdvDip (Management)
Advanced Diploma in Management (Finance)	AdvDip Management (Finance)
Advanced Diploma in Management (Financial Planning)	AdvDip Management (Financial Planning)
Advanced Diploma in Public Administration	AdvDip (Public Administration)
Postgraduate Diploma in Business Administration	PGDip (Business Administration)
Postgraduate Diploma in Accounting	PGDip (Accounting)
Postgraduate Diploma in Management	PGDip (Management)
Postgraduate Diploma in Finance	PGDip (Finance)
Postgraduate Diploma in Poverty, Land & Agrarian Studies	PGDip (LAS)
Postgraduate Diploma in Computer Software & Media Applications	PGDip (Computer Software Media Applications)
Postgraduate Diploma in E-Skills Development	PGDip (E-Skills)
Postgraduate Diploma in Information Communication Technology	PGDip (ICT)
Higher Certificate in Economic Development	HCert (Economic Development)

## EXPLANATION OF THE NATIONAL QUALIFICATIONS FRAMEWORK

The National Qualifications Framework (NQF) is “a single integrated system for the classification, registration, publication and articulation of quality-assured national qualifications” as stipulated in Section 4 of the NQF Act, 2008 (Act No 67 of 2008).

The National Qualifications Framework (NQF) has ten levels of which Higher Education qualifications occupy 6 levels of the NQF, namely levels 5 to 10.

Levels 5 to 7 comprise the undergraduate qualifications (with the exception of the Professional Bachelor's Degree at Level 8) and levels 8 to 10 comprise the postgraduate qualifications.

NQF LEVELS	QUALIFICATION TYPES
5	Higher Certificate
6	Advanced Certificate Diploma
7	Advanced Diploma Bachelor's Degree
8	Honours Degree Postgraduate Diploma Professional Bachelor's Degree
9	Master's Degree Professional Master's Degree
10	Doctoral Degree Professional Doctoral Degree

As cited in the Higher Education Qualifications Sub-Framework (CHE, 2013)

## FACULTY BOARD AND FACULTY OFFICE STAFF

**Ex Officio Members:** The Rector, Vice Rector/s, Registrar and Dean

**Profs:** F Abrahams, C Africa, F Anciano, CJ Bakkes, A Bayat, A Bayat, JR Becker, B Cousins, M Dinbabo, M Du Plessis, A du Toit, M Esau (Chairperson), W Geach, R Hall, M Hara, P Hirschsohn, I Ille, M Isaacs, J Jansen, M Jantjies, O Jokonya, A Karriem, L Loxton, B Mahembe, J May, ZF Mazhazha-Nyandoro, V McGhie, BR Mngomezulu, MK Ocran, S Pather, L Piper, J Pretorius, L Pretorius, G Ruiters, R Shambare, J Sheefeni, J Terblanche, L Thompson, KCD Yu,

**Drs:** J Breytenbach, C Christian, C Conradie, G Davids, K Dos Reis, N Matshanda, M Makiva, M Okbandrias, J Njenga, F Petersen, N Sibindi, C Steyn, C Swanepoel, C Van den Berg

**Messrs:** C Adams, G Adams, RG Arendse, C Basson, G Caseley, M. Garbutt, R George, R Grosch, S Gwadiso, G Hearn, P Hamel, J Hoskins, S Klein, N Kock, N Matanga, V Matsebula, M. Mayedwa, I Mohamed, E Muriro, F Nackerdien, R Oliver, Q Paulsen, E Pullen, W Rinquest, AJ Saayman, P Saungweme, J Siebrits, B Smith, E Van der Ross, S Viljoen

**Mmes:** R Beukes, N Davids-Latief, S Fourie, E Hamel, D Hamman-Fisher, R Jano, L Kimani, L Lorente-Quesada, F Miso, K Mobarak, P Moodley, M Moses, H Naidoo, M Naidoo, L Ndesi, A Noordien, M Otto, P Paleker, S Solomon, L Svenson, J van den Berg, B Williams

### Representatives of:

Faculty of Law:	E Olivier
Faculty of Natural Sciences:	A Latief
Faculty of Community and Health Sciences:	L Leach

### DEAN'S OFFICE

**Dean:**

**Deputy Dean - Research:**

**Deputy Dean -Teaching and Learning:**

**Deputy Dean-Academic Planning:**

**Teaching & Learning Specialist:**

**Faculty Manager:**

**Senior Faculty Officer:**

**Faculty Officers:**

**Administrative Officers:**

**Administrator Assistants:**

**Dean's Personal Assistant:**

**Dean's Administrative Assistant:**

**Deanery's Administrative Officer:**

MV Esau, BAdmin (Hons) MAdmin PhD (UWC)

BR Mngomezulu, PhD (Rice University)

Vacant

MK Ocran, BSc (Ghana) MPhil (Ghana) PhD (SU)

K Dos Reis, HDE Commerce BTech Economics

International Certificate MEd DEd (CPUT)

W Rinquest, BCom HDE BEd (UWC)

M Delpont, BCom (UWC)

M Engel, BAdmin (Hons) (UWC)

AF Felix, BA (HE) ADPA (UWC)

A Samodien, BSc BSc (Hons) (UWC)

NL Skade, Nat Dip: Management (WSU)

N Bembe

H Griffiths, BA (UWC)

E Arries

E Bostander

A Ndabeni

S Van der Schyff

M Kleynhans, AdvDip (Public Administration) (UWC)

H Thomas, BCom (UWC)



## LECTURING AND TECHNICAL STAFF

*(Departmental chairpersons are denoted with an asterisk (\*))*

### ACADEMIC LITERACIES PROGRAMME

**Associate Professor:**

VF McGhie, BA BA (Hons) (Linguistics) MA (Linguistics) Higher Diploma in Education P/G (UWC) Diploma in Public Relations Practice (Academy of Learning) PhD (SU)

**Lecturer:**

L Ndesi, BTh BA (Hons) MTh PGDip (T&L:HE) (UWC)

**Associate Lecturer:**

P Paleker, BA PGCE BEd (Hons) MEd (UWC)

**Administrator Department:**

R May

### ACCOUNTING

**Professors:**

CJ Bakkes, MCompt (UNISA) CA (SA)

\*WD Geach, MCom FCIS CA (SA) Admitted Advocate of the High Court of SA Fellow of UKZN

**Extraordinary Professor:**

L Loxton, BSc BAcc (Hons) MBA (SU) CA (SA)  
CJ de Villiers, MBA (SU) PhD Commerce (UP) CA (SA)

**Associate Professors:**

J Jansen, BCom (Hons) (Acc) (UKZN) MCom (Accounting Sciences) (UP) CA (SA)

J Terblanche, PhD (Education) (SU)

MCom (Computer Auditing) (SU) CA (SA)

**Extraordinary Associate Professor:**

O Mollagee, BCom (Hons) (Acc) (UWC) BCom (Hons) (Taxation) (UCT) CA (SA)

**Senior Lecturers:**

\*B Raymond, M.Com (Taxation) (UCT), CA(SA)

E Hamel, MCom Taxation (RAU) Diploma Tertiary Education (UNISA) CA (SA)

P Hamel, BCom (Hons) (Acc) (RAU) CA (SA)

E Pullen, MCom (Financial Management) (UCT) CA (SA)

AJ Saayman, BCompt (Hons) CA (SA)

J Siebrits, BCom (Law LLB) (SU) BCompt (Hons) (UNISA) CA (SA)

S Fourie, PGDA (UNISA) MCom (UniZulu) CA (SA)

**Lecturers:**

G Adams, MCom (UWC) BCom (Hons) (Acc) (UWC) CA (SA)

RG Arendse, BCom (Hons) (UWC) PGDE Higher Education (UCT)

C Basson, MCom (Taxation) (UCT)

S Gwadiso, PGDA (UCT) CA (SA)

S Klein, PGDA (UCT) CA (SA)

I Mohamed, BCom (Fin Acc) (UCT) BCom

(Hons) (Acc) (UKZN) MPhil (Tax Law) (UCT) CA (SA)

A Noordien, BCom (Hons) (Acc) (UWC) CA (SA)

M Otto, BCom (Hons) (Acc) (UWC) CA (SA)

**Programme Officer:**  
**Administrator Department:**

B Smith, BSc Acc PGDA (UCT) CA (SA)  
B Williams, BCom (Hons) (Acc) (UWC) CA (SA)  
Vacant  
E Felaar, NCM (CPUT)  
G Rudolph, AdvDip (Management)(UWC)  
BCom (Hons) Finance (UWC)  
H Gxashe  
Vacant

**Administrative Assistant:**

## **EXTENDED CURRICULUM PROGRAMME**

**Lecturers:**

R George, BTh BA (Hons) (UWC) M Ed (ALGC) (UWC)  
L Llorente Quesada, BCom (Hons) (UCLV, Cuba) PGDip T&L HE *Cum Laude* MCom (UWC)  
MA Film and Media *Cum Laude* (UCT)  
N Matanga, BCom (Hons) MPhil International Trade PGDip T&L HE (UWC)  
K Mobarak, BCom (Hons) MCom (UWC)  
P Moodley, Paed (UDW); B.Ed (UDW); Ed Man (RAU); MEd.(UWC)  
E Muriro, BCom Acc (UWC) BCompt (Hons) CA (SA) Advanced Certificate in Auditing (APT)  
H Naidoo, BA HDE BCom (Hons) (UWC)  
Q Paulsen, BCom (Hons) (UWC)  
J van den Berg, BAcc (US), BCompt (Hons) (UNISA), CA(SA)  
E v d Ross, BCom (Hons) MCom (UWC)  
R Kriel

**Administrator Department:**

## **ECONOMICS**

**Professors:**

MK Ocran, BSc MPhil (Ghana) PhD (SU)  
\*KCD Yu, BBA (UNISA) BEcon (Hons) MEcon PhD (SU)

**Associate Professor:**

J Sheefeni, BEcon (UNAM) BEcon (Hons) MEcon (UWC) PhD (NMMU)

**Extraordinary Professor:**

F Fodders, MBA PhD (Hamburg)

**Senior Lecturers:**

C Swanepoel, BCom BCom (Hons) (Econ) MCom (Econ) PhD (SU)

C Christian, BSc Physio (UCT) BEcon (Hons) *Cum Laude* MEcon *Cum Laude* (UWC) PhD (SU)

**Lecturers:**

CGJ Adams, BCom (Econ) (UWC) BCom (Hons) MCom (Econ) (SU)

R Beukes, BCom BCom (Econ) (Hons) MCom (Econ) (UWC)

V Matsebula, BCom (Econ) BCom (Econ) (Hons) MCom (Econ) (NWU)

M Moses, BCom, BCom (Econ) (Hons) MCom (Econ) (UWC)

**Administrator Department:**

F Nackerdien, BSc BCom (Hons) (UCT) MCom (UWC)  
C Arnold  
C Dilgee  
N Mhlongo, BA (Humanities) PGDip (Organisation & Management) (UCT)

**INDUSTRIAL PSYCHOLOGY**

**Senior Professor:**

F Abrahams, BEcon BCom (Hons) *Cum Laude* MEcon (UWC) DCom (UNISA) Registered Industrial Psychologist (HPCSA)

**Associate Professors:**

J Becker, PhD (UJ)  
M du Plessis, BA BA (Hons) MA (Human Resource Management) (SU) PhD (Industrial Psychology) (UWC) Registered Industrial Psychologist (HPCSA)

\*B Mahembe, BSc (Hons) (UZ) BCom (Hons) (Industrial Psychology) MCom (Industrial Psychology) (UFH) MCom (Psych) PhD (Industrial Psychology) (SU)

**Extraordinary Professors:**

A Boshoff, DCom (NMMU)  
D Jackson, PhD (New Zealand)

C Lance, PhD (GIT– USA)  
MO Samuel, PhD (UFH and US)

**Adjunct Professor:**

P Bronkhorst, PhD (UCT)

**Senior Lecturer:**

R Jano, BCom (Hons) MCom (UWC) Registered Industrial Psychologist (HPCSA)

**Lecturers:**

D Hamman-Fisher, NDipl HR and Bus Econ (CPUT) BAdmin( Hons) MA *Cum Laude* (UWC)

M Naidoo, BCom (Hons) MCom (UWC)

R Oliver, BCom (Hons) MCom (UWC) Registered Industrial Psychologist (HPCSA)

S Solomon BCom (Hons) MCom UWC Registered Industrial Psychologist (HPCSA)

**Administrator Department:**

L Naude Diploma in Education (UCT) BAdmin BAdmin (Hons) (UWC)

L Thomas

L Van Graan BA BA(Hons) UWC

**INFORMATION SYSTEMS**

**Professor:**

\*SL Pather, DTech IT (CPUT) MPA (UKZN) ADPA PGDPA (UDW) FDE Cmp Sc. (SCE)

**Associate Professors:**

J. Chigada, PhD; MBL, BCom Hons (UNISA); BBA; PGDip (IMM); HND Comp Sci (UK)

O Jokonya, BTech Business Computing (ZIM) PG (IS) (Manchester University) PGD Bus Management (Natal) MBA IM & E-Com MCom Project Leadership Management (UKZN) PhD (IS) (UNISA)

<b>Extraordinary Professors:</b>	M E Jantjies, BCom (IS) (NWU) BCom (Hons) Informatics (UP) MSc (Computing) (OBU) PhD Comp Sci (UWAR)
	Prof Olaf Jacob Master Business Management, Dortmund University / Germany, PhD Information Management, University St. Gallen / Switzerland
<b>Senior Lecturers:</b>	Prof Leo Van Audenhove BA, MA, PhD in Media and Communication Studies –Vrije Universiteit Brussel
	Prof Dan Remenyi, BSocSc, MBA, PhD.
<b>Lecturers:</b>	J Breytenbach, BCom (Mathematics) (SU)
	MCom IT (UFS) PhD (IS) (UP)
	JK Njenga, BSc (Hons) (Computer Science) (Nairobi) MCom IM (UWC) MBA (Stellenbosch) PhD IS (UWC)
	C Van den Berg, BCom (Marketing) (UP) MBA MPhil (Future Studies) (SU) PGDip HE Teaching and Learning (UWC), PhD IS (UWC)
	N Davids-Latief, BCom BCom (IS) (Hons) MCom (IM) (UWC)
	M. Garbutt, Dip Datametrics (Unisa), BCom (Accounting, Economics) (Unisa), BCom (Hons) (IS) (UCT), MCom(IS) (UCT)
	G Hearn, BSc Forestry Silviculture (SU)
	B.Inst.Agrar Hons (Pretoria) MSAIF
	L Kimani, BCom (IS) BCom (Hons) MCom (UWC)
	M. Mayedwa, BCom (IS), MPA (UWC)
<b>Administrator Department:</b>	F Petersen, BCom (IS) BCom (IS) (Hons) (UCT) MCom (IS) (UWC) PhD (IS) (UWC)
	S Viljoen, MTech IT (CUT) PgDip E-skills Development (Summa Cum Laude)
	A Mujawamilya, BCom (Hons) MPhil (Population Studies) (UWC)
	J Voigt BAdmin <i>Cum Laude</i> (UWC)
	L Wildscut, BCom PGDip Law (UWC)

### **INSTITUTE FOR SOCIAL DEVELOPMENT (ISD)**

<b>Director of the COE/ Director:</b>	J May, BSocSc BSocSc (Hons) MSocSc (UN) PhD (UKZN)
<b>Acting Director:</b>	*A Karriem, BA BA (Hons) (UWC) M.R.P, PhD (CU)
<b>Associate Professors:</b>	A Bayat, BA (UNISA), BEcon Honours (UWC), MA Econ (Williams College), PhD (UWC)
	M F Dinbabo, BSc (AU) MA (RUB) MA PhD (UWC)
	A Karriem, BA BA (Hons) (UWC) M.R.P, PhD (CU)
<b>Extraordinary Professor:</b>	S Devereux, BA (UCT) MPhil, DPhil (Oxon)

<b>Lecturers:</b>	C M Conradie, BA, BA (Hons) <i>Cum Laude</i> (Pretoria) MA <i>Cum Laude</i> MPhil <i>Cum Laude</i> (SU) PhD (UWC) N Kock, B-Iuris LLB (UWC) Admitted advocate of the High Court of South Africa
<b>Research Fellow:</b>	C M Conradie, BA, BA (Hons) <i>Cum Laude</i> (Pretoria) MA <i>Cum Laude</i> MPhil <i>Cum Laude</i> (SU) PhD (UWC)
<b>Senior Officer:</b>	LA Scheepers, MCSCE, N++ (Technikon SA)
<b>Administrator Department:</b>	P M Kippie

### **INSTITUTE FOR POVERTY, LAND AND AGRARIAN STUDIES (PLAAS)**

<b>Director /Prof:</b>	*A du Toit, MA (SU) PhD (Essex)
<b>Professors:</b>	M Hara, MSc (Humberside) PhD (UWC) R Hall, BSocSci (Hons) (UCT) MPhil, DPhil (Oxford) M Isaacs, MPhil PhD (UWC)
<b>Senior Researchers:</b>	F Mtero, MSocSci (Rhodes) PhD (UWC) P Zamchiya, MPhil PhD (UWC)
<b>Researchers:</b>	N Gumede, BSc MAgric (UKZN) C Hakizimana, BTh (Hons) MDev Stud (UKZN) R Joala, BA Hons (UJ) MA (UPEC, France) K Ramantsima, BA BCom (Hons) MCom (Wits) B Mohamed, NDip (NMU), MBA (MANCOSA) D Delpaul, Nat Dipl (CPUT)
<b>Finance and Operations Manager:</b>	C Henry, BCom BCom (Hons) (UWC)
<b>Senior Finance Officer:</b>	J van Dieman, BA (UWC) Secr Dipl
<b>Senior Administrator:</b>	(Collingwood)
<b>Administrator Department:</b>	E Beerwinkel, BA BPhil (US)
<b>Communications Officer:</b>	

### **POLITICAL STUDIES**

<b>Professors:</b>	BR Mngomezulu, PhD (Rice University) L Piper PhD (Cambridge)
<b>Associate Professors:</b>	F Anciano, PhD (University of London) *C Africa, (PhD) (UCT) J Pretorius, PhD (Cambridge)
<b>Extraordinary Associate Professor:</b>	P Assmo, MA PhD (Goteborg)
<b>Senior Lecturer:</b>	N Matshanda, PhD (University of Edinburgh)
<b>Lecturers:</b>	JM Hoskins, BA BProc LLB LLM (UWC) A Nombila MA (UWC) J Wheeler, PhD (IDS, Sussex) S Kim, PhD (UWC)
<b>Extra-ordinary Senior Researcher:</b>	N Jansen
<b>Extra-ordinary Researcher:</b>	A Rooks Nat Dip: Public Relations (CPUT)
<b>Administrator Department:</b>	
<b>Administrative Assistant:</b>	

### **SCHOOL OF BUSINESS AND FINANCE**

<b>Director:</b>	Vacant
<b>Senior Professor:</b>	P Hirschsohn, PhD (MIT) MSc (Management) (Oxon) BCom (Hons) (UNISA) BBusSc (UCT)

<b>Professor:</b>	Vacant
<b>Associate Professors:</b>	A Bayat, PhD (SU) MCom (UWC), BCom (Hons) BA (Medina) *R Shambare, PhD (TUT) MTech (TUT) PGDip (UZim) *ZF Mazhazha-Nyandoro PhD (Surrey), MBA (Dalhousie, Canada) BBS Hons (UZbwe) N Sibindi, PhD (Wits) M.Phil, M.B.A, B.A. PGDE (Zimbabwe) C Steyn, PhD (Pretoria) MPhil <i>Cum Laude</i> BA <i>Cum Laude</i> Certificate in Coaching Practice (SU) G Caseley, MBA <i>Cum Laude</i> (Witwatersrand) BCom (Hons) <i>Cum Laude</i> (UNISA) BCom (Natal) R.D. Grosch MBA (Netherlands). PGDFP (UFS), BCom (UNISA) P Saungweme, Dip Ed (UZim) BCom (Hons) MGMT & Finance (Midlands State) MBA NUST (ZIM) L Svenson, MCom BCom (Hons) BCom (UWC) Vacant M Orrie, AdvDip (Management) (UWC) M Paulsen, AdvDip (Management) (UWC) F Petersen N Zumani AdvDip (Public Administration) (UWC)
<b>Senior Lecturers:</b>	
<b>Lecturers:</b>	
<b>Senior Administrator:</b>	
<b>Administrator Department:</b>	

## **SCHOOL OF GOVERNMENT**

<b>Director:</b>	*A.G Nhema, PhD (Dalhousie, CAN) MPA (Indiana, USA) BAdmin (UZ)
<b>Professors:</b>	P Bond, PhD (John Hopkins), BA (Swarthmore College) G Ruiters, MA (Wits) PhD (Johns Hopkins, USA) I Ille, BEd (Hons) (University of Ibadan) MPA (UN) PhD (Public Affairs) (UP) L Pretorius, HDE BA MA (UCT) PhD (UWC) C Tapscott PhD (London), MSoc Sci JJ Williams, BA BA (Hons) HED Cum Laude MA (UWC) MUP Master of Planning PhD (U Illinois at Urbana-Champaign, USA) M Kahn, PhD (Imperial College, London) MA (University of London) G Davids, PhD (UWC) MPA ( US ), BA ( DEV ) Hon ( US ), BA(UWC) PMD(Harvard) Certificate NGO ( Harvard) Harvard- South African fellow, International Finance and Economics (IIAP- France). M Makiva, BAdmin (Hons) MAdmin PhD (UWC) M Okbandrias Phd (UKZN) MPA ( UKZN, SA) B. Eng Lit and Lin (Asmara) F Miso, BA (Hons) MPA (UWC)
<b>Associate Professor</b>	
<b>Emeritus Professors:</b>	
<b>Extraordinary Professor:</b>	
<b>Senior Lecturers:</b>	
<b>Lecturer:</b>	

<b>Manager Training and Consultancy:</b>	E Hamza, MAdmin Public Administration (SU) BAdmin (Hons) (UWC)
<b>Finance Manager:</b>	A D Roman, BCom MAdmin Public Finance (UWC)
<b>Administrator Department:</b>	B Du Plessis, AdvDip (Management) BCom (Hons) (Management) MPA (UWC) L Eyssen V Haywood, PGDG (UWC) F Hendricks, Secretarial Diploma (Todds Commercial College) F Valentine
<b>Administrative Assistant:</b>	B Maart, BAdmin (Hons) AdvDip (Public Administration) (UWC)

**FAIR SHARE UNIT:**

<b>Head:</b>	T Khaile, PhD (Public Management) (UWC) MA (Public Management) (Wits) MPhil Public Law (UWC)
<b>Coordinator:</b>	L Petersen, HCED BCom Law BAdmin (Hons) (UWC)
<b>Administrative Officers:</b>	N Seymour, BA BAdmin (Hons) MA (UWC) A Ngesi BCom (FH)

**AFRICAN CENTRE FOR CITIZENSHIP & DEMOCRACY (ACCEDE)**

<b>Director/Professor:</b>	L Thompson, BA (UCT) BA (Hons) MA (Rhodes) PhD (UWC)
<b>Researcher:</b>	P Tsolekile De Wet, MA (UCT)

## **RULES FOR PROGRAMMES**

### **BACHELOR OF ADMINISTRATION (Full-Time - 1011)**

#### **D.1 ADMISSION**

Unless Senate decides otherwise, a student shall be required to meet the following criteria to be enrolled for the **Bachelor of Administration Degree – (BAdmin)**:

##### **D.1.1 Minimum admission requirements for applicants who matriculated from 2008**

- (a) The National Senior Certificate for Bachelor's Degree study with 4 subjects at a rating of 4, with a score of no fewer than 30 points calculated according to the University's approved points system, as well as the following specific subject requirements:
- Level 4 (50-59%) in English (Home or First Additional Language), and
  - Level 3 (40-49%) in another Language (Home or First Additional Language), and
  - Level 3 (40-49%) in Mathematics or
  - Level 5 (60-69%) in Mathematical Literacy
- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

##### **D.1.2 Minimum admission requirements for applicants who matriculated before 2008**

- (a) An applicant shall not be admitted as a student for the BAdmin Degree unless s/he has obtained the Matriculation Certificate or an Exemption certificate thereof with an aggregate of at least a D (50%).

**OR**

- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

#### **D. 2 SELECTION**

Final selection shall be based on an applicant meeting the criteria as determined by the Faculty.

#### **D.3 DURATION**

Unless Senate decides otherwise the duration of the programme shall extend over three years full-time study.



## D.4 CURRICULUM

### D.4.1 Level 1

Module Name	Alpha Code	Cred
<b>Core Modules</b>		
Academic Literacy for Commerce 131/132	ALC131/132	15
South African Politics and Government 132	GOV132	15
Introduction to Information Systems 132/131	IFS132/131	15
Introduction to Political Studies and International Relations 131	POL131	15
Introduction to Public and Local Government Administration and Management 131	PUA131	15
<b>Select 1 module from the following 2 options</b>		
Quantitative Literacy for Commerce 141/142	QLC141/142	15
Quantitative Skills for Commerce 131/132	QSC131/132	15
<b>Electives: Either select two modules from group 1 OR group 2 and another module from group 1</b>		
<b>Group 1</b>		
Business Statistics 132	BUS132	15
Financial Accounting 141/143	FIA141/143	15
Introduction to Psychology in the Workplace 131/132	IPS131/132	15
Principles of Business Management 131/132	MAN131/132	15
Statistics 142	STA142	15
<b>OR</b>		
<b>Group 2 (select both modules)</b>		
Introduction to Microeconomics 151	ECO151	10
Introduction to Macroeconomics 152	ECO152	10
	<b>Sub-total</b>	<b>120-125</b>

### D.4.2 Level 2

<b>Core Modules</b>		
<b>Public Administration</b>		
Public Policy and Research 231	PUA231	20
Comparative Public Administration & Governance 232	PUA232	20
<b>Political Studies</b>		
Political Thought and Africa 235	POL235	20
<b>Select one of the following modules: (at least one will be offered each year)</b>		
South Africa in Comparative Political Context 231	POL231	20
International Political Dynamics 232	POL232	20
<b>Electives (select one group)</b>		
<b>Group 1 Economics (select all modules)</b>		
Microeconomics 231	ECO231	10
Macroeconomics 232	ECO232	10
Econometrics 242	ECO242	10
Intermediate Mathematical Economics 235	ECO235	10

<b>Group 2 Industrial Psychology (select all modules)</b>		
Career Psychology 231	IPS231	10
Psychometrics 232	IPS232	10
Human Resource Management 233	IPS233	10
Labour Relations 234	IPS234	10
<b>Group 3 Information Systems (select both modules)</b>		
Business Analysis 231	IFS231	20
Service Delivery Management 233	IFS233	20
<b>Group 4 Management (select all modules)</b>		
Marketing 231	MAN231	10
Operations Management 233	MAN233	10
Business Finance 234	MAN234	10
Financial and Analytical Techniques 235	MAN235	10
<b>Group 5 Small, Medium Enterprise Management (select all modules)</b>		
Entrepreneurship – Starting a Small Business 201	MAN201	10
Finance for Small and Medium Enterprises 206	MAN206	10
Marketing 231	MAN231	10
Operations Management 233	MAN233	10
	<b>Sub-total</b>	<b>120</b>
<b>D.4.3 Level 3</b>		
<b>Core Modules</b>		
<b>Public Administration</b>		
Public Finance Management 331	PUA331	30
Public Sector Human Resource Management 332	PUA332	30
<b>Electives (select one group)</b>		
<b>Group 1 Political Studies</b>		
<b>Core Module</b>		
Research Methodology in Political Studies 332	POL332	30
<b>Electives: Select one module (at least one module will be offered each year)</b>		
Political Theory 331 (not offered in 2021)	POL331	30
Africa in International Perspective 334	POL334	30
<b>Group 2 Economics</b>		
<b>Core Modules</b>		
Microeconomics 331	ECO331	15
Macroeconomics 332	ECO332	15
<b>Electives (select one sub-group)</b>		
<b>Group 2.1 (select both modules)</b>		
Econometrics 311	ECO311	15
International Trade Economics 335	ECO335	15
<b>Group 2.2 (select two modules)</b>		
Labour Economics 333 (not offered in 2021)	ECO333	15
Public Sector Economics 334	ECO334	15
Development Economics 336	ECO336	15

**Group 3 Industrial Psychology (select all modules)**

Organisational Behaviour 331	IPS331	15
Research Methodology 333	IPS333	15
Consumer Behaviour 335	IPS335	15
Training Management 337	IPS337	15

**Group 4 Information Systems (select both modules)**

Information Systems Strategy 361	IFS361	30
Architecture and Infrastructure 362	IFS362	30

**Group 5 Management (select all modules)**

Services Marketing 303	MAN303	15
Strategic Management 304	MAN304	15
Research and Communication for Business 314	MAN314	15
Project Management 325	MAN325	15
	<b>Sub-total</b>	<b>120</b>

**FINAL TOTAL      360-365**

**D.5 ASSESSMENT**

Assessment is governed by Rule A.5 as stipulated in the University Calendar: General Information Part 1.

**D.6 PROMOTION RULES**

Unless Senate decides otherwise and subject to Rule A.3.2.3 or as provided for in the Faculty rules:

**D.6.1 Level 1**

**D.6.1.1** A student shall be promoted to Level 2 of study on obtaining at least 90-credits.

**D.6.1.2** A student is required to pass at least 30-credits to renew his/her Level 1 registration.

**D.6.1.3** After one year of study, a student must have passed Academic Literacy for Commerce (ALC131/132) and Quantitative Literacy for Commerce (QLC141/142) or Quantitative Skills for Commerce (QSC131/132) in order to promote to Level 2 or renew his/her registration at Level 1.

**D.6.1.4** After two years of study a student must have passed all Level 1 modules in order to be promoted to the next level.

**D.6.2 Level 2**

**D.6.2.1** A student shall be promoted to Level 3 of study on obtaining at least 210-credits.

**D.6.2.2** After three years of study a student must have passed all Level 2 modules in order to be promoted to the next level.

### **D.6.3 Level 3**

- D.6.3.1** A student shall complete the degree once 360-credits are obtained and all the requirements for the degree are met.
- D.6.3.2** Final promotions are done according to the rules applicable to the degree at the date of first enrolment, provided that the student continues to promote.
- D.6.3.3** Where further admission was refused or when a student's studies have been interrupted the latest rules applicable to the degree shall be applied.

### **D.7 ADVANCE REGISTRATION**

- D.7.1** A student who has not promoted to Level 2 of study may be allowed to register for a maximum of 100-credits for the year. These credits include all the outstanding Level 1 modules provided that all the pre-requisites and co-requisites for these modules are met.
- D.7.2** A student who has not promoted to Level 3 of study may be allowed to register for a maximum of 100-credits for the year. These credits include all the outstanding Level 1 modules provided that all the pre-requisites and co-requisites for these modules are met.

### **D.8 RENEWAL OF REGISTRATION**

Renewal of registration shall be governed by Rule A.3.2.3, as stipulated in the University Calendar: General Information Part 1 or as provided for in the Faculty rules.

### **D.9 SPECIAL REQUIREMENTS FOR THE PROGRAMME**

- D.9.1** A full-time student shall not be allowed to enrol for more than 135-credits in any year of study;
- D.9.2** The total credit value may only exceed 365 with the permission of Senate;
- D.9.3** A student shall not be allowed in any academic year of study, to enrol for any combination of modules in which there are class and examination timetable clashes.
- D.9.4 Transferring to the BCom Degree:**

The following requirements are compulsory for students wishing to change from the BAdmin to the BCom Degree:

- D.9.4.1** Passed at least 105-credits (including QSC131/132) in the first year of enrolment full-time.
- D.9.4.2** To register for Business Statistics 132 (BUS132) and all remaining BCom modules in consultation with the curriculum advisor.

#### **D.9.5 Major Modules**

Unless the Senate decides otherwise:

- D.9.5.1** A student must enrol for a minimum of 60-credits at Level 3 in Public Administration and
- D.9.5.2** A minimum of 60-credits at Level 3 from one of the following:
- Political Studies
  - Economics
  - Industrial Psychology
  - Information Systems
  - Finance
  - Management
- D.9.5.3** A student must register Public Administration and Political Studies as majors at Level 2, as well as one other Level 2 elective group.
- D.9.6** A student shall not be allowed to register for a module if this contravenes module pre-requisite rules.
- D.9.7** To register for Quantitative Skills for Commerce (QSC131/132) one of the following is required:
- Level 4 (50-59%) in Mathematics, or
  - HG (40%) in Mathematics, or
  - SG (50%) in Mathematics
- D.9.8** Students do not require a pass in Quantitative Skills for Commerce (QSC131/132) to register for MAN231, MAN233, MAN201 and MAN206.
- D.9.9** If a particular module (providing it is not a compulsory module) has less than 15 students registered at the start of the academic year, the Faculty may cancel that module.

## **BACHELOR OF ADMINISTRATION (Part-Time - 1018)**

(not offered to new students in 2021)

### **D.10 ADMISSION**

Unless Senate decides otherwise, a student shall be required to meet the following criteria to be enrolled for the **Bachelor of Administration Degree – (BAdmin)**:

#### **D.10.1 Minimum admission requirements for applicants who matriculated from 2008**

- (a) The National Senior Certificate for Bachelor's Degree study with 4 subjects at a rating of 4, with a score of no fewer than 30 points calculated according to the University's approved points system, as well as the following specific subject requirements:
- Level 4 (50-59%) in English (Home or First Additional Language), and
  - Level 3 (40-49%) in another Language (Home or First Additional Language), and
  - Level 3 (40-49%) in Mathematics, or
  - Level 5 (60-69%) in Mathematical Literacy
- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

#### **D.10.2 Minimum admission requirements for applicants who matriculated before 2008**

- (a) An applicant shall not be admitted as a student for the BAdmin Degree unless s/he has obtained the Matriculation Certificate or an Exemption certificate thereof with an aggregate of at least a D (50%).

**OR**

- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

### **D.11 SELECTION**

Final selection shall be based on an applicant meeting the criteria as determined by the Faculty.

### **D.12 DURATION**

Unless Senate decides otherwise the duration of the programme shall extend over five years part-time study.

### **D.13 CURRICULUM**

#### **D.13.1 Level 1**

<b>Module Name</b>	<b>Alpha Code</b>	<b>Cred</b>
<b>1<sup>st</sup> Year of Enrolment</b>		
<b>Core Modules</b>		
Academic Literacy for Commerce 131	ALC131	15
South African Politics and Government 132	GOV132	15
Introduction to Information Systems 132	IFS132	15

**Select one module from the following two options**

Quantitative Literacy for Commerce 141	QLC141	15
Quantitative Skills for Commerce 131	QSC131	15
	<b>Sub-total</b>	<b>60</b>

**2<sup>nd</sup> Year of Enrolment****Core Modules**

Introduction to Political Studies and International Relations 131	POL131	15
Introduction to Public and Local Government Administration and Management 131	PUA131	15

**Electives (select two modules)**

Economics 133	ECO133	15
Financial Accounting 141	FIA141	15
Introduction to Psychology in the Workplace 132	IPS132	15
Principles of Business Management 132	MAN132	15
Statistics 141 <b>OR</b>	STA141	15
Business Statistics 131	BUS131	15
	<b>Sub-total</b>	<b>60</b>

**D.13.2 Level 2****Core Modules****Public Administration**

Public Policy and Research 231	PUA231	20
Comparative Public Administration and Governance 232	PUA232	20

**Political Studies**

Political Thought and Africa 235	POL235	20
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**Select one of the following modules:****(At least one module will be offered each year)**

South Africa in Comparative Political Context 231	POL231	20
International Political Dynamics 232	POL232	20

**Electives (select one group)****Each group will be offered twice in a 3-year cycle.****Group 1 Industrial Psychology (select all modules)**

Career Psychology 231	IPS231	10
Psychometrics 232	IPS232	10
Human Resource Management 233	IPS233	10
Labour Relations 234	IPS234	10

**Group 2 Information Systems (select both modules)**

Business Analysis 231	IFS231	20
Service Delivery Management 233	IFS233	20

**Group 3 Management (select all modules)**

Marketing 231	MAN231	10
Operations Management 233	MAN233	10
Business Finance 234	MAN234	10
Finance and Analytical Techniques 235	MAN235	10
	<b>Sub-total</b>	<b>120</b>

### D.13.3 Level 3

#### Core Modules

##### Public Administration

Public Finance Management 331	PUA331	30
Public Sector Human Resource Management 332	PUA332	30

#### Electives (select one group)

##### Group 1 Political Studies

##### Core Module

Research Methodology in Political Studies 332	POL332	30
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##### Electives (select one module)

(At least one module will be offered each year)

Political Theory 331 (not offered in 2021)	POL331	30
Africa in International Perspective 334	POL334	30

##### Group 2 Industrial Psychology (select all modules)

Organisational Behaviour 331	IPS331	15
Research Methodology 333	IPS333	15
Consumer Behaviour 335	IPS335	15
Training Management 337	IPS337	15

##### Group 3 Information Systems (select both modules)

Information Systems Strategy 361	IFS361	30
Architecture and Infrastructure 362	IFS362	30

##### Group 4 Management

##### Core Modules (select both modules)

Strategic Management 304	MAN304	15
Research and Communication for Business 314	MAN314	15

##### Electives (select two modules)

Financial Management 312	MAN312	15
Employee Management 324	MAN324	15
Project Management 325	MAN325	15

**Sub-total 120**

**FINAL TOTAL 360**

### D.14 ASSESSMENT

Assessment is governed by Rule A.5 as stipulated in the University Calendar: General Information Part 1.

### D.15. PROMOTION RULES

**D.15.1** Unless Senate decides otherwise and subject to Rule A.3.2.3 or as provided for in the Faculty rules:

**D.15.1.1** A student is required to pass at least 30-credits to renew his/her Level 1 registration and 60-credits per annum thereafter.



- D.15.1.2** After two years of study, a student must have passed Academic Literacy for Commerce (ALC131/132) and Quantitative Literacy for Commerce (QLC141/142) or Quantitative Skills for Commerce (QSC131/132) in order to promote to Level 2 or renew his/her registration at Level 1.
- D.15.1.3** After three years of enrolment a student must have passed all Level 1 modules.
- D.15.1.4** After four years of enrolment a student must have obtained 210-credits to promote to Level 3.
- D.15.1.5** After five years of enrolment a student must have passed all Level 2 modules.
- D.15.1.6** A student shall complete the degree once 360-credits are obtained and all the requirements for the degree are met.
- D.15.1.7** A student shall register for no more than 60-credits per annum in the first two years of registration and 90-credits per annum thereafter.
- D.15.1.8** Final promotions are done according to the rules applicable to the degree at the date of first enrolment, provided that the student continues to promote.
- D.15.1.9** Where further admission was refused or when a student's studies have been interrupted the latest rules applicable to the degree shall be applied.

## **D.16 ADVANCE REGISTRATION**

A part-time student may be allowed to register in advance, provided s/he meets the pre-requisites and co-requisites of the intended modules and provided that modules are offered part-time in a particular academic year.

## **D.17 RENEWAL OF REGISTRATION**

Renewal of registration shall be governed by Rule A.3.2.3, as stipulated in the University Calendar: General Information Part 1 or as provided for in the Faculty rules.

- D.17.1** A part-time student may register for no more than 90-credits in any year and a maximum of 50-credits in a single semester.
- D.17.2** A part-time student should register for a minimum of 60-credits per annum in order to complete in the maximum period allowed.
- D.17.3** A student transferring from full-time studies is required to follow the part-time curriculum.

### **D.17.4 Transferring to the BCom Degree:**

The following requirements are compulsory for students wishing to change from the BAdmin to the BCom Degree:

- D.17.4.1** Passed at least 105-credits (including QSC131/132) in the first two years of part-time enrolment.

**D.17.4.2** To register for Business Statistics 132 (BUS132) and all remaining BCom modules in consultation with the curriculum advisor.

### **D.17.5 Major Modules**

Unless the Senate decides otherwise:

**D.17.5.1** A student must enrol for a minimum of 60-credits at Level 3 in Public Administration, and

**D.17.5.2** A minimum of 60-credits at Level 3 from one of the following:

- Political Studies
- Industrial Psychology
- Information Systems
- Management

**D.17.5.3** A student must register Public Administration and Political Studies as majors at Level 2, as well as one other Level 2 elective group.

**D.17.5.4** A student shall not be allowed to register for a module if this contravenes module pre-requisite rules.

**D.17.5.5** To register for Quantitative Skills for Commerce (QSC131/132) the following is required:

- Level 4 (50-59%) in Mathematics, or
- HG (40%) in Mathematics, or
- SG (50%) in Mathematics

**D.17.5.6** To register for Economics (ECO133) a pass in Quantitative Skills for Commerce (QSC131/132) is required.

**D.17.5.7** If a particular module (providing it is not a compulsory module) has fewer than 15 students registered at the start of the academic year, the Faculty may cancel that module.

## **BACHELOR OF COMMERCE (Full-Time - 1008)**

### **D.18 ADMISSION**

Unless Senate decides otherwise, a student shall be required to meet the following criteria to be enrolled for the **Bachelor of Commerce Degree – (BCom)**:

#### **D.18.1 Minimum admission requirements for applicants who matriculated from 2008**

- (a) The National Senior Certificate for Bachelor's Degree study with 4 subjects at a rating of 4, with a score of no fewer than 30 points calculated according to the University's approved points system, as well as the following specific subject requirements:
- Level 4 (50-59%) in English (Home or First Additional Language), and
  - Level 3 (40-49%) in another Language (Home or First Additional Language), and
  - Level 4 (50-59%) in Mathematics
- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

#### **D.18.2 Minimum admission requirements for applicants who matriculated before 2008**

- (a) An applicant must have obtained a Matriculation Certificate or an exemption certificate thereof or an equivalent qualification with an aggregate of at least a C (60%) with the following subject requirements:
- HG (40%, E symbol) Mathematics or
  - SG (60%, C symbol) Mathematics

**OR**

- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

### **D.19 SELECTION**

Final selection shall be based on an applicant meeting the criteria as determined by the Faculty.

### **D.20 DURATION**

Unless Senate decides otherwise the duration of the programme shall extend over three years full-time study.

## D.21 CURRICULUM

### D.21.1 Level 1

Module Name	Alpha Code	Cred
<b>Core Modules</b>		
Academic Literacy for Commerce 131/132	ALC131/132	15
Business Statistics 131/132	BUS131/132	15
Introduction to Microeconomics 151	ECO151	10
Introduction to Macroeconomics 152	ECO152	10
Financial Accounting 141/143	FIA141/143	15
Introduction to Information Systems 131/132	IFS131/132	15
Principles of Business Management 131/132	MAN131/132	15
Quantitative Skills for Commerce 131/132	QSC131/132	15
<b>Electives (select one module)</b>		
Financial Accounting 142	FIA142	10
Introduction to Psychology in the Workplace 131/132	IPS131/132	15
Mathematics 127 (for students wanting to major in Statistics)	MAM127	10
Mercantile Law 102	MER102	15
	<b>Sub-total</b>	<b>120-125</b>

### D.21.2 Level 2

1. Select two of groups 1-6 to the value of 40-credits each and
2. Select 40-credits from
  - (a) One subject from groups 1-6 (40-credits) or
  - (b) Two half-subjects (20-credits each) from sub-groups in groups 4-10

Module Name	Alpha Code	Cred
<b>Group 1 Financial Accounting</b>		
Financial Accounting 241	FIA241	20
Financial Accounting 242	FIA242	20
<b>Group 2 Economics</b>		
Microeconomics 231	ECO231	10
Macroeconomics 232	ECO232	10
Intermediate Mathematical Economics 235	ECO235	10
Economics 242	ECO242	10
<b>Group 3 Management and Finance</b>		
Marketing 231	MAN231	10
Operations Management 233	MAN233	10
Finance and Analytical Techniques 234	MAN234	10
Business Finance 235	MAN235	10

**Group 4 Industrial Psychology****Sub-group 4.1**

Career Psychology 231	IPS231	10
Psychometrics 232	IPS232	10

**Sub-group 4.2**

Human Resource Management 233	IPS233	10
Labour Relations 234	IPS234	10

**Group 5 Information Systems****Sub-group 5.1**

Business Analysis 231	IFS231	20
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**Sub-group 5.2**

Service Delivery Management 233	IFS233	20
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**Group 6 Statistics****Sub-group 6.1**

Statistics 211	STA211	20
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**Sub-group 6.2**

Statistics 221	STA221	20
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**Select 40-credits from an additional group above or from the above sub-groups or groups 7-10 below**

**Group 7 Information Technology****Sub-group 7.1**

Databases and Data Modelling 242	IFS242	20
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**Sub-group 7.2**

Business Information Systems 244	IFS244	20
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**Group 8**

Employment Law 211	EMP211	10
Social Security Law 222	SSL222	10

**Group 9****Sub-group 9.1 (select two modules)**

Business Ethics 242	BET242	10
Management Accounting 241	MAC241	10
Mercantile Law 221	MCR221	10
Mercantile Law 102	MER102	15

**Sub-group 9.2**

Company Law 211	CPL211	10
Taxation 242	TAX242	10

**Sub-group 9.3**

Entrepreneurship 201	MAN201	10
Finance for Small and Medium Enterprises 206	MAN206	10

**Group 10 Entrepreneurship and Tourism****(select all modules)**

Entrepreneurship 201	MAN201	10
Finance for Small and Medium Enterprises 206	MAN206	10
Tourism 223	TOU223	20
<b>Sub-total</b>		<b>120-125</b>

**D.21.3 Level 3**

1. **Select at least one of groups 1-7 (60-credits each) and**
2. **Selection of the remaining 60-credits may be made up of**
  - (a) **another of group 1-7 (60-credits), or**
  - (b) **two sub-groups (30-credits each) from sub-groups in groups 1-10**

<b>Module Name</b>	<b>Alpha Code</b>	<b>Cred</b>
<b>Group 1 Economics</b>		
<b>Sub-group 1.1 (Compulsory to major in Economics)</b>		
Microeconomics 331	ECO331	15
Macroeconomics 332	ECO332	15
<b>Electives (select one sub-group)</b>		
<b>Sub-group 1.2 (select two modules)</b>		
Econometrics 311	ECO311	15
Public Sector Economics 334	ECO334	15
International Trade Economics 335	ECO335	15
Development Economics 336	ECO336	15
<b>Sub-group 1.3 (select two modules)</b>		
Labour Economics 333 (not offered in 2021)	ECO333	15
Public Sector Economics 334	ECO334	15
Development Economics 336	ECO336	15
<b>Group 2 Financial Accounting</b>		
<b>Sub-group 2.1</b>		
Financial Accounting 341	FIA341	30
<b>Sub-group 2.2</b>		
Financial Accounting 342	FIA342	30
<b>Group 3 Industrial Psychology</b>		
Organisational Behaviour 331	IPS331	15
Research Methodology 333	IPS333	15
Consumer Behaviour 335	IPS335	15
Training Management 337	IPS337	15
<b>Group 4 Information Systems</b>		
<b>Sub-group 4.1</b>		
Information Systems Strategy 361	IFS361	30
<b>Sub-group 4.2</b>		
Architecture & Infrastructure 362	IFS362	30

**Group 5 Management**

Strategic Management 304	MAN304	15
Research and Communication for Business 314	MAN314	15
Services Marketing 303	MAN303	15
Project Management 325	MAN325	15

**Group 6 Finance**

Investment Management 307	MAN307	15
Investment Analysis 308	MAN308	15
Financial and Analytical Techniques 305	MAN305	15
Financial Management 312	MAN312	15

**Group 7 Statistics (select two modules)**

Statistics 331	STA331	30
Statistics 332	STA332	30
Statistics 333	STA333	30

**Select an additional group above (60-credits) or two sub-groups (30-credits each) from the above sub-groups or remaining groups (groups 8-10)**

**Group 8 Industrial Psychology**

Organisational Behaviour 331	IPS331	15
Consumer Behaviour 335	IPS335	15

**Group 9 Information Systems**

Digital Business Innovation 353	IFS353	15
Emerging Trends in Information Systems 354	IFS354	15

**Group 10 Small, Medium Enterprise Management** (not necessarily offered every year)**Select two modules**

SME Consulting 302 (not offered in 2021)	MAN302	15
SME Business Planning 339 (not offered in 2021)	MAN339	15
	<b>Sub-total</b>	<b>120</b>

**FINAL TOTAL 360-370**

**D.22 ASSESSMENT**

Assessment is governed by Rule A.5 as stipulated in the University Calendar: General Information Part 1

**D.23 PROMOTION RULES**

Unless Senate decides otherwise and subject to Rule A.3.2.3 or as provided for in the Faculty rules:

**D.23.1 Level 1**

**D.23.1.1** A student shall be promoted to Level 2 of study on obtaining at least 90-credits.

**D.23.1.2** After one year of study, a student must have passed Academic Literacy for Commerce (ALC131/132) and Quantitative Skills for Commerce (QSC131/132) in order to promote to Level 2 or renew his/her registration at Level 1.

**D.23.1.3** After two years of study a student must have passed all Level 1 modules in order to promote to the next level.

#### **D.23.2 Level 2**

**D.23.2.1** A student shall be promoted to Level 3 of study on obtaining at least 210-credits;

**D.23.2.2** After three years of study a student must have passed all Level 2 modules in order to promote to the next level.

#### **D.23.3 Level 3**

**D.23.3.1** A student shall complete the degree once 360-credits are obtained and all the requirements for the degree are met.

**D.23.3.2** Final promotions are done according to the rules applicable to the degree at the date of first enrolment, provided that the student continues to promote.

**D.23.3.3** Where further admission was refused or when a student's studies have been interrupted the latest rules applicable to the degree shall be applied.

### **D.24 ADVANCE REGISTRATION**

**D.24.1** A student who has not promoted to Level 2 of study may be allowed to register for a maximum of 100-credits for the year. These credits include all outstanding Level 1 modules, provided that all pre-requisites and co-requisites for these modules are met.

**D.24.2** A student who has not promoted to Level 3 of study may be allowed to register for a maximum of 100-credits for the year. These credits include all outstanding Level 1 and Level 2 modules, provided that all pre-requisites and co-requisites for these modules are met.

### **D.25 RENEWAL OF REGISTRATION**

Renewal of registration shall be governed by Rule A.3.2.3, as stipulated in the University Calendar: General Information Part 1 or as provided for in the Faculty rules.

### **D.26 SPECIAL REQUIREMENTS FOR THE PROGRAMME**

**D.26.1** A full-time student shall not be allowed to enrol for more than 125-credits in any year of study.

**D.26.2** The total credit value may only exceed 370 with the permission of Senate.

**D.26.3** A student shall not be allowed in any academic year of study, to enrol for any combination of modules in which there are class and examination timetable clashes.

**D.26.4** A student who does not pass Academic Literacy for Commerce (ALC131) and/or Quantitative Skills for Commerce (QSC132) in the first semester must repeat and pass Academic Literacy for Commerce (ALC132) and/or Quantitative Skills for Commerce (QSC132) in the second semester of Level 1 to qualify for re-admission to the degree.



- D.26.5** The Department of Information Systems can only accept 70 students for IFS242 due to limited laboratory space. Students who wish to register for the module should apply to the department before the last day of classes of the previous academic year. The final mark for IFS131/132 will determine the selection of the 70 eligible students.
- D.26.6** A student shall not be allowed to enrol for a module if this contravenes module pre-requisite rules.
- D.26.7** If a particular module (providing it is not a compulsory module) has fewer than 15 students registered at the start of the academic year, the Faculty may cancel that module.

## **BACHELOR OF COMMERCE (Part-Time - 1101)**

(not offered to new students in 2021)

### **D.27 ADMISSION**

Unless Senate decides otherwise, a student shall be required to meet the following criteria to be enrolled for the **Bachelor of Commerce Degree – (BCom)**:

#### **D.27.1 Minimum admission requirements for applicants who matriculated from 2008**

- (a) The National Senior Certificate for Bachelor's Degree study with 4 subjects at a rating of 4, with a score of no fewer than 30 points calculated according to the University's approved points system, as well as the following specific subject requirements:
- Level 4 (50-59%) in English (Home or First Additional Language), and
  - Level 3 (40-49%) in another Language (Home or First Additional Language), and
  - Level 4 (50-59%) in Mathematics
- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

#### **D.27.2 Minimum admission requirements for applicants who matriculated before 2008**

- (a) An applicant must have obtained a Matriculation Certificate or an exemption certificate thereof or an equivalent qualification with an aggregate of at least a C (60%) with the following subject requirements:
- HG (40%, E symbol) Mathematics or
  - SG (50%, D symbol) Mathematics

**OR**

- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

### **D.28 SELECTION**

Final selection shall be based on an applicant meeting the criteria as determined by the Faculty.

### **D.29 DURATION**

Unless Senate decides otherwise the duration of the programme shall extend over five years part-time study.

## D.30 CURRICULUM

### D.30.1 Level 1

Module Name	Alpha Code	Cred
<b>1<sup>st</sup> Year of Enrolment</b>		
<b>Core Modules</b>		
Academic Literacy for Commerce 131	ALC131	15
Introduction to Information Systems 132	IFS132	15
Principles of Business Management 132	MAN132	15
Quantitative Skills for Commerce 131	QSC131	15
	<b>Sub-total</b>	<b>60</b>
<b>2<sup>nd</sup> Year of Enrolment</b>		
<b>Core Modules</b>		
Business Statistics 131	BUS131	15
Economics 133	ECO133	15
Financial Accounting 143	FIA143	15
Introduction to Psychology in the Workplace 132	IPS132	15
	<b>Sub-total</b>	<b>60</b>

### D.30.2 Level 2

**Core Modules (each group will be offered twice in a three year cycle)**

#### **Group 1 Industrial Psychology (select all modules)**

Career Psychology 231	IPS231	10
Psychometrics 232	IPS232	10
Human Resource Management 233	IPS233	10
Labour Relations 234	IPS234	10

#### **Group 2 Management (select all modules)**

Marketing 231	MAN231	10
Operations Management 233	MAN233	10
Business Finance 234	MAN234	10
Finance and Analytical Techniques 235	MAN235	10

#### **Group 3 Information Systems (select both modules)**

Business Analysis 231	IFS231	20
Service Delivery Management 233	IFS233	20
	<b>Sub-total</b>	<b>120</b>

### D.30.3 Level 3

#### **Select 2 Groups**

##### **Group 1 Management**

##### **Core Modules (select both modules)**

Strategic Management 304	MAN304	15
Research and Communication for Business 314	MAN314	15

##### **Electives (select one sub group)**

##### **Sub-group 1.1 Management (select both modules)**

Employee Management 324	MAN324	15
Project Management 325	MAN325	15

## OR

### Sub-group 1.2 Finance (select both modules)

Financial and Analytical Techniques 305	MAN305	15
Financial Management 312	MAN312	15

### Group 2 Industrial Psychology (select all modules)

Organisational Behaviour 331	IPS331	15
Research Methodology 333	IPS333	15
Consumer Behaviour 335	IPS335	15
Training Management 337	IPS337	15

### Group 3 Information Systems (select both modules)

Information Systems Strategy 361	IFS361	30
Architecture and Infrastructure 362	IFS362	30

**Sub-total 120**

**FINAL TOTAL 360**

## D.31 ASSESSMENT

Assessment is governed by Rule A.5 as stipulated in the University Calendar: General Information Part 1.

## D.32. PROMOTION RULES

Unless Senate decides otherwise and subject to Rule A.3.2.3 or as provided for in the Faculty rules:

### D.32.1 Level 1

**D.32.1.1** A student is required to pass at least 30-credits to renew his/her Level 1 registration.

**D.32.1.2** After two years of enrolment, a student must have obtained 90-credits including Academic Literacy for Commerce (ALC131/132) and Quantitative Skills for Commerce (QSC131/132) in order to promote to Level 2 or renew his/her registration at Level 1.

**D.32.1.3** After three years of enrolment a student must have passed all Level 1 modules.

**D.32.1.4** After four years of enrolment a student must have obtained 210-credits to promote to Level 3.

**D.32.1.5** After five years of enrolment a student must have passed all Level 2 modules.

**D.32.1.6** A student shall complete the degree once 360-credits are obtained and all the requirements for the degree are met.

**D.32.1.7** A student shall register for no more than 60-credits per annum in the first 2 years of registration and 90-credits per annum thereafter.

**D.32.1.8** Final promotions are done according to the rules applicable to the degree at the date of first enrolment, provided that the student continues to promote.

- D.32.1.9** Where further admission was refused or when a student's enrolment has been interrupted the latest rules applicable to the degree shall be applied.

### **D.33 ADVANCE REGISTRATION**

A part-time student shall be allowed to register in advance, provided s/he meets the pre-requisites and co-requisites of the intended modules, and provided that modules are offered part-time in a particular academic year.

### **D.34 RENEWAL OF REGISTRATION**

Renewal of registration shall be governed by Rule A.3.2.3, as stipulated in the University Calendar: General Information Part 1 or as provided for in the Faculty rules.

### **D.35 SPECIAL REQUIREMENTS FOR THE PROGRAMME**

- D.35.1** A part-time student may not register for more than 90-credits in any academic year of study and a maximum of 50-credits in a single semester.
- D.35.2** The total credit value may only exceed 360 with the permission of Senate.
- D.35.3** A student shall not be allowed in any academic year of study, to enrol for any combination of modules in which there are class and examination timetable clashes.
- D.35.4** A student who does not pass Academic Literacy for Commerce (ALC131) and/or Quantitative Skills for Commerce (QSC131) in the first semester must repeat and pass Academic Literacy for Commerce (ALC132) and/or Quantitative Skills for Commerce (QSC132) to proceed with his/her studies.
- D.35.5** A student shall not be allowed to enrol for a module if this contravenes module prerequisite rules.
- D.35.6** If an elective module has fewer than 15 students registered at the start of the academic year, the Faculty may cancel that module.

## **BACHELOR OF COMMERCE (Extended Curriculum Programme - 1751)**

### **D.36 ADMISSION**

Unless Senate decides otherwise, a student shall be required to meet the following criteria to be enrolled for the **Bachelor of Commerce Degree – (BCom)**:

#### **D.36.1 Minimum admission requirements for applicants who matriculated from 2008**

- (a) The National Senior Certificate for Bachelor's Degree study with 4 subjects at a rating of 4, with a score of no fewer than 30 points calculated according to the University's approved points system, as well as the following specific subject requirements:
- Level 3 (40-49%) in English (Home or First Additional Language), and
  - Level 3 (40-49%) in another Language (Home or Additional Language), and
  - Level 2 (30-39%) in Mathematics or
  - Level 6 (70-79%) in Mathematical Literacy
- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

#### **D.36.2 Minimum admission requirements for applicants who matriculated before 2008**

- (a) An applicant must have obtained a Matriculation Certificate or an exemption certificate thereof or an equivalent qualification with an aggregate of at least a D (50%) with the following subject requirements:
- HG (40%, E symbol) Mathematics or
  - SG (50%, D symbol) Mathematics

**OR**

- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

### **D.37 SELECTION**

Final selection shall be based on an applicant meeting the criteria as determined by the Faculty.

### **D.38 DURATION**

Unless Senate decides otherwise the duration of the programme shall extend over four years full-time study.

## D.39 CURRICULUM

### D.39.1 Level 1

#### D.39.1.1 A student who has passed Mathematics (Level 3 or higher)

Module Name	Alpha Code	Cred
<b>Core Modules</b>		
Introduction to SA Accounting 130/131	ACC130/131	15
Academic Literacy for Business 131/132	ALB131/132	15
Academic Literacy for Commerce 131/132	ALC131/132	15
Introduction to the Economy and Business 133/134	IEB133/134	15
Introduction to Information Systems 131/132	IFS131/132	15
Principles of Business Management 131/132	MAN131/132	15
Quantitative Skills for Commerce 131/132	QSC131/132	15
Quantitative Skills Foundation 131/132	QSF131/132	15
	<b>Sub-total</b>	<b>120</b>

#### D.39.1.2 A student who has passed Mathematics (Level 2) or Mathematical Literacy (Level 6 or higher)

Module Name	Alpha Code	Cred
<b>Core Modules</b>		
Academic Literacy for Business 131/132	ALB131/132	15
Academic Literacy for Commerce 131/132	ALC131/132	15
Introduction to the Economy and Business 133/134	IEB133/134	15
Introduction to Information Systems 131/132	IFS131/132	15
Introduction to Psychology in the Workplace 131/132	IPS131/132	15
Principles of Business Management 131/132	MAN131/132	15
Quantitative Literacy for Commerce 141/142	QLC141/142	15
Quantitative Skills Foundation 131/132	QSF131/132	15
	<b>Sub-total</b>	<b>120</b>

### D.39.2 Level 2

#### D.39.2.1 A student who has passed Mathematics (Level 3 or higher)

Module Name	Alpha Code	Cred
<b>Core Modules</b>		
Analytical and Critical Thinking 231/233	ACF231/233	15
Analytical and Critical Thinking 232/234	ACF232/234	15
Business Statistics 131/132	BUS131/132	15
Introduction to Microeconomics 151	ECO151	10
Introduction to Macroeconomics 152	ECO152	10
Financial Accounting 141/143	FIA141/143	15
Intensive Reading and Writing 231/232	IRF231/232	15
<b>Select one of the following modules:</b>		
Case Study Analysis 211	CSA211	15
Quantitative Analysis for Commerce 231	QAC231	15
<b>Electives (select one module)</b>		
Financial Accounting 142	FIA142	10
Introduction to Psychology in the Workplace 131/132	IPS131/132	15

Mercantile Law 102	MER102	15
Mathematics 127	MAM127	10
	<b>Sub-total</b>	<b>120-125</b>

**D.39.2.2 A student who has passed Mathematics (Level 2) or Mathematical Literacy (Level 6 or higher)**

**Core Modules**

<b>Module Name</b>	<b>Alpha Code</b>	<b>Cred</b>
Introduction to SA Accounting 131/133	ACC131/133	15
Analytical and Critical Thinking 231/233	ACF231/233	15
Business Statistics 131/132	BUS131/132	15
Introduction to Microeconomics 151	ECO151	10
Introduction to Macroeconomics 152	ECO152	10
Financial Accounting 141/143	FIA141/143	15
Intensive Reading and Writing 231/232	IRF231/232	15
Quantitative Skills for Commerce 131/132	QSC131/132	15

**Electives (select one module)**

Analytical and Critical Thinking 232/234	ACF232/234	15
Case Study Analysis 211	CSA211	15
Quantitative Analysis for Commerce 231	QAC231	15
	<b>Sub-total</b>	<b>125</b>

**D.39.3 Level 3**

- 1. Select 2 of groups 1-6 to the value of 40-credits each.**
- 2. Select 40-credits from**
  - (a) Groups 1-6 (40-credits) or**
  - (b) Two sub-groups (20-credits each) from the Groups 4-10**

<b>Module Name</b>	<b>Alpha Code</b>	<b>Cred</b>
<b>Group 1 Financial Accounting</b>		
Financial Accounting 241	FIA241	20
Financial Accounting 242	FIA242	20
<b>Group 2 Economics</b>		
Microeconomics 231	ECO231	10
Macroeconomics 232	ECO232	10
Intermediate Mathematical Economics 235	ECO235	10
Econometrics 242 (required for PG studies in Economics)	ECO242	10
<b>Group 3</b>		
Marketing 231	MAN231	10
Operations Management 233	MAN233	10
Business Finance 234	MAN234	10
Finance and Analytical Techniques 235	MAN235	10
<b>Group 4 Industrial Psychology</b>		
<b>Sub-group 4.1</b>		
Career Psychology 231	IPS231	10
Psychometrics 232	IPS232	10



**Sub-group 4.2**

Human Resource Management 233	IPS233	10
Labour Relations 234	IPS234	10

**Group 5 Information Systems****Sub-group 5.1**

Business Analysis 231	IFS231	20
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**Sub-group 5.2**

Service Delivery Management 233	IFS233	20
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**Group 6 Statistics****Sub-group 6.1**

Statistics 211	STA211	20
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**Sub-group 6.2**

Statistics 221	STA221	20
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**Select 40-credits from an additional group above or from the above sub-groups or Groups 7 – 10 below**

**Group 7 Information Technology****Group 7.1**

Databases and Data Modelling 242	IFS242	20
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**Group 7.2**

Business Information Systems 244	IFS244	20
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**Group 8 (select both modules)**

Employment Law 211	EMP211	10
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Social Security Law 222	SSL222	10
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**Group 9****Sub-group 9.1 (select two modules)**

Business Ethics 242	BET242	10
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Management Accounting 241	MAC241	10
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Mercantile Law 221	MCR221	10
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Mercantile Law 102	MER102	15
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**Sub-group 9.2 (select both modules)**

Company Law 211	CPL211	10
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Taxation 242	TAX242	10
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**Sub-group 9.3**

Entrepreneurship 201	MAN201	10
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Finance for Small and Medium Enterprises 206	MAN206	10
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**Group 10 Entrepreneurship and Tourism (select all modules)**

Entrepreneurship 201	MAN201	10
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Finance for Small and Medium Enterprises 206	MAN206	10
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Tourism 223	TOU223	20
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**Sub total 120-125**

#### D.39.4. Level 4

1. Select at least one of groups 1-7 (60-credits each) and
2. Selection of the remaining 60-credits may be made up of
  - (a) another of group 1-7 (60-credits), or
  - (b) two sub-groups (30-credits each) from sub-groups in groups 1-11

Module Name	Alpha Code	Cred
<b>Group 1 Economics</b>		
<b>Sub-group 1.1</b>		
<b>(Compulsory to major in Economics)</b>		
Microeconomics 331	ECO331	15
Macroeconomics 332	ECO332	15
<b>Electives (select one sub-group)</b>		
<b>Sub-group 1.2 (select two modules)</b>		
Econometrics 311	ECO311	15
Public Sector Economics 334	ECO334	15
International Trade Economics 335	ECO335	15
Development Economics 336	ECO336	15
<b>Sub-group 1.3 (select two modules)</b>		
Labour Economics 333 (not offered in 2021)	ECO333	15
Public Sector Economics 334	ECO334	15
Development Economics 336	ECO336	15
<b>Group 2 Financial Accounting</b>		
<b>Sub-group 2.1</b>		
Financial Accounting 341	FIA341	30
<b>Sub-group 2.2</b>		
Financial Accounting 342	FIA342	30
<b>Group 3 Industrial Psychology</b>		
Organisational Behaviour 331	IPS331	15
Research Methodology 333	IPS333	15
Consumer Behaviour 335	IPS335	15
Training Management 337	IPS337	15
<b>Group 4 Information Systems</b>		
<b>Sub-group 4.1</b>		
Information Systems Strategy 361	IFS361	30
<b>Sub-Group 4.2</b>		
Architecture and Infrastructure 362	IFS362	30
<b>Group 5 Management</b>		
Strategic Management 304	MAN304	15
Research and Communication for Business 314	MAN314	15
Services Marketing 303	MAN303	15
Project Management 325	MAN325	15
<b>Group 6 Finance</b>		
Investment Management 307	MAN307	15
Investment Analysis 308	MAN308	15

Financial and Analytical Techniques 305	MAN305	15
Financial Management 312	MAN312	15

**Group 7 Statistics (select two modules)**

Statistics 331	STA331	30
Statistics 332	STA332	30
Statistics 333	STA333	30

**Select an additional group above (60-credits) or two sub-groups (30-credits) from the above sub-groups or remaining groups 8 – 9 below:**

**Group 8 Information Systems**

Digital Business Innovation 353	IFS353	15
Emerging Trends in Information Systems 354	IFS354	15

**Group 9 Small, Medium Enterprise Management (not necessarily offered every year) (select two modules)**

SME Consulting 302 (not offered in 2021)	MAN302	15
SME Business Planning 339 (not offered in 2021)	MAN339	15
	<b>Sub-total</b>	<b>120</b>

**FINAL TOTAL 480-490**

## **D.40 ASSESSMENT**

Assessment is governed by Rule A.5 as stipulated in the University Calendar: General Information Part 1.

### **D.41 PROMOTION RULES**

Unless Senate decides otherwise and subject to Rule A.3.2.3 or as provided for in the Faculty rules:

#### **D.41.1 Level 1**

A student is required to pass at least 60-credits to renew his/her Level 1 registration and 90-credits per annum thereafter.

**D.41.1.1** After one year of study, a student must have passed Academic Literacy for Business (ALB131/132) and Quantitative Literacy for Commerce (QLC141/142) or Quantitative Skills Foundation (QSF131/132) and Introduction to the Economy and Business (IEB133/134) to renew his/her registration at Level 1.

**D.41.1.2** A student shall be promoted to Level 2 of study on obtaining at least 90-credits including Academic Literacy for Business (ALB131/132) and Quantitative Literacy for Commerce (QLC141/142) or Quantitative Skills Foundation (QSF131/132) and Introduction to the Economy and Business (IEB133/134).

#### **D.41.2 Level 2**

**D.41.2.1** After two years of study a student must have passed all Level 1 modules.

**D.41.2.2** A student shall be promoted to Level 3 on obtaining at least 210-credits including all ECP modules.

**D.41.3 Level 3**

**D.41.3.1** A student shall be promoted to Level 4 of study on obtaining at least 330-credits.

**D.41.3.2** After three years of study a student must have passed all ECP modules.

**D.41.4 Level 4**

**D.41.4.1** After four years of study a student must have passed all Level 2 modules.

**D.41.4.2** After five years of study a student must have passed all Level 3 modules.

**D.41.4.3** A student shall complete the degree once 480-490 credits are obtained and all the requirements for the degree are met.

**D.41.4.4** Final promotions are done according to the rules applicable to the degree at the date of first enrolment, provided that the student continues to promote.

**D.41.4.5** Where further admission was refused or when a student's studies have been interrupted the latest rules applicable to the degree shall be applied.

**D.42 ADVANCE REGISTRATION**

**D.42.1** A student who has not promoted to Level 2 of study may be allowed to register for a maximum of 105-credits for the year. These credits include all outstanding Level 1 modules, provided all pre-requisites and co-requisites for these modules are met.

**D.42.2** A student who has not promoted to Level 3 of study may be allowed to register for a maximum of 105-credits for the year. These credits include all outstanding Level 2 modules, provided all pre-requisites and co-requisites for these modules are met.

**D.42.3** A student who has not promoted to Level 4 of study may be allowed to register for a maximum of 105-credits for the year. These credits include all the outstanding Level 3 modules, provided all pre-requisites and co-requisites for these modules are met.

**D.43 RENEWAL OF REGISTRATION**

Renewal of registration shall be governed by Rule A.3.2.3, as stipulated in the University Calendar: General Information Part 1 or as provided for in the Faculty rules.

**D.44 SPECIAL REQUIREMENTS FOR THE PROGRAMME**

**D.44.1** A student who has passed the pre-enrolment exam for Quantitative Skills Foundation (QSF131) before the start of the academic year shall enrol for Quantitative Skills for Commerce (QSC131) and Business Statistics (BUS132). No module needs to be taken in place of Quantitative Skills Foundation (QSF131).

**D.44.2** A student who does not pass Quantitative Skills Foundation (QSF131) and/or Academic Literacy for Business (ALB131) must register for and pass Quantitative

Skills Foundation (QSF132) and Academic Literacy for Business (ALB132) in the second semester to qualify for renewal of registration at Level 1.

- D.44.3** A student must have passed all Level 1 modules by the end of Level 2 to qualify for renewal of registration at Level 3.
- D.44.4** A student who has passed the pre-enrolment exam for Quantitative Literacy for Commerce (QLC141) before the start of the academic year shall follow the curriculum under D.39.1.1.
- D.44.5** A student who has passed Quantitative Literacy for Commerce (QLC141) at first attempt with a final mark of at least 70% need not enrol for Quantitative Skills Foundation (QSF131/132) and should register for Introduction to SA Accounting (ACC130) and Quantitative Skills for Commerce (QSC132) in the second semester. If such a student passes Quantitative Skills for Commerce (QSC132) at the first attempt, he/she shall follow the curriculum under D.39.2.1 in the 2nd year of enrolment.
- D.44.6** A student who has not passed Quantitative Literacy for Commerce (QLC141) and/or Academic Literacy for Business (ALB131) and/or Introduction to the Economy and Business (IEB133) must register for and pass Quantitative Literacy for Commerce (QLC141) and/or Academic Literacy for Business (ALB131) and/or Introduction to the Economy and Business (IEB133) in the 2nd semester to qualify for renewal of registration for the 2nd year of enrolment.
- D.44.7** The Department of Information Systems can only accept 70 students for IFS242 due to limited laboratory space. Students who wish to register for the module should apply to the department before the last day of classes of the previous academic year. The final mark for IFS131/132 will determine the selection of the 70 eligible students.
- D.44.8** A student who has not passed Intensive Reading and Writing (IRF231) or Analytical and Critical Thinking (ACF231) and/or Analytical and Critical Thinking (ACF232) must repeat these modules in the following semester.
- D.44.9** A student must have passed all Foundation modules by the end of Level 3 to qualify for renewal of registration.
- D.44.10** A student who transfers from the Bachelor of Commerce in Accounting (ECP) programme to Bachelor of Commerce (ECP) programme, must complete all outstanding modules as required for the Bachelor of Commerce (ECP) programme.
- D.44.11** A student who transfers from the Bachelor of Commerce in Accounting (ECP) programme and has not passed Quantitative Skills for Accounting (QSA131) or Quantitative Skills for Commerce (QSC132) should register for QSF131 in the following year.

## **BACHELOR OF COMMERCE IN FINANCIAL ACCOUNTING (1175)**

### **D.45 ADMISSION**

Unless Senate decides otherwise, a student shall be required to meet the following criteria to be enrolled for the **Bachelor of Commerce Degree in Financial Accounting – BCom (Financial Accounting)**:

#### **D.45.1 Minimum admission requirements for applicants who matriculated from 2008**

- (a) The National Senior Certificate for Bachelor's Degree study with 4 subjects at a rating of 4, with a score of no fewer than 30 points calculated according to the University's approved points system, as well as the following specific subject requirements:
- Level 4 (50-59%) in English (Home or First Additional Language), and
  - Level 3 (40-49%) in another Language (Home or First Additional Language), and
  - Level 4 (50-59%) in Mathematics
- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

#### **D.45.2 Minimum admission requirements for applicants who matriculated before 2008**

- (a) An applicant must have obtained a Matriculation Certificate or an exemption certificate thereof or an equivalent qualification with an aggregate of at least a D (50%) with the following subject requirements:
- HG (40%, E symbol) Mathematics or
  - SG (50%, D symbol) Mathematics

**OR**

- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

### **D.46 SELECTION**

Final selection shall be based on an applicant meeting the criteria as determined by the Faculty.

### **D.47 DURATION**

Unless Senate decides otherwise the duration of the programme shall extend over three years full-time study.

## **D.48 CURRICULUM**

### **D.48.1 Level 1**

<b>Module Name</b>	<b>Alpha Code</b>	<b>Cred</b>
<b>Core Modules</b>		
Academic Literacy for Commerce 131/132	ALC131/132	15
Business Statistics 132	BUS132	15
Introduction to Microeconomics 151	ECO151	10
Introduction to Macroeconomics 152	ECO152	10
Financial Accounting 141	FIA141/143	15
Financial Accounting 142	FIA142	10
Introduction to Information Systems 131/132	IFS132/131	15
Principles of Business Management 131/132	MAN131/132	15
Mercantile Law 102	MER102	15
<b>Electives (select one module)</b>		
Mathematics 126 (Requires Mathematics Level 5)	MAM126	10
Quantitative Skills for Commerce 131/132	QSC131/132	15
<b>Sub-total</b>		<b>130-135</b>

### **D.48.2 Level 2**

<b>Module Name</b>	<b>Alpha Code</b>	<b>Cred</b>
<b>Core Modules</b>		
Auditing 241	AUD241	10
Auditing 242	AUD242	10
Business Ethics 242	BET242	10
Company Law	CPL211	10
Financial Accounting 241	FIA241	20
Financial Accounting 242	FIA242	20
Financial Management 242	FIM242	10
Management Accounting 241	MAC241	10
Mercantile Law 221	MCR221	10
Taxation 242	TAX242	10
<b>Sub-total</b>		<b>120</b>

### **D.48.3 Level 3**

<b>Module Name</b>	<b>Alpha Code</b>	<b>Cred</b>
<b>Core Modules</b>		
Financial Accounting 341	FIA341	30
Financial Accounting 342	FIA342	30
Management Accounting 341	MAC341	15
Auditing 341	AUD341	15
Taxation 343	TAX343	30
Financial Management 342	FIM342	15
<b>Sub-total</b>		<b>135</b>
<b>FINAL TOTAL</b>		<b>385-390</b>

## **D.49 ASSESSMENT**

Assessment is governed by Rule A.5 as stipulated in the University Calendar: General Information Part 1.

## **D.50 PROMOTION RULES**

Unless Senate decides otherwise and subject to Rule A.3.2.3 or as provided for in the Faculty rules:

### **D.50.1 Level 1**

- D.50.1.1** A student is required to pass at least 40-credits to renew his/her Level 1 registration.
- D.50.1.2** After one year of study, in order to promote to level 2 or renew his/her registration at Level 1, a student must have passed:
- Academic Literacy for Commerce (ALC131/132), and
  - Financial Accounting (FIA141/143), and
  - Quantitative Skills for Commerce (QSC131/132) or
  - Mathematics (MAM126)
- D.50.1.3** A student shall be promoted to Level 2 of study on obtaining at least 90-credits.
- D.50.1.4** After two years of study a student must have passed all Level 1 modules in order to promote.

### **D.50.2 Level 2**

- D.50.2.1** A student shall be promoted to Level 3 of study on obtaining at least 210-credits.
- D.50.2.2** After three years of study a student must have passed all Level 2 modules in order to promote.

### **D.50.3 Level 3**

- D.50.3.1** A student shall complete the degree once 385-390 credits are obtained and all the requirements for the degree are met.
- D.50.3.2** Final promotions are done according to the rules applicable to the degree at the date of first enrolment, provided that the student continues to promote.
- D.50.3.3** Where further admission was refused or when a student's studies have been interrupted the latest rules applicable to the degree shall be applied.

## **D.51 ADVANCE REGISTRATION**

- D.51.1** A student who has not promoted to Level 2 of study may be allowed to register for a maximum of 100-credits for the year. These credits include all the outstanding Level



1 modules, provided that all the pre-requisites and co-requisites for these modules are met.

- D.51.2** A student who has not promoted to Level 3 of study may be allowed to register for a maximum of 100-credits for the year. These credits include all the outstanding Level 1 and Level 2 modules, provided that all the pre-requisites and co-requisites for these modules are met.

## **D.52 RENEWAL OF REGISTRATION**

Renewal of registration shall be governed by Rule A.3.2.3, as stipulated in the University Calendar: General Information Part 1 or as provided for in the Faculty rules.

## **D.53 SPECIAL REQUIREMENTS FOR THE PROGRAMME**

- D.53.1** A student who has obtained 60% or more for Financial Accounting (FIA142) shall have the option to attend the Financial Accounting (FIA132) summer school and, on obtaining a mark of 55% or more for the assessment at the conclusion of the Summer School, would be able to transfer to the Bachelor of Commerce degree in Accounting, provided a student has passed at least 105-credits in the first year of enrolment.

## **BACHELOR OF COMMERCE IN ACCOUNTING (1021)**

This degree, combined with the Postgraduate Diploma in Accounting (PGDA) is accredited by the South African Institute of Chartered Accountants (SAICA) to prepare candidates for the Initial Test of Competence (ITC).

### **D.54 ADMISSION**

Unless Senate decides otherwise, a student shall be required to meet the following criteria to be enrolled for the **Bachelor of Commerce Degree in Accounting – BCom (Accounting)**:

#### **D.54.1 Minimum admission requirements for applicants who matriculated from 2008**

- (a) The National Senior Certificate for Bachelor's Degree study with 4 subjects at a rating of 4, with a score of no fewer than 30 points calculated according to the University's approved points system, as well as the following specific subject requirements:
- Level 4 (50-59%) in English (Home or First Additional Language), and
  - Level 3 (40-49%) in another Language (Home or First Additional Language), and
  - Level 4 (50-59%) in Mathematics, and
  - Level 5 (60-69%) in Accounting (not required if an applicant has Mathematics at Level 5)
- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

#### **D.54.2 Minimum admission rules for applicants who matriculated prior to 2008**

- (a) An applicant must have obtained a Matriculation Exemption Certificate with a minimum of a C-Aggregate (60%) in Grade 12 with the following subject requirements:
- HG (50%) Mathematics or SG (70%) Mathematics, and
  - HG (50%) Accounting or SG (70%) Accounting
- OR**
- HG (60%) Mathematics or
  - SG (80%) Mathematics (if Accounting was not taken as a matriculation subject)

**OR**

- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

### **D.55 SELECTION**

Final selection shall be based on an applicant meeting the criteria as determined by the Faculty.

## D.56 DURATION

Unless Senate decides otherwise the duration of the programme shall extend over three years full-time study.

## D.57 CURRICULUM

### D.57.1 Level 1

Module Name	Alpha Code	Cred
<b>Core Modules</b>		
Academic Literacy for Commerce 131	ALC131	15
Business Statistics 132	BUS132	15
Introduction to Microeconomics 151	ECO151	10
Introduction to Macroeconomics 152	ECO152	10
Financial Accounting 131	FIA131	15
Financial Accounting 132	FIA132	15
Introduction to Information Systems 131	IFS131	15
Mathematics 126	MAM126	10
Principles of Management 131	MAN131	15
Mercantile Law 102	MER102	15
<b>Sub-total</b>		<b>135</b>

### D.57.2 Level 2

Module Name	Alpha Code	Cred
<b>Core Modules</b>		
Accounting Information Applications 239	ACC239	15
Auditing 201	AUD201	20
Corporate and Financial Management 221	CFM221	10
Financial Accounting 214	FIA214	20
Financial Accounting 225	FIA225	20
Management Accounting 234	MAC234	10
Mercantile Law 221	MCR221	10
Taxation 212	TAX212	10
Taxation 228	TAX228	10
<b>Sub-total</b>		<b>125</b>

### D.57.3 Level 3

Module Name	Alpha Code	Cred
<b>Core Modules</b>		
Auditing 322	AUD322	30
Financial Accounting 324	FIA324	60
Managerial Accounting and Finance 334	MAF334	30
Taxation 327	TAX327	30
<b>Sub-total</b>		<b>150</b>
<b>FINAL TOTAL</b>		<b>410</b>

## D.58 ASSESSMENT

Assessment is governed by Rule A.5 as stipulated in the University Calendar: General Information Part 1.

## **D.59 PROMOTION RULES**

Unless Senate decides otherwise and subject to Rule A.3.2.3 or as provided for in the Faculty rules:

- D.59.1** After one year of study a student should have passed at least 80-credits, with a final mark of 55% or more for Financial Accounting (FIA132) in order to promote to Level 2.
- D.59.2** In every year thereafter passed a total of at least 90-credits.
- D.59.3** Provided that after four years of study the student has completed the degree.
- D.59.4** Provided further that after the second year of registration the student has passed all required Level 1 modules.
- D.59.5** Final promotions are done according to the rules applicable to the degree at the date of first enrolment, provided that the student continues to promote.
- D.59.6** Where further admission was refused or when a student's studies have been interrupted the latest rules applicable to the degree shall be applied.
- D.59.7** A student who does not meet the requirement as outlined in D.59.1 above, shall be promoted to the Bachelor of Commerce Degree in Financial Accounting (Level 2), provided s/he has passed at least 60-credits, including a final mark of between 50% and 54% for Financial Accounting (FIA132).

## **D.60 ADVANCE REGISTRATION**

Advance registration is not permitted for this programme.

## **D.61 RENEWAL OF REGISTRATION**

Renewal of registration shall be governed by Rule A.3.2.3, as stipulated in the University Calendar: General Information Part 1 or as provided for in the Faculty rules.

## **D.62 SPECIAL REQUIREMENTS FOR THE PROGRAMME**

- D.62.1** To qualify for entry into the Bachelor of Commerce Degree in Accounting, a first year Bachelor of Commerce student shall have passed at least 105-credits in Level 1, with a final mark of 55% or more in Financial Accounting (FIA132) or its equivalent.
- D.62.2** The following shall be recognised as an internal equivalent: Obtaining a mark of 55% or more for the assessment at the conclusion of a Summer School. In order to qualify to attend the Summer School, a student must have obtained 60% or more for Financial Accounting (FIA142).
- D.62.3** A student shall not be allowed to renew his/her registration for the following modules if s/he failed to pass after two attempts:
  - Financial Accounting 131 and 132 (55% - applicable to FIA132 only) (*The assessment at the end of the Winter/Summer School, as applicable to the module,*

*is considered the second attempt opportunity. If a student fails to utilise this opportunity s/he will be considered to have waived the second attempt)*

- Financial Accounting 214 and 225
- Financial Accounting 324
- Management Accounting 234
- Corporate and Financial Management 221
- Managerial Accounting and Finance 334
- Auditing 201
- Auditing 322
- Accounting Information Applications 239
- Taxation 228
- Taxation 212
- Taxation 327
- Academic Literacy for Commerce 131

**D.62.4** A student who has obtained a final mark of 40%-49% after the supplementary assessment for Financial Accounting 131 (FIA131) has the choice to attend either

- the Financial Accounting 131 (FIA131) Winter School in order to continue with Financial Accounting 132 (FIA132) as part of the Bachelor of Commerce Degree in Accounting;

**OR**

- the Financial Accounting 141 (FIA141) Winter School in order to continue with Financial Accounting 142 (FIA142) and transition to Bachelor of Commerce Degree in Financial Accounting.

**D.62.5** A student who has obtained a final mark of 30%-39% after the supplementary assessment for Financial Accounting 131 (FIA131) shall be eligible to attend the Financial Accounting 141 (FIA141) Winter School in order to continue with Financial Accounting 142 (FIA142) and transition to Bachelor of Commerce Degree in Financial Accounting.

**D.62.6** A student who has obtained a final mark of 50%-54% after the supplementary assessment for Financial Accounting 132 (FIA132) shall be eligible to attend the Financial Accounting 132 (FIA132) Summer School in order to continue with Financial Accounting 214 (FIA214) as part of the Bachelor of Commerce Degree in Accounting.

**D.62.7** A student who has obtained a final mark of 40%-49% after the supplementary assessment for Financial Accounting 132 (FIA132) shall be eligible to attend the Financial Accounting 142 (FIA142) Summer School in order to continue with Financial Accounting 241 (FIA241) and transition to Bachelor of Commerce Degree in Financial Accounting.

**D.62.8** A student who has obtained a final mark of 40%-49% after the supplementary assessment for Financial Accounting 214 (FIA214) shall be eligible to attend the Financial Accounting 241 (FIA241) Winter School in order to continue with Financial Accounting 242 (FIA242) and transition to Bachelor of Commerce Degree in Financial Accounting.

- D.62.9** A student who has obtained a final mark of 40%-49% after the supplementary exam for Financial Accounting 225 (FIA225) shall be eligible to attend the Financial Accounting 242 (FIA242) Summer School in order to continue with Financial Accounting 341 (FIA341) and transition to Bachelor of Commerce Degree in Financial Accounting.

## **BACHELOR OF COMMERCE IN ACCOUNTING (Extended Curriculum - 1753)**

This degree, combined with the Postgraduate Diploma in Accounting is accredited by the South African Institute of Chartered Accountants (SAICA) to prepare candidates for the Initial Test of Competence (ITC).

### **D.63 ADMISSION**

Unless Senate decides otherwise, a student shall be required to meet the following criteria to be enrolled for the **Bachelor of Commerce Degree in Accounting - BCom (Accounting)**:

#### **D.63.1 Minimum admission requirements for applicants who matriculated from 2008**

- (a) The National Senior Certificate for Bachelor's Degree study with 4 subjects at a rating of 4, with a score of no fewer than 30 points calculated according to the University's approved points system, as well as the following specific subject requirements:
- Level 3 (40-49%) in English (Home or First Additional Language), and
  - Level 3 (40-49%) in another Language (Home or First Additional Language), and
  - Level 3 (40-49%) in Mathematics and
  - Level 4 (50-59%) in Accounting (not required if an applicant has Mathematics at Level 4)
- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

#### **D.63.2 Minimum admission rules for applicants who matriculated prior to 2008**

- (a) An applicant must have obtained a Matriculation Exemption Certificate with a minimum of a D-Aggregate in Grade 12 with the following subject requirements:
- HG (D - Symbol) Mathematics or SG (C - Symbol) Mathematics, and
  - HG (D - Symbol) Accounting or SG (C - Symbol) Accounting
- OR**
- HG (C - Symbol) Mathematics or
  - SG (B - Symbol) Mathematics (if Accounting was not taken as a matriculation subject)
- OR**
- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

### **D.64 SELECTION**

Final selection shall be based on an applicant meeting the criteria as determined by the Faculty.

## D.65 DURATION

Unless Senate decides otherwise the duration of the programme shall extend over four years full-time study.

## D.66 CURRICULUM

### D.66.1 Level 1

Module Name	Alpha Code	Cred
<b>Core Modules</b>		
Introduction to SA Accounting 131	ACC131	15
Introduction to SA Accounting 132	ACC132	15
Academic Literacy for Business 131	ALB131	15
Academic Literacy for Commerce 132	ALC132	15
Business Statistics 132	BUS132	15
Introduction to Information Systems 132	IFS132	15
Principles of Business Management 131	MAN131	15
Quantitative Skills for Accounting 131	QSA131	15
<b>Sub-total</b>		<b>120</b>

### D.66.2 Level 2

Module Name	Alpha Code	Cred
<b>Core Modules</b>		
Analytical and Critical Thinking 231	ACF231	15
Introduction to Microeconomics 151	ECO151	10
Introduction to Macroeconomics 152	ECO152	10
Financial Accounting 131	FIA131	15
Financial Accounting 132	FIA132	15
Intensive Reading and Writing 231	IRF231	15
Mathematics 126	MAM126	10
Mercantile Law 102	MER102	15
Quantitative Analysis for Commerce 231	QAC231	15
<b>Sub-total</b>		<b>120</b>

### D.66.3 Level 3

Module Name	Alpha Code	Cred
<b>Core Modules</b>		
Accounting Information Applications 239	ACC239	15
Auditing 201	AUD201	20
Corporate and Financial Management 221	CFM221	10
Financial Accounting 214	FIA214	20
Financial Accounting 225	FIA225	20
Management Accounting 234	MAC234	10
Mercantile Law 221	MCR221	10
Taxation 212	TAX212	10
Taxation 228	TAX228	10
<b>Sub-total</b>		<b>125</b>



#### **D.66.4 Level 4**

<b>Module Name</b>	<b>Alpha Code</b>	<b>Cred</b>
<b>Core Modules</b>		
Auditing 322	AUD322	30
Financial Accounting 324	FIA324	60
Managerial Accounting and Finance 334	MAF334	30
Taxation 327	TAX327	30
	<b>Sub-total</b>	<b>150</b>
	<b>FINAL TOTAL</b>	<b>515</b>

#### **D.67 ASSESSMENT**

Assessment is governed by Rule A.5 as stipulated in the University Calendar: General Information Part 1

#### **D.68 PROMOTION RULES**

Unless Senate decides otherwise and subject to Rule A.3.2.3 or as provided for in the Faculty rules:

##### **D.68.1 Level 1**

**D.68.1.1** After one year of study, a student must have obtained a total of at least 90-credits (30 of which must be degree credits) including:

- Academic Literacy for Business (ALB131), and
- Quantitative Skills for Accounting (QSA131) or Quantitative Skills for Commerce (QSC132), and
- Introduction to SA Accounting (ACC131/ACC130).

**D.68.1.2** A student who has not passed Introduction to SA Accounting (ACC132) must register for Financial Accounting (FIA141 and FIA142), obtain a final mark of at least 60% in FIA142 and attend the Summer School. If the student passes the assessments of the Summer School with a mark of at least 55% or more, the student:

- shall be allowed to continue with the 4 year (Accounting) extended curriculum;
- shall receive 15-credits for Introduction to SA Accounting (ACC132); and
- shall have Financial Accounting (FIA141 and FIA142) converted to (Financial Accounting) FIA131 and FIA132.

**D.68.1.3** A student who has passed at least 75-credits in Level 1 including the modules listed in 68.1.1 shall promote to level 2 of their studies.

**D.68.1.4** A student who has passed at least 75-credits in Level 1 but has not met all the requirements listed in 68.1.1 shall be transferred to Level 2 of the Bachelor of Commerce Degree Extended Curriculum Programme (1751).

## **D.68.2. Level 2**

- D.68.2.1** After two years of study, a student must have obtained 180-credits in total (90 of which must be degree credits) including all Level 1 modules and Financial Accounting (FIA131) (or equivalent) and Financial Accounting (FIA132) with at least a final mark of 55%.
- D.68.2.2** A student who has passed at least 180-credits after two years of study, but has not met the requirements of D.68.2.1 shall be transferred to Level 3 of the Bachelor of Commerce Degree Extended Curriculum Programme (1751).
- D.68.3** In every year thereafter passed a total of at least 80-credits.
- D.68.4** Provided that after five years of study the student has completed the degree.
- D.68.5** Final promotions are done according to the rules applicable to the degree at the date of first enrolment, provided that the student continues to promote.
- D.68.6** Where further admission was refused or when a student's studies have been interrupted the latest rules applicable to the degree shall be applied.

## **D.69 ADVANCE REGISTRATION**

A student who has not promoted to Level 2 of study may be allowed to register for a maximum of 90-credits for the year. These credits include all outstanding Level 1 modules, provided that all pre-requisites and co-requisites for these modules are met. The student would be permitted to register for Level 2 modules for the remaining credits.

## **D.70 RENEWAL OF REGISTRATION**

Renewal of registration shall be governed by Rule A.3.2.3, as stipulated in the University Calendar: General Information Part 1 or as provided for in the Faculty rules.

## **D.71 SPECIAL REQUIREMENTS FOR THE PROGRAMME**

- D.71.1** A student shall not be allowed to renew his/her registration for the following modules if s/he failed to pass after two attempts:
- Financial Accounting 131 and 132 (55% - applicable to FIA132 only) (*The assessment at the end of the Winter/Summer School, as applicable to the module, is considered the second attempt opportunity. If a student fails to utilise this opportunity s/he will be considered to have waived the second attempt*)
  - Financial Accounting 214 and 225
  - Financial Accounting 324
  - Management Accounting 234
  - Corporate and Financial Management 221
  - Managerial Accounting and Finance 334
  - Auditing 201
  - Auditing 322
  - Accounting Information Applications 239

- Taxation 212
- Taxation 228
- Taxation 327
- Academic Literacy for Commerce 131

**D.71.2** A student who has obtained a final mark of 40%-49% after the supplementary assessment for Financial Accounting 131 (FIA131) has the choice to attend either:

- (a) the Financial Accounting 131 (FIA131) Winter School in order to continue with Financial Accounting 132 (FIA132) as part of the Bachelor of Commerce Degree in Accounting;

**OR**

- (b) the Financial Accounting 141 (FIA141) Winter School in order to continue with Financial Accounting 142 (FIA142) and transition to the Bachelor of Commerce Degree Extended Curriculum Programme (1751).

**D.71.3** A student who has obtained a final mark of 30%-39% after the supplementary assessment for Financial Accounting 131 shall be eligible to attend the Financial Accounting 141 (FIA141) Winter School in order to continue with Financial Accounting 142 (FIA142) and transition to the Bachelor of Commerce Degree Extended Curriculum Programme (1751).

**D.71.4** A student who has obtained a final mark of 50%-54% after the supplementary assessment for Financial Accounting 132 (FIA132) shall be eligible to attend the Financial Accounting 132 (FIA132) Summer School in order to continue with Financial Accounting 214 (FIA214) as part of the Bachelor of Commerce Degree in Accounting Extended Curriculum Programme.

**D.71.5** A student who has obtained a final mark of 40%-49% after the supplementary assessment for Financial Accounting 132 (FIA132) shall be eligible to attend the Financial Accounting 142 (FIA142) Summer School in order to continue with Financial Accounting 241 (FIA241) as part of the Bachelor of Commerce Degree in Accounting Extended Curriculum Programme.

**D.71.6** A student who has obtained a final mark of 40%-49% after the supplementary assessment for Financial Accounting 214 (FIA241) shall be eligible to attend the Financial Accounting 241 (FIA241) Winter School in order to continue with Financial Accounting 242 (FIA242) and transition to the Bachelor of Commerce Degree Extended Curriculum Programme (1751).

**D.71.7** A student who has obtained a final mark of 40%-49% after the supplementary assessment for Financial Accounting 225 (FIA225) shall be eligible to attend the Financial Accounting 242 (FIA242) Summer School in order to continue with Financial Accounting 341 (FIA341) and transition to the Bachelor of Commerce Degree Extended Curriculum Programme (1751).

## **HIGHER CERTIFICATE IN ECONOMIC DEVELOPMENT (1403)**

### **D.72 ADMISSION**

Unless Senate decides otherwise, a student shall be required to meet the following criteria to be enrolled for the **Higher Certificate in Economic Development – HCert (Economic Development)**:

- (a) An applicant must be in the possession of a Grade 12 Certificate (Matric) or NSC (National Senior Certificate).

#### **OR**

- NQF Level 4 or equivalent;
- Work with a Community Based Organisations, Non-Governmental Organisations, and religious or local government departments;
- Speak, read and write English;
- Have permission and support from their organisation and/or employer in writing;
- Commit themselves to all study blocks with full-time residential attendance, and complete all fieldwork assignments.

### **D.73 SELECTION**

Final selection shall be based on an applicant meeting the criteria as determined by the Faculty.

### **D.74 DURATION**

Unless Senate decides otherwise the duration of the programme shall extend over one year full-time study or three years part-time study.

### **D.75 CURRICULUM**

<b>Module Name</b>	<b>Alpha Code</b>	<b>Cred</b>
<b>Core Modules</b>		
Training Design and Facilitation 120	FSH120	10
Communication and Information Management 121	FSH121	10
Development Economics 122	FSH122	10
Organisational Development 123	FSH123	10
Workplace Learning 125	FSH125	40
Gender and Development 126	FSH126	10
Research Project 124	FSH124	10
	<b>Sub-total</b>	<b>100</b>
<b>Electives (select one group)</b>		
<b>Group 1 (select both modules)</b>		
Development Economics 113	FSH113	10
Local Governance 127	FSH127	10
<b>Group 2 (select both modules)</b>		
Labour Practice 101	LAB101	10
Labour Practice 132	LAB132	10
	<b>Sub-total</b>	<b>20</b>
	<b>FINAL TOTAL</b>	<b>120</b>

## **D.76 ASSESSMENT**

Assessment is governed by Rule A.5 as stipulated in the University Calendar: General Information Part 1.

## **D.77 PROGRESS RULES**

### **D.77.1 Block Sessions**

Unless Senate decides otherwise, a student shall complete the programme in one year. All students attend 8 block sessions spread over the year.

## **D.78 RENEWAL OF REGISTRATION**

Renewal of registration shall be governed by Rule A.3.2.3, as stipulated in the University Calendar: General Information Part 1 or as provided for in the Faculty rules.

## **D.79 SPECIAL REQUIREMENTS FOR THE PROGRAMME**

There are no special requirements for this programme.

## BCOM GENERIC MODULE SPECIALISATION TABLE

D.22 CURRICULUM D.22.1 Level 1  Module Name	Alpha Code	Credits	Economics Specialisation	Finance Specialisation	Industrial Psych Specialisation	Info Sys Specialisation	Management Specialisation
Compulsory Group 1 (select all modules)							
Academic Literacy for Commerce (ALC) 131/132	ALC131/132	15	X	X	X	X	X
Business Statistics 132	BUS132	15	X	X	X	X	X
Financial Accounting 141/143	FIA141/143	15	X	X	X	X	X
Information Systems 131/132	IFS131/132	15	X	X	X	X	X
Principles of Business Management 131/132	MAN131/132	15	X	X	X	X	X
Microeconomics 151 and Macroeconomics 152	ECO151 ECO152	10 10	X X	X X	X X	X X	X X
Quantitative Skills for Commerce 131	QSC131/132	15	X	X	X	X	X
Select							
Financial Accounting 142	FIA142	10	X	X			
Industrial Psychology 132	IPS132	15			X	E	E
Mercantile Law 102	MER102	15				E	E
Sub-total		120-125	120	120	125	125	125

D.22.2 Level 2 1. Select 2 of Groups 1-6 to the value of 40-credits each and 2. Select 40-credits from a. One subject from Groups 1-6 (40-credits) or b. Two half-subjects (20-credits) from Sub-groups in Groups 1-10.			Economics Specialisation	Finance Specialisation	Industrial Psych Specialisation	Info Systems Specialisation	Management Specialisation
Module Name	Alpha Code	Credits					
Group 1 Financial Accounting							
Financial Accounting 241	FIA241	20	E	E			
Financial Accounting 242	FIA242	20	E	E			
Group 2 Economics							
Microeconomics	ECO231	10	X	X			E
Macroeconomics	ECO232	10	X	X			E
Econometrics	ECO242	10	X	X			
(Note: required for postgraduate studies in Economics)							
Mathematical Economics	ECO235	10	X	X			
Group 3 Industrial Psychology							
Sub-Group 3.1							
Career Psychology	IPS231	10			X		E
Psychometrics	IPS232	10			X		E
Sub-Group 3.2							

Human Resource Management Labour Relations	IPS233 IPS234	10 10			X X		E E
Group 4 Information Systems							
Sub-Group 4.1 Business Analysis	IFS231	20		E		X	E
Sub-Group 4.2 Service Delivery Management	IFS233	20		E		X	E
Group 5 Management							
Sub-Group 5.1. Management Marketing	MAN231	10	X	X	X	X	X
Operations Management	MAN233	10	X	X	X	X	X
Sub-Group 5.2 Finance	MAN234	10	X	X	X	X	X
Business Finance	MAN235	10	X	X	X	X	X
Finance and Analytical Techniques							
Group 6 Statistics							
Sub-Group 6.1 Statistics 211	STA211	20	E				
Sub-Group 6.2 Statistics 221	STA221	20	E				
Group 7 Information Technology							
Sub-Group 7.1 Databases and Data Modelling 242	IFS242	20				X	
Sub-Group 7.2 Business Info Systems	IFS244	20				X	
Group 8							
Employment Law	EMP211	10			X		E
Social Security Law	SSL222	10			X		E
Group 9							
Sub-Group 9.1 Select 2 of the following							
Management Accounting 241	MAC241	10		E			
Mercantile Law 102	MER102	15		E			
Mercantile Law 221	MCR221	10		E			
Business Ethics 242	BET242	10		E			
Sub-Group 9.2							
Company Law 211	CPL211	10		E			
Taxation 242	TAX242	10		E			
Sub-group 9.3							
Entrepreneurship	MAN201	10					E
Business Law for SMEs	MAN237	10					E
Group 10 Entrepreneurship & Tourism							
Business Law for SMEs	MAN237	10					E
Entrepreneurship	MAN201	10					E
Tourism 223	TOU223	20					E
Sub Total		120	120	120	120	120	120

D.18.3 Level 3 1. Select at least one of Groups 1-7 (60-credits each). 2. Select the remaining 60-credits may be made up of a. another of Groups 1-7 (60-credits) or b. two sub-groups (30-credits each) from sub-groups in Groups 1-11.			Economics Specialisation	Finance Specialisation	Industrial Psych Specialisation	Info Sys Specialisation	Management Specialisation
Module Name	Alpha Code	Credits					
Group 1 Economics Sub-Group 1.1 (Compulsory to major in Economics) Microeconomics Macroeconomics Electives (select 1 sub-group) Sub-Group 1.2 (select 2 modules) Econometrics (Note: required for admission to honours) Econometrics International Trade Public Sector Economics Development Economics Sub-Group 1.3 (select 2 modules) Labour Economics Public Sector Economics Development Economics	ECO331 ECO332    ECO311 ECO335 ECO334 ECO336  ECO333 ECO334 ECO336	15 15    15 15 15 15  15 15 15	X X    X E  X  E E E	E E    E   E      E			
Group 2 Financial Accounting Sub-Group 2.1 Financial Accounting 341 Sub-Group 2.2 Financial Accounting 342	FIA341 FIA342	30 30		E			
Group 3 Industrial Psychology Organisational Behaviour Research Methodology Consumer Behaviour Training Management	IPS331 IPS333 IPS335 IPS337	15 15 15 15			X X X X		
Group 4 Information Systems Sub-Group 4.1 IS Strategy Sub-Group 4.2 Architecture & Infrastructure	IFS361 IFS362	30 30				X X	E
Group 5 Management Compulsory Sub-Group 5.1 Research and Communication for Business Strategic Management Electives (select one sub-group) Sub-Group 5.2 (select 2 modules) Project Management Services Marketing Retail Management Sub-Group 5.3 Financial and Analytical Techniques Financial Management	MAN314 MAN304   MAN325 MAN303 MAN306  MAN305 MAN312	15 15   15 15 15  15 15		X X       X		X X	X X   E E E  E E



Module Name	Alpha Code	Credits	Economics Specialisation	Finance Specialisation	Industrial Psych Specialisation	Info Sys Specialisation	Management Specialisation
Group 6 Finance							
Sub-Group 6.1 Investments							
Investment Management	MAN307	15	E	X			
Investment Analysis	MAN308	15	E	X			
Sub-Group 6.2 Financial Management							
Financial and Analytical Techniques	MAN305	15	E	X			
Financial Management	MAN312	15	E	X			
Sub-Group 6.3 Insurance							
Long Term Insurance	IST310	15		E			E
Short Term Insurance	IST309	15		E			E
Group 7 Statistics (Select 2 modules with the assistance of Statistics HOD)							
Statistics 331	STA331	30	E				
Statistics 332	STA332	30	E				
Statistics 333	STA333	30	E				
Group 8 Industrial Psychology (Select both modules)							
Organisational Behaviour	IPS331	15			X		E
Consumer Behaviour	IPS335	15			X		E
Group 9 Information Systems							
Emerging Trends in Information Systems	IFS354	15				X	
Digital Business Innovation	IFS353	15				X	
Group 10 Management							
Project Management	MAN325	15			X		
Strategic Management	MAN304	15			X		
Group 11 SME Management (not necessarily offered every year) (Select 2 modules)							
Retail Management	MAN306	15					E
SME Business Planning	MAN339	15					E
SME Consulting	MAN302	15					E
Sub-total		120	120	120	120	120	120
	360-365						

## UNDERGRADUATE MODULE DESCRIPTORS

<b>Faculty</b>	Economic and Management Sciences		
<b>Home Department</b>	Accounting / Academic Development		
<b>Module Topic</b>	Introduction to South African Accounting 1		
<b>Generic Module Name</b>	Introduction to South African Accounting 1		
<b>Alpha-numeric Code</b>	<b>ACC130 (BCom ECP)</b> <b>ACC131 (BCom Accounting ECP)</b>		
<b>NQF Level</b>	5		
<b>NQF Credit Value</b>	15		
<b>Duration</b>	Semester		
<b>Proposed semester to be offered</b>	ACC131 (First Semester) ACC130 (Second Semester)		
<b>Programmes in which module will be offered</b>	BCom Extended Curriculum (1751) BCom Accounting Extended Curriculum (1753)		
<b>Year Level</b>	1		
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>Record business transactions in the appropriate record with generally accepted accounting principles up to trial balance.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>Accounting as an information system</li> <li>Data processing and double-entry bookkeeping to trial balance</li> <li>Subsidiary journals and ledgers</li> <li>Accounting for Value Added Tax</li> <li>Periodic and perpetual inventory systems</li> </ul>		
<b>Pre-requisite modules</b>	None		
<b>Co-requisite modules</b>	QLC141 or QSF131		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	65	<i>Lectures p.w.</i>	3
Assignments & tasks:	30	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	2
Assessments:	9		
Self-study	46		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Accounting / Academic Development
<b>Module Topic</b>	Introduction to South African Accounting 2
<b>Generic Module Name</b>	Introduction to South African Accounting 132
<b>Alpha-numeric Code</b>	<b>ACC132</b>

<b>NQF Level</b>	5		
<b>NQF Credit Value</b>	15		
<b>Duration</b>	Semester		
<b>Proposed semester to be offered</b>	Second Semester		
<b>Programmes in which module will be offered</b>	BCom Accounting Extended Curriculum (1753)		
<b>Year Level</b>	1		
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Prepare the financial statement of a sole trader based on accrual accounting.</li> <li>• Do an elementary analysis and interpretation of the financial statements of a sole trader.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Accounting as an information system</li> <li>• Periodic measurement of income</li> <li>• Preparation of the income statement and the balance sheet for a sole trader</li> <li>• Elementary analysis and interpretation of the financial statements of a sole trader</li> </ul>		
<b>Pre-requisite modules</b>	ACC130/131		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	42	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessments	9		
Self-study	43		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 40% Final Assessment (FA): 60%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Department of Accounting
<b>Module Topic</b>	Accounting Information Applications
<b>Generic Module Name</b>	Accounting Information Applications 239
<b>Alpha-numeric Code</b>	<b>ACC239</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	15
<b>Duration</b>	Year
<b>Proposed semester to be offered</b>	Both Semesters
<b>Programmes in which module will be offered</b>	BCom Accounting (1021) BCom Accounting Extended Curriculum (1753)
<b>Year Level</b>	2 (3 Extended Curriculum)

<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Demonstrate an understanding of the need for access to information.</li> <li>• Be familiar with and identify the opportunities to use information as a business tool.</li> <li>• Demonstrate an understanding of the basic components of a business process mode.</li> <li>• Use process models to document business activities.</li> <li>• Critically appraise a business process model.</li> <li>• Enhance financial reporting using IT tools.</li> <li>• Use spreadsheets to analyse business data.</li> <li>• Use accounting software packages to process accounting information.</li> <li>• Be familiar with the controls in an accounting information package available for implementation by management for internal control purposes.</li> <li>• Be familiar with certain functions in MS Excel to be able to utilise it for integration with other subject areas</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• The role of information within business</li> <li>• Business processes and enterprise software</li> <li>• Process using computerized accounting packages</li> <li>• Using Internet tools in an accounting context</li> <li>• Selected themes as determined by the Department of Accounting</li> </ul>		
<b>Pre-requisite modules</b>	IFS131 or IFS132		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	1
Assignments & tasks:	20	<i>Practicals p.w.</i>	1
Practicals:	28	<i>Tutorials p.w.</i>	1
Assessments	20		
Self-study	26		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Academic Development
<b>Module Topic</b>	Analytical And Critical Thinking 1
<b>Generic Module Name</b>	Analytical And Critical Thinking 231
<b>Alpha-numeric Code</b>	<b>ACF231/ACF233</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester

<b>Proposed semester to be offered</b>	First Semester		
<b>Programmes in which module will be offered</b>	BCom Extended Curriculum (1751) BCom Accounting Extended Curriculum (1753)		
<b>Year Level</b>	2		
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• An understanding of the requirements of a valid argument.</li> <li>• The ability to recognize logical fallacies in arguments put forward by people.</li> <li>• An understanding of methods of reasoning and analysis.</li> <li>• The capacity to identify and to avoid poorly reasoned arguments and conclusions</li> <li>• A raised awareness of why clear thinking is important and necessary.</li> <li>• An understanding of the relationships between theory and practice using case study material</li> <li>• The ability to select and apply appropriate analytical tools to interpret case studies.</li> <li>• The ability to analyses case studies professionally and report on analysis both orally and in writing.</li> <li>• The ability to plan and work effectively with others in teams to achieve the above outcomes.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Fundamentals of Argumentation</li> <li>• The Ingredients of Arguments</li> <li>• Fallacies and How Arguments Fail</li> <li>• Case Studies of fallacies</li> <li>• Well Structured Arguments</li> <li>• Become a reasoned person</li> <li>• Linking practical examples to Case Studies</li> <li>• Interpreting, critically analyzing and summarizing cases and examples</li> <li>• Generalizing and theorizing</li> <li>• Formal written and oral presentation of case analysis</li> </ul>		
<b>Pre-requisite modules</b>	ALC131/ ALC132		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	ACT101		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	56	Lectures p.w.	3
Assignments & tasks:	30	Practicals p.w.	0
Practicals:	0	Tutorials p.w.	1
Assessments	10		
Self-study	54		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Academic Development
<b>Module Topic</b>	Analytical And Critical Thinking
<b>Generic Module Name</b>	Analytical And Critical Thinking 232
<b>Alpha-numeric Code</b>	<b>ACF232/ACF234</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which module will be offered</b>	BCom Extended Curriculum (1751) BCom Accounting Extended Curriculum (1753)
<b>Year Level</b>	2
<b>Main Outcomes</b>	<p>On completion of this module students should be able to demonstrate:</p> <ul style="list-style-type: none"> <li>• An understanding of the basic concepts of Business Research.</li> <li>• A basic understanding of the research process for a Business Research Project.</li> <li>• The ability to identify and clarify a workable research topic.</li> <li>• The ability to develop a strategy to gather relevant information.</li> <li>• The ability to describe and utilize basic data collection methods e.g.: <ul style="list-style-type: none"> <li>• Secondary literature searches</li> <li>• Questionnaires/Surveys</li> <li>• Personal interviews</li> </ul> </li> <li>• An ability to apply relevant theory to a chosen business-related research topic or case study.</li> <li>• An ability to complete an academically-referenced Research Report.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Fundamentals of Argumentation</li> <li>• The Ingredients of Arguments</li> <li>• Fallacies and How Arguments Fail</li> <li>• Case Studies of fallacies</li> <li>• Well Structured Arguments</li> <li>• Become a reasoned person</li> <li>• Linking practical examples to Case Studies</li> <li>• Interpreting, critically analyzing and summarizing cases and examples</li> <li>• Generalizing and theorizing</li> <li>• Formal written and oral presentation of case analysis</li> </ul>
<b>Pre-requisite modules</b>	ALC131/ ALC132 AND ACF231
<b>Co-requisite modules</b>	None
<b>Prohibited module Combinations</b>	ACT302

Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer / tutor:	56	Lectures p.w.	3	
Assignments & tasks:	50	Practicals p.w.	0	
Practicals:	0	Tutorials p.w.	1	
Assessments	6			
Self-study	38			
Other: Please specify				
<b>Total Learning Time</b>	<b>150</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Academic Development
<b>Module Topic</b>	Academic Literacy For Business
<b>Generic Module Name</b>	Academic Literacy For Business
<b>Alpha-numeric Code</b>	<b>ALB131</b> (First Semester) <b>ALB132</b> (Second Semester)
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	ALB131 (First Semester) ALB 132 (Second Semester)
<b>Programmes in which module will be offered</b>	BCom Extended Curriculum (1751) BCom Accounting Extended Curriculum (1753)
<b>Year Level</b>	1
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Take notes effectively in lectures.</li> <li>• Read with comprehension and understanding the meaning of words and phrases.</li> <li>• Apply academic reading skills to various texts, such as textbooks, magazines and newspapers</li> <li>• Apply reading and writing skills in other subjects</li> <li>• Plan, structure and write coherent paragraphs in written assignments.</li> <li>• Be able to use the computer to organize and manage information.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Academic literacy skills such as note-taking, text analysis, vocabulary development</li> <li>• Various reading strategies such as skimming, scanning and comprehensive reading</li> <li>• Plan, structure and reference written academic work</li> <li>• Familiarize students with digital academic literacy</li> </ul>
<b>Pre-requisite modules</b>	None
<b>Co-requisite modules</b>	None
<b>Prohibited module Combinations</b>	None

Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer / tutor:	60	Lectures p.w.	3	
Assignments & tasks:	20	Practicals p.w.	1	
Practicals:	0	Tutorials p.w.	1	
Assessment:	6			
Self-study:	64			
Other: Please specify	0			
<b>Total Learning Time</b>	<b>150</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Academic Development
<b>Module Topic</b>	Academic Literacy for Commerce
<b>Generic Module Name</b>	Academic Literacy for Commerce 131/132
<b>Alpha-numeric Code</b>	<b>ALC131</b> (Full-time and part-time) <b>ALC132</b> (Full-time repeat module only)
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Both (First and Second Semester)
<b>Programmes in which module will be offered</b>	BCom (1008), BCom Extended Curriculum (1751), BCom Part-Time (1101), BCom Accounting (1021), BCom Accounting Extended (1753), BCom Fin Acc (1175), BCom Law (7211), BAdmin (1011), BAdmin Part-Time (1018)
<b>Year Level</b>	1
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Demonstrate the use of various listening and note-taking strategies.</li> <li>• Demonstrate an understanding of group dynamics.</li> <li>• Demonstrate an understanding of analytical and critical thinking</li> <li>• Apply critical and analytical reading skills in various contexts, e.g. text books &amp; articles in journals, newspapers, magazines.</li> <li>• Write well-constructed - written assignments and academic essays. Use references and quotations in a coherent and appropriate manner.</li> <li>• Summarise main and supporting ideas in written texts.</li> <li>• Write well-constructed reports and proposals.</li> <li>• Effectively utilize IT-based productivity tools to organize and manage information.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Listening and note-taking skills</li> <li>• Group dynamics skills</li> <li>• Critical thinking skills</li> <li>• Reading skills</li> </ul>



	<ul style="list-style-type: none"> <li>• Writing skills</li> <li>• Referencing skills</li> <li>• Digital information literacy skills</li> </ul>		
<b>Pre-requisite modules</b>	ALB 131 for 4-year programme students only		
<b>Co-requisite modules</b>	ALB 131 for 4-year programme students only		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
<i>Contact with lecturer / tutor:</i>	60	<i>Lectures p.w.</i>	3
<i>Projects and Essays:</i>	6	<i>Practicals p.w.</i>	0
<i>Assessments:</i>	30	<i>Tutorials p.w.</i>	1
<i>Other:</i>	14		
<i>Selfstudy:</i>	40		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Auditing
<b>Generic Module Name</b>	Auditing 201
<b>Alpha-numeric Code</b>	<b>AUD201</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	20
<b>Duration</b>	Year
<b>Proposed semester to be offered</b>	Both Semesters
<b>Programmes in which module will be offered</b>	BCom Financial Accounting (1175), BCom Accounting (1021), BCom (Acc/Fin Acc) Extended (1753)
<b>Year Level</b>	2 (3 extended curriculum)
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <p><b>Business environment</b></p> <ul style="list-style-type: none"> <li>• Identify business risks in a scenario and formulate controls/procedures to address the risks identified.</li> <li>• Design and identify weaknesses in systems of control for the following business cycles: <ul style="list-style-type: none"> <li>• Revenue and receipts</li> <li>• Acquisition and payments</li> <li>• Inventory and production</li> <li>• Payroll and personnel</li> <li>• Finance and investment</li> </ul> </li> <li>• Design basic internal control procedures in both manual and computerized environments for the above mentioned cycles.</li> <li>• Identify weaknesses in a control system and recommend improvements for the 5 cycles mentioned.</li> <li>• Design and identify weakness in general and application controls in an IT environment.</li> </ul>

	<ul style="list-style-type: none"> <li>Identify internal controls when payments are done in an EFT environment.</li> </ul> <p><b>Factors influencing the audit process</b></p> <ul style="list-style-type: none"> <li>Explain the moral obligations of organizations (business ethics).</li> <li>Explain the importance of ethical behavior.</li> <li>Explain the principles of corporate governance.</li> <li>Explain the theories about the nature of an organization.</li> <li>Identify the aspects of IFAC's Code of Conduct that are relevant to a given scenario.</li> <li>Demonstrate an understanding of relevant company law.</li> </ul>		
<b>Main Content</b>	<p><b>Business environment</b></p> <ul style="list-style-type: none"> <li>Business risks and implementing internal controls to address these risks</li> <li>Business cycles: <ul style="list-style-type: none"> <li>Revenue and receipts</li> <li>Acquisition and payments</li> <li>Inventory and production</li> <li>Payroll and personnel</li> <li>Finance and investment</li> </ul> </li> <li>Design of Internal controls in both manual and computerized environments</li> <li>Evaluation of effectiveness of internal controls</li> <li>General and application controls in an IT environment</li> <li>EFT Controls</li> </ul> <p><b>Factors influencing the audit process</b></p> <ul style="list-style-type: none"> <li>Moral obligations of a modern corporation/business ethics</li> <li>Importance of ethical behavior</li> <li>An introduction to corporate governance</li> <li>The theory and nature of an organization</li> <li>IFAC's code of conduct</li> <li>Relevant aspects of company law</li> <li>Operations</li> <li>Related party disclosure</li> <li>Earnings per share (group companies)</li> <li>Capita selecta as determined by the Department of Accounting</li> </ul>		
<b>Pre-requisite modules</b>	None		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	AUD241 and AUD242		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	104	<i>Lectures p.w.</i>	3
Assignments & tasks:	30	<i>Practicals p.w.</i>	0
Practicals:	5	<i>Tutorials p.w.</i>	1
Assessments:	12		

Self-study	49			
Other: Please specify	0			
<b>Total Learning Time</b>	<b>200</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Internal Auditing
<b>Generic Module Name</b>	Internal Auditing 241
<b>Alpha-numeric Code</b>	<b>AUD241</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	B Com Financial Accounting (1175) B Com (1008)
<b>Year Level</b>	2
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Explain basic theory relating to the role of the internal auditing function in the modern corporation.</li> <li>• Explain types of internal audit.</li> <li>• Explain the importance of the Institute of Internal Auditors' standards for the professional practice of internal auditing, and apply some of these standards to scenario-type questions.</li> <li>• Explain the performance objectives of organisations.</li> <li>• Explain important concepts relating to risk assessment, and perform basic risk assessments.</li> <li>• Explain control frameworks, with an emphasis on control techniques.</li> <li>• Explain how audit evidence can be collected and assessed.</li> <li>• Explain the flow of the internal audit process.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• The emerging role of internal auditing</li> <li>• Types of internal audit</li> <li>• The Institute of Internal Auditors' standards for the professional practice of internal auditing</li> <li>• The performance objectives of organisations</li> <li>• Risk assessment</li> <li>• Control frameworks</li> <li>• Audit evidence</li> <li>• The internal audit process and documentation</li> </ul>
<b>Pre-requisite modules</b>	FIA141 or FIA131 AND ALC131 or ALC132
<b>Co-requisite modules</b>	None
<b>Prohibited module Combinations</b>	AUD236

Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer / tutor:	42	<i>Lectures p.w.</i>	3	
Assignments & tasks:	16	<i>Practicals p.w.</i>	0	
Practicals:	0	<i>Tutorials p.w.</i>	1	
Assessments:	7			
Self-study:	35			
Other: Please specify	0			
<b>Total Learning Time</b>	<b>100</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Internal Auditing
<b>Generic Module Name</b>	Internal Auditing 242
<b>Alpha-numeric Code</b>	<b>AUD242</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which module will be offered</b>	B Com Financial Accounting (1175) B Com (1008)
<b>Year Level</b>	2
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Explain the flow of the internal audit process.</li> <li>• Explain basic theory relating to control and performance evaluation, e.g. the purpose of controls and the types of controls.</li> <li>• Explain the theory relating to audit engagement tools, statistics and quantitative methods, focusing on the application of sampling.</li> <li>• Explain the steps to be followed during the planning phase of the internal audit engagement.</li> <li>• Explain the steps to be followed when drafting an audit report, including follow-up actions.</li> <li>• Apply the above theory to scenario-type questions.</li> <li>• Explain sound corporate governance practices, and apply corporate governance theory to scenario-type questions.</li> <li>• Explain the interaction between an organisation's financial accounting function, internal audit function and external auditors.</li> <li>• Explain the internal auditor's duties regarding the organisation's regulatory and legal compliance.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• The internal audit process and documentation</li> <li>• Control and performance evaluation</li> </ul>

	<ul style="list-style-type: none"> <li>• Audit engagement tools, statistics and quantitative methods</li> <li>• Engagement planning</li> <li>• Audit reporting and follow-up</li> <li>• Corporate governance</li> <li>• The internal audit function and financial accounting and finance</li> <li>• The legal and regulatory environment</li> <li>• Auditing in a computerised environment</li> <li>• General and application controls</li> <li>• CAATS</li> </ul>		
<b>Pre-requisite modules</b>	AUD241		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	AUD236		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	42	<i>Lectures p.w.</i>	3
Assignments & tasks:	18	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	0
Assessment:	5		
Self-study:	35		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>100</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Auditing
<b>Generic Module Name</b>	Auditing 322
<b>Alpha-numeric Code</b>	<b>AUD322</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	30
<b>Duration</b>	Year
<b>Proposed semester to be offered</b>	Both Semesters
<b>Programmes in which module will be offered</b>	B Com Accounting (1021) B Com (Accounting/Financial Accounting) Extended (1753)
<b>Year Level</b>	3 / 4 (Extended Curriculum)
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Discuss, explain and apply the regulatory principles, as contained in the International Standards of Auditing, governing the external auditor's work.</li> <li>• Design and perform test of controls on key internal controls implemented by management but also relevant to the auditor.</li> </ul>

	<ul style="list-style-type: none"> <li>• Discuss and apply the various stages of the external audit process to a given scenario.</li> <li>• Demonstrate a practical ability to apply the principles and concepts governing the various stages of the external audit process, including               <ul style="list-style-type: none"> <li>• audit planning</li> <li>• materiality and risk assessment</li> <li>• substantive procedures</li> <li>• completion of the audit</li> <li>• subsequent events</li> <li>• going concern</li> </ul> </li> <li>• Design audit programmes for both manual and computerised environments.</li> <li>• Prepare, select and discuss the appropriate type of audit report that an external auditor can issue in a given situation.</li> <li>• Explain how IT influences audit procedures with application to specific scenarios.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• The stages of the external audit process</li> <li>• Performance of an interim audit, identifying key internal controls and performing test of controls</li> <li>• Concepts and principles important to the external audit process, e.g. audit planning, materiality and risk assessment, substantive procedures, completion of the audit, subsequent events and going concern</li> <li>• The regulatory environment governing the external auditor's work, including International Standards of Auditing</li> <li>• Audit testing in both manual and computerized environments</li> <li>• The reports that an external auditor can issue</li> <li>• The influence of IT on an audit</li> <li>• Examinable pronouncements as yearly communicated by SAICA</li> </ul>		
<b>Pre-requisite modules</b>	AUD201		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	AUD341		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	104	<i>Lectures p.w.</i>	3
Assignments & tasks:	30	<i>Practicals p.w.</i>	0
Practicals:	10	<i>Tutorials p.w.</i>	1
Assessments:	12		
Self-study:	144		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>300</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences		
<b>Home Department</b>	Accounting		
<b>Module Topic</b>	Internal Auditing		
<b>Generic Module Name</b>	Internal Auditing 341		
<b>Alpha-numeric Code</b>	<b>AUD341</b>		
<b>NQF Level</b>	7		
<b>NQF Credit Value</b>	15		
<b>Duration</b>	Semester		
<b>Proposed semester to be offered</b>	First Semester		
<b>Programmes in which module will be offered</b>	BCom Financial Accounting (1175), BCom (Accounting/Financial Accounting) Extended (1753)		
<b>Year Level</b>	3		
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>Assess controls as outlined in a scenario-type question, point out control weaknesses, and make recommendations about controls that can be implemented to address such weaknesses.</li> <li>Explain what quality assurance should involve, and apply the relevant theory to a scenario-type question.</li> <li>Explain the independent review process.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>Auditing in a computerised environment – networks and related concepts</li> <li>Controls techniques</li> <li>Controls in the following cycles: <ul style="list-style-type: none"> <li>Revenue and receipts cycle</li> <li>Acquisition and payments cycle</li> <li>Inventory and production cycle</li> <li>Payroll and personnel cycle</li> </ul> </li> <li>Internal audit quality</li> <li>Overview of the independent review process</li> </ul>		
<b>Pre-requisite modules</b>	AUD241 and AUD242 OR AUD236		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	AUD327		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	18	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	7		
Self-study:	69		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% of final mark Final Assessment (FA): 50% of final mark		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Business Ethics
<b>Generic Module Name</b>	Business Ethics 242
<b>Alpha-numeric Code</b>	<b>BET242</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which module will be offered</b>	B Com Financial Accounting (1175), B Com (1008) BCom Extended (1751)
<b>Year Level</b>	2 (3 Extended Curriculum)
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Explain the purpose of this module, as well as the arguments for and against the teaching of ethics at tertiary level.</li> <li>• Explain the arguments for and against the notion that ethics belongs in the business environment.</li> <li>• Explain some core elements of some important value systems, including the African value system, Judaism and Christianity, and Islam.</li> <li>• Explain the ideas of ethical absolutism and relativism, and criticise extreme relativism.</li> <li>• Explain the basic theory of the following theories of ethics, and criticise the theories: <ul style="list-style-type: none"> <li>• Virtue ethics</li> <li>• Rule morality, and more specifically Kant's version thereof</li> <li>• Utilitarianism, and more specifically Bentham's and Mill's versions thereof</li> </ul> </li> <li>• Apply Kant's version of rule morality and Bentham's and Mill's versions of utilitarianism to scenarios.</li> <li>• Explain a process that can be used for the purposes of ethical decision-making.</li> <li>• Explain the argument in favour of a free market system as put forward by Smith.</li> <li>• Explain Marx's theory about the inevitable march of history, and criticise his theory.</li> <li>• Explain the central ideas of some theories of economic justice.</li> <li>• Explain some notions about the moral obligations of the corporation, specifically corporate social responsibility.</li> <li>• Explain the basic ideas of corporate governance, focusing on the role of the board of directors.</li> <li>• Explain the arguments relating to executive remuneration as a contentious governance-related matter.</li> <li>• Explain the steps in the process of ethics management, and the problems involved in ethics management,</li> </ul>



	particularly in the context of a company with suppliers in developing countries. <ul style="list-style-type: none"> <li>Explain three theories about the nature of the organisation.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>Some value systems</li> <li>Some important ethical theories</li> <li>The free market system and the Marxist critique of the free market system</li> <li>The moral obligations of the corporation</li> <li>Corporate governance</li> <li>Ethics management</li> <li>Some theories about the nature of the organization</li> </ul>		
<b>Pre-requisite modules</b>	ALC131 or ALC132		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	BET211		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	28	<i>Lectures p.w.</i>	2
Assignments & tasks:	30	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	0
Assessment:	5.5		
Self-study:	36.5		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>100</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Natural Sciences
<b>Home Department</b>	Statistics
<b>Module Topic</b>	Introductory Statistics
<b>Generic Module Name</b>	Business Statistics 131/132
<b>Alpha-numeric Code</b>	<b>BUS131/132</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	BUS131 First Semester (P/T) and 1 group Full-time (for repeats only) BUS132 Second Semester
<b>Programmes in which module will be offered</b>	BAdmin (1018), BCom (1008), BCom (1101), BCom Extended (1751)
<b>Year Level</b>	1/ 2 for BCom Extended Curriculum
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>Recognize the importance of statistics in both private and public sectors</li> <li>Summarize data into summary measures (e.g. mean and standard deviation)</li> <li>Do simple statistical analysis</li> <li>Use a computer to analyze data</li> </ul>

<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Descriptive statistics</li> <li>• Simple linear regression analysis</li> <li>• Probability</li> <li>• Sampling distributions</li> <li>• Inferential Statistics</li> <li>• Index numbers</li> <li>• Time Series</li> <li>• Anova</li> <li>• Chi-square</li> </ul>		
<b>Pre-requisite modules</b>	QSC131/132/MAM126/QSA131/QSF141		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	STA 111/125/141/142/151/BUS 132		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	20	<i>Practicals p.w.</i>	0
Practical's	10	<i>Tutorials p.w.</i>	1
Assessment:	0		
Self-study:	64		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Corporate and Financial Management
<b>Generic Module Name</b>	Corporate and Financial Management 221
<b>Alpha-numeric Code</b>	<b>CFM221</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which module will be offered</b>	B Com Accounting (1021) B Com Accounting Extended (1753)
<b>Year Level</b>	2 (3 Extended Curriculum)
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Develop and evaluate an entity's strategies.</li> <li>• Demonstrate an understanding of an entity's plan for risk management.</li> <li>• Demonstrate an understanding of an entity's governance model.</li> <li>• Establish and evaluate overall financial goals.</li> <li>• Analyse an entity's financial situation.</li> <li>• Demonstrate an understanding of strategies for avoiding and dealing with business failure.</li> </ul>

	<ul style="list-style-type: none"> <li>• Demonstrate a conceptual understanding of risk and return and the portfolio theory.</li> <li>• Demonstrate an understanding of the cost of capital and the capital structure of an entity.</li> <li>• Demonstrate a conceptual understanding of the capital budgeting process.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Business strategy</li> <li>• Risk management concepts</li> <li>• Aspects of corporate governance</li> <li>• Functions of financial management</li> <li>• Analysis of financial information</li> <li>• Business in difficulty</li> <li>• Time value of money</li> <li>• Risk and return and the portfolio theory</li> <li>• Cost of capital</li> <li>• Capital structure</li> <li>• Capital budgeting</li> </ul>		
<b>Pre-requisite modules</b>	MAC234		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	FIM242		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	42	<i>Lectures p.w.</i>	2
Assignments & tasks:	15	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	9		
Self-study:	34		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>100</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 40% Final Assessment (FA): 60%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Law
<b>Home Department</b>	Mercantile and Labour Law
<b>Module Topic</b>	Company Law
<b>Generic Module Name</b>	Company Law 211
<b>Alpha-numeric Code</b>	<b>CPL211</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	BCom (1008), BCom Extended Curriculum (1751), BCom Financial Accounting (1175)
<b>Year Level</b>	2 (3 Extended Curriculum)

<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Fundamental rules, principles and concepts of South African Company Law.</li> <li>• Procedure and requirements for the formation of Companies/close corporations.</li> <li>• Management and administration of companies/close corporations, particularly in so far as company meetings and the function of auditors are concerned.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Company Law and the law relating to close corporations and/or such other capita selecta from advanced company law as the department may determine</li> </ul>		
<b>Pre-requisite modules</b>	None		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	28	<i>Lectures p.w.</i>	4
Assignments & tasks:	0	<i>Practicals p.w.</i>	0
Practical's	0	<i>Tutorials p.w.</i>	0
Assessment:	4.5		
Self-study:	67.5		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>100</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Academic Development
<b>Module Topic</b>	Case Study Analysis
<b>Generic Module Name</b>	Case Study Analysis 211
<b>Alpha-numeric Code</b>	<b>CSA211</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which module will be offered</b>	BCom Extended Curriculum (1751)
<b>Year Level</b>	2
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Identify and define the issues in the case.</li> <li>• Demonstrate familiarity with key case analysis tools.</li> <li>• Analyse case data using the business analysis tools learnt in the module.</li> <li>• Generate alternatives to address the issues identified in the case.</li> <li>• Select appropriate decision criteria.</li> </ul>

	<ul style="list-style-type: none"> <li>• Identify alternative solutions to the issues identified.</li> <li>• Analyse, evaluate and select the preferred alternative providing a supporting rationale.</li> <li>• Develop an action plan that can be implemented.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• The Short Cycle Reading Process</li> <li>• The Long Cycle Reading Process</li> <li>• Reading case studies from an analytical perspective</li> <li>• Identifying and defining the issue/s in the case</li> <li>• Business analysis tools - SWOT Analysis, Porters Five Forces, Steep Analysis and generic Business strategies</li> <li>• Case analysis using analytical and financial tools</li> <li>• Generating alternatives in the case</li> <li>• Evaluate alternatives for the case</li> <li>• Selection of the preferred alternative and providing supporting arguments for recommendations</li> <li>• Drafting an implementable action plan</li> </ul>		
<b>Pre-requisite modules</b>	ALC131/ ALC132		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	Quantitative Skills for BAdmin		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer: / tutor:	52	Lectures p.w.	3
Assignments & tasks:	24	Practicals p.w.	0
Practicals:	0	Tutorials p.w.	1
Assessments	9		
Self-study	65		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	ECONOMICS
<b>Module Topic</b>	ECONOMICS 133
<b>Generic module name</b>	ECO133
<b>Alpha-numeric code</b>	<b>ECO133</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	ECO133: First Semester
<b>Programmes in which the module will be offered.</b>	BAdmin (1018), BCom (1101)
<b>Year Level</b>	1
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Define and apply basic economic theories and concepts in microeconomics and macroeconomics.</li> </ul>

	<ul style="list-style-type: none"> <li>• Construct graphs and use basic algebra to analyse basic economic relationships.</li> <li>• Apply basic algebra to analyse economic relationships.</li> <li>• Explain micro and macroeconomics in the South African context.</li> </ul>		
<b>Main Content</b>	<p>The following content is applied in the South African context:</p> <ul style="list-style-type: none"> <li>• Introduction to economics.</li> <li>• Application of mathematical tools to economics.</li> <li>• Elementary theory of demand and supply.</li> <li>• The economic problem and the circular flow.</li> <li>• Determination of national income, growth, inflation, employment; money, and the banking system.</li> <li>• The simple Keynesian model.</li> <li>• Aggregate demand &amp; supply.</li> <li>• Introduction to monetary and fiscal policy.</li> </ul>		
<b>Pre-requisite modules</b>	QSC131/132 or MAM12X or QSA131/132		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Time-table Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	50	<b>Lectures p.w.</b>	3
Assignments & tasks:	30	<b>Practicals p.w.</b>	0
Assessment	7	<b>Tutorials p.w.</b>	1
Practicals:	0		
Selfstudy	74		
Other: worksheet	63		
Total Learning Time	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Economics
<b>Module Topic</b>	Introduction to Microeconomics
<b>Generic Module Name</b>	Microeconomics 151
<b>Alpha-numeric Code</b>	<b>ECO151</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which module will be offered</b>	BCom (1008), BCom Accounting (1021) BCom (Financial Accounting (1175), BCom Law (7211), BAdmin (1011), BCom Extended (1751), BCom Accounting (1753)
<b>Year Level</b>	1 (2 extended curriculum)
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Demonstrate an informed understanding of basic microeconomic theory and analysis.</li> </ul>

	<ul style="list-style-type: none"> <li>• Demonstrate awareness regarding how the economy works at the micro level.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Demand and supply</li> <li>• Elasticities</li> <li>• Efficiency and equity</li> <li>• Consumer behaviour and utility maximisation</li> <li>• Firm behaviour, profit maximisation and cost minimisation</li> <li>• Market structures</li> <li>• Market failure and the role of Government</li> </ul>		
<b>Pre-requisite modules</b>	QSC 131 or QSC132 or MAM 126 or MAM 127 or QSA 131 or QSA 132		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	39	<i>Lectures p.w.</i>	3
Assignments & tasks:	12	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	5		
Self-study:	44		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>100</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Economics
<b>Module Topic</b>	Introduction to Macroeconomics
<b>Generic Module Name</b>	Macroeconomics 152
<b>Alpha-numeric Code</b>	<b>ECO152</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	BCom (1008), BCom Accounting (1021) BCom Financial Accounting (1175), BCom Law (7211), BAdmin (1011), BCom Extended Curriculum (1751), BCom Accounting (1753)
<b>Year Level</b>	1 (2 extended curriculum)
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Demonstrate an understanding of how the various sectors of the economy interrelate using basic macroeconomic tools and theories.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• The macroeconomic problem</li> <li>• Circular flow of income</li> </ul>

	<ul style="list-style-type: none"> <li>• National income accounting</li> <li>• Basic aggregate demand and supply model</li> <li>• Unemployment</li> <li>• Money and banking</li> <li>• Interest rates</li> <li>• Inflation</li> <li>• Exchange rates and the Balance of Payments accounts</li> <li>• Fiscal and monetary policy</li> </ul>		
<b>Pre-requisite modules</b>	None		
<b>Co-requisite modules</b>	QSC 131 or QSC 132 or MAM126 or MAM127 or QSA 131 or QSA 132 (Non-EMS Students – subject to availability)		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	39	<i>Lectures p.w.</i>	3
Assignments & tasks:	12	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	5		
Self-study:	44		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>100</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Economics
<b>Module Topic</b>	Microeconomics
<b>Generic Module Name</b>	Microeconomics 231
<b>Alpha-numeric Code</b>	<b>ECO231</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered.</b>	Second semester
<b>Programmes in which the module will be offered</b>	BCom (1008), BCom (ECP) (1751), BCom (Law) (7211) BAdmin (1011)
<b>Year level</b>	2
<b>Main Outcomes</b>	<p>On completion of the module a student should be able to:</p> <ul style="list-style-type: none"> <li>• Explain and apply microeconomic principles within consumer theory, producer theory and market structures.</li> <li>• Apply mathematical tools for graphical and algebraic analysis of microeconomic problems within consumer theory, producer theory and market structures.</li> <li>• Analyse firm behaviour under different market structures, viz., perfect competition, monopoly and monopsony power.</li> </ul>



<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Consumer behaviour</li> <li>• Individual and market demand</li> <li>• Production theory</li> <li>• Cost of production</li> <li>• Profit maximisation and competitive supply</li> <li>• Analysis of competitive markets</li> <li>• Market power (monopoly and monopsony)</li> <li>• Pricing with market power</li> </ul>		
<b>Pre-requisite modules</b>	ECO241 or ECO151		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combination</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Time-table Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	33	Lectures p.w.	2
Assignments & tasks:	20	Practicals p.w.	0
Practicals:	0	Tutorials p.w.	0.5
Assessments	7		
Selfstudy	40		
Other:	0		
<b>Total Learning Time</b>	<b>100</b>		
<b>Method of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Economics
<b>Module Topic</b>	Macroeconomics
<b>Generic Module Name</b>	Macroeconomics 232
<b>Alpha-numeric Code</b>	<b>ECO232</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered.</b>	First semester
<b>Programmes in which the module will be offered</b>	BCom (1008), BCom (ECP) (1751), BCom (Law) (7211) BAdmin (1011)
<b>Year level</b>	2
<b>Main Outcomes</b>	<p>On completion of the module a student should be able to:</p> <ul style="list-style-type: none"> <li>• Apply macroeconomic theory, and construct and explain graphs and equations in relation to macroeconomic concepts.</li> <li>• Apply macroeconomic theory to South African economic issues.</li> <li>• Explain current developments on the domestic and global economy.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• National Income</li> <li>• Components of GDP</li> <li>• Goods and Financial Market</li> <li>• IS-LM model</li> </ul>

	<ul style="list-style-type: none"> <li>• Labour market</li> <li>• AS-AD model</li> <li>• Unemployment and inflation</li> </ul>		
<b>Pre-requisite modules</b>	ECO133/ECO134 or ECO152		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combination</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Time-table Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	33	Lectures p.w.	2
Assignments & tasks:	20	Practicals p.w.	0
Practicals:	0	Tutorials p.w.	0.5
Assessments	7		
Selfstudy	40		
Other:	0		
<b>Total Learning Time</b>	<b>100</b>		
<b>Method of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Economics
<b>Module Topic</b>	Intermediate Mathematical Economics
<b>Generic Module Name</b>	Intermediate Mathematical Economics 235
<b>Alpha-numeric Code</b>	<b>ECO235</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered.</b>	Second Semester
<b>Programmes in which the module will be offered</b>	BCom (1008), BCom (ECP) (1751), BCom (Law) (7211) BAdmin (1011)
<b>Year level</b>	2
<b>Main Outcomes</b>	<p>On completion of the module a student should be able to:</p> <ul style="list-style-type: none"> <li>• Apply differentiation techniques to solve the non-linear economic problems in consumption and production theories in microeconomics.</li> <li>• Solve linear mathematical economic problems in macroeconomics.</li> <li>• Explain matrix concepts and apply them to solve linear economic problems.</li> <li>• Apply the integral calculus techniques to non-linear economic functions.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Differentiation techniques used to solve economic problems.</li> <li>• Linear mathematical economic problems in macroeconomics (e.g. AD-AS curves, IS-LM curves).</li> <li>• Non-linear mathematical economic problems in microeconomics (e.g. consumption equilibrium,</li> </ul>

	production equilibrium, returns to scale, partial elasticity). <ul style="list-style-type: none"> <li>• Matrices in economics applications.</li> <li>• Integral calculus in economics applications.</li> </ul>		
<b>Pre-requisite modules</b>	ECO241 or ECO151		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combination</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Time-table Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	33	Lectures p.w.	2
Assignments & tasks:	20	Practicals p.w.	0
Practicals:	0	Tutorials p.w.	0.5
Assessments	7		
Selfstudy	40		
Other:	0		
<b>Total Learning Time</b>	<b>100</b>		
<b>Method of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Economics
<b>Module Topic</b>	Introductory Econometrics
<b>Generic Module Name</b>	Introductory Econometrics 242
<b>Alpha-numeric Code</b>	<b>ECO242</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered.</b>	First Semester
<b>Programmes in which the module will be offered</b>	BCom (1008), BCom (ECP) (1751), BCom (Law) (7211) BAdmin (1011)
<b>Year level</b>	2
<b>Main Outcomes</b>	On completion of the module a student should be able to: <ul style="list-style-type: none"> <li>• Explain the theoretical background of econometrics.</li> <li>• Apply the basic tools of mathematics, statistics and econometrics to analyse the economic relationship between variables.</li> <li>• Apply the appropriate functional forms to derive econometric models which explain economic phenomena.</li> <li>• Use relevant quantitative software packages to conduct basic mathematical, statistical and econometric analysis of data, and interpret findings in an economic context.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Methodology of Econometrics.</li> <li>• Basic probability theories and probability distributions in economic context.</li> </ul>

	<ul style="list-style-type: none"> <li>• Assumptions of Classical Linear Regression Model (CLRM).</li> <li>• Using the matrix approach to Ordinary Least Squares to derive sample regression parameters.</li> <li>• Interval estimation and hypothesis testing to sample regression parameters.</li> <li>• Different functional forms of the linear regression model.</li> <li>• Application of Excel to conduct mathematical, statistical and econometric analysis of economic data.</li> </ul>		
<b>Pre-requisite modules</b>	ECO241 or ECO151 and ECO152		
<b>Co-requisite modules</b>	ECO231		
<b>Prohibited module Combination</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Time-table Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	33	Lectures p.w.	2
Assignments & tasks:	20	Practicals p.w.	1
Practicals:	8	Tutorials p.w.	0.5
Assessments	7		
Selfstudy	32		
Other:	0		
<b>Total Learning Time</b>	<b>100</b>		
<b>Method of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Economics
<b>Module Topic</b>	Intermediate Econometrics
<b>Generic Module Name</b>	Intermediate Econometrics 311
<b>Alpha-numeric Code</b>	<b>ECO311</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered.</b>	First Semester
<b>Programmes in which the module will be offered</b>	BCom (1008), BCom (ECP) (1751), BCom (Law) (7211) BAdmin (1011)
<b>Year level</b>	3
<b>Main Outcomes</b>	<p>On completion of the module a student should be able to:</p> <ul style="list-style-type: none"> <li>• Conduct multivariate regression analysis.</li> <li>• Conduct various inference tests on multivariate regressions.</li> <li>• Explain regression models with dummy variables.</li> <li>• Explain the definition, consequences, detection methods and remedies to various violations of the classical linear regression model (CLRM).</li> <li>• Use econometric software package to undertake econometric analysis.</li> </ul>

<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Multivariate regression analysis.</li> <li>• Advanced hypothesis tests on multivariate regressions.</li> <li>• Dummy-variable regression models.</li> <li>• Multicollinearity: definition, detection, consequences and remedies.</li> <li>• Heteroscedasticity: definition, detection, consequences and remedies.</li> <li>• Autocorrelation: definition, detection, consequences and remedies.</li> <li>• Model specification.</li> <li>• Use econometric software package to undertake econometric analysis.</li> </ul>			
<b>Pre-requisite modules</b>	ECO242			
<b>Co-requisite modules</b>	None			
<b>Prohibited module Combination</b>	None			
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Time-table Requirement per week</b>		<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	39	Lectures p.w.	3	
Assignments & tasks:	20	Practicals p.w.	1	
Practicals:	10	Tutorials p.w.	0	
Assessments:	9			
Selfstudy	72			
Other:	0			
<b>Total Learning Time</b>	<b>150</b>			
<b>Method of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Economics
<b>Module Topic</b>	Microeconomics
<b>Generic Module Name</b>	Microeconomics 331
<b>Alpha-numeric Code</b>	<b>ECO331</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered.</b>	First Semester
<b>Programmes in which the module will be offered</b>	BCom (1008), BCom (ECP) (1751), BCom (Law) (7211) BAdmin (1011)
<b>Year level</b>	3
<b>Main Outcomes</b>	<p>On completion of the module a student should be able to:</p> <ul style="list-style-type: none"> <li>• Explain and apply general equilibrium and welfare analysis.</li> <li>• Critically analyse the behaviour of the firm under different market structures, viz., monopolistic competition and oligopoly.</li> <li>• Analyse the firm's behaviour using game theoretic models.</li> </ul>

	<ul style="list-style-type: none"> <li>Explain and formulate the conditions for economic efficiency</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>Market structure and competitive strategy</li> <li>Pricing with market power</li> <li>Monopolistic competition and oligopoly</li> <li>Game theory and competitive strategy</li> <li>General equilibrium and economic efficiency</li> <li>Markets with asymmetric information</li> </ul>		
<b>Pre-requisite modules</b>	ECO231		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combination</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Time-table Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	39	Lectures p.w.	3
Assignments & tasks:	24	Practicals p.w.	0
Practicals:	5	Tutorials p.w.	0
Assessments	7		
Selfstudy	75		
Other:	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Method of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Economics
<b>Module Topic</b>	Macroeconomics
<b>Generic Module Name</b>	Macroeconomics 332
<b>Alpha-numeric Code</b>	<b>ECO332</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered.</b>	Second Semester
<b>Programmes in which the module will be offered</b>	BCom (1008), BCom (ECP) (1751), BCom (Law) (7211) BAdmin (1011)
<b>Year level</b>	3
<b>Main Outcomes</b>	<p>On completion of the module a student should be able to:</p> <ul style="list-style-type: none"> <li>Explain economic growth over the long-term through the various factors like capital, labour and technology.</li> <li>Model and explain theories of prices, inflation and unemployment in an open economy in the short and medium run.</li> <li>Analyse the macroeconomy in an open economy.</li> <li>Evaluate monetary, fiscal and exchange rate policies in the short and medium run.</li> <li>Apply the policies to long-term economic outcomes.</li> </ul>

<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Long run economic growth.</li> <li>• Growth, saving and technology.</li> <li>• Inflation, unemployment and output with expectations in goods and financial markets.</li> <li>• Openness in the goods and financial markets.</li> <li>• Fiscal, monetary and exchange rate policies.</li> </ul>			
<b>Pre-requisite modules</b>	ECO232			
<b>Co-requisite modules</b>	None			
<b>Prohibited module Combination</b>	None			
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Time-table Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>	
Contact with lecturer / tutor:	39	Lectures p.w.	3	
Assignments & tasks:	24	Practicals p.w.	0	
Practicals:	5	Tutorials p.w.	0	
Assessments	10			
Selfstudy	72			
Other:	0			
<b>Total Learning Time</b>	<b>150</b>			
<b>Method of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Economics
<b>Module Topic</b>	Labour Economics
<b>Generic Module Name</b>	Labour Economics 333
<b>Alpha-numeric Code</b>	<b>ECO333</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered.</b>	Second Semester
<b>Programmes in which the module will be offered</b>	BCom (Law) (7211), BAdmin (1011), BCom (1008), BCom Extended (1751)
<b>Year level</b>	3
<b>Main Outcomes</b>	<p>On completion of the module a student should be able to:</p> <ul style="list-style-type: none"> <li>• Apply theoretical frameworks to study the functioning of the labour market from both supply and demand perspectives in the current context.</li> <li>• Explain the determination of wages in different types of labour markets.</li> <li>• Discuss the impact of unions, collective bargaining and minimum wage legislation and other government policies on employment, labour productivity and unit labour costs.</li> <li>• Analyse, interpret and explain the causes of unemployment in South Africa and developing countries.</li> </ul>

	<ul style="list-style-type: none"> <li>• Apply the theories of discrimination to explain inequalities in labour markets.</li> </ul>		
<b>Main Content</b>	The following content is taught in the South African context: <ul style="list-style-type: none"> <li>• The unique characteristics of the labour market</li> <li>• Supply and demand of labour</li> <li>• Wages and cost of labour</li> <li>• Unions, collective bargaining, minimum wages, government regulation and labour markets</li> <li>• Productivity and labour market flexibility</li> <li>• Globalization and the labour market</li> <li>• Unemployment: Types, measurement and reasons</li> <li>• Education, human capital and demand for skilled labour</li> <li>• Labour market inequalities and discrimination</li> </ul>		
<b>Pre-requisite modules</b>	ECO231		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combination</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Time-table Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	39	Lectures p.w.	3
Assignments & tasks:	24	Practicals p.w.	0
Practicals:	0	Tutorials p.w.	0
Assessments:	10		
Selfstudy:	77		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Method of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Economics
<b>Module Topic</b>	Public Economics
<b>Generic Module Name</b>	Public Economics 334
<b>Alpha-numeric Code</b>	<b>ECO334</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered.</b>	First Semester
<b>Programmes in which the module will be offered.</b>	B.Com (1008), B.Com (ECP (1751), B.Com (Law) (7211), B.Admin (1011)
<b>Year Level</b>	3
<b>Main Outcomes</b>	On completion of this module, students should be able to: <ul style="list-style-type: none"> <li>• Identify and discuss the composition of the public sector in South Africa.</li> <li>• Analyse the role of government in an economy.</li> <li>• Discuss and analyse the different sources of market failure that require government intervention.</li> </ul>



	<ul style="list-style-type: none"> <li>Identify and discuss the sources of bureaucratic and politician failure.</li> <li>Explain, analyse and apply the basic principles of expenditure and tax theory in the South African context.</li> <li>Explain and analyse the basics of fiscal policy in South Africa.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>Composition of the public sector.</li> <li>Views on the role of government in different economic systems.</li> <li>Market failure (and its sources) as a rationale for government intervention.</li> <li>Bureaucratic and politician failure.</li> <li>Principles of taxation: equity and efficiency</li> <li>Fiscal policy and the national budget</li> </ul>		
<b>Pre-requisite modules</b>	ECO231 and ECO232		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combination</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Time-table Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
<i>Contact with lecturer / tutor:</i>	39	<i>Lectures p.w.</i>	3
<i>Assignments &amp; tasks:</i>	40	<i>Practicals p.w.</i>	0
<i>Assessment:</i>	6	<i>Tutorials p.w.</i>	0
<i>Practicals:</i>	0		
<i>Selfstudy</i>	65		
<i>Other:</i>	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Economics
<b>Module Topic</b>	International Trade Economics
<b>Generic Module Name</b>	International Trade 335
<b>Alpha-numeric Code</b>	<b>ECO335</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered.</b>	Second Semester
<b>Programmes in which the module will be offered.</b>	BAdmin (1011), BCom (1008), BCom (ECP) (1751), B.Com (Law) (7211)
<b>Year Level</b>	3
<b>Main Outcomes</b>	On completion of this module, students should be able to: <ul style="list-style-type: none"> <li>Critically evaluate neoclassical trade theory</li> <li>Apply aspects of new trade theory to various scenarios</li> <li>Use graphical analysis to discuss trade outcomes and theory.</li> </ul>

<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Classical trade theory</li> <li>• Neoclassical trade theory</li> <li>• Tariffs and imperfect competition of trade</li> <li>• Economic integration and world trade bodies</li> <li>• Economic history of trade</li> </ul>		
<b>Pre-requisite modules</b>	ECO231 and ECO232		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combination</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Time-table Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
<i>Contact with lecturer / tutor:</i>	39	<i>Lectures p.w.</i>	3
<i>Assignments &amp; tasks:</i>	40	<i>Practicals p.w.</i>	0
<i>Assessment:</i>	7	<i>Tutorials p.w.</i>	0
<i>Practicals:</i>	0		
<i>Selfstudy</i>	64		
<i>Other:</i>	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Economics
<b>Module Topic</b>	Development Economics
<b>Generic Module Name</b>	Development Economics 336
<b>Alpha-numeric Code</b>	<b>ECO336</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered.</b>	Second Semester
<b>Programmes in which the module will be offered.</b>	BAdmin (1011), BCom (1008), BCom (ECP) (1751), B.Com (Law) (7211)
<b>Year Level</b>	3
<b>Main Outcomes</b>	On completion of this module, students should be able to: <ul style="list-style-type: none"> <li>• Model the foundational concepts of development economics</li> <li>• Critically analyse the levels and patterns of development of developing countries</li> <li>• Critically analyse and interpret statistical data</li> <li>• Apply mathematical skills for graphical and algebraic analysis of development issues</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Determination of poverty and inequality</li> <li>• Growth and development experiences of developing countries</li> <li>• Agrarian change and industrialization strategies</li> <li>• Capital Flows, debt and finance</li> </ul>
<b>Pre-requisite modules</b>	ECO232

<b>Co-requisite modules</b>	None		
<b>Prohibited module Combination</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Time-table Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
<i>Contact with lecturer / tutor:</i>	39	<i>Lectures p.w.</i>	3
<i>Assignments &amp; tasks:</i>	40	<i>Practicals p.w.</i>	0
<i>Assessment:</i>	7	<i>Tutorials p.w.</i>	0
<i>Practicals:</i>	0		
<i>Selfstudy</i>	64		
<i>Other:</i>	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Law
<b>Home Department</b>	Mercantile and Labour Law
<b>Module Topic</b>	Employment Law for EMS
<b>Generic Module Name</b>	Employment Law for EMS 211
<b>Alpha-numeric Code</b>	<b>EMP211</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which the module will be offered</b>	BCom (1008) BCom (Extended) (1751) B.Com (Human Resources) (1301)
<b>Year Level</b>	3 and 4
<b>Main Outcomes</b>	On completion of this module students should be able to demonstrate: <ul style="list-style-type: none"> <li>• Knowledge of the labour laws that directly affect employment relationships and operations of South African enterprises</li> <li>• An understanding of the practical implications of the main tenets of labour laws for operating a business.</li> </ul>
<b>Main Content</b>	Key labour legislation relating to businesses in South Africa: <ul style="list-style-type: none"> <li>• Introduction to Employment law</li> <li>• Individual employment law: <ol style="list-style-type: none"> <li>A. The contract of employment</li> <li>B. Unfair labour practices</li> <li>C. Termination of the employment relationship</li> <li>D. Basic Conditions of Employment</li> <li>E. Employment Equity Act</li> <li>F. Skills Development Act.</li> </ol> </li> </ul> Collective labour law: <ul style="list-style-type: none"> <li>• The bargaining council system</li> <li>• Trade unions and employer organisations</li> </ul>

	<ul style="list-style-type: none"> <li>• Regulation of wages and conditions of employment</li> <li>• Conciliation, mediation and Arbitration</li> <li>• Strikes and lockouts</li> </ul>		
<b>Pre-Requisite Modules</b>	MAN131/132; IPS131/132; ALC131/ALC132 or equivalent;		
<b>Co-requisites Modules</b>	SSL222		
<b>Prohibited Module Combination</b>	MAN333; MAN237		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Time-table Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
<i>Contact with lecturer/ tutor:</i>	26	Lectures p.w.	2
<i>Assignments &amp; tasks:</i>	20	Practicals p.w.	0
<i>Practicals:</i>	0	Tutorials p.w.	
<i>Assessment:</i>	7		
<i>Self-study:</i>	47		
<i>Other:</i>	0		
<b>Total Learning Time</b>	<b>100</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module Type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Financial Accounting
<b>Generic Module Name</b>	Financial Accounting 131
<b>Alpha-numeric Code</b>	<b>FIA131</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	BCom Accounting (1021), BCom Accounting Extended (1753)
<b>Year Level</b>	1 / 2 (Extended Curriculum)
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Prepare the financial statements of a sole trader.</li> <li>• Prepare various control accounts and their reconciliation (i.e. Debtors, creditors, bank).</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Accounting as information system</li> <li>• <i>Introduction to GAAP and the IFRS Framework</i></li> <li>• Data processing and double-entry bookkeeping</li> <li>• Subsidiary journals</li> <li>• Control accounts and reconciliation</li> <li>• Revenue recognition and profit determination</li> <li>• Inventory</li> <li>• Property, plant and equipment</li> <li>• Financial statement preparation</li> </ul>
<b>Pre-requisite modules</b>	BCom (Acc) Extended Curriculum: ACC132
<b>Co-requisite modules</b>	None

<b>Prohibited module Combinations</b>	ACM131 or ACM132 or FIA141		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	5	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessments:	9		
Self-study:	80		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 40% Final Assessment (FA): 60%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences		
<b>Home Department</b>	Accounting		
<b>Module Topic</b>	Financial Accounting		
<b>Generic Module Name</b>	Financial Accounting 132		
<b>Alpha-numeric Code</b>	<b>FIA132</b>		
<b>NQF Level</b>	5		
<b>NQF Credit Value</b>	15		
<b>Duration</b>	Semester		
<b>Proposed semester to be offered</b>	Second Semester		
<b>Programmes in which module will be offered</b>	BCom Accounting (1021) and BCom Accounting Extended Curriculum (1753)		
<b>Year Level</b>	1 / 2 Extended Curriculum		
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Prepare the financial statements of various forms of business entities.</li> <li>• Prepare an analysis of accrual financial statements.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Non- current assets</li> <li>• Accounting for various forms of business entities</li> <li>• Companies</li> <li>• Non –profit organisations etc.</li> <li>• Statement of cash flows</li> <li>• Reading and analysis of financial statements</li> </ul>		
<b>Pre-requisite modules</b>	FIA131		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	FIA142		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	5	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessments:	9		

Self-study:	80			
Other: Please specify	0			
<b>Total Learning Time</b>	<b>150</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 40% Final Assessment (FA): 60%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Financial Accounting
<b>Generic Module Name</b>	Financial Accounting 141/143
<b>Alpha -numeric Code</b>	<b>FIA141/FIA143</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	FIA141 - First Semester FIA143 - Second Semester
<b>Programmes in which module will be offered</b>	BCom (1008), BCom(P/T) (1101), BCom Extended Curriculum (1751), BCom (Fin Acc (1175), BCom Law (7211), BAdmin (1011)
<b>Year Level</b>	1 (2 Extended Curriculum)
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Define and apply the accounting concepts relating to the elements of the accounting equation.</li> <li>• Record transactions using the double entry system.</li> <li>• Distinguish between cash and accrual accounting.</li> <li>• Apply accrual accounting and other adjustments to the pre-adjustment trial balance.</li> <li>• Distinguish between two methods of recording inventory and be able to apply both.</li> <li>• Prepare various control accounts and their reconciliation.</li> <li>• Prepare the financial statements of a service and trading business.</li> <li>• Analyse and do a basic interpretation of the financial statements of a sole proprietor.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Accounting as information system</li> <li>• Data processing and double-entry bookkeeping</li> <li>• Accounting for Value Added Tax.</li> <li>• Operation of cash controls</li> <li>• Bank reconciliation procedures</li> <li>• Preparation of the financial statements (excluding statement of cash flows) of a sole trader</li> <li>• Elementary analysis and interpretation of the financial statements of a sole trader</li> </ul>
<b>Pre-requisite modules</b>	BAdmin – QLC141/142 BCom, BCom(Fin Acc), BCom (Law), BCom (P/T) – None BCom (ACC) ECP, BCom ECP – ACC130/131 and QLC141/142
<b>Co-requisite modules</b>	QSF132; QSC131; QSC132; QSC131; QSA131 OR MAM126

<b>Prohibited module Combinations</b>	FIA141			
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>		<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	52	<i>Lectures p.w.</i>	3	
Assignments & tasks:	28	<i>Practicals p.w.</i>	0	
Practicals:	0	<i>Tutorials p.w.</i>	1	
Assessment:	13			
Self-study:	57			
Other: Please specify	0			
<b>Total Learning Time</b>	<b>150</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Financial Accounting
<b>Generic Module Name</b>	Financial Accounting 142
<b>Alpha -numeric Code</b>	<b>FIA142 / FIA144</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester – FIA144 Second Semester – FIA142
<b>Programmes in which module will be offered</b>	BCom (1008), BCom Extended Curriculum (1751), BCom (Fin Acc) (1175)
<b>Year Level</b>	1 (2 Extended Curriculum)
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Apply the conceptual framework to the preparation of financial statements of different entities.</li> <li>• Prepare the statement of cash flows on either the direct or indirect method.</li> <li>• Apply the statement of cash flows in the analysis of performance and financial position of an entity.</li> <li>• Analyse and interpret financial statements.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Record transactions manually in subsidiary journals and ledgers and do relevant controls</li> <li>• Recognition, measurement and classification of elements of the financial statements</li> <li>• Financial Statements (Including statement of cash flows) of different entities: <ul style="list-style-type: none"> <li>• Close Corporations</li> <li>• Companies</li> <li>• Non Profit Organisations</li> </ul> </li> <li>• Analysis and Interpretation of financial statements</li> </ul>
<b>Pre-requisite modules</b>	FIA141 or passed the special assessment after completion of the FIA141 Winter School and QSF141 or QSC131 or equivalent and ALC131
<b>Co-requisite modules</b>	None

<b>Prohibited module Combinations</b>	FIA132		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	14	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	9		
Self-study:	21		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>100</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Financial Accounting
<b>Generic Module Name</b>	Financial Accounting 214
<b>Alpha-numeric Code</b>	<b>FIA214</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	20
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	BCom Accounting (1021) and BCom Accounting Extended (1753)
<b>Year Level</b>	2 /3 Extended Curriculum
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Recognize, measure and disclose the effects of business transactions and other events and conditions on a reporting entity in compliance with the accounting treatment prescribed by Generally Accepted Accounting Practice, including International Financial Reporting Standards (IFRS).</li> <li>• Prepare financial reports for the reporting entity and the group in accordance with GAAP.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Detailed application of a selection of statements of Generally Accepted Accounting Practice, including selected standards from International Financial Reporting Standards (IFRS) and accounting for group situations.</li> </ul>
<b>Pre-requisite modules</b>	FIA131 and a final mark of 55% for FIA132 or equivalent.
<b>Co-requisite modules</b>	None
<b>Prohibited module Combinations</b>	FIA241



Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer / tutor:	70	<i>Lectures p.w.</i>	4	
Assignments & tasks:	10	<i>Practicals p.w.</i>	0	
Practicals:	13	<i>Tutorials p.w.</i>	1	
Assessments:	0			
Self-study:	107			
Other: Please specify	0			
<b>Total Learning Time</b>	<b>200</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 40% Final Assessment (FA): 60%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences			
<b>Home Department</b>	Accounting			
<b>Module Topic</b>	Financial Accounting			
<b>Generic Module Name</b>	Financial Accounting 225			
<b>Alpha-numeric Code</b>	<b>FIA225</b>			
<b>NQF Level</b>	6			
<b>NQF Credit Value</b>	20			
<b>Duration</b>	Semester			
<b>Proposed semester to be offered</b>	Second Semester			
<b>Programmes in which module will be offered</b>	BCom Accounting (1021) and BCom Accounting Extended (1753)			
<b>Year Level</b>	2 (3 Extended Curriculum)			
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Recognize, measure and disclose the effects of business transactions and other events and conditions on a reporting entity in compliance with the accounting treatment prescribed by Generally Accepted Accounting Practice, including International Financial Reporting Standards (IFRS).</li> <li>• Prepare financial reports for the reporting entity and the group in accordance with GAAP.</li> </ul>			
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Detailed application of a selection of statements of Generally Accepted Accounting Practice, including selected standards from International Financial Reporting Standards (IFRS) and accounting for group situations.</li> </ul>			
<b>Pre-requisite modules</b>	FIA214			
<b>Co-requisite modules</b>	None			
<b>Prohibited module Combinations</b>	FIA242			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	4	
Assignments & tasks:	10	<i>Practicals p.w.</i>	0	

Practicals:	0	<i>Tutorials p.w.</i>	1	
Assessments:	9			
Self-study:	125			
Other: Please specify	0			
<b>Total Learning Time</b>	<b>200</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 40% Final Assessment (FA): 60%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic & Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Financial Accounting
<b>Generic Module Name</b>	Financial Accounting 241
<b>Alpha-numeric Code</b>	<b>FIA241</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	20
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	BCom Fin Acc (1175), BCom (1008) and BCom Extended (1751)
<b>Year Level</b>	2 /3 Extended Curriculum
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Prepare and present company annual financial statements including disclosure of relevant notes to the financial statements.</li> <li>• Manually and by means of an accounting software package calculate financial ratios.</li> <li>• Analyse and interpret financial statements.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Conceptual Framework and preparation and presentation of financial statements.</li> <li>• Basic income tax calculations and deferred tax principles</li> <li>• Initial recognition and measurement, subsequent measurement and disclosure of the following selected elements of financial statements in terms of International Financial Reporting Standards (IFRS): <ul style="list-style-type: none"> <li>• Revenue</li> <li>• Inventory</li> <li>• Property, plant &amp; equipment</li> <li>• Intangible assets</li> <li>• Provisions, contingent liabilities and contingent assets</li> </ul> </li> <li>• Utilising accounting software in order to calculate financial ratios of a company</li> <li>• Analysis and interpretation of financial statements</li> <li>• Capita selecta as determined by the Department of Accounting</li> </ul>
<b>Pre-requisite modules</b>	FIA141 and FIA142 or FIA131 and FIA132
<b>Co-requisite modules</b>	None

<b>Prohibited module Combinations</b>	FIA214			
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>		<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	3	
Assignments & tasks:	10	<i>Practicals p.w.</i>	0.5	
Practicals:	10	<i>Tutorials p.w.</i>	1	
Assessments	9			
Self-study	115			
Other: Please specify	0			
<b>Total Learning Time</b>	<b>200</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic & Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Financial Accounting
<b>Generic Module Name</b>	Financial Accounting 242
<b>Alpha-numeric Code</b>	<b>FIA242</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	20
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which module will be offered</b>	BCom Fin Acc (1175), B Com Finance (1061), BCom (1008) and BCom Extended Curriculum (1751)
<b>Year Level</b>	2 (3 Extended Curriculum)
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Prepare and present company annual financial statements including the disclosure of relevant notes to the financial statements.</li> <li>• Calculate the effect on financial statements as result of management decisions relating to changes in accounting policies, estimates and the effect of fundamental errors.</li> <li>• Prepare basic business combinations.</li> <li>• Undertake financial analysis and interpretation of financial statements and report thereon.</li> <li>• Assess business and financial risk.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Initial recognition and measurement, subsequent measurement and disclosure of the following selected elements of financial statements in terms of International Financial Reporting Standards (IFRS):</li> <li>• Net profit, prior period errors and changes in accounting policy</li> <li>• Events after reporting period</li> <li>• Earnings per share</li> <li>• Statement of cash flows</li> </ul>

	<ul style="list-style-type: none"> <li>• Financial structure and financial instruments</li> <li>• Financial analysis and decision making</li> <li>• Basic business combinations</li> <li>• Borrowing costs</li> <li>• Interpretation of financial analysis of a company including the identification of any financial and business risk and reporting thereon</li> <li>• Use the report writer of an accounting package to prepare reports to management on the financial performance and financial position of a company</li> <li>• Capita selecta as determined by the Department of Accounting</li> </ul>		
<b>Pre-requisite modules</b>	FIA 241 or FIA 214 or passed the special assessment after completion of the FIA241 Winter School		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	FIA225		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	40	<i>Practicals p.w.</i>	0.5
Practicals:	14	<i>Tutorials p.w.</i>	1
Assessments	9		
Self-study	81		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>200</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic & Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Financial Accounting
<b>Generic Module Name</b>	Financial Accounting 324
<b>Alpha-numeric Code</b>	<b>FIA324</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	60
<b>Duration</b>	Year
<b>Proposed semester to be offered</b>	Both Semesters
<b>Programmes in which module will be offered</b>	BCom Accounting (1021) and BCom Accounting Extended (1753)
<b>Year Level</b>	3 /4 Extended Curriculum
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Recognize, measure and disclose the effects of business transactions and other events and conditions on a reporting entity in compliance with the accounting treatment prescribed by Generally Accepted</li> </ul>

	Accounting Practice, including International Financial Reporting Standards (IFRS). <ul style="list-style-type: none"> <li>• Prepare financial reports for the reporting entity and the group in accordance with GAAP.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Detailed application of a selection of statements of Generally Accepted Accounting Practice, including selected standards from International Financial Reporting Standards (IFRS) and accounting for group situations</li> </ul>		
<b>Pre-requisite modules</b>	FIA225		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	FIA341 and FIA342		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	168	<i>Lectures p.w.</i>	5
Assignments & tasks:	25	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessments:	18		
Self-study:	389		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>600</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic & Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Financial Accounting
<b>Generic Module Name</b>	Financial Accounting 341
<b>Alpha-numeric Code</b>	<b>FIA341</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	30
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	B Com Financial Accounting (1175), BCom (1008), BCom Extended Curriculum (1751)
<b>Year Level</b>	3 (4 Extended Curriculum)
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Prepare and present financial statements for companies in terms of International Financial Reporting Standards (IFRS); and/or International Financial Reporting Standards (IFRS) for SMEs.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Accounting as information system</li> <li>• The Conceptual Framework</li> <li>• Preparation and presentation Financial Statements, including the statement of cash flows and notes to the financial statements</li> </ul>

	<ul style="list-style-type: none"> <li>• A selection of standards from International Financial Reporting Standards (IFRS), and/or International Financial Reporting Standard (IFRS) for SME's, including but not limited to the following:</li> <li>• Financial instruments: Disclosures</li> <li>• Taxation</li> <li>• Leases</li> <li>• Property, plant and equipment</li> <li>• Investment property</li> <li>• Intangible assets</li> <li>• Provisions, contingent assets and liabilities</li> <li>• Borrowing costs</li> <li>• Earnings per share (separate companies)</li> <li>• Events after the reporting period</li> <li>• Write reports on financial and business risk as well as on financial performance and financial position</li> </ul>		
<b>Pre-requisite modules</b>	FIA241 and FIA242 or FIA214 and FIA225		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	FIA324		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	70	<i>Lectures p.w.</i>	4
Assignments & tasks:	112	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessments	9		
Self-study	109		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>300</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% of final mark Final Assessment (FA): 50% of final mark		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic & Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Financial Accounting
<b>Generic Module Name</b>	Financial Accounting 342
<b>Alpha-numeric Code</b>	<b>FIA342</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	30
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which module will be offered</b>	B Com Financial Accounting (1175), BCom (1008), BCom Extended Curriculum (1751)
<b>Year Level</b>	3 (4 Extended Curriculum)
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Prepare and present separate and consolidated financial statements for companies in terms of International Financial Reporting Standards (IFRS);</li> </ul>

	and/or International Financial Reporting Standard (IFRS) for SME's.		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Preparation and presentation of Group Financial Statements, including the group statement of cash flows and notes to the group financial statements</li> <li>• A selected standards from International Financial Reporting Standards (IFRS), and/or International Financial Reporting Standards (IFRS) for SME's, including but not limited to the following: <ul style="list-style-type: none"> <li>• Taxation and deferred tax</li> <li>• Foreign entities and the effects of changes in foreign exchange rates</li> <li>• Non-current assets held for sale and discontinued operations</li> <li>• Related party disclosure</li> <li>• Earnings per share (group companies)</li> <li>• Capita selecta as determined by the Department of Accounting</li> </ul> </li> </ul>		
<b>Pre-requisite modules</b>	FIA341		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	FIA324		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	70	<i>Lectures p.w.</i>	4
Assignments & tasks:	112	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessments	9		
Self-study	109		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>300</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic & Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Financial Management
<b>Generic Module Name</b>	Financial Management 242
<b>Alpha-numeric Code</b>	<b>FIM242</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which module will be offered</b>	B Com Financial Accounting (1175)
<b>Year Level</b>	2

<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Explain Evaluate an entity's financial strategies.</li> <li>• Evaluate overall financial goals.</li> <li>• Analyse an entity's financial situation.</li> <li>• Comprehend the principles of risk and return.</li> <li>• Calculate and apply the concepts of cost of capital and the capital structure of an entity.</li> <li>• Demonstrate a conceptual understanding of capital budgeting process.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Business strategy</li> <li>• Risk management concepts</li> <li>• Functions of financial management</li> <li>• Analysis of financial information</li> <li>• Time value of money</li> <li>• Risk and return</li> <li>• Cost of capital</li> <li>• Capital structure</li> <li>• Capital budgeting</li> </ul>		
<b>Pre-requisite modules</b>	MAC241 or MAC234 or 50% for the final mark after the MAC241 Senate Discretionary Assessment for qualifying MAC234 students		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	CFM221		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	0	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	9		
Self-study:	35		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>100</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic & Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Financial Management
<b>Generic Module Name</b>	Financial Management 342
<b>Alpha-numeric Code</b>	<b>FIM342</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which module will be offered</b>	B Com Financial Accounting (1175)
<b>Year Level</b>	3



<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Calculate, analyse and evaluate investment, financing and dividend decisions relating to an entity and its activities.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Valuations</li> <li>• Capital Budgeting</li> <li>• Management of working capital</li> <li>• Cost of Capital</li> <li>• Capital structure</li> <li>• Financing decisions</li> <li>• Dividends</li> </ul>		
<b>Pre-requisite modules</b>	FIM242 or CFM221 and MAC341 or MAC314		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	FMA324		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	0	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	9		
Self-study:	85		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	School of Government: Fair Share
<b>Module Topic</b>	Development Economics 1
<b>Generic Module Name</b>	Development Economics 1
<b>Alpha-numeric code</b>	<b>FSH113</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	10
<b>Duration</b>	Year
<b>Proposed semester to be offered</b>	Both Semesters
<b>Programmes in which module will be offered</b>	Higher Certificate in Economic Development (1403)
<b>Year Level</b>	1
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Use economic terms and tools in order to understand and analyse budgets, data and graphs, so as to understand the socio-economic trend and patterns within the organization.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Financial Management</li> <li>• Bookkeeping roles, responsibilities and powers</li> </ul>

	<ul style="list-style-type: none"> <li>• Reading and analyzing financial information and trends</li> <li>• Budgeting and monitoring budgets</li> </ul>		
<b>Pre-requisite modules</b>	None		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	48	<i>Lectures p.w.</i>	0
Assignments & tasks:	10	<i>Practicals p.w.</i>	0
Assessment:	15	<i>Tutorials p.w.</i>	0
Practicals:	0		
Selfstudy	27		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>100</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	School of Government: Fair Share
<b>Module Topic</b>	Training Design And Facilitation Of Community Development Interventions
<b>Generic Module Name</b>	Training Design And Facilitation Of Community Development Interventions
<b>Alpha-numeric Code</b>	<b>FSH120</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which module will be offered</b>	Higher Certificate in Economic Development (1403)
<b>Year Level</b>	1
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Understand the latest developments around education, Training and Development in South Africa.</li> <li>• Understand, critically analyse and implement Adult Learning Theories.</li> <li>• Make choices i.t.o. content and methodology of community interventions.</li> <li>• Conduct learning needs assessment;</li> <li>• Define learning outcomes.</li> <li>• Plan, design, present and evaluate interventions like workshops, seminars and campaigns.</li> <li>• Critically reflect on and evaluate their practices.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• The latest developments around Education, Training and Development in South Africa</li> </ul>

	<ul style="list-style-type: none"> <li>• Adult Learning Theories.</li> <li>• Steps in the Education, Training and Development (ETD) process</li> </ul>			
<b>Pre-requisite modules</b>	None			
<b>Co-requisite modules</b>	None			
<b>Prohibited module Combinations</b>	None			
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>		<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	48	<i>Lectures p.w.</i>	0	<b>Block Sessions</b>
Assignments & tasks:	10	<i>Practicals p.w.</i>	0	
Practical's	0	<i>Tutorials p.w.</i>	0	
Assessment:	15			
Self-study:	27			
Other: Please specify	0			
<b>Total Learning Time</b>	<b>100</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	School of Government: Fair Share
<b>Module Topic</b>	Communication and Information Management
<b>Generic Module Name</b>	Communication and Information Management 121
<b>Alpha-numeric Code</b>	<b>FSH121</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	Higher Certificate in Economic Development (1403)
<b>Year Level</b>	1
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Display a deeper understanding of communication as a vital life skill.</li> <li>• Use communication tools for various purpose in the workplace, especially for problem solving and critical thinking.</li> <li>• Engage in consensual communication in the workplace, (negotiation skills).</li> <li>• Identify and practice different forms of writing for organizational efficiency and needs, based on cross curricular learning outcomes.</li> <li>• Plan and design reports, project proposals, speeches and various forms of essay writing.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Writing skills development</li> <li>• Various aspects of speech communication</li> <li>• Report and proposals writing</li> <li>• Preparation of public speeches.</li> </ul>

<b>Pre-requisite modules</b>	None		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	48	<i>Lectures p.w.</i>	0
Assignments & tasks:	10	<i>Practicals p.w.</i>	0
Practical's	0	<i>Tutorials p.w.</i>	0
Assessment:	15		
Self-study:	27		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>100</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	School of Government: Fair Share
<b>Module Topic</b>	Development Economics 1
<b>Generic Module Name</b>	Development Economics 122
<b>Alpha-numeric Code</b>	<b>FSH122</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which module will be offered</b>	Higher Certificate in Economic Development (1403)
<b>Year Level</b>	1
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>Analyse numbers relevant to key economic indicators.</li> <li>Read and understand graphs and key measurement indicators used to assess economic growth and development.</li> <li>Have basic knowledge of the policy that underlies, and process followed to draw up budgets on a local, provincial and national level.</li> <li>Have the ability to identify and discuss the strengths and weaknesses of various developmental paths.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>The terms economic growth and how to measure it</li> <li>Human development and the indicators thereof</li> <li>A basic understanding of trends in SA's economic growth in general</li> <li>A basic understanding of trends in employment, labour, productivity and capital productivity</li> <li>A basic understanding of the National Budget and the ways in which it impacts upon the lives of ordinary people from a revenue and from an expenditure perspective</li> </ul>

<b>Pre-requisite modules</b>	None			
<b>Co-requisite modules</b>	None			
<b>Prohibited module Combinations</b>	None			
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>		<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	48	<i>Lectures p.w.</i>	0	Block sessions
Assignments & tasks:	10	<i>Practicals p.w.</i>	0	
Practical's	0	<i>Tutorials p.w.</i>	0	
Assessment:	15			
Self-study:	27			
Other: Please specify	0			
<b>Total Learning Time</b>	<b>100</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	School of Government: Fair Share
<b>Module Topic</b>	Organisational Development
<b>Generic Module Name</b>	Organisational Development 123
<b>Alpha-numeric Code</b>	<b>FSH123</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	Higher Certificate in Economic Development (1403)
<b>Year Level</b>	1
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Have increased knowledge and understanding about organizational development processes and procedures;</li> <li>• Identify elements needed to develop sustainable and strong community organizations and reflect on relations of power, ethics and accountability.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• A definition of Organisational Development and change theories</li> <li>• How to do an organizational diagnosis</li> <li>• The planning, design and implementation of OD interventions</li> </ul>
<b>Pre-requisite modules</b>	None
<b>Co-requisite modules</b>	None
<b>Prohibited module Combinations</b>	None

Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	48	<i>Lectures p.w.</i>	0	Block sessions
Assignments & tasks:	10	<i>Practicals p.w.</i>	0	
Practical's	0	<i>Tutorials p.w.</i>	0	
Assessment:	15			
Self-study:	27			
Other: Please specify	0			
<b>Total Learning Time</b>	<b>100</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic & Management Sciences
<b>Home Department</b>	School of Government: Fair Share
<b>Module Topic</b>	Research Project
<b>Generic Module Name</b>	Research Project
<b>Alpha-numeric Code</b>	<b>FSH124</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which module will be offered</b>	Higher Certificate in Economic Development (1403)
<b>Year Level</b>	1
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Formulate and understand a basic research problem/ hypothesis.</li> <li>• Have a basic understanding of the processes of conducting research.</li> <li>• Design a research study.</li> <li>• Conduct a basic research study to apply the findings to improve the identified problem.</li> <li>• Write a research report which describes the different steps in the research process.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• An introduction to Research</li> <li>• Different approaches/ methodologies</li> <li>• Different techniques in data gathering</li> <li>• The various processes of designing and conducting a research project</li> <li>• How to write a research project</li> </ul>
<b>Pre-requisite modules</b>	None
<b>Co-requisite modules</b>	None
<b>Prohibited module Combinations</b>	None

Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	48	<i>Lectures p.w.</i>	0	
Assignments & tasks:	10	<i>Practicals p.w.</i>	0	
Practical's	0	<i>Tutorials p.w.</i>	0	
Assessment:	15			
Self-study:	27			
Other: Please specify	0			
<b>Total Learning Time</b>	<b>100</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences			
<b>Home Department</b>	School of Government: Fair Share			
<b>Module Topic</b>	Workplace Learning			
<b>Generic Module Name</b>	Workplace Learning 125			
<b>Alpha -numeric Code</b>	<b>FSH125</b>			
<b>NQF Level</b>	5			
<b>NQF Credit Value</b>	30			
<b>Duration</b>	Year			
<b>Proposed semester to be offered</b>	Both Semester			
<b>Programmes in which module will be offered</b>	Higher Certificate in Economic Development (1403)			
<b>Year Level</b>	1			
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Through their work, display that they have acquired the knowledge and skills of the areas that they have identified and share it with a learning partner;</li> <li>• Apply the acquired knowledge and skills towards the growth and development of their organizations and communities;</li> <li>• Identify and engage in integrated cross-curricular learning activities.</li> </ul>			
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• The workplace module is not a taught module and therefore, the content of the HECD curriculum forms the basis of the workplace learning module</li> </ul>			
<b>Pre-requisite modules</b>	None			
<b>Co-requisite modules</b>	None			
<b>Prohibited module Combinations</b>	None			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	80	<i>Lectures p.w.</i>	0	Block Week ( Lectures and tutorial support)
Assignments & tasks:	80	<i>Practicals p.w.</i>	0	
Practical's	80	<i>Tutorials p.w.</i>	0	
Assessment:	0			

Self-study:	60			
Other: Please specify	60			
<b>Total Learning Time</b>	<b>300</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 100% Final Assessment (FA): 0%			
<b>Assessment Module type</b>	Continuous Assessment (CA)			

<b>Faculty</b>	Economic and Management Sciences			
<b>Home Department</b>	School of Government: Fair Share			
<b>Module Topic</b>	Gender and Development			
<b>Generic Module Name</b>	Gender and Development 126			
<b>Alpha-numeric Code</b>	<b>FSH126</b>			
<b>NQF Level</b>	5			
<b>NQF Credit Value</b>	10			
<b>Duration</b>	Semester			
<b>Proposed semester to be offered</b>	First Semester			
<b>Programmes in which module will be offered</b>	Higher Certificate in Economic Development (1403)			
<b>Year Level</b>	1			
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Understand the meaning of gender and the distinction between sex and gender;</li> <li>• Be aware of themselves as gendered beings;</li> <li>• Understand the meaning of gender stereotyping;</li> <li>• Understand socialization and how this impacts on gender issues;</li> <li>• Understand women's practical and economical needs and strategic interests;</li> <li>• Have a basic knowledge of gender policies.</li> <li>• Understand the link between Gender and HIV/AIDS</li> </ul>			
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Gender Policies</li> <li>• Gender Concepts</li> <li>• Women and the economy</li> </ul>			
<b>Pre-requisite modules</b>	None			
<b>Co-requisite modules</b>	None			
<b>Prohibited module Combinations</b>	None			
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>		<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	48	<i>Lectures p.w.</i>	0	Block sessions
Assignments & tasks:	10	<i>Practicals p.w.</i>	0	
Practicals:	0	<i>Tutorials p.w.</i>	0	
Assessment:	15			
Self-study:	27			
<b>Total Learning Time</b>	<b>100</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			



<b>Faculty</b>	Economic & Management Sciences		
<b>Home Department</b>	School of Government: Fair Share		
<b>Module Topic</b>	Local Governance		
<b>Generic Module Name</b>	Local Governance 127		
<b>Alpha-numeric Code</b>	<b>FSH127</b>		
<b>NQF Level</b>	5		
<b>NQF Credit Value</b>	10		
<b>Duration</b>	Semester		
<b>Proposed semester to be offered</b>	Second Semester		
<b>Programmes in which module will be offered</b>	Higher Certificate in Economic Development (1403)		
<b>Year Level</b>	1		
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Understand, analyse and critique the relationship between municipalities, provision of services and the responsibility of citizens.</li> <li>• Have a basic understanding of the nature of Local Government.</li> <li>• Understand the various elements of community participation.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• The legal and democratic nature of Local Government</li> <li>• The role of municipalities in community development</li> <li>• Knowledge and application of legislative requirements for community participation</li> <li>• Various techniques of community participation</li> <li>• The relationship between municipalities, provision of services and the responsibility of citizens</li> </ul>		
<b>Pre-requisite modules</b>	None		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	48	<i>Lectures p.w.</i>	0
Assignments & tasks:	10	<i>Practicals p.w.</i>	0
Practical's	0	<i>Tutorials p.w.</i>	0
Assessment:	15		
Self-study:	27		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>100</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60%		
	Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	School of Government: Public Administration
<b>Module Topic</b>	South African Politics and Government
<b>Generic Module Name</b>	South African Politics and Government 132
<b>Alpha-numeric Code</b>	<b>GOV132</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which module will be offered</b>	BAdmin (1011), BAdmin Part-Time (1018)
<b>Year Level</b>	1
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Explain the political context in which the South African government functions, including South Africa's transition to democracy.</li> <li>• Analyse political party policies and elections in post-apartheid South Africa.</li> <li>• Evaluate South Africa's position in regional and international context.</li> <li>• Explain the interface between politics and economics in South Africa.</li> <li>• Describe the constitutional framework of the South African government.</li> <li>• Recall terminology, trends, categories, methodology and theories of South African central and provincial government structures.</li> <li>• Analyse elements, relationships and organizational principles pertaining to the structure of the central and provincial government of South Africa.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• South Africa's political transition from apartheid to democracy</li> <li>• South African political parties (policies and historical foundations)</li> <li>• Trends in South African elections since 1994</li> <li>• The South African political economy and its regional and global context</li> <li>• Classification of and relationships between the legislative, judicial and executive branches of government in South Africa</li> <li>• The composition and structure of branches of the South African government</li> <li>• Division of government functions and services between central, provincial and local spheres of government in South Africa</li> </ul>
<b>Pre-requisite modules</b>	None
<b>Co-requisite modules</b>	None
<b>Prohibited module Combinations</b>	None

Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	42	<i>Lectures p.w.</i>	3	
Assignments & tasks:	40	<i>Practicals p.w.</i>	0	
Practicals:	0	<i>Tutorials p.w.</i>	1	
Assessment:	10			
Self-study:	58			
Other: Please specify	0			
<b>Total Learning Time</b>	<b>150</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	School of Business & Finance
<b>Module Topic</b>	Introduction to the Economy and Business
<b>Generic Module Name</b>	Introduction to the Economy and Business 131
<b>Alpha-numeric Code</b>	<b>IEB131 for Non-EMS students</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	BED (4401), LLB (7162), LLB Extended Curriculum Programme (7172)
<b>Year Level</b>	1
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Understand the basic principles of microeconomics and macroeconomics.</li> <li>• Understand the role of consumers, producers and the government in the economy.</li> <li>• Describe the various economic systems</li> <li>• Explain the role of government in the South African economy.</li> <li>• Describe the role of business in the economy.</li> <li>• Explain the basic principles of international trade and globalisation.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Introduction to Economics and Basic economy.</li> <li>• Overview of the South African economy.</li> <li>• Introduction to modern economic thought.</li> <li>• Introduction to microeconomics.</li> <li>• The economic problem and decision making</li> <li>• Supply &amp; Demand.</li> <li>• Introduction to macroeconomics.</li> <li>• Economic systems (e.g., socialism, capitalism, mixed-economy).</li> <li>• Overview of the South African economy.</li> <li>• The role of business in the South African economy</li> <li>• Global trade.</li> <li>• Foreign Direct Investment.</li> </ul>

<b>Pre-requisite modules</b>	None		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	52	Lectures p.w.	4
Assignments & tasks:	28	Practicals p.w.	0
Practicals:	0	Tutorials p.w.	1
Assessment:	3		
Self-study:	67		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Information Systems
<b>Module Topic</b>	Introduction to Information Systems
<b>Generic Module Name</b>	Introduction to Information Systems 131/132
<b>Alpha-numeric Code</b>	<b>IFS131/132</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester – IFS131 Second Semester – IFS132
<b>Programmes in which module will be offered</b>	BCom (1008), BCom P/T (1101), BCom Accounting (1021), BCom Financial Accounting (1175), BCom Law (7211), BAdmin (1011), BAdmin P/T (1018), BLIS (2201), BSc CS (3023), BSc CS (3221)
<b>Year Level</b>	1
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Explain the role that information systems plays in different organisations</li> <li>• Explain the role that technology has in relation to the functioning of an information system</li> <li>• Identify various business information systems</li> <li>• Design and implement simple applications</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Introduction to computer hardware and software and using them.</li> <li>• Information system (IS) concepts, system components, information, sources of competitive advantage, IS careers and globalisation challenges.</li> <li>• Computer hardware</li> <li>• Computer software</li> <li>• Organising data and information; databases.</li> <li>• Telecommunications and computer networks</li> <li>• Major classes of business information systems</li> </ul>

<b>Pre-requisite modules</b>	None		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	52	<i>Lectures p.w.</i>	3
Assignments & tasks:	45	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	8		
Self-study:	45		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Information Systems
<b>Module Topic</b>	Business Analysis
<b>Generic Module Name</b>	Business Analysis 231
<b>Alpha-numeric Code</b>	<b>IFS231</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	20
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	BCom (1008), BCom P/ T (1101), BCom Extended Curriculum (1751), BCom Law (7211), BAdmin (1011), BAdmin P/T (1018), BSc Computer Science (3023) , BSc Computer Science Extended Curriculum (3221)
<b>Year Level</b>	2 (3 Extended Curriculum)
<b>Main Outcomes</b>	On completion of this module, a student should be able to demonstrate: <ul style="list-style-type: none"> <li>• Define and document business needs and requirements.</li> <li>• Analyse and document business processes.</li> <li>• Identify and recommend solutions that deliver value to stakeholders.</li> <li>• Analyse models and diagrams and present visually.</li> <li>• Understand a software development lifecycle.</li> <li>• Document logical data structures and relationships, for designing, organising, and manipulating databases.</li> <li>• Demonstrate an understanding of trends in Information Systems pertaining to Business and Systems Analysis.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• The role and function of a Business Analyst, Systems Analyst and Project Manager</li> <li>• System/software development lifecycles and product design considerations</li> </ul>

	<ul style="list-style-type: none"> <li>• Foundations of database design and data modelling</li> <li>• Ascertaining and documenting business requirements</li> <li>• Analyse and document business processes</li> <li>• Trending IS concepts related to Business and Systems Analysis</li> </ul>		
<b>Pre-requisite modules</b>	<b>BCom Students (3-year programme)</b> IFS131/IFS132 and QSC131/132 or MAT126 and ALC131/132 <b>BCom Students (4-year programme) and BAdmin Students</b> IFS131/IFS132 and QSC131/132 or QSF131/132 and ALC131/132 <b>BSc Students (3-year programme)</b> IFS131/IFS132 and COS101 AND COS114 OR COS124 AND EED127 AND MAT105 OR STA111 <b>BSc Students (4-year programme)</b> IFS131/IFS132 and COS101 or ISC153 AND MAT151 OR IFS131/IFS132 and COS101 AND Physics 151(2010) And MAT151		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	52	<i>Lectures p.w.</i>	3
Assignments & tasks:	40	<i>Practicals p.w.</i>	2
Practicals:	26	<i>Tutorials p.w.</i>	1
Assessment:	12		
Self-study:	70		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>200</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 100% Final Assessment (FA):		
<b>Assessment Module type</b>	Continuous Assessment (CA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Information Systems
<b>Module Topic</b>	Systems Delivery Management
<b>Generic Module Name</b>	Systems Delivery Management IFS 233
<b>Alpha-numeric Code</b>	<b>IFS233</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	20
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which module will be offered</b>	BCom (1008), BCom P/ T (1101), BCom Extended Curriculum (1751), BCom Law (7211), BAdmin (1011), BAdmin P/T (1018), BSc Computer Science (3023) , BSc Computer Science Extended Curriculum (3221)

<b>Year Level</b>	2 (3 Extended Curriculum)		
<b>Main Outcomes</b>	<p>On completion of this module, a student should be able to:</p> <ul style="list-style-type: none"> <li>• Apply project management fundamental concepts, techniques, and methodologies.</li> <li>• Apply the concepts of scope, time, budget, risk, and quality management within a real-time project environment.</li> <li>• Evaluate theories, methodologies, frameworks, and practices and apply them in an Information Systems project.</li> <li>• Apply Software tools to plan and manage an IT project.</li> <li>• Apply concepts taught to implement an information systems project.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Project management (PM) fundamental concepts</li> <li>• PM environment</li> <li>• PM methodologies and project life cycle</li> <li>• PM process groups</li> <li>• PM knowledge areas</li> <li>• Tools and techniques of PM</li> <li>• Issues that influence ICT projects</li> </ul>		
<b>Pre-requisite modules</b>	IFS231		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	52	<i>Lectures p.w.</i>	3
Assignments & tasks:	60	<i>Practicals p.w.</i>	2
Practicals:	26	<i>Tutorials p.w.</i>	1
Assessment:	12		
Self-study:	50		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>200</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 100% Final Assessment (FA): 0%		
<b>Assessment Module type</b>	Continuous Assessment (CA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Information Systems
<b>Module Topic</b>	Databases and Data Modelling
<b>Generic Module Name</b>	Databases and Data Modelling 242
<b>Alpha-numeric Code</b>	<b>IFS242</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	20
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester

<b>Programmes in which module will be offered</b>	BCom (1008), BCom Extended Curriculum (1751)			
<b>Year Level</b>	2 (3 Extended Curriculum)			
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"><li>• Understand the principles of relational and object-oriented databases.</li><li>• Understand the role of databases in modern information systems.</li><li>• Design relational databases of moderate complexity.</li><li>• Abstract table structure from data requirement statements.</li><li>• Understand the principles of primary- and foreign-key data relationships.</li><li>• Utilise the SQL language to query databases.</li><li>• Utilise a modern relational database management system using the data manipulation language and the data definition language.</li><li>• Model data relationships.</li></ul>			
<b>Main Content</b>	<ul style="list-style-type: none"><li>• The theory and application of relational and object-oriented databases</li><li>• Data-oriented modelling theory and application</li><li>• Unified Modelling Language</li><li>• Object-oriented design principles</li><li>• The object-oriented development life cycle</li></ul>			
<b>Pre-requisite modules</b>	IFS131 or IFS132, QSC132 or QSF131 or MAM126 and ALC132			
<b>Co-requisite modules</b>	None			
<b>Prohibited module Combinations</b>	None			
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>		<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	52	<i>Lectures p.w.</i>	3	
Assignments & tasks:	9	<i>Practicals p.w.</i>	1	
Practicals:	13	<i>Tutorials p.w.</i>	1	
Assessment:	60			
Self-study:	66			
Other: Please specify	0			
<b>Total Learning Time</b>	<b>200</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 100% Final Assessment (FA): 0%			
<b>Assessment Module type</b>	Continuous Assessment (CA)			

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Information Systems
<b>Module Topic</b>	Business Information Systems
<b>Generic Module Name</b>	Business Information Systems 244
<b>Alpha-numeric Code</b>	<b>IFS244</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	20
<b>Duration</b>	Semester



<b>Proposed semester to be offered</b>	Second Semester		
<b>Programmes in which module will be offered</b>	BCom (1008), BCom Extended Curriculum (1751)		
<b>Year Level</b>	2 (3 Extended Curriculum)		
<b>Main Outcomes</b>	<p>On completion of this module, a student should be able to:</p> <ul style="list-style-type: none"> <li>• Fully explore and apply the HTML5 technology stack on the client side.</li> <li>• Understand the principles and application of Object Orientated Programming (OOP) on the client side.</li> <li>• Understand the process and architecture of linking the client side to the server side in networked applications.</li> <li>• Understand the application of OOP and a query language to server-side relational database driven applications.</li> <li>• Understand the application of client-server architecture to business information systems and their management.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Client-server network applications</li> <li>• The principles and application of OOP</li> <li>• Production of a client-server business information application</li> <li>• System architecture and management of business information systems for commerce</li> <li>• The value of data to commerce in the 21st century</li> </ul>		
<b>Pre-requisite modules</b>	IFS242		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	52	<i>Lectures p.w.</i>	3
Assignments & tasks:	70	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	9		
Self-study:	69		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>200</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 100% Final Assessment (FA): 0%		
<b>Assessment Module type</b>	Continuous Assessment (CA)		

  

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Information Systems
<b>Module Topic</b>	Digital Business Innovation
<b>Generic Module Name</b>	Information Systems 353
<b>Alpha -numeric Code</b>	<b>IFS353</b>
<b>NQF Level</b>	7

NQF Credit Value	15			
Duration	Semester			
Proposed semester to be offered	Second Semester			
Programmes in which module will be offered	BCom (1008), BCom Extended Curriculum (1751)			
Year Level	3 (4 Extended Curriculum)			
Main Outcomes	On completion of this module, a student should be able to: <ul style="list-style-type: none"><li>• Critically analyse components of the digital economy and apply knowledge in a project.</li><li>• Evaluate the impact of digital innovation on business models and apply in a project.</li><li>• Participate in the planning and implementation of digital innovation in organisations.</li><li>• Apply the taught models, methodologies and techniques in consultation with organisations to implement a digital innovation project.</li><li>• Manage a project within a client environment with a focus on timely implementation, change management, efficient team work and effective communication.</li></ul>			
Main Content	<ul style="list-style-type: none"><li>• New emerging technology and the impact on South African organisations</li><li>• Digital business innovation and transformation.</li><li>• The business model canvass</li><li>• Design Thinking techniques</li><li>• Methodologies, tools and techniques to drive digital business innovation</li><li>• Digital skills and the worker of the future</li></ul>			
Pre-requisite modules	IFS354			
Co-requisite modules	None			
Prohibited module Combinations	None			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	39	Lectures p.w.	2	
Assignments & tasks:	52	Practicals p.w.	1	
Practicals:	13	Tutorials p.w.	1	
Assessment:	3			
Self-study:	43			
Other: Please specify	0			
Total Learning Time	150			
Methods of Student Assessment	Continuous Assessment (CA): 100% Final Assessment (FA): 0%			
Assessment Module type	Continuous Assessment (CA)			

<b>Faculty</b>	Economic and Management Sciences		
<b>Home Department</b>	Information Systems		
<b>Module Topic</b>	Emerging Trends in IS		
<b>Generic Module Name</b>	Emerging Trends in IS 354		
<b>Alpha -numeric Code</b>	<b>IFS354</b>		
<b>NQF Level</b>	7		
<b>NQF Credit Value</b>	15		
<b>Duration</b>	Semester		
<b>Proposed semester to be offered</b>	First Semester		
<b>Programmes in which module will be offered</b>	BCom (1008), BCom Extended Curriculum (1751)		
<b>Year Level</b>	3 (4 Extended programme)		
<b>Main Outcomes</b>	<p>On completion of this module, a student should be able to:</p> <ul style="list-style-type: none"> <li>Analyse and explain emerging trends in IS.</li> <li>Engage in and debate on selected core emerging topic/s.</li> <li>Investigate and explain problems related to the selected topics.</li> <li>Present coherent academic arguments on the selected topic/s.</li> <li>Critically analyse the managerial implications for the emerging trends in organisations.</li> </ul>		
<b>Main Content</b>	<p>Course content will vary and will be published covering among others:</p> <ul style="list-style-type: none"> <li>Introduction to the emergent trends.</li> <li>Problems/solution and/or challenges/opportunities the current topic present to business.</li> <li>Managerial implications of the emergent trend/s.</li> </ul>		
<b>Pre-requisite modules</b>	IFS242		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	39	<i>Lectures p.w.</i>	2
Assignments & tasks:	52	<i>Practicals p.w.</i>	1
Practicals:	13	<i>Tutorials p.w.</i>	1
Assessment:	13		
Self-study:	43		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 100% Final Assessment (FA): 0%		
<b>Assessment Module type</b>	Continuous Assessment (CA)		

<b>Faculty</b>	Economic and Management Sciences		
<b>Home Department</b>	Information Systems		
<b>Module Topic</b>	Information Systems Strategy		
<b>Generic Module Name</b>	Information Systems Strategy 361		
<b>Alpha-numeric Code</b>	<b>IFS361</b>		
<b>NQF Level</b>	7		
<b>NQF Credit Value</b>	30		
<b>Duration</b>	Semester		
<b>Proposed semester to be offered</b>	First Semester		
<b>Programmes in which module will be offered</b>	BCom (1008), BCom Extended Curriculum (1751), BCom P/T (1101), BAdmin (1011), BAdmin P/T (1018), BSc Computer Science (3023) , BSc Computer Science Extended Programme (3221)		
<b>Year Level</b>	3 (4 Extended curriculum)		
<b>Main Outcomes</b>	<p>On completion of this module, a student should be able to:</p> <ul style="list-style-type: none"> <li>• Evaluate how businesses create value and how information systems assist in value creation.</li> <li>• Discuss the different contributions that information systems can make to drive innovation.</li> <li>• Analyse the role of policy, strategy and operational interventions in promoting effective developmental use of ICTs.</li> <li>• Apply steps that link idea generation to the introduction of new products or services linked to sustainable development goals in a project.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Social Innovation</li> <li>• IS strategic management concepts and analysis</li> <li>• Mapping and unlocking opportunities</li> <li>• Design thinking</li> <li>• Understand the mechanisms for setting up an IT start-up company</li> </ul>		
<b>Pre-requisite modules</b>	IFS233		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	39	<i>Lectures p.w.</i>	3
Assignments & tasks:	120	<i>Practicals p.w.</i>	2
Practicals:	26	<i>Tutorials p.w.</i>	0
Assessment:	12		
Self-study:	103		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>300</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 100% Final Assessment (FA): 0%		
<b>Assessment Module type</b>	Continuous Assessment (CA)		

<b>Faculty</b>	Economic and Management Sciences		
<b>Home Department</b>	Information Systems		
<b>Module Topic</b>	Architecture and Infrastructure		
<b>Generic Module Name</b>	Architecture and Infrastructure 362		
<b>Alpha-numeric Code</b>	<b>IFS362</b>		
<b>NQF Level</b>	7		
<b>NQF Credit Value</b>	30		
<b>Duration</b>	Semester		
<b>Proposed semester to be offered</b>	Second Semester		
<b>Programmes in which module will be offered</b>	BCom (1008), BCom Extended Curriculum (1751), BCom P/T (1101), BAdmin (1011), BAdmin P/T (1018), BSc Computer Science (3023), BSc Computer Science Extended Curriculum (3221)		
<b>Year Level</b>	3(4 Extended programme)		
<b>Main Outcomes</b>	<p>On completion of this module, a student should be able to:</p> <ul style="list-style-type: none"> <li>• Analyse the role of enterprise architects.</li> <li>• Apply modern systems architecture and its relationship and application to infrastructure.</li> <li>• Evaluate the impact of different IS design and platform design approaches on architecture.</li> <li>• Understand future trends and the impact thereof on organisations.</li> <li>• Apply concepts in the roll-out of a project.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• The role of systems and enterprise architects.</li> <li>• Systems architecture</li> <li>• The role of the architect in planning these systems (design)</li> <li>• Digital business, technology innovation and the impact on society.</li> <li>• Design thinking and Agile project management.</li> </ul>		
<b>Pre-requisite modules</b>	IFS361		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	39	<i>Lectures p.w.</i>	3
Assignments & tasks:	120	<i>Practicals p.w.</i>	2
Practicals:	26	<i>Tutorials p.w.</i>	0
Assessment:	12		
Self-study:	103		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>300</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 100% Final Assessment (FA): 0%		
<b>Assessment Module type</b>	Continuous Assessment (CA)		

<b>Faculty</b>	Economic and Management Sciences		
<b>Home Department</b>	Industrial Psychology		
<b>Module Topic</b>	Introduction to Psychology in the Workplace		
<b>Generic Module Name</b>	Introduction to Psychology in the Workplace		
<b>Alpha-numeric Code</b>	<b>IPS131 (For non-EMS students only)</b> <b>IPS132 (For EMS students only)</b>		
<b>NQF Level</b>	5		
<b>NQF Credit Value</b>	15		
<b>Duration</b>	Semester		
<b>Proposed semester to be offered</b>	First Semester – IPS131 Second semester – IPS132		
<b>Programmes in which module will be offered</b>	BCom (1008), BCom P/T (1101), BCom Extended Curriculum (1751), BCom Law (7211), BAdmin (1011), BAdmin P/T(1018), BCom Information Systems (1033), BCom Human Resources (1301), BA (2101 & 2612)		
<b>Year Level</b>	1		
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Explain basic psychology concepts and constructs.</li> <li>• Describe Industrial Psychology within the field of Psychology.</li> <li>• List and briefly describe the different personality theories.</li> <li>• Explain individual differences at work.</li> <li>• Briefly explain theories pertaining to Industrial Psychology.</li> <li>• Explain the background to and nature of Industrial and Organizational Psychology.</li> <li>• Describe the basic principles of managing people and their behaviour in organizations.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Schools of thought in Psychology and Industrial Psychology</li> <li>• Individual behavioural processes</li> <li>• Social behaviour and processes</li> <li>• Personality in the work context</li> <li>• Employee and organizational well-being</li> <li>• Psychological methodologies</li> </ul>		
<b>Pre-requisite modules</b>	None		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	30	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	8		
Self-study:	56		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		

<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		
<b>Faculty</b>	Economic and Management Sciences		
<b>Home Department</b>	Industrial Psychology		
<b>Module Topic</b>	Career Psychology		
<b>Generic Module Name</b>	Career Psychology 231		
<b>Alpha-numeric Code</b>	IPS231		
<b>NQF Level</b>	6		
<b>NQF Credit Value</b>	10		
<b>Duration</b>	Semester		
<b>Proposed semester to be offered</b>	Second Semester		
<b>Programmes in which module will be offered</b>	BCom (1008), BCom P/T (1101), BCom Extended Curriculum (1751), BCom Law (7211), BAdmin (1011), BAdmin P/T (1018), BCom Human Resources (1301), BA (2101 & 2612)		
<b>Year Level</b>	2		
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Explain the concept: Career.</li> <li>• Discuss the evolving concept of career development.</li> <li>• Identify and discuss relevant career development issues and its impact on both individuals and organizations.</li> <li>• Discuss the dimensions of the Career Cycle.</li> <li>• List and discuss the life cycle of an individual and the impact of each stage on his/her career.</li> <li>• Discuss the various stages of career development.</li> <li>• Identify and discuss the challenges related to each of the career development stages.</li> <li>• Explain the role of the organization and the individual with regard to career development.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Understand the meaning of work</li> <li>• Career concepts and a Career Management Model</li> <li>• Career Choice</li> <li>• Career Anchors</li> <li>• Life and Career Stages</li> <li>• Organizational Choice</li> <li>• Changes in organizations and implications for careers</li> <li>• Organizational Support</li> <li>• Career Issues</li> </ul>		
<b>Pre-requisite modules</b>	IPS132 / IPS131		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	28	<i>Lectures p.w.</i>	1
Assignments & tasks:	34	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1

Assessment:	4			
Self-study:	34			
Other: Please specify	0			
<b>Total Learning Time</b>	100			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences			
<b>Home Department</b>	Industrial Psychology			
<b>Module Topic</b>	Psychometrics			
<b>Generic Module Name</b>	Psychometrics 232			
<b>Alpha-numeric Code</b>	<b>IPS232</b>			
<b>NQF Level</b>	6			
<b>NQF Credit Value</b>	10			
<b>Duration</b>	Semester			
<b>Proposed semester to be offered</b>	Second Semester			
<b>Programmes in which module will be offered</b>	BCom (1008), BCom P/ T (1101), BCom Extended Curriculum (1751), BCom Law (7211), BAdmin (1011), BAdmin P/T (1018), BCom Human Resources (1301), BA (2101 & 2612)			
<b>Year Level</b>	2			
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Explain the nature, characteristics, uses and abuses of psychometric tests.</li> <li>• Describe the legislative and ethical framework pertaining to psychometric tests based on the roles played by various users of psychological assessments.</li> <li>• Evaluate selection techniques and decisions and determine fairness and bias involved.</li> <li>• Clarify and define competency-based assessment.</li> </ul>			
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Development, nature, characteristics, application and abuses of assessment techniques and psychological tests</li> <li>• Legislative and ethical framework governing test administration</li> <li>• Multimodal methods of assessment</li> <li>• Competency-based assessment</li> </ul>			
<b>Pre-requisite modules</b>	IPS131/IPS132 <b>AND</b> BUS131 or BUS132 (BCom); <b>OR</b> STA141 or 142 (BAdmin/BA)			
<b>Co-requisite modules</b>	None			
<b>Prohibited module Combinations</b>	None			
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>	
Contact with lecturer/ tutor:	28	<i>Lectures p.w.</i>	1	
Assignments & tasks:	34	<i>Practicals p.w.</i>	0	



Practicals:	0	<i>Tutorials p.w.</i>	1	
Assessment:	4			
Self-study:	34			
Other: Please specify	0			
<b>Total Learning Time</b>	<b>100</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences		
<b>Home Department</b>	Industrial Psychology		
<b>Module Topic</b>	Human Resource Management		
<b>Generic Module Name</b>	Human Resource Management 233		
<b>Alpha-numeric Code</b>	<b>IPS233</b>		
<b>NQF Level</b>	6		
<b>NQF Credit Value</b>	10		
<b>Duration</b>	Semester		
<b>Proposed semester to be offered</b>	First Semester		
<b>Programmes in which module will be offered</b>	BCom (1008), BCom P/ T (1101), BCom Extended Curriculum (1751), BCom Law (7211), BAdmin (1011), BAdmin P/T (1018), BCom Human Resources (1301), BA (2101 & 2612)		
<b>Year Level</b>	2		
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>Recall and explain the history of human resources management.</li> <li>Explain the major role(s) and functions of a Human Resources Department.</li> <li>Recognise and evaluate the importance of environmental factors impacting on the management of human resources.</li> <li>Apply knowledge of human resources functions in a real life-simulated scenario.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>Foundations of Human Resource Management</li> <li>Job analysis &amp; job design</li> <li>Employee recruitment, selection &amp; induction</li> <li>Internal staffing</li> <li>Performance appraisal &amp; performance management</li> <li>Employee training, management, development &amp; career management.</li> </ul>		
<b>Pre-requisite modules</b>	IPS132/IPS131		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	28	<i>Lectures p.w.</i>	1
Assignments & tasks:	34	<i>Practicals p.w.</i>	0

Practicals:	0	<i>Tutorials p.w.</i>	1	
Assessment:	4			
Self-study:	34			
Other: Please specify	0			
<b>Total Learning Time</b>	<b>100</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Industrial Psychology
<b>Module Topic</b>	Labour Relations
<b>Generic Module Name</b>	Labour Relations 234
<b>Alpha-numeric Code</b>	<b>IPS234</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	BCom (1008), BCom P/ T (1101), BCom Extended Curriculum (1751), BCom Law (7211), BAdmin (1011), BAdmin P/T (1018), BCom Human Resources (1301), BA (2101 & 2612)
<b>Year Level</b>	2
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Describe the environmental context of labour relations.</li> <li>• Explain the various parties involved in labour relations and their respective roles.</li> <li>• Discuss the importance of promoting sound labour relations in SA</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Labour relations theory and perspectives</li> <li>• The history of labour relations in SA</li> <li>• Environmental influence on labour relations</li> <li>• Trade unions; goals, strategies and organizations</li> <li>• Management strategy and employer organizations</li> <li>• The role of the state, government strategies and the state as employer</li> <li>• South African labour law</li> <li>• Collective bargaining law</li> <li>• Employee participation</li> <li>• Workplace agreements and procedures</li> <li>• The negotiation process</li> <li>• Conciliation, arbitration and Labour Court adjudication</li> <li>• Strikes and lock-outs</li> </ul>
<b>Pre-requisite modules</b>	IPS132/131
<b>Co-requisite modules</b>	None
<b>Prohibited module Combinations</b>	None

Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	28	<i>Lectures p.w.</i>	1	
Assignments & tasks:	34	<i>Practicals p.w.</i>	0	
Practicals:	0	<i>Tutorials p.w.</i>	1	
Assessment:	4			
Self-study:	34			
Other: Please specify	0			
<b>Total Learning Time</b>	<b>100</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Industrial Psychology
<b>Module Topic</b>	Organisational Behaviour
<b>Generic Module Name</b>	Organisational Behaviour 331
<b>Alpha-numeric Code</b>	<b>IPS331</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which module will be offered</b>	BCom (1008), BCom P/ T (1101), BCom Extended Curriculum (1751), BCom Law (7211), BAdmin (1011), BAdmin P/T (1018), BCom Human Resources (1301), BA (2101 & 2612)
<b>Year Level</b>	3
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Define the concepts of Organizational Behaviour.</li> <li>• Trace the historical development &amp; schools of thought.</li> <li>• Identify and discuss the fundamental characteristics of the field.</li> <li>• Critically discuss the theories of motivation and leadership.</li> <li>• Discuss the basic principles of group dynamics and team work.</li> <li>• Apply theories of Organizational Behaviour to selected cases.</li> <li>• Explain the impact of technology on modern organizations.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Motivation in organizations</li> <li>• Group Dynamics &amp; Team Work</li> <li>• Communication in Organizations</li> <li>• Decision-Making in Organizations</li> <li>• Influence, Power and Politics in Organizations</li> <li>• Leadership in Organizations</li> <li>• Organizational Structure &amp; Design</li> <li>• Technology in Organizations</li> <li>• Managing Organizational Change</li> </ul>

<b>Pre-requisite modules</b>	Any three of the following (3) modules: IPS231, IPS232, IPS233 and IPS234		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	IPS131/132 PLUS IPS331		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	28	<i>Lectures p.w.</i>	1
Assignments & tasks:	47	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	5		
Self-study:	70		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Industrial Psychology
<b>Module Topic</b>	Research Methodology
<b>Generic Module Name</b>	Research Methodology 333
<b>Alpha-numeric Code</b>	<b>IPS333</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	BCom (1008), BCom P/ T (1101), BCom Extended Curriculum (1751), BCom Law (7211), BAdmin (1011), BAdmin P/T (1018), BCom Information Systems (1033), BCom Human Resources (1301), BA (2101 & 2612)
<b>Year Level</b>	3
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Discuss the logic of scientific research.</li> <li>• Handle practical problems encountered during research.</li> <li>• Plan projects to solve problems.</li> <li>• Conduct scientific research, inter alia, write a research proposal, gather relevant information, analyse data, interpret the information and come to appropriate conclusions.</li> <li>• Write a research report.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Different methods of acquiring knowledge</li> <li>• The Scientific Method applied to social reality</li> <li>• Problem formulation, hypothesis formulation</li> <li>• Types of research design</li> <li>• Data collection, analysis and interpretation</li> <li>• Writing a research report</li> </ul>

<b>Pre-requisite modules</b>	Any three (3) of the following modules: IPS231, IPS232, IPS233, IPS234		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	IPS131/132 PLUS IPS331		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	28	<i>Lectures p.w.</i>	1
Assignments & tasks:	47	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	5		
Self-study:	70		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Industrial Psychology
<b>Module Topic</b>	Consumer Behaviour
<b>Generic Module Name</b>	Consumer Behaviour 335
<b>Alpha-numeric Code</b>	<b>IPS335</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	BCom (1008), BCom P/ T (1101), BCom Extended Curriculum (1751), BCom Law (7211), BAdmin (1011), BAdmin P/T (1018), BCom Human Resources (1301), BA (2101 & 2612)
<b>Year Level</b>	3
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Define consumer behaviour.</li> <li>• Describe the marketing concept.</li> <li>• Describe market segmentation.</li> <li>• Explain and contrast consumer research and compile a questionnaire.</li> <li>• Describe individual consumer related aspects.</li> <li>• Describe social and cultural consumer related aspects.</li> <li>• Describe the consumer decision-making process.</li> <li>• Explain the role of individual, social and cultural related consumer aspects in consumer decision-making.</li> <li>• Apply their knowledge of consumer behaviour in designing an advertisement.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Market segmentation and marketing concept</li> <li>• Consumer research</li> <li>• Consumer as individual:</li> </ul>

	<ul style="list-style-type: none"> <li>• Motivation</li> <li>• Personality</li> <li>• Perception</li> <li>• Learning</li> <li>• Attitude formation and change</li> <li>• Communication</li> <li>• Consumer in social and cultural setting:</li> <li>• Reference groups and family influences</li> <li>• Social class</li> <li>• Culture</li> <li>• Consumer's decision-making process:</li> <li>• Consumer influence and diffusion of innovations</li> <li>• Decision-making and beyond</li> </ul>		
<b>Pre-requisite modules</b>	Any three (3) of the following modules: IPS231, IPS232, IPS233, IPS234		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	28	<i>Lectures p.w.</i>	1
Assignments & tasks:	47	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	0
Assessment:	5		
Self-study:	70		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Industrial Psychology
<b>Module Topic</b>	Training Management
<b>Generic Module Name</b>	Training Management 337
<b>Alpha-numeric Code</b>	<b>IPS337</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which module will be offered</b>	BCom (1008), BCom P/ T (1101), BCom Extended Curriculum (1751), BCom Law (7211), BAdmin (1011), BAdmin P/T (1018), BCom Human Resources (1301), BA (2101 & 2612)
<b>Year Level</b>	3
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Identify international and local trends in HRD, with specific reference to ETD practices and legislation</li> </ul>

	(The Skills Development Act, etc). • Comprehend the need for the establishment of a culture of life-long learning in the workplace, and the transition from a focus on training to a focus on performance improvement. • Describe and provide practical guidelines for each of the phases of the training process – need analysis, designing and planning, implementation and evaluation. • Design a basic training programme, based on needs analysis conducted in a real work situation and taking into account all factors involved in the management of the HRD function (budgeting, administration, etc).		
<b>Main Content</b>	• International and local trends in human resource development • The transformational purpose and principles underpinning the skills development legislation • The learning organization and performance management • Conducting training needs analysis • Practical guidelines for the design of various interventions • Managing the HRD function (e.g. marketing, budgeting etc) • Guidelines for: <ul style="list-style-type: none"> <li>• Technology-based learning (TBL)</li> <li>• Adult Basic Education and Training (ABET)</li> <li>• Multi-skilling</li> <li>• EE and diversity training</li> </ul> • Conducting evaluation of a learning intervention in the workplace using the most appropriate techniques, based upon an outcomes-based assessment system.		
<b>Pre-requisite modules</b>	Any three (3) of the following modules: IPS231, IPS232, IPS233, IPS234		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	28	<i>Lectures p.w.</i>	1
Assignments & tasks:	47	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	5		
Self-study:	70		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences		
<b>Home Department</b>	Academic Development		
<b>Module Topic</b>	Intensive Reading and Writing		
<b>Generic Module Name</b>	Intensive Reading and Writing 231		
<b>Alpha-numeric Code</b>	IRF231/232		
<b>NQF Level</b>	6		
<b>NQF Credit Value</b>	15		
<b>Duration</b>	Semester		
<b>Proposed semester to be offered</b>	First Semester		
<b>Programmes in which module will be offered</b>	BCom Extended Curriculum (1751)		
<b>Year Level</b>	2		
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Read academic material comprehensively and critically.</li> <li>• Apply various reading strategies to various kinds of texts.</li> <li>• Assess their progress on the on-line reading programme, Reading Excellence.</li> <li>• Write logical, coherent and meaningful academic essays.</li> <li>• Analyse and summarise written texts.</li> <li>• Construct effective business documents.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Academic reading techniques</li> <li>• Text book analysis</li> <li>• Reading journals magazines &amp; newspapers</li> <li>• Computer-Assisted learning</li> <li>• Establishing the relationship between thinking, and reading &amp; writing</li> <li>• Contextualisation and integration of arguments</li> <li>• Business documents</li> </ul>		
<b>Pre-requisite modules</b>	ALC131/ ALC132		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	Quantitative Skills for BAdmin		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer: / tutor:	70	Lectures p.w.	3
Assignments & tasks:	3	Practicals p.w.	2
Practicals:	0	Tutorials p.w.	4
Assessments	12		
Self-study	65		
Other: Please specify	4		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		



Faculty	Economic and Management Sciences		
Home Department	School of Business & Finance		
Module Topic	Short Term Insurance		
Generic Module Name	Management 308		
Alpha-numeric Code	IST309		
NQF Level	7		
NQF Credit Value	15		
Duration	Semester		
Proposed semester to be offered	Second Semester		
Programmes in which module will be offered	BCom (1008), BCom Law (7211), BCom Extended Curriculum (1751)		
Year Level	3 / 4 Extended Curriculum		
Main Outcomes	On completion of this module students should be able to demonstrate an understanding of: <ul style="list-style-type: none"><li>• Legal and tax issues of Insurance contracts.</li><li>• Personal and Commercial Insurance.</li><li>• The FAIS Act and its implications.</li><li>• Legal and Taxation Principles.</li><li>• Relationship of Insurance Products and their risks an ability to identify and analysis insurance risk</li></ul>		
Main Content	<ul style="list-style-type: none"><li>• Risk Management</li><li>• The Law of Contract</li><li>• Basic insurance Principles</li><li>• The insurance Market in South Africa</li><li>• Personal and Commercial Insurance Policy</li><li>• The Financial Advisory and Intermediary Services Act (FAIS)</li><li>• Legal and Taxation Principles</li><li>• Legal Framework – Insurance Environment</li></ul>		
Pre-requisite modules	QSC131/132; ALC131/132; MAN231; MAN233; MAN234/MAN235/MAN206		
Co-requisite modules	IST310		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	40	Lectures p.w.	2
Assignments & tasks:	30	Practicals p.w.	0
Practicals:	0	Tutorials p.w.	1
Assessment:	10		
Self-study:	70		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences		
<b>Home Department</b>	School of Business & Finance		
<b>Module Topic</b>	Long Term Insurance and Retirement Funds		
<b>Generic Module Name</b>	Management 310		
<b>Alpha-numeric Code</b>	<b>IST310</b>		
<b>NQF Level</b>	7		
<b>NQF Credit Value</b>	15		
<b>Duration</b>	Semester		
<b>Proposed semester to be offered</b>	First Semester		
<b>Programmes in which module will be offered</b>	BCom (1008), BCom Law (7211), BCom Extended Curriculum (1751)		
<b>Year Level</b>	3 (4 Extended Curriculum)		
<b>Main Outcomes</b>	<p>On completion of this module students should be able to demonstrate</p> <p>a) an understanding of:</p> <ul style="list-style-type: none"> <li>• Risk and Insurance</li> <li>• Legal Framework of Retirement Funds</li> <li>• Different types of Retirement Funds and associated risks</li> <li>• Defined Benefit and contribution Funds</li> <li>• The FAIS Act and its implications</li> <li>• Legal and Taxation Principles</li> <li>• Life Insurance – Product Analyses</li> </ul> <p>b) an ability to perform basic insurance risk analysis</p>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Retirement Funds</li> <li>• Risk an Insurance</li> <li>• Different types of Retirement Funds</li> <li>• Group Benefits</li> <li>• Life Insurance</li> </ul>		
<b>Pre-requisite modules</b>	QSC131/132; ALC131/132 MAN231; MAN233; MAN234/MAN235/MAN206		
<b>Co-requisite modules</b>	IST309		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	40	<i>Lectures p.w.</i>	2
Assignments & tasks:	30	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	10		
Self-study:	70		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Management Accounting
<b>Generic Module Name</b>	Management Accounting 234
<b>Alpha-numeric Code</b>	<b>MAC234</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	BCom Accounting (1021) BCom Accounting Extended Curriculum (1753)
<b>Year Level</b>	2
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Explain the basic concepts and processes in establishing the costs that are incurred when producing a product or providing a service.</li> <li>• Prepare and comment on cost statements or cost reports based on job order costing, process costing, joint and by-product costing and activity based costing.</li> <li>• Analyse the relationship between cost, volume and profit and interpret the results.</li> <li>• Prepare income statements based on variable costing and absorption costing, and reconcile the net income under the two methods.</li> <li>• Discuss the budget development process, compile various operating budgets and financial budgets and comment on their use as control instruments.</li> <li>• Comment on the standard costing.</li> <li>• System as a control technique, compute basic variances and reconcile actual profit with budgeted profit.</li> <li>• Evaluate the performance of managers.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Functions of management accounting, and relationship between financial and management accounting</li> <li>• Cost concepts and classifications</li> <li>• Cost elements – materials, labour and overheads</li> <li>• Cost accumulation systems – job costing, process costing</li> <li>• Direct and absorption costing</li> <li>• Cost-volume –profit analysis</li> <li>• Budgeting</li> <li>• Standard costing</li> </ul>
<b>Pre-requisite modules</b>	FIA131 and FIA132 and ALC131 or ALC132
<b>Co-requisite modules</b>	None
<b>Prohibited module Combinations</b>	MAC241

Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	3	
Assignments & tasks:	0	<i>Practicals p.w.</i>	0	
Practicals:	0	<i>Tutorials p.w.</i>	1	
Assessment:	9			
Self-study:	35			
Other: Please specify	0			
<b>Total Learning Time</b>	100			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 40% Final Assessment (FA): 60%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Management Accounting
<b>Generic Module Name</b>	Management Accounting 241
<b>Alpha-numeric Code</b>	<b>MAC241</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	B Com Financial Accounting (1175) B Com Finance (1061), BCom (1008), BCom Extended Curriculum (1751)
<b>Year Level</b>	2 (3 Extended curriculum)
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Explain the basic concepts and processes in establishing the costs that are incurred when producing a product or providing a service.</li> <li>• Prepare cost statements or cost reports based on job order costing, process costing, joint and by-product costing and activity based costing.</li> <li>• Analyse the relationship between cost, volume and profit and interpret the results.</li> <li>• Prepare the statement of comprehensive income based on variable costing and absorption costing, and reconcile the net income under the two methods.</li> <li>• Discuss the budget development process, compile various operating budgets and financial budgets.</li> <li>• Applying basic techniques and principles in the decision making process.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Functions of management accounting, and relationship between financial and management accounting</li> <li>• Cost concepts, classifications and the nature of costs</li> <li>• Cost elements – materials, labour and overheads</li> <li>• Cost accumulation systems – job costing, process costing and activity-based costing</li> <li>• Direct and absorption costing</li> <li>• Cost-volume-profit analysis</li> </ul>

	<ul style="list-style-type: none"> <li>Budgeting</li> <li>Basic decision making applications</li> </ul>		
<b>Pre-requisite modules</b>	FIA141 and FIA142 or FIA131 and FIA132 and QSF141 or QSC131 or QSC132 or MAM126 and ALC131 or ALC132		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	MAC234		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	0	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	9		
Self-study:	35		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>100</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic & Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Management Accounting
<b>Generic Module Name</b>	Management Accounting 341
<b>Alpha-numeric Code</b>	<b>MAC341</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	B Com Financial Accounting (1175)
<b>Year Level</b>	3
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>Apply costing concepts in the design, implementation and operation of costing systems.</li> <li>Apply appropriate indicators of performance to measure and evaluate management performance and provide information for management control decision-making and system design.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>Joint and by-product costing</li> <li>Cost volume profit analysis</li> <li>Relevant cost and decision making</li> <li>Activity-based costing</li> <li>Zero based budgeting</li> <li>Standard costing</li> <li>Divisional performance measures and transfer pricing</li> </ul>

<b>Pre-requisite modules</b>	MAC241 or MAC234		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	MAC314		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	0	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	9		
Self-study:	85		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% final mark Final Assessment (FA): 50% final mark		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Managerial Accounting and Finance
<b>Generic Module Name</b>	Managerial Accounting and Finance 334
<b>Alpha-numeric Code</b>	<b>MAF334</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	30
<b>Duration</b>	Year
<b>Proposed semester to be offered</b>	Both Semesters
<b>Programmes in which module will be offered</b>	B Com Accounting (1021) B Com (Accounting) Extended Curriculum (1753)
<b>Year Level</b>	3 /(4 extended curriculum)
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Demonstrate an understanding of costing concepts and their application in the design, implementation and operation of costing systems.</li> <li>• Devise appropriate indicators of performance to measure and evaluate management performance and provide information for management control decision-making and system design.</li> <li>• Demonstrate an understanding of the investment, financing and dividend decisions relating to an entity and its activities, within the context of its environment.</li> <li>• Make recommendations designed to responsibly manage an entity through effective use of financial resources and in accordance with the strategic objectives of the entity.</li> <li>• Be able to integrate costing concepts with financial management principles.</li> </ul>

<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Joint and by-product costing</li> <li>• Cost volume profit analysis</li> <li>• Relevant cost</li> <li>• Activity-based costing</li> <li>• Budgeting</li> <li>• Standard costing</li> <li>• Divisional performance measures and transfer pricing</li> <li>• Cost estimation and behaviour</li> <li>• Linear programming</li> <li>• IT applications</li> <li>• Valuations</li> <li>• Capital Budgeting</li> <li>• Management of working capital</li> <li>• Cost of Capital</li> <li>• Capital structure</li> <li>• Financing decisions</li> <li>• Dividends</li> <li>• Mergers, takeovers and divestitures</li> <li>• Treasury function</li> </ul>			
<b>Pre-requisite modules</b>	MAC234 and CFM221			
<b>Co-requisite modules</b>	None			
<b>Prohibited module Combinations</b>	MAC341 and FIM342			
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>		<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	104	Lectures p.w.	3	
Assignments & tasks:	10	Practicals p.w.	0	
Practicals:	0	Tutorials p.w.	1	
Assessment:	16			
Self-study:	170			
Other: Please specify	0			
<b>Total Learning Time</b>	<b>300</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Natural Sciences
<b>Home Department</b>	Department of Mathematics and Applied Mathematics
<b>Module Topic</b>	Mathematics for Economic and Management Science
<b>Generic Module Name</b>	MAM126/MAM127
<b>Alpha-numeric Code</b>	<b>MAM126/MAM127</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester MAM126 Second Semester MAM 127
<b>Programmes in which module will be offered</b>	BCom (1008), BCom Accounting (1021), BCom (Accounting Extended) (1753), BCom Financial Accounting (1175), BCom Extended (1751)
<b>Year Level</b>	1 (2 Extended Curriculum)

<b>Main Outcomes</b>	On completion of this module students will have acquired: <ul style="list-style-type: none"> <li>• Mathematical and computational skills useful in the Economics and Management environment.</li> <li>• Skills to read mathematical texts with understanding.</li> <li>• Skills to write mathematical statements correctly.</li> <li>• Skills to interpret correctly literature pertaining to Managerial Sciences that require knowledge of mathematics.</li> </ul>		
<b>Main Content</b>	Mathematics of Finance <ol style="list-style-type: none"> <li>1. Simple &amp; Compound interest             <ul style="list-style-type: none"> <li>• Definitions &amp; Applications</li> <li>• Nominal &amp; Effective rates</li> <li>• Continuous compounding</li> <li>• Discounting</li> </ul> </li> <li>2. Simple &amp; Complex Annuities             <ul style="list-style-type: none"> <li>• Present &amp; Future Values</li> <li>• Simple and Compound depreciation &amp; amortization</li> <li>• Sinking fund with deductions</li> </ul> </li> <li>3. Introduction to Differential Calculus             <ul style="list-style-type: none"> <li>• Functional notation, functions &amp; Limits</li> <li>• Graphs of polynomials, exponential functions</li> <li>• Break-even &amp; Market equilibrium</li> <li>• Principals of differentiation from basic definition</li> <li>• Rules of differentiation for polynomial, exponential &amp; Logarithmic functions.</li> </ul> </li> <li>4. Applications of Differentiation             <ul style="list-style-type: none"> <li>• Increasing &amp; decreasing functions</li> <li>• Relative Maxima &amp; minima</li> <li>• Maximization applied to commercial type problems</li> </ul> </li> <li>5. Introduction to Integral Calculus             <ul style="list-style-type: none"> <li>• Definite &amp; indefinite integral</li> <li>• Integration of polynomial, exponential &amp; logarithmic functions.</li> <li>• Integration by substitution &amp; parts</li> <li>• Applications to Managerial Sciences</li> <li>• Consumer's &amp; suppliers' surplus</li> <li>• Business Applications</li> </ul> </li> </ol>		
<b>Pre-requisite modules</b>	Level 5 NSC Mathematics QSC131, QSC132, QSA131		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	42	<i>Lectures p.w.</i>	3
Assignments & tasks:	10	<i>Practicals p.w.</i>	0
Practical's	14	<i>Tutorials p.w.</i>	1
Assessment:	2		



Self-study:	32			
Other: Please specify	0			
<b>Total Learning Time</b>	<b>100</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	School of Business & Finance
<b>Module Topic</b>	Principles of Business Management
<b>Generic Module Name</b>	Principles of Business Management
<b>Alpha-numeric Code</b>	<b>MAN131 /MAN132</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester – MAN131 Second Semester – MAN132
<b>Programmes in which module will be offered</b>	BCom (1008), BCom Extended Curriculum (1751), BCom Part-Time (1101), BCom Accounting (1021), BCom Accounting Extended Curriculum (1753), BCom Fin Acc (1175), BCom Law (7211), BAdmin (1011), BAdmin Part-Time (1018), LLB (7162 & 7172)
<b>Year Level</b>	1
<b>Main Outcomes</b>	<p>On completion of this module , a student should be able to:</p> <ul style="list-style-type: none"> <li>• Explain the broader context within which businesses operate in South Africa.</li> <li>• Identify and illustrate the different types, processes and functional areas of businesses in South Africa.</li> <li>• Explain and interpret the factors that influence business functions in both the internal and external environments.</li> <li>• Describe and elaborate on the broader context of business success and management principles.</li> <li>• Apply business research methods, management decision- making and problem-solving techniques.</li> <li>• Develop a raised awareness of the importance of technology in business operations for the fourth industrial revolution.</li> <li>• Have the ability to research and orally articulate module content.</li> <li>• Have the ability to plan and work effectively with others in teams to achieve the above outcomes</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Overview of the business enterprise as a system</li> <li>• Historical development of the field of Management.</li> <li>• External and internal business environment</li> <li>• Entrepreneurship.</li> <li>• Establishing a business.</li> <li>• Principles of managing the main functional areas – marketing, employment relations/human resources, operations and finance</li> </ul>

	<ul style="list-style-type: none"> <li>• Functions of management – planning, organising, leading, controlling</li> <li>• Introduction to Business Management</li> <li>• Introduction to Entrepreneurship</li> <li>• The business Environment</li> <li>• Corporate Social Responsibility</li> <li>• Introduction to General Management</li> <li>• Management Functions (Planning, Organising, Leading &amp; Controlling)</li> <li>• Introduction to Business Functional Areas (Marketing, HRM, Operations Management &amp; Financial Management)</li> <li>• Introduction to Basic Entrepreneurial Finance</li> </ul>		
<b>Pre-requisite modules</b>	Non-EMS Students- IEB131		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	52	<i>Lectures p.w.</i>	4
Assignments & tasks:	19	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	3		
Self-study:	76		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	School of Business & Finance
<b>Module Topic</b>	Entrepreneurship – Starting A Small Business
<b>Generic Module Name</b>	Management 201
<b>Alpha-numeric Code</b>	<b>MAN201</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	BCom (1008), BAdmin (1011), B.A. (SRES) (8061)
<b>Year Level</b>	2/ (3 Extended Curriculum)
<b>Main Outcomes</b>	<p>On completion of this module, a student should be able to:</p> <ul style="list-style-type: none"> <li>• Describe the development of entrepreneurship as a field of study.</li> <li>• Identify the various Entrepreneurship policies in South Africa and discuss how such policies can alleviate the</li> </ul>

	<ul style="list-style-type: none"><li>• challenges facing entrepreneurs.</li><li>• Explain the importance of enterprise development and its impact on economic growth in South Africa</li><li>• Describe opportunities for entrepreneurship in South Africa</li><li>• Demonstrate understanding of the requirements for starting a small enterprise by means of a business plan.</li></ul>			
Main Content	<ul style="list-style-type: none"><li>• The regulatory framework of business enterprises</li><li>• Typologies of entrepreneurship</li><li>• The Venture Creation processes</li><li>• Entrepreneurship life-cycles</li><li>• Challenges of entrepreneurship</li><li>• Case studies of South African entrepreneurs</li><li>• Developing business plans</li></ul>			
Pre-requisite modules	None			
Co-requisite modules	MAN206			
Prohibited module Combinations	None			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	32	Lectures p.w.	2	
Assignments & tasks:	18	Practicals p.w.	0	
Practicals:	0	Tutorials p.w.	1	
Assessment:	3			
Self-study:	47			
Other: Please specify	0			
Total Learning Time	100			
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
Assessment Module type	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	School of Business & Finance
<b>Module Topic</b>	Finance for Small & Medium Enterprises
<b>Generic Module Name</b>	Finance for Small & Medium Enterprises 206
<b>Alpha-numeric Code</b>	<b>MAN206</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	BCom (1008), BAdmin (1011), B.A. (SRES) (8061)
<b>Year Level</b>	2 (3 Extended Curriculum)
<b>Main Outcomes</b>	On completion of this module, a student should be able to: <ul style="list-style-type: none"> <li>• Demonstrate an understanding of the different finance requirements across the various stages of the entrepreneurial life cycle</li> </ul>

	<ul style="list-style-type: none"> <li>Identify the various forms of financing opportunities available to SMEs in South Africa</li> <li>Compare the advantages and disadvantages of the different sources of SME funding</li> <li>Apply the Time Value of Money to evaluate the cost of capital of the different sources of finance</li> <li>Evaluate the tax implications for different types of enterprise forms.</li> <li>Prepare capital and operational budgets for SMEs and decisions regarding sources of financing for SMEs.</li> <li>Compute basic business calculations</li> <li>Analyse business performance by means of ratio analysis</li> <li>Apply various calculations including margin and mark-up to determine the price of products or services.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>Introduction to Financial Calculations</li> <li>Sources of funding (e.g., state support, venture capital and private equity funding)</li> <li>Tax implications for business</li> <li>Budgeting and planning techniques</li> <li>Interpretation and analysis of financial statements</li> <li>Ratio analysis</li> <li>Basic management accounting</li> <li>Cashflow &amp; working capital management</li> <li>Capital Budgeting</li> </ul>		
<b>Pre-requisite modules</b>	MAN131 or MAN132		
<b>Co-requisite modules</b>	MAN201		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	32	<i>Lectures p.w.</i>	2
Assignments & tasks:	19	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	3		
Self-study:	46		
Other: Please specify (Class preparation)	0		
<b>Total Learning Time</b>	<b>100</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	School of Business & Finance
<b>Module Topic</b>	Marketing
<b>Generic Module Name</b>	Marketing 231
<b>Alpha-numeric Code</b>	<b>MAN231</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	10

Duration	Semester			
Proposed semester to be offered	First Semester			
Programmes in which module will be offered	BCom (1008), BCom Extended (1751), BCom Part-Time (1101), (1175), BCom Law (7211), BAdmin (1011) BAdmin Part-Time (1018), BA (SRES) (8061)			
Year Level	2 (3 Extended Curriculum)			
Main Outcomes	On completion of this module a student should be able to: <ul style="list-style-type: none"><li>• Define marketing and outline the steps in the marketing process.</li><li>• Explain the importance of understanding customers and the marketplace.</li><li>• Identify the key elements of a customer-driven marketing strategy</li><li>• Discuss the marketing management orientations that guide marketing strategy.</li><li>• Discuss customer relationship management, and identify strategies for creating value for customers and capturing value from customers in return.</li><li>• Identify the major pricing strategies and discuss the importance of understanding customer-value perceptions, company costs, and competitor strategies when setting prices.</li><li>• Identify and define the internal and external marketing environments.</li></ul>			
Main Content	<ul style="list-style-type: none"><li>• Overview of marketing</li><li>• Marketing Orientations</li><li>• Internal &amp; external environment</li><li>• Consumer Behaviour and consumer decision-making</li><li>• Marketing Information management</li><li>• Market Segmentation &amp; Positioning</li><li>• Customer Relationship Management</li><li>• Marketing mix (7Ps)</li></ul>			
Pre-requisite modules	MAN131 or MAN132			
Co-requisite modules	None			
Prohibited module Combinations	None			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	52	Lectures p.w.	4	
Assignments & tasks:	8	Practicals p.w.	0	
Practicals:	3	Tutorials p.w.	1	
Assessment:	0			
Self-study:	37			
Other: Please specify	0			
Total Learning Time	100			
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
Assessment Module type	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences		
<b>Home Department</b>	School of Business & Finance		
<b>Module Topic</b>	Operations Management		
<b>Generic Module Name</b>	Operations Management 233		
<b>Alpha-numeric Code</b>	<b>MAN233</b>		
<b>NQF Level</b>	6		
<b>NQF Credit Value</b>	10		
<b>Duration</b>	Semester		
<b>Proposed semester to be offered</b>	Second Semester		
<b>Programmes in which module will be offered</b>	BCom (1008), BCom Extended (1751), BCom Part-Time (1101), BCom Law (7211), BAdmin (1011) BAdmin Part-Time (1018), BA (SRES) (8061)		
<b>Year Level</b>	2 (3 Extended Curriculum)		
<b>Main Outcomes</b>	<p>On completion of this module a student should be able to:</p> <ul style="list-style-type: none"> <li>• Define operations management and demonstrate knowledge of basic operations management concepts.</li> <li>• Explain the role of operations management in a business settings.</li> <li>• Understand and apply systems thinking in the operations management framework and its various extensions in businesses.</li> <li>• Examine the types of transformation processes occurring within operations.</li> <li>• Define the roles and responsibilities of operations managers and the challenges they face.</li> <li>• Discuss the roles and responsibilities of operations managers.</li> <li>• Demonstrate an understanding of the content and elements of an operations strategy.</li> <li>• Develop an understanding of operations management for service and production firms.</li> <li>• Apply the operations management concepts and techniques to analyse and improve operations.</li> <li>• Discuss quality and quality management strategies.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Introduction to operations management</li> <li>• Operations Management Processes</li> <li>• Forecasting &amp; capacity management</li> <li>• Inventory Management</li> <li>• Logistics and supply chain management</li> <li>• Quality management, TQM &amp; Six Sigma</li> <li>• Lean Operations management</li> </ul>		
<b>Pre-requisite modules</b>	MAN131 or MAN 132		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	52	Lectures p.w.	4
Assignments & tasks:	9	Practicals p.w.	0

Practicals:	0	Tutorials p.w.	1	
Assessment:	3			
Self-study:	36			
Other: Please specify	0			
<b>Total Learning Time</b>	<b>100</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences			
<b>Home Department</b>	School of Business & Finance			
<b>Module Topic</b>	Business Finance			
<b>Generic Module Name</b>	Business Finance 234			
<b>Alpha-numeric Code</b>	<b>MAN234</b>			
<b>NQF Level</b>	6			
<b>NQF Credit Value</b>	10			
<b>Duration</b>	Semester			
<b>Proposed semester to be offered</b>	Second Semester			
<b>Programmes in which module will be offered</b>	BCom (1008), BCom Extended Curriculum (1751), BCom Part-time (1101), BCom Law (7211), BAdmin Part-time (1018), BA (SRES) (8061)			
<b>Year Level</b>	2 (3 Extended Curriculum)			
<b>Main Outcomes</b>	<p>On completion of this module, a student should be able to:</p> <ul style="list-style-type: none"> <li>• Explain the relationship of risk and return.</li> <li>• Perform and discuss basic calculations related to the valuation of assets and bonds.</li> <li>• Compute Capital budgeting calculations.</li> <li>• Apply working capital management principles.</li> <li>• Identify and assess the various investment options.</li> <li>• Evaluate the cost of capital of various financing options.</li> </ul>			
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Risk and return</li> <li>• Introduction to Business Finance</li> <li>• Share valuations</li> <li>• Dividend policies</li> <li>• Interests and bonds</li> <li>• Cost of Capital</li> <li>• Capital Budgeting and cashflow techniques</li> </ul>			
<b>Pre-requisite modules</b>	MAN235			
<b>Co-requisite modules</b>	None			
<b>Prohibited module Combinations</b>	None			
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>	
Contact with lecturer/ tutor:	52	<i>Lectures p.w.</i>	4	
Assignments & tasks:	9	<i>Practicals p.w.</i>	0	
Practicals:	0	<i>Tutorials p.w.</i>	1	

Assessment:	3			
Self-study:	36			
<b>Total Learning Time</b>	<b>100</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences			
<b>Home Department</b>	School of Business & Finance			
<b>Module Topic</b>	Management – Finance & Analytical Techniques			
<b>Generic Module Name</b>	Finance & Analytical Techniques 235			
<b>Alpha-numeric Code</b>	<b>MAN235</b>			
<b>NQF Level</b>	6			
<b>NQF Credit Value</b>	10			
<b>Duration</b>	Semester			
<b>Proposed semester to be offered</b>	First Semester			
<b>Programmes in which module will be offered</b>	BCom (1008), BCom Extended (1751), BCom Law (7211), BAdmin (1011), BAdmin Part-time (1018)			
<b>Year Level</b>	2 (3 Extended Curriculum)			
<b>Main Outcomes</b>	<p>On completion of this module, a student should be able to:</p> <ul style="list-style-type: none"> <li>• Conduct financial ratio analysis and interpret the results.</li> <li>• Perform time value of money calculations.</li> <li>• Explain and apply breakeven analysis and profit planning techniques.</li> <li>• Short-term financial decision making</li> </ul>			
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Time value of money</li> <li>• Introduction to Corporate Finance</li> <li>• Analysis of Financial Statements</li> <li>• Cashflow planning</li> <li>• Profit Planning</li> <li>• Leverage &amp; Breakeven Analysis</li> <li>• Capital Structure &amp; Capital Budgeting</li> <li>• Short-term financial decision-making</li> <li>• Cash conversion cycle</li> <li>• Inventory management</li> <li>• Debtor management</li> <li>• Computerised financial systems</li> </ul>			
<b>Pre-requisite modules</b>	MAN131 or MAN132 and QSC131 or QSC132			
<b>Co-requisite modules</b>	MAN234			
<b>Prohibited module Combinations</b>	MAN206			
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>	
Contact with lecturer/ tutor:	52	<i>Lectures p.w.</i>	4	
Assignments & tasks:	8	<i>Practicals p.w.</i>	0	
Practicals:	0	<i>Tutorials p.w.</i>	1	
Assessment:	3			



Self-study:	37			
Other: Please specify	0			
<b>Total Learning Time</b>	<b>100</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences			
<b>Home Department</b>	School of Business & Finance			
<b>Module Topic</b>	Business Law For SMEs			
<b>Generic Module Name</b>	Management 237			
<b>Alpha-numeric Code</b>	<b>MAN237</b>			
<b>NQF Level</b>	6			
<b>NQF Credit Value</b>	10			
<b>Duration</b>	Semester			
<b>Proposed semester to be offered</b>	Second Semester			
<b>Programmes in which module will be offered</b>	BCom (1008), BCom Extended (1751)			
<b>Year Level</b>	2 (3 Extended Curriculum)			
<b>Main Outcomes</b>	<p>On completion of this module students should be able to demonstrate:</p> <ul style="list-style-type: none"> <li>• Knowledge of the laws and regulations that directly affect the establishment, trading, employment relationships and operations of a small or medium enterprise (SME).</li> <li>• Understanding of the practical implications of the main tenets of each law for establishing and operating a small business.</li> </ul>			
<b>Main Content</b>	<p>Key legislation relating to SMEs:</p> <ul style="list-style-type: none"> <li>• Introduction to Contract law</li> <li>• Statutory requirements that impact on SME establishment and operations</li> <li>• Tax and trading legislation</li> <li>• Employment Legislation – Basic Conditions of Employment, Labour Relations Act, Employment Equity Act and Skills Development.</li> </ul>			
<b>Pre-requisite modules</b>	MAN131 and MAN132; ALC131/ALC132 or equivalent			
<b>Co-requisite modules</b>	MAN201			
<b>Prohibited module Combinations</b>	EMP211 or MAN333			
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>	
Contact with lecturer/ tutor:	36	<i>Lectures p.w.</i>	2	
Assignments & tasks:	20	<i>Practicals p.w.</i>	0	
Practicals:	0	<i>Tutorials p.w.</i>	1	
Assessment:	7			

Self-study:	37			
Other: Please specify	0			
<b>Total Learning Time</b>	<b>100</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences			
<b>Home Department</b>	School of Business & Finance			
<b>Module Topic</b>	SME Consulting and Communication			
<b>Generic Module Name</b>	Management 302			
<b>Alpha-numeric Code</b>	<b>MAN302</b>			
<b>NQF Level</b>	7			
<b>NQF Credit Value</b>	15			
<b>Duration</b>	Semester			
<b>Proposed semester to be offered</b>	Second Semester			
<b>Programmes in which module will be offered</b>	BCom (1008), BCom Extended (1751)			
<b>Year Level</b>	3 / (4 Extended Curriculum)			
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <p>Understanding and writing reports on Consulting with Small Business Owners.</p> <ul style="list-style-type: none"> <li>• Prepare a business profile.</li> <li>• Do a SWOT analysis.</li> <li>• Complete the PPR form.</li> <li>• Analyse the PPR.</li> <li>• Present your suggestions to mentor.</li> <li>• Present your suggestions to owner.</li> <li>• Develop an action plan on one or two of the suggestions.</li> <li>• Present action-plan to mentor and finally to businessperson.</li> </ul>			
<b>Main Content</b>	<p>What is consulting?</p> <p>The SMME Environment.</p> <p>Productivity.</p> <p>Business Planning.</p>			
<b>Pre-requisite modules</b>	MAN131/132, MAN 231, MAN 233, MAN 234, MAN 235 OR MAN 201(50% pass required)			
<b>Co-requisite modules</b>	None			
<b>Prohibited module Combinations</b>	MAN 301			
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>	
Contact with lecturer/ tutor:	30	<i>Lectures p.w.</i>	2	
Assignments & tasks:	40	<i>Practicals p.w.</i>	0	
Practicals:	50	<i>Tutorials p.w.</i>	1	
Assessment:	0			
Self-study:	30			

Other: Please specify	0			
<b>Total Learning Time</b>	<b>150</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	School of Business & Finance
<b>Module Topic</b>	Services Marketing
<b>Generic Module Name</b>	Services Marketing 303
<b>Alpha-numeric Code</b>	<b>MAN303</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which module will be offered</b>	BCom (1008), BCom Extended (1751), BAdmin (1011) BCom Law (7211), BA (SRES) (8061)
<b>Year Level</b>	3 (4 Extended Curriculum)
<b>Main Outcomes</b>	<p>On completion of this module, a student should be able to:</p> <ul style="list-style-type: none"> <li>• Critically analyse the nature of services, and distinguish between products and services.</li> <li>• Evaluate the major elements needed to improve the marketing of services.</li> <li>• Evaluate the roles of relationship marketing and customer service in adding value to customers' perceptions of services.</li> <li>• Appraise the nature and development of a services marketing strategy.</li> <li>• Apply services marketing principles as a conceptual framework to help identify and solve marketing problems.</li> <li>• Discuss and critique the implications of the nature of services on customers' consumer behavior.</li> <li>• Compare and contrast the consumer decision-making models for products and services.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Consumer behavior in services</li> <li>• Customer expectations and perceptions</li> <li>• Service delivery</li> <li>• Introduction to services marketing and the differences between goods and services.</li> <li>• The Service Economy</li> <li>• Services consumer behaviour</li> <li>• The pricing of services</li> <li>• Developing the service communication strategy</li> <li>• Managing service employees and consumers.</li> <li>• Defining and Measuring customer satisfaction and service quality.</li> <li>• Complaint and service recovery Management.</li> <li>• The services sectors in South Africa</li> <li>• Digital and social media marketing for services</li> </ul>

<b>Pre-requisite modules</b>	MAN231 and MAN233		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	32	<i>Lectures p.w.</i>	2
Assignments & tasks:	39	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	3		
Self-study:	76		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	School of Business & Finance
<b>Module Topic</b>	Strategic Management
<b>Generic Module Name</b>	Strategic Management 304
<b>Alpha-numeric Code</b>	<b>MAN304</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which module will be offered</b>	BCom (1008), BCom Extended Curriculum (1751), BCom Part-time (1101), BAdmin (1011), BAdmin Part-time (1018), BCom Law (7211), BA (SRES) (8061)
<b>Year Level</b>	3 (4 Extended Curriculum)
<b>Main Outcomes</b>	<p>On completion of this module, a student should be able to:</p> <ul style="list-style-type: none"> <li>• Understand and define the basic concepts and principles of strategic management.</li> <li>• Conduct an analysis of the internal and external environment of business as a means to assess organisational performance.</li> <li>• Identify strategic capabilities and gaps from a business case studies.</li> <li>• Conduct and draw conclusions from an organisation's capabilities.</li> <li>• Apply the strategic management process to analyse and improve organisational performance.</li> <li>• Formulate realistic business strategies for a selected business case study.</li> <li>• Develop implementation plans to execute the selected strategies.</li> <li>• Devise strategic approaches to managing a business successfully in a global context.</li> <li>• Assess and evaluate SBU strategies.</li> </ul>

<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Developing mission, vision and a strategic objectives</li> <li>• Competitive advantage and strategic choice</li> <li>• Introduction to strategic management</li> <li>• Environment Analysis</li> <li>• Strategy choice and formulation</li> <li>• Strategy implementation</li> <li>• Strategy control</li> </ul>		
<b>Pre-requisite modules</b>	MAN231 and MAN233 and MAN235 or MAN206		
<b>Co-requisite modules</b>	MAN314; MAN234		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	52	<i>Lectures p.w.</i>	4
Assignments & tasks:	30	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	3		
Self-study:	65		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic & Management Sciences
<b>Home Department</b>	School of Business & Finance
<b>Module Topic</b>	Financial and Analytical Techniques
<b>Generic Module Name</b>	Management 305
<b>Alpha -numeric Code</b>	<b>MAN305</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	BCom (1008), BCom Law (7211), BCom Extended Curriculum (1751), BCom Part-time (1101)
<b>Year Level</b>	3 (4 Extended Curriculum)
<b>Main Outcomes</b>	<p>On completion of this module, a student should be able to:</p> <ul style="list-style-type: none"> <li>• Critically assess finance problem by drawing upon relevant data and utilizing suitable tools and theories in financial management and investments.</li> <li>• Identify complex problems and arguments and analyse those using the theoretical tools and quantitative methods of Finance and Investments.</li> <li>• Effectively report Finance problems, ideas and findings to both lay and professional audiences.</li> <li>• Complete an independent or group research project demonstrating appropriate mastery of research methods in Finance and Investments.</li> </ul>

<b>Main Content</b>	<ul style="list-style-type: none"> <li>Discounted cash flow techniques.</li> <li>Calculate and interpret different rates of returns</li> <li>Fundamental statistical concepts</li> <li>Probability concepts to calculate and interpret investment expectations</li> <li>Probability distributions to financial risk management</li> <li>Sampling and estimation techniques to conduct financial and investment research</li> <li>Hypothesis testing techniques</li> <li>Regression analysis</li> <li>Financial and investment research/analysis/forecasts based on established capital market models</li> <li>Portfolio optimization based on linear programming</li> <li>Technical analysis to predict future asset price movements</li> <li>Computer simulation models</li> </ul>			
<b>Pre-requisite modules</b>	MAN234			
<b>Co-requisite modules</b>	MAN312			
<b>Prohibited module Combinations</b>	None			
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>		<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	52	<i>Lectures p.w.</i>	4	
Assignments & tasks:	38	<i>Practicals p.w.</i>	1	
Practical's:	1	<i>Tutorials p.w.</i>	1	
Assessment:	3			
Self-study:	57			
Other: Please specify	0			
<b>Total Learning Time</b>	150			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	School of Business & Finance
<b>Module Topic</b>	Retail Management
<b>Generic Module Name</b>	Retail Management 306
<b>Alpha-numeric Code</b>	<b>MAN306</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	BCom (1008), BCom Extended Curriculum (1751), BAdmin (1011), BCom Law (7211), B.A.(SRM),
<b>Year Level</b>	3 (4 Extended Curriculum)
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>The significance and characteristics of retailing.</li> <li>The role that retailing plays within the economy.</li> <li>The effect environmental factors have on retailing.</li> </ul>

	<ul style="list-style-type: none"> <li>• The delivery of adequate customer service.</li> <li>• Planning basic retailing mix strategies.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Nature of Retailing</li> <li>• Retail Institutions</li> <li>• Retail Environment</li> <li>• Buying Behaviour of Consumers</li> <li>• Legal and Ethical Aspects of retailing</li> <li>• Retail organization and Human resources</li> <li>• Store Facilities Management</li> <li>• Merchandise Management</li> <li>• Merchandise Logistics</li> <li>• Pricing</li> <li>• Customer Service</li> </ul>		
<b>Pre-requisite modules</b>	QSC131/QSC132/QSA131/MAM126; ALC131/ALC132; MAN 231, MAN 233; MAN 234 OR MAN 235 OR MAN201 AND MAN206		
<b>Co-requisite modules</b>	MAN303		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	40	<i>Lectures p.w.</i>	2
Assignments & tasks:	34	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	6		
Self-study:	70		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	School of Business & Finance
<b>Module Topic</b>	Investment Management
<b>Generic Module Name</b>	Investment Management 307
<b>Alpha-numeric Code</b>	<b>MAN307</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	BCom (1008), BCom Law (7211), BAdmin (1011), BCom Extended Curriculum (1751)
<b>Year Level</b>	3 (4 Extended Curriculum)
<b>Main Outcomes</b>	<p>On completion of this module, a student should be able to:</p> <ul style="list-style-type: none"> <li>• Critically discuss the investment environment</li> <li>• Analyse and evaluate the various investment management analytical tools</li> <li>• Perform and evaluate company and share valuations</li> </ul>

	<ul style="list-style-type: none"> <li>• Calculate and apply market indices in designing investment portfolios</li> <li>• Critically discuss the development in investment theory</li> <li>• Calculate fair value of the most common financial instruments available in the financial markets</li> <li>• Describe and discuss the functions of the major South African financial markets.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Introduction to Investment Management</li> <li>• Organisation &amp; the functioning of Financial Markets</li> <li>• Portfolio Theory &amp; Management</li> <li>• Asset pricing models</li> <li>• Market Efficiency (Equilibrium &amp; Capital Markets)</li> <li>• Equity Analysis &amp; Valuations</li> <li>• Bonds</li> <li>• Bonds Analytics</li> <li>• Investor constraints and objectives</li> </ul>		
<b>Pre-requisite modules</b>	MAN234 and MAN235		
<b>Co-requisite modules</b>	MAN308		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	52	<i>Lectures p.w.</i>	4
Assignments & tasks:	38	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	3		
Self-study:	58		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	School of Business & Finance
<b>Module Topic</b>	Investment Analysis
<b>Generic Module Name</b>	Investment Analysis 308
<b>Alpha-numeric Code</b>	<b>MAN308</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which module will be offered</b>	BCom (1008), BCom Law (7211), BAdmin (1011), BCom Extended Curriculum (1751)
<b>Year Level</b>	3 (4 Extended Curriculum)
<b>Main Outcomes</b>	On completion of this module, a student should be able to: <ul style="list-style-type: none"> <li>• Demonstrate an understanding of the derivatives markets.</li> </ul>



	<ul style="list-style-type: none"><li>• Demonstrate an understanding of basic derivatives instruments.</li><li>• Demonstrate an understanding of the pricing of derivatives instruments.</li><li>• Construct synthetic derivatives strategies.</li><li>• Evaluate the profit and risk profiles of synthetic derivatives strategies.</li><li>• Demonstrate an understanding of the development of capital market theories versus behavioural finance.</li><li>• Demonstrate an understanding of asset allocation principles and portfolio management in the local and international context.</li><li>• Conduct performance evaluation on investment portfolios.</li><li>• Apply the Chartered Financial Analyst (CFA) code of ethics and professional standards to practical cases.</li><li>• Generate constructive analysis of real world Finance and Investments issues using the theories of finance and Investments.</li><li>• Evaluate the theoretical framework and empirical literature development in Finance and Investments.</li></ul>			
Main Content	<ul style="list-style-type: none"><li>• Selecting Options and futures markets</li><li>• Options algebra and strategies</li><li>• Option valuation models</li><li>• Forward/futures pricing and application</li><li>• Hedging using options and futures</li><li>• Swaps fundamentals and application</li><li>• Asset allocation and portfolio management in the local and international context.</li><li>• Performance Evaluation</li><li>• CFA Ethics and professional Standards</li></ul>			
Pre-requisite modules	MAN234 and MAN235			
Co-requisite modules	MAN307			
Prohibited module Combinations	None			
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table	
Contact with lecturer/ tutor:	52	Lectures p.w.	4	
Assignments & tasks:	38	Practicals p.w.	0	
Practicals:	0	Tutorials p.w.	1	
Assessment:	3			
Self-study:	59			
Other: Please specify	0			
Total Learning Time	150			
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
Assessment Module type	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences		
<b>Home Department</b>	School of Business & Finance		
<b>Module Topic</b>	Financial Management		
<b>Generic Module Name</b>	Management 312		
<b>Alpha-numeric Code</b>	<b>MAN312</b>		
<b>NQF Level</b>	7		
<b>NQF Credit Value</b>	15		
<b>Duration</b>	Semester		
<b>Proposed semester to be offered</b>	Second Semester		
<b>Programmes in which module will be offered</b>	BCom (1008), BCom Law (7211), BCom Extended (1751), BAdmin (1011), BAdmin (1018)		
<b>Year Level</b>	3 (4 Extended Curriculum)		
<b>Main Outcomes</b>	On completion of this module, a student should be able to: <ul style="list-style-type: none"> <li>• Use finance related analytical techniques</li> <li>• Evaluate the profitability of an enterprise</li> <li>• Determine project and enterprise risk</li> <li>• Analyse Fixed Income securities and shares and shares</li> <li>• Evaluate project feasibility</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Time value of money.</li> <li>• Determination of cost of capital, return on equity.</li> <li>• Determination of bond and share prices.</li> <li>• Risk and return</li> <li>• Dividend policy</li> <li>• Dividend Growth Theory</li> <li>• Evaluation of leasing</li> </ul>		
<b>Pre-requisite modules</b>	MAN234 and MAN235		
<b>Co-requisite modules</b>	MAN305		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	52	<i>Lectures p.w.</i>	4
Assignments & tasks:	38	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	3		
Self-study:	59		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	School of Business & Finance
<b>Module Topic</b>	Research and Communication for Business
<b>Generic Module Name</b>	Research and Communication for Business 314
<b>Alpha-numeric Code</b>	<b>MAN314</b>

NQF Level	7			
NQF Credit Value	15			
Duration	Semester			
Proposed semester to be offered	First Semester			
Programmes in which module will be offered	BCom (1008), BCom Extended Curriculum (1751), BCom Part-time (1101), BAdmin (1011), BAdmin Part-time (1018), BCom Law (7211), BA (SRES) (8061)			
Year Level	3 (4 Extended Curriculum)			
Main Outcomes	On completion of this module, a student should be able to: <ul style="list-style-type: none"><li>• Apply communication theory in designing business communications.</li><li>• Conduct a basic literature review and secondary data analysis.</li><li>• Describe and apply business communication models and channels.</li><li>• Construct business communication.</li><li>• Design basic qualitative and quantitative data collection instruments.</li><li>• Collect, analyse, and present primary data.</li><li>• Prepare professional oral and written business communications utilising appropriate technologies.</li><li>• Compile a comprehensive management report for problem analysis.</li></ul>			
Main Content	<ul style="list-style-type: none"><li>• Communication Theory and models</li><li>• Forms of business communication</li><li>• Data collection</li><li>• Audio-visual presentations</li><li>• Formal written communication</li><li>• Business data management</li><li>• Data collection and analysis</li><li>• Literature review</li><li>• Data analysis</li><li>• Business writing &amp; communication</li></ul>			
Pre-requisite modules	MAN231 and MAN233 or MAN201 and MAN206			
Co-requisite modules	MAN304 or MAN325			
Prohibited module Combinations	None			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	52	Lectures p.w.	4	
Assignments & tasks:	39	Practicals p.w.	0	
Practicals:	0	Tutorials p.w.	1	
Assessment:	3			
Self-study:	59			
Other: Please specify	0			
Total Learning Time	150			
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
Assessment Module type	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences		
<b>Home Department</b>	School of Business & Finance		
<b>Module Topic</b>	Employee Management		
<b>Generic Module Name</b>	Employee Management 324		
<b>Alpha-numeric Code</b>	<b>MAN324</b>		
<b>NQF Level</b>	7		
<b>NQF Credit Value</b>	15		
<b>Duration</b>	Semester		
<b>Proposed semester to be offered</b>	Second Semester		
<b>Programmes in which module will be offered</b>	BCom Part-time (1101), BAdmin Part-time (1018)		
<b>Year Level</b>	3		
<b>Main Outcomes</b>	<p>On completion of this module, a student should be able to demonstrate an understanding of :</p> <ul style="list-style-type: none"> <li>• Main challenges in managing employment relations (ER) and employees in South Africa.</li> <li>• The field from the perspectives of different disciplines and the roles of management, labour and government.</li> <li>• How management can select a coherent philosophy about employees individually and collectively.</li> <li>• How human resources can be effectively developed and utilized to enhance effectiveness.</li> <li>• Practical competencies in negotiations and in conducting simple research projects.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Conceptual frameworks for ER</li> <li>• Historical and environmental context</li> <li>• Trade union, management and state approaches</li> <li>• Bargaining, negotiations and dispute resolution</li> <li>• Human resource strategy</li> <li>• Employee and union participation in decision-making</li> <li>• Employment Equity</li> <li>• Compensation and performance management</li> <li>• Training and skills development</li> <li>• Flexible utilization of labour</li> </ul>		
<b>Pre-requisite modules</b>	QSC131/132 AND ALC131/132; MAN231; MAN233; MAN234/ MAN235/MAN206		
<b>Co-requisite modules</b>	MAN314		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	40	<i>Lectures p.w.</i>	2
Assignments & tasks:	35	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	7		
Self-study:	68		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		

<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)
<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	School of Business & Finance
<b>Module Topic</b>	Project Management
<b>Generic Module Name</b>	Project Management 325
<b>Alpha-numeric Code</b>	<b>MAN325</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	BCom (1008), BCom Law (7211), BAdmin (1011), BCom Extended (1751), BCom Part-time (1101), BAdmin Part-time (1018)
<b>Year Level</b>	3 / (4 Extended Curriculum)
<b>Main Outcomes</b>	<p>On completion of this module, a student should be able to:</p> <ul style="list-style-type: none"> <li>• Define project management and articulate the evolving role of project managers.</li> <li>• Describe and articulate a project life cycle, and can skillfully map each stage in the cycle.</li> <li>• Identify the resources needed for each stage, including involved stakeholders, tools and supplementary materials.</li> <li>• Evaluate the time needed to successfully complete a project, considering factors such as task dependencies and task lengths.</li> <li>• Calculate project costs.</li> <li>• Communicate and provide internal stakeholders with information regarding project costs by considering factors such as estimated cost, variances and profits.</li> <li>• Develop and design a project scope while considering factors such as customer requirements and internal/ external goals.</li> <li>• Assess the viability of project proposals</li> </ul>
<b>Main Content</b>	<p>Introduction to Project Management</p> <ul style="list-style-type: none"> <li>• Role and characteristics of project managers</li> </ul> <p>Project Management Processes and Actions</p> <ul style="list-style-type: none"> <li>• Initiating, Planning, Executing and Controlling Processes</li> <li>• Closing Activities</li> </ul> <p>Key Knowledge and Competence Areas</p> <ul style="list-style-type: none"> <li>• Project Scope, Cost, Time &amp; Quality Management</li> <li>• Project Communication and Procurement Management</li> <li>• Project Stakeholder and Social Compact Management</li> <li>• Project Risk Management</li> </ul> <p>Project Integration Management</p> <p>Project planning and evaluation</p>
<b>Pre-requisite modules</b>	MAN231 and MAN233

<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	52	Lectures p.w.	4
Assignments & tasks:	38	Practicals p.w.	0
Practicals:	0	Tutorials p.w.	1
Assessment:	3		
Self-study:	58		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	School of Business & Finance
<b>Module Topic</b>	SME Business Planning
<b>Generic Module Name</b>	SME Business Planning 339
<b>Alpha-numeric Code</b>	<b>MAN339</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which module will be offered</b>	BCom (1008), BAdmin (1011), BCom Extended Curriculum (1751), BA (Tourism), BA (SRM), BSc(CHD), BEd (EMS)
<b>Year Level</b>	3 (4 Extended Curriculum)
<b>Main Outcomes</b>	On completion of this module students should be able to demonstrated: <ul style="list-style-type: none"> <li>• An understanding of the challenges of establishing, operating and growing a small enterprise in a competitive market</li> <li>• The ability to choose a viable business form for a new venture</li> <li>• The ability to prepare a comprehensive business plan to start and manage their own viable small enterprise</li> <li>• The ability to utilize analytical and productivity tools to improve SME performance</li> <li>• An understanding of the role of forming networks, alliances and partnerships to create business opportunities.</li> </ul>
<b>Main Content</b>	This module provides an intensive coverage of the various aspects of engaging in a new business venture, including: <ul style="list-style-type: none"> <li>• Starting or acquiring a small business or franchise;</li> <li>• conducting practical SWOT analysis and identifying Critical Success Factors in the sector</li> </ul>

	<ul style="list-style-type: none"> <li>• Planning and operating various kinds of small businesses</li> <li>• The business plan as a tool to secure financing, operate and grow the business</li> <li>• Business analysis and productivity improvement</li> <li>• Creating and managing networks, alliances and partnerships with other businesses</li> </ul>		
<b>Pre-requisite modules</b>	QSC131/QSC132/QSA131/MAM126; ALC131/ALC132 or equivalent; MAN 231, MAN 233; MAN234/MAN235/ MAN206 and MAN201		
<b>Co-requisite modules</b>	MAN333		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	40	<i>Lectures p.w.</i>	2
Assignments & tasks:	40	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	5		
Self-study:	65		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Law
<b>Home Department</b>	Mercantile and Labour Law
<b>Module Topic</b>	Mercantile Law
<b>Generic Module Name</b>	Mercantile Law 102
<b>Alpha-numeric Code</b>	<b>MER102</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which the module will be offered</b>	B.Com Acc (1021), BCom Acc Extended (1753), BCom Fin Acc (1175), BCom (1008), BCom Extended (1751)
<b>Year level</b>	1 and 2
<b>Main Outcomes</b>	<p>On completion of this module students should be able to demonstrate:</p> <ul style="list-style-type: none"> <li>• An understanding of the basic structure of our legal system</li> <li>• An understanding and application of the general principles of contract</li> <li>• An understanding and application of the consequences and remedies for breach of contract</li> <li>• Be familiar with the rights and duties of parties to common commercial contracts</li> </ul>

	<ul style="list-style-type: none"> <li>• Be aware of basic concepts of property and security law</li> </ul>		
<b>Main Content</b>	Introduction to the SA legal system; general requirements for a valid contract; breach of contract; specific contracts; cession; property law; security law		
<b>Pre-Requisite Modules</b>	None		
<b>Co-Requisite Modules</b>	None		
<b>Prohibited Module Combination</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
<i>Contact with lecturer / tutor:</i>	56	<i>Lectures p.w.</i>	4
<i>Assignments &amp; tasks:</i>	24	<i>Practicals p.w.</i>	0
<i>Practicals:</i>	0	<i>Tutorials p.w.</i>	0
<i>Assessments</i>	20		
<i>Self-study</i>	50		
<i>Other:</i>	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods Of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Law
<b>Home Department</b>	Mercantile Law
<b>Module Topic</b>	Mercantile Law
<b>Generic Module Name</b>	Mercantile Law 221
<b>Alpha-numeric Code</b>	<b>MCR221</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which the module will be offered</b>	B.Com Acc (1021), BCom Acc Extended (1753), BCom Fin Acc (1175), BCom (1008), BCom Extended (1751)
<b>Year level</b>	2 and 3
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Understand the general principles, basic aspects and rules regulating the Law relating to Insolvency, Negotiable Instruments, including Electronic Payments and Transactions.</li> <li>• Understand how these principles operate in practice.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• The Law of Insolvency which includes (inter alia) a comparison between voluntary surrender and compulsory sequestration, effect and consequence of sequestration on the insolvent, the insolvent estate and the solvent spouse, rehabilitation.</li> <li>• The Law of Negotiable Instruments, including basic principles of cheque law and including the law relating to Electronic Payments and Transactions.</li> </ul>



<b>Pre-Requisite Modules</b>	MER102		
<b>Co-Requisite Modules</b>	None		
<b>Prohibited Module Combination</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
<i>Contact with lecturer / tutor:</i>	42	<i>Lectures p.w.</i>	3
<i>Assignments &amp; tasks:</i>	0	<i>Practicals p.w.</i>	0
<i>Practicals:</i>	0	<i>Tutorials p.w.</i>	0
<i>Assessments</i>	5		
<i>Self-study</i>	53		
<i>Other:</i>	0		
<b>Total Learning Time</b>	<b>100</b>		
<b>Methods Of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Political Studies
<b>Module Topic</b>	Introduction to Political Studies and International Relations
<b>Generic Module Name</b>	Introduction to Political Studies and International Relations 131
<b>Alpha-numeric Code</b>	<b>POL131</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	BAdmin (1011), BAdmin P/T (1018), BA (2101 & 2612), LLB (7161 & 7171)
<b>Year Level</b>	1
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Identify and describe the essential characteristics of politics and the state in a national and international context (e.g. authority, power, legitimacy and sovereignty).</li> <li>• Outline the development of political institutions.</li> <li>• Provide the theoretical foundations for the study of international relations.</li> <li>• Identify and describe key factors, issues and trends in national and international politics.</li> <li>• Develop the basic techniques and knowledge necessary to pursue further study in the field of Political Science and International Relations.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Key features of contemporary political dynamics and state structures</li> <li>• Key theoretical approaches to the study of international relations</li> <li>• Political trends in national and international politics</li> </ul>

	<ul style="list-style-type: none"> <li>• Key concepts in the fields of Political Science and International Relations, e.g. power and authority</li> <li>• The impact of historical trends on current political structures at the national and global level.</li> </ul>		
<b>Pre-requisite modules</b>	None		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	30	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	8		
Self-study:	56		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic & Management Sciences
<b>Home Department</b>	Political Studies
<b>Module Topic</b>	South African Politics and the Environment
<b>Generic Module Name</b>	South African Politics and the Environment 142
<b>Alpha -numeric Code</b>	<b>POL142</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which module will be offered</b>	BA (2101 & 2612), LLB (7161 & 7171) and all non-EMS students requiring the module as an elective
<b>Year Level</b>	1
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Explain the political context in which the South African government functions, including South Africa's transition to democracy.</li> <li>• Analyse political party policies and elections in post-apartheid South Africa.</li> <li>• Understand South Africa's position in a regional and international context.</li> <li>• Analyse the environment as a political issue and policy problem of sustainable development generally and in South Africa specifically.</li> <li>• Compare the central ideas of green political thought, e.g. ecologism and environmental justice.</li> <li>• Provide a typology of environmental groups and an analysis of their impact.</li> <li>• Describe governmental and corporate responses to</li> </ul>

	environmental problems, e.g. international climate change agreements to reduce greenhouse gasses.		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• South Africa's political transition from apartheid to democracy</li> <li>• South African political parties (policies and historical foundations)</li> <li>• Trends in South African elections since 1994</li> <li>• The South African political economy and its regional and global context</li> <li>• Introduction to environmental politics and environmental sustainability as a policy issue in South Africa</li> <li>• Green political thought (ecologism/environmentalism)</li> <li>• Environmental groups (green parties and activist groups)</li> <li>• Political challenges of responses to environmental questions (at the South African and international political level)</li> </ul>		
<b>Pre-requisite modules</b>	None		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	GOV132; ESS112		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	42	<i>Lectures p.w.</i>	3
Assignments & tasks:	30	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	8		
Self-study:	70		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

  

<b>Faculty</b>	Economic & Management Sciences
<b>Home Department</b>	Political Studies
<b>Module Topic</b>	South Africa in Comparative Political Context
<b>Generic Module Name</b>	Political Studies 231
<b>Alpha -numeric Code</b>	<b>POL231</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	20
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First or Second Semester
<b>Programmes in which module will be offered</b>	BAdmin (1011), BAdmin P/T (1018), BA (2101 & 2612)
<b>Year Level</b>	2

<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Describe concepts, employ methods and apply theoretical perspectives in the field of comparative politics.</li> <li>• Apply these concepts, methods and theories to compare South African political institutions with other selected case studies.</li> <li>• Analyse the latest debates and controversies in South African politics and political-economy using a comparative context (in relation to other case studies).</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Comparative method in Political Studies</li> <li>• Political institutions</li> <li>• Contemporary debates in South African politics</li> <li>• Political issues in South Africa</li> <li>• Selected comparative case studies</li> </ul>		
<b>Pre-requisite modules</b>	POL131 OR GOV132 OR POL142		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	39	<i>Lectures p.w.</i>	2
Assignments & tasks:	70	<i>Practicals p.w.</i>	0
Practicals:	8	<i>Tutorials p.w.</i>	1
Assessment:	0		
Self-study:	83		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>200</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Political Studies
<b>Module Topic</b>	International Political Dynamics
<b>Generic Module Name</b>	Political Studies 232
<b>Alpha -numeric Code</b>	<b>POL232</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	20
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First or Second Semester
<b>Programmes in which module will be offered</b>	BAdmin (1011), BAdmin P/T (1018), BA (2101 & 2612)
<b>Year Level</b>	2
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Define concepts related to the study of foreign policy and international institutions, e.g. diplomacy, global governance, and international regimes.</li> </ul>

	<ul style="list-style-type: none"> <li>Describe and explain the formation and nature of international institutions in terms of IR theories, e.g. regional integration and regime theory.</li> <li>Identify and explain economic, political and military instruments of foreign policy.</li> <li>Analyze and evaluate foreign policy issues by explaining how individual, state and system level factors impact on a state's foreign policy.</li> <li>Explain the origin and evaluate the purpose and shortcomings of selected international organisations, e.g. the United Nations, World Trade Organisation or the African Union</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>Main definitions, concepts, approaches and theories in the study of foreign policy and international institutions</li> <li>The role of state leadership, domestic politics and a state's position and power in foreign policy-making</li> <li>Selected foreign policy issues</li> <li>International cooperation through international institutions</li> <li>Regional integration and international regime formation</li> <li>Global governance with specific reference to international organisations, such as the United Nations or the African Union</li> </ul>		
<b>Pre-requisite modules</b>	POL131 OR GOV132 OR POL142		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	39	<i>Lectures p.w.</i>	2
Assignments & tasks:	70	<i>Practicals p.w.</i>	0
Practicals:	8	<i>Tutorials p.w.</i>	1
Assessment:	0		
Self-study:	83		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>200</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic & Management Sciences
<b>Home Department</b>	Political Studies
<b>Module Topic</b>	Political Thought and Africa
<b>Generic Module Name</b>	Political Studies 235
<b>Alpha -numeric Code</b>	<b>POL235</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	20
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First or Second Semester

<b>Programmes in which module will be offered</b>	BA (2101 & 2612), BAdmin (1011), BAdmin P/T (1018)		
<b>Year Level</b>	2		
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>Identify and interpret key thinkers, issues and debates in political thought relevant to the African context.</li> <li>Evaluate the arguments of these thinkers, issues and debates in political thought relevant to the African context.</li> <li>Present a sustained academic argument based on critical engagement with these thinkers, issues and debates in written form.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>Interpreting the ideas of key thinkers (capita selecta) in Political Studies within African context</li> <li>Issues and debates around themes on political thought, e.g. justice, order, power, equality and liberty in relation to Africa</li> </ul>		
<b>Pre-requisite modules</b>	POL131 OR GOV132 OR POL142		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	39	<i>Lectures p.w.</i>	2
Assignments & tasks:	70	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	8		
Self-study:	83		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>200</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic & Management Sciences
<b>Home Department</b>	Political Studies
<b>Module Topic</b>	Political Theory
<b>Generic Module Name</b>	Political Studies 331
<b>Alpha -numeric Code</b>	<b>POL331</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	30
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First or Second Semester
<b>Programmes in which module will be offered</b>	BAdmin (1011), BAdmin P/T (1018), BA (2101 & 2612)
<b>Year Level</b>	3

<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Describe and evaluate important contemporary political theories.</li> <li>• Compare theories with respect to relevant criteria, e.g. their view on the sources of authority and power in society.</li> <li>• Identify proponents of these theories and explain their contribution to the development of political thought.</li> <li>• Critically explain the nature and political functions of political ideas.</li> <li>• Compare selected ideologies.</li> <li>• Situate political theories and ideologies in historical context.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Selected political theories</li> <li>• Arguments and critique of proponents of these theories</li> <li>• Political uses of ideologies</li> <li>• History of political ideas</li> </ul>		
<b>Pre-requisite modules</b>	POL131; GOV132 OR POL142; One module from the following POL231, POL232, POL233, POL235		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	39	<i>Lectures p.w.</i>	2
Assignments & tasks:	120	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	8		
Self-study:	133		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>300</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic & Management Sciences
<b>Home Department</b>	Political Studies
<b>Module Topic</b>	Research Methodology in Political Studies
<b>Generic Module Name</b>	Political Studies 332
<b>Alpha -numeric Code</b>	<b>POL332</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	30
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First or Second Semester
<b>Programmes in which module will be offered</b>	BAdmin (1011), BAdmin P/T (1018), BA (2101 & 2612)
<b>Year Level</b>	3

<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Identify and evaluate different research approaches and methods used in Political studies.</li> <li>• Design a basic research project on a selected topic by describing a research problem; formulating a research question, research aims and objectives, a hypothesis or propositions; and choosing the appropriate method(s) to gather and analyse data.</li> <li>• Execute a basic research project on topic in political Studies.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Various research approaches and methodologies</li> <li>• Research design</li> <li>• Research problem, question, aims and objectives</li> <li>• Basic research project on a selected topic</li> <li>• Data gathering and analysis</li> </ul>		
<b>Pre-requisite modules</b>	POL131; GOV132 OR POL142; One module from the following POL231, POL232, POL233, POL235		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	39	<i>Lectures p.w.</i>	2
Assignments & tasks:	120	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	8		
Self-study:	133		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>300</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic & Management Sciences
<b>Home Department</b>	Political Studies
<b>Module Topic</b>	Africa in International Perspective
<b>Generic Module Name</b>	Political Studies 334
<b>Alpha -numeric Code</b>	<b>POL334</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	30
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First or Second Semester
<b>Programmes in which module will be offered</b>	BAdmin (1011), BAdmin P/T (1018), BA (2101 & 2612)
<b>Year Level</b>	3



<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Describe key moments in the history of Africa from an international relations and/or international political economy perspective.</li> <li>• Identify contemporary key actors, issues and debates on the African continent in respect of international relations and/or international political economy.</li> <li>• Describe, and apply, key theories relevant to actors, issues and debates on the African continent in respect of international relations and/or international political economy.</li> <li>• Reflect on these actors, issues, debates and theories in the form of a sustained academic argument in written form.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• The history of Africa from an international relations and/or international political economy perspective</li> <li>• Contemporary actors, issues and debates on the African continent in respect of international relations and/or international political economy</li> </ul>		
<b>Pre-requisite modules</b>	POL131; GOV132 OR POL142; One module from the following POL231, POL232, POL233, POL235		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	39	<i>Lectures p.w.</i>	2
Assignments & tasks:	120	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	8		
Self-study:	133		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>300</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	School of Government
<b>Module Topic</b>	Introduction to Public and Local Government Administration and Management
<b>Generic Module Name</b>	Public Administration 131
<b>Alpha-numeric Code</b>	<b>PUA131</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	BAdmin (1011) BAdmin Part-time (1018)

<b>Year Level</b>	1		
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Possess a comprehensive introduction to the discipline of public administration/management from its early days to the present.</li> <li>• Demonstrate an understanding of the role and scope of the activity of public administration or public management and in the context of the contemporary state.</li> <li>• Analyse the patterns of interaction between public administration at work, and other formal political institutions of the state and as well as other components of civil society.</li> <li>• Evaluate the role of public administration in the process of public policy-making.</li> <li>• Examine and evaluate the on-going changing role and scope of the state and its administration.</li> <li>• Understand and analyse the importance of the administration and/or management of public affairs and the role and functions of the public manager within this context.</li> <li>• Understand theories of local government and comprehend the structure of local government in South Africa.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Public Administration as a field of study</li> <li>• Government functions and services</li> <li>• Intergovernmental relations</li> <li>• The relationship between governance and public management</li> <li>• Policy implementation, impact and evaluation</li> <li>• The role of and functions of the public manager</li> <li>• An introduction to the composition and structure of the local sphere of government</li> <li>• The importance, role, functions, structures and process of the local sphere of government in South Africa</li> </ul>		
<b>Pre-requisite modules</b>	None		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	42	<i>Lectures p.w.</i>	0
Assignments & tasks:	40	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	0
Assessment:	10		
Self-study:	58		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		

<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)
<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	School of Government
<b>Module Topic</b>	Public Policy and Research
<b>Generic Module Name</b>	Public Policy and Research 231
<b>Alpha-numeric Code</b>	<b>PUA231</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	20
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First semester
<b>Programmes in which the module will be offered</b>	B Admin Full-time (1011) B Admin Part-time (1018)
<b>Year level</b>	2
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Describe the role and nature of public policy.</li> <li>• Demonstrate the understanding of public policy theories.</li> <li>• Describe the role of civil society in public policy processes.</li> <li>• Understand various research approaches to Public Policy.</li> <li>• Understand various research methods, techniques and tools.</li> <li>• Explain the nature and dynamics of phases in the public policy process.</li> <li>• Analyse a particular public policy issue by applying policy analysis methodology.</li> <li>• Employ the application of analytical tools and social science methods to problems associated with policy formulation, implementation and evaluation.</li> <li>• Apply the protocol of policy implementation to selected cases.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Introduction to public policy.</li> <li>• Public policy processes understanding role including role of civil society.</li> <li>• Public policy cycle and phases.</li> <li>• Research approaches and methodologies (qualitative and quantitative) within public policy (including literature review and ethics).</li> <li>• Policy implementation and evaluation.</li> </ul>
<b>Pre-Requisite Modules</b>	PUA131, GOV132
<b>Co-Requisite Modules</b>	None
<b>Prohibited Module Combination</b>	None

Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer / tutor:	52	Lectures p.w.	3	
Assignments & tasks:	72	Practicals p.w.	0	
Practicals:	0	Tutorials p.w.	1	
Assessments:	10			
Self-study	66			
Other:	0			
<b>Total Learning Time</b>	<b>200</b>			
<b>Methods Of Student Assessment</b>	Continuous Assessment (CA): 60 % Final Assessment (FA): 40%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	School of Government
<b>Module Topic</b>	Comparative Public Administration and Governance
<b>Generic Module Name</b>	Comparative Public Administration and Governance 232
<b>Alpha-numeric Code</b>	<b>PUA232</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	20
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which the module will be offered</b>	BAdmin Full-time (1011) BAdmin Part-time (1018)
<b>Year level</b>	2
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Explain the terminology specific facts, trends and sequences of public administration.</li> <li>• Explain and compare the structure, theories and systems of governance of developed and developing nations.</li> <li>• Compare and explain the nature and dynamics of public administration and the significant role of public participation in governance.</li> <li>• Comprehend and explain the relationship between public administration, governance and ethics.</li> <li>• Explain the role, functions and skills required of the public manager in a public sector management.</li> <li>• Comprehend the utility of specific management techniques to enhance efficient and effective public administration.</li> <li>• Compare and evaluate the on-going changing role and scope of administration, state, citizens and other institutions in governance process.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Conceptualising administration, governance, state and civil society.</li> <li>• Comparisons of structure, theories, and systems pertaining to administrative culture.</li> <li>• Dimensions of administrative capacity.</li> </ul>

	<ul style="list-style-type: none"> <li>• Comparative study of key policy issues.</li> <li>• Causes of chronic mal-administration in the public sector.</li> <li>• Overview of the relationship between public administration, governance and ethics.</li> <li>• The roles of public managers and skills required.</li> <li>• Comparison of public administration and governance (case studies in developed and developing countries).</li> <li>• Principles and ethical theories that encapsulate good governance and professional ethics in the South African public sector.</li> <li>• Changing approaches to public sector management.</li> </ul>		
<b>Pre-Requisite Modules</b>	PUA131, GOV132		
<b>Co-Requisite Modules</b>	None		
<b>Prohibited Module Combination</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	52	<i>Lectures p.w.</i>	3
Assignments & tasks:	72	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessments:	10		
Self-study:	66		
Other:	0		
<b>Total Learning Time</b>	<b>200</b>		
<b>Methods Of Student Assessment</b>	Continuous Assessment (CA): 60 % Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	School of Government
<b>Module Topic</b>	Public Finance Management
<b>Generic Module Name</b>	Public Finance Management 331
<b>Alpha-numeric Code</b>	<b>PUA331</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	30
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First semester
<b>Programmes in which the module will be offered</b>	B Admin Full-time (1011) B Admin Part-time (1018)
<b>Year level</b>	3
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Distinguish between the allocative, distributive and stabilisation functions of government.</li> <li>• Analyze the key economic systems that underpin the role of public finance.</li> <li>• Illustrate by using relevant case studies the difference between market failure and government failure, privatization versus nationalization.</li> </ul>

	<ul style="list-style-type: none"> <li>• Compare the traditional (conventional) approach and the new public management approach to public financial management.</li> <li>• Evaluate the types of intergovernmental grants and provide a critical analysis of its impact on the South African economy.</li> <li>• Differentiate between taxes and other sources of government revenue.</li> <li>• Demonstrate understanding of budgeting and how the constitution effects governments expenditure in South Africa.</li> <li>• Appraise the role and challenges of the internal and external structures of public finance as well as application of principles (e. g accountability).</li> </ul>
<b>Main Content</b>	<p>Government goals and functions</p> <ul style="list-style-type: none"> <li>• Allocation, Distribution and Stabilisation function</li> </ul> <p>Political economic systems and public finance</p> <ul style="list-style-type: none"> <li>• Centrally state planned (Socialism)</li> <li>• Market economies (Capitalism)</li> <li>• Welfare states (Mixed capitalist economies)</li> <li>• Globalisation and South African context.</li> </ul> <p>Market and government interventions and failure</p> <ul style="list-style-type: none"> <li>• Market and Government failures.</li> <li>• Private versus public goods.</li> <li>• Privatisation versus nationalization.</li> </ul> <p>Public financial management and policy approaches</p> <ul style="list-style-type: none"> <li>• Public Financial Management (Public Expenditure Management, traditional approach).</li> <li>• Fiscal policy (cyclical &amp; counter cyclical).</li> </ul> <p>Finance and fiscal relations</p> <ul style="list-style-type: none"> <li>• Central versus federal systems.</li> </ul> <p>Government management of public finance</p> <ul style="list-style-type: none"> <li>• Role of Legislature, Executive and Judiciary.</li> <li>• Regulation and public financial management policies</li> <li>• PFMA, MFMA/MFPA.</li> <li>• Planning, budgeting and Oversight.</li> <li>• Cash managements and investments.</li> <li>• Financial managements and financial reporting.</li> </ul> <p>Sources of public sector revenue (income)</p> <ul style="list-style-type: none"> <li>• Taxation, privatisation, capital markets and official development assistance.</li> </ul> <p>Public sector expenditure and debt management</p> <ul style="list-style-type: none"> <li>• Size of deficit/surplus, government (expenditure/GDP Ratio), Proportions, public debt, Cost containment and debt minimization.</li> </ul> <p>Budget, features, functions and processes</p> <ul style="list-style-type: none"> <li>• Definitions, features and functions.</li> <li>• Budget cycle and types (Operational versus capital budgets).</li> </ul> <p>Supply chain management and procurement</p> <ul style="list-style-type: none"> <li>• Purchases, provision and delivery of goods and services.</li> </ul>

	<ul style="list-style-type: none"><li>• Principles of procurement (Competition; fairness; value for money).</li><li>• Supply Chain Management and tender systems.</li></ul> Financial reporting and auditing <ul style="list-style-type: none"><li>• Financial compliance (PFMA/ MFMA, GRAP) and performance.</li><li>• Auditing (Auditor General).</li><li>• Annual Financial Statements (Balance sheet; Income and expenditure and Cash-flow).</li><li>• Key ratios.</li><li>• Audit Reports (outcomes).</li></ul>		
<b>Pre-Requisite Modules</b>	PUA 231, PUA 232		
<b>Co-Requisite Modules</b>	None		
<b>Prohibited Module Combination</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	52	<i>Lectures p.w.</i>	3
Assignments & tasks:	120	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessments:	8		
Self-study	120		
Other:	0		
<b>Total Learning Time</b>	<b>300</b>		
<b>Methods Of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	School of Government
<b>Module Topic</b>	Public Sector Human Resource Management
<b>Generic Module Name</b>	Public Sector Human Resource Management 332
<b>Alpha-numeric Code</b>	<b>PUA332</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	30
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second semester
<b>Programmes in which the module will be offered</b>	B Admin Full-time (1011) B Admin Part-time (1018)
<b>Year level</b>	3
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>Define and explain the different schools of HRM.</li> <li>Compare and contrast the concepts of HRM and personnel administration.</li> <li>Explain the concept strategic human resource management.</li> <li>Define, describe and apply the functions of HRM.</li> <li>Identify and discuss the four phases in the recruitment process.</li> </ul>

	<ul style="list-style-type: none"> <li>• Compare and discuss the difference between training and development.</li> <li>• Critically discuss the relationship between motivation, people needs and organizational goals in a public sector context.</li> <li>• Discuss the difference between coaching and mentoring.</li> <li>• Differentiate between the classical understanding of HRM and strategic HRM.</li> <li>• Apply the principles of strategic HRM to the South African context.</li> <li>• Critically describe the typical collective bargaining process.</li> <li>• Apply a model of positive discipline and discuss the procedures for ensuring that discipline achieves its goals.</li> <li>• Discuss and apply various leadership theories to an organizational situation.</li> <li>• Critically appraise and discuss ethical leadership and its challenges in the context of SA governance.</li> </ul>
<b>Main Content</b>	<p><b>Introduction to the Module</b></p> <p><b>Human Resource Management: A Global perspective</b></p> <ul style="list-style-type: none"> <li>• Definitions and Concepts</li> <li>• Strategic Human Resources Management in Public Sector</li> <li>• Functions of Human Resource Management in SA context</li> <li>• Recruitment and Selection in SA context</li> <li>• Legislative requirements such as Employment Equity Act and Affirmative Action policy</li> </ul> <p><b>Strategic Human Resource Management: A South African perspective</b></p> <ul style="list-style-type: none"> <li>• Principles guiding HRM</li> <li>• Right Fit people Strategy</li> <li>• HRM Policies,</li> <li>• Regulatory Framework in SA context</li> </ul> <p><b>Managing Labour Relations</b></p> <ul style="list-style-type: none"> <li>• LRA Act - Case Studies on Public Administration</li> <li>• Bargaining Council for Public Sector Workers</li> <li>• Disputes</li> <li>• Strikes and</li> <li>• Dismissals</li> </ul> <p><b>Public Sector Leadership</b></p> <ul style="list-style-type: none"> <li>• <b>Theories of leadership:</b> <ul style="list-style-type: none"> <li>• Great Man Theory,</li> <li>• Trait Theory,</li> <li>• Management Theory,</li> <li>• Contingency and</li> <li>• Functional Theory.</li> </ul> </li> <li>• <b>Styles of leadership:</b> <ul style="list-style-type: none"> <li>• Servant, Charismatic,</li> <li>• Transformational,</li> </ul> </li> </ul>



	<ul style="list-style-type: none"> <li>• Autocratic, Participative and</li> <li>• Collective Styles.</li> <li>• Ethical Leadership Dilemmas.</li> <li>• Leader follower relationship.</li> </ul>		
<b>Pre-Requisite Modules</b>	PUA231 and PUA232		
<b>Co-Requisite Modules</b>	None		
<b>Prohibited Module Combination</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	52	<i>Lectures p.w.</i>	3
Assignments & tasks:	120	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessments:	8		
Self-study	120		
Other:	0		
<b>Total Learning Time</b>	<b>300</b>		
<b>Methods Of Student Assessment</b>	Continuous Assessment (CA): 60 % Final Assessment (FA): 40%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Academic Development
<b>Module Topic</b>	Quantitative Analysis For Commerce
<b>Generic Module Name</b>	Quantitative Analysis For Commerce 231
<b>Alpha-numeric Code</b>	<b>QAC231</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which module will be offered</b>	BCom Extended Curriculum (1751) BCom Accounting Extended Curriculum (1753)
<b>Year Level</b>	2
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Calculate, understand and analyse trends in financial ratios from financial statements.</li> <li>• Deal with basic Capital Budgeting problems (NPV, IRR).</li> <li>• Understand and work with Index Numbers.</li> <li>• Calculate and interpret Demand and Supply curves and elasticity.</li> <li>• Calculate statistical measures of dispersion.</li> <li>• Understand the Normal Distribution curve and its relation to economic and financial situations.</li> <li>• Graphically solve simple Linear Programming problems.</li> <li>• Understand the meaning of the derivative of a function and perform simple differentiation.</li> </ul>

<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Application of mathematical and analytical tools to make comparisons of ratios over time, against plan, against industry norms, etc</li> <li>• Time value of money</li> <li>• Capital budgeting</li> <li>• Index numbers</li> <li>• Basic mathematics of Supply and Demand theory and elasticities</li> <li>• Measures of central tendency and dispersion</li> <li>• Normal distributions, z-scores and interpretation</li> <li>• Graphical solution to Linear Programming problems</li> <li>• Introduction to differential calculus</li> </ul>		
<b>Pre-requisite modules</b>	QSA131 OR QSC131/132		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	56	Lectures p.w.	3
Assignments & tasks:	20	Practicals p.w.	0
Practicals:	0	Tutorials p.w.	1
Assessments	9		
Self-study	65		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Academic Development
<b>Module Topic</b>	Quantitative Literacy For Commerce
<b>Generic Module Name</b>	Quantitative Literacy For Commerce 141/142
<b>Alpha-numeric Code</b>	<b>QLC141/QLC142</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester - QLC141 Second Semester – QLC142
	BCom Extended Curriculum (1751), BAdmin (1011) BAdmin Part-time (1018)
<b>Year Level</b>	1
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Demonstrate an understanding of the number systems.</li> <li>• Demonstrate knowledge and ability to work with Real numbers, in particular Integers and Rational Numbers.</li> <li>• Solve basic arithmetic problems</li> <li>• Apply basic operations (+, -, × and ÷) to Real Numbers i.e. Fractions, Decimal Fractions and Percentages.</li> <li>• Simplify algebraic expressions.</li> </ul>

	<ul style="list-style-type: none"><li>• Solve basic algebraic equations including simultaneous equations.</li><li>• Demonstrate an understanding of problems on Direct and Inverse proportions.</li><li>• Draw Linear Graphs using the table and algebraic method.</li><li>• Draw Parabolic Graphs using the table and algebraic method.</li></ul>			
Main Content	<ul style="list-style-type: none"><li>• Mathematical Thinking Skills</li><li>• Problem Solving Skills</li><li>• Number Systems</li><li>• Integers, Rational Numbers; Irrational Numbers</li><li>• Basic Mathematical Operations</li><li>• Calculator Skills</li><li>• Fractions and Decimal Fractions</li><li>• Percentages</li><li>• Basic Algebra: variables, expressions and equations</li><li>• Products and factors</li><li>• Graphs: Ordered Pairs; Linear and Quadratic</li><li>• Linear and Quadratic equations</li></ul>			
Pre-requisite modules	None			
Co-requisite modules	None			
Prohibited module Combinations	None			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer / tutor:	70	Lectures p.w.	3	
Assignments & tasks:	4	Practicals p.w.	0	
Practicals:	0	Tutorials p.w.	1	
Assessments	16			
Self-study	60			
Other: Please specify	0			
Total Learning Time	150			
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
Assessment Module type	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Academic Development
<b>Module Topic</b>	Quantitative Skills For Accounting
<b>Generic Module Name</b>	Quantitative Skills For Accounting 131
<b>Alpha-numeric Code</b>	<b>QSA131</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	BCom Accounting Extended Curriculum (1753)
<b>Year Level</b>	1

<b>Main Outcomes</b>	<p>On completion of this module students should be able to demonstrate an understand and the ability to solve problems with Commercial applications involving:</p> <ul style="list-style-type: none"> <li>• Ratio, Rates and Simple Proportion.</li> <li>• Discounts and markdowns, breakeven analysis.</li> <li>• Time Value of Money.</li> <li>• Straight-line and Parabolic graphs with particular reference to revenue / cost/ profit, supply/demand.</li> <li>• Exponential and logarithmic curves.</li> <li>• Drawing &amp; interpreting statistical charts and calculating mean, median, mode.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Ratio &amp; Proportions, Rates, Approximations</li> <li>• Pricing a product, Profits, Breakeven analysis</li> <li>• Simple interest, Compound interest, Annuities</li> <li>• Straight Line graphs and Parabolas with link to Finance &amp; Economics, e.g. Supply/Demand</li> <li>• Exponential and Logarithmic equations &amp; graphs with link to Finance &amp; Economics</li> <li>• Descriptive Statistics &amp; Measures of central tendency</li> </ul>		
<b>Pre-requisite modules</b>	None		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	70	Lectures p.w.	3
Assignments & tasks:	6	Practicals p.w.	0
Practicals:	0	Tutorials p.w.	1
Assessments	18		
Self-study	56		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Natural Sciences
<b>Home Department</b>	Mathematics and Applied Mathematics
<b>Module Topic</b>	Quantitative Skills for Commerce
<b>Generic Module Name</b>	Quantitative Skills for Commerce 131/132
<b>Alpha-numeric Code</b>	<b>QSC131/132</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester - QSC131 Second Semester - QSC132
<b>Programmes in which module will be offered</b>	BCom (1008), BCom P/T (1101), BCom Extended (1751), BCom Financial Accounting (1175) BCom Law (7211)
<b>Year Level</b>	1, 2 Extended Curriculum

<b>Main Outcomes</b>	On completion of this module students should be able to demonstrate and understand the ability to solve problems with Commercial applications involving: <ul style="list-style-type: none"> <li>• Ratio, rates and simple proportion.</li> <li>• Discounts and markdowns, breakeven analysis.</li> <li>• Time value of money.</li> <li>• Straight-line and parabolic graphs with particular reference to revenue/cost/profit supply/demand.</li> <li>• Exponential and logarithmic curves.</li> <li>• Drawing and interpreting statistical charts and calculating mean, median, mode.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Ratio and proportions, rates, approximations</li> <li>• Pricing a product, profits, breakeven analysis</li> <li>• Simple interest, compound interest, annuities</li> <li>• Straight line graphs and parabolas with link to finance and economics e.g. supply/demand</li> <li>• Exponential and logarithmic equations and graphs with link to finance and economics</li> <li>• Descriptive statistics and measures of central tendency.</li> </ul>		
<b>Pre-requisite modules</b>	QSF131/132 OR QLC (70%) for BCom (ECP) (1751) students only		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	QLC141/142		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	70	<i>Lectures p.w.</i>	3
Assignments & tasks:	6	<i>Practicals p.w.</i>	0
Practical's	0	<i>Tutorials p.w.</i>	1
Assessment:	12		
Self-study:	62		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Academic Development
<b>Module Topic</b>	Quantitative Skills Foundation
<b>Generic Module Name</b>	Quantitative Skills Foundation 131/132
<b>Alpha-numeric Code</b>	<b>QSF131/ QSF132</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	BCom Extended Curriculum (1751)
<b>Year Level</b>	1

<b>Main Outcomes</b>	<p>On completion of this module the student should be able to:</p> <ul style="list-style-type: none"> <li>• Demonstrate an understanding of the core (basic) mathematical skills for business.</li> <li>• Know the difference between mathematical and business-related terms.</li> <li>• Use mathematical notations, formulae and terminology effectively to solve business-related problems.</li> <li>• Demonstrate an understanding of the number systems.</li> <li>• Demonstrate knowledge and ability to work with Real numbers, in particular Integers and Rational Numbers.</li> <li>• Apply basic operations (+, -, <math>\times</math> and <math>\div</math>) to Real Numbers. i.e. Fractions, Decimal Fractions and Percentages</li> <li>• Solve problems in abstract and real-life situations based on Fractions, Decimal Fractions and Percentages.</li> <li>• Demonstrate an understanding and the use of Ratios to describe relationship between two or more quantities and solve business problems</li> <li>• Demonstrate an understanding of problems on Direct and Inverse proportions.</li> <li>• Construct Linear Graphs using the table method and show how this relates to the solution of linear equations.</li> <li>• Demonstrate an understanding of, and work with, basic Algebra, including polynomials of the first degree and basic operations applied to algebraic expressions.</li> <li>• Find Products and Factors of algebraic expressions, and solve problems in these related to Commercial Mathematics.</li> <li>• Have developed effective basic calculator skills to solve business related problems more efficiently.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Mathematical Thinking Skills</li> <li>• Problem Solving Skills</li> <li>• Number Systems</li> <li>• Integers, Rational Numbers; Irrational Numbers</li> <li>• Basic Operations</li> <li>• Calculator Skills</li> <li>• Fractions and Decimal Fractions</li> <li>• Percentages</li> <li>• Ratio and Proportion</li> <li>• Basic Algebra: First degree polynomials;</li> <li>• Basic Operations</li> <li>• Products and factors</li> <li>• Equations and Inequalities</li> <li>• Graphs: Ordered Pairs; Linear and Quadratic</li> <li>• Powers, Indices and Roots</li> <li>• Measurement, Shape and Space</li> </ul>
<b>Pre-requisite modules</b>	QLC141/ QLC142
<b>Co-requisite modules</b>	QLC141/ QLC142

<b>Prohibited module Combinations</b>	None		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer: / tutor:	70	Lectures p.w.	3
Assignments & tasks:	4	Practicals p.w.	0
Practicals:	0	Tutorials p.w.	1
Assessments	16		
Self-study	60		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>150</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Law
<b>Home Department</b>	Mercantile and Labour Law
<b>Module Topic</b>	Social Security Law
<b>Generic Module Name</b>	Social Security Law 222
<b>Alpha-numeric Code</b>	<b>SSL222</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which the module will be offered</b>	BCom (1008) BCom Extended (1751)
<b>Year level</b>	2 and 3
<b>Main Outcomes</b>	On completion of this module students should be able to demonstrate: <ul style="list-style-type: none"> <li>• An understanding of the requirements for a properly functioning social security system.</li> <li>• An understanding of the provision of assistance to people qualifying for such assistance based on a means test.</li> </ul>
<b>Main Content</b>	Introduction <ul style="list-style-type: none"> <li>• <i>Capita selecta</i> from Social security law as the Department</li> <li>• may determine, including: <ul style="list-style-type: none"> <li>• Health and safety at the workplace</li> <li>• Compensation for occupational injuries and diseases</li> <li>• Unemployment insurance</li> <li>• Social assistance</li> <li>• Pensions and retirement funds</li> <li>• Administration and financing of social security</li> </ul> </li> </ul>
<b>Pre-Requisite Modules</b>	LAB321
<b>Co-Requisite Modules</b>	None
<b>Prohibited Module Combination</b>	None

Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
<i>Contact with lecturer / tutor:</i>	28	<i>Lectures p.w.</i>	3	
<i>Assignments &amp; tasks:</i>	10	<i>Practicals p.w.</i>	0	
<i>Practicals:</i>	0	<i>Tutorials p.w.</i>	0	
<i>Assessments</i>	4			
<i>Self-study</i>	108			
<i>Other:</i>	0			
<b>Total Learning Time</b>	<b>150</b>			
<b>Methods Of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Natural Sciences
<b>Home Department</b>	Statistics
<b>Module Topic</b>	Introductory Statistics
<b>Generic Module Name</b>	Statistics 141/142
<b>Alpha-numeric Code</b>	<b>STA141 /STA142</b>
<b>NQF Level</b>	5
<b>NQF Credit Value</b>	15
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	STA141 First Semester STA142 Second Semester
<b>Programmes in which module will be offered</b>	BAdmin (1011), BAdmin P/T (1018) and BA (2101 & 2612)
<b>Year Level</b>	1
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Understand the importance of statistics in both private and public sectors</li> <li>• Summarize basic data into summary measures (e.g. mean and standard deviation)</li> <li>• Prepare simple statistical analysis</li> <li>• Use a computer to analyze data</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Descriptive statistics</li> <li>• Simple linear regression analysis</li> <li>• Probability</li> <li>• Sampling distributions</li> <li>• Inferential Statistics</li> <li>• Chi-square</li> <li>• Anova</li> </ul>
<b>Pre-requisite modules</b>	QLC141, QLC142 FOR EMS Students or an Equivalent for Arts Students
<b>Co-requisite modules</b>	None
<b>Prohibited module Combinations</b>	STA 111, STA125, STA142, STA151, BUS131, BUS132



Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	56	<i>Lectures p.w.</i>	2	
Assignments & tasks:	20	<i>Practicals p.w.</i>	0	
Practical's	10	<i>Tutorials p.w.</i>	1	
Assessment:	0			
Self-study:	64			
Other: Please specify	0			
<b>Total Learning Time</b>	<b>150</b>			
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)			

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Taxation
<b>Generic Module Name</b>	Taxation 212
<b>Alpha-numeric Code</b>	<b>TAX212</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which module will be offered</b>	BCom Accounting (1021), BCom Accounting / Financial Accounting Extended Curriculum (1753)
<b>Year Level</b>	2 (3 extended curriculum)
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Identify and explain the main provisions of the Income Tax Act and schedules relevant to determining an individual's income tax liability.</li> <li>• Identify and explain the main provisions of the Estate Duty Act relevant to determining an individual's Estate Duty liability, including CGT at a basic level.</li> <li>• Identify the provisions of the Income Tax Act and Estate Duty Act, relevant to determining an Individual's liability for Normal Tax, Provisional and Employees Tax payments, as well as Donations Tax and Estate Duty liabilities, and explain and discuss the application thereof.</li> <li>• Calculate an individual's liability for Normal Tax, Donations tax and Estate Duty.</li> <li>• Determine an individual's Provisional Tax and Employees Tax payment requirements</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Individuals</li> <li>• Fringe Benefits</li> <li>• Retirement Benefits</li> <li>• Provisional Tax</li> <li>• Employees Tax</li> <li>• Partnerships</li> </ul>

	<ul style="list-style-type: none"> <li>• Donations Tax</li> <li>• Estate Duty</li> </ul>		
<b>Pre-requisite modules</b>	TAX228		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	TAX242		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer: / tutor:	52	<i>Lectures p.w.</i>	3
Assignments & tasks:	10	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	9		
Self-study:	29		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>100</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 40% Final Assessment (FA): 60%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic and Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Taxation
<b>Generic Module Name</b>	Taxation 228
<b>Alpha-numeric Code</b>	<b>TAX228</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	First Semester
<b>Programmes in which module will be offered</b>	BCom Accounting (1021) BCom Accounting/Financial Accounting Extended Curriculum (1753)
<b>Year Level</b>	2 (3 extended curriculum)
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Identify and explain the main provisions of the Income Tax act, Value-Added Tax Act and the Tax Administration Act.</li> <li>• Discuss the concepts of Gross Income, Special Inclusions, Exempt Income, General deductions and Special deductions with reference to both legislation and relevant case law.</li> <li>• Identify and discuss information relevant to the calculation of a person's liability for Normal tax and Value-Added Tax, applying the relevant provisions of the legislation.</li> <li>• Calculate the Taxable Income and Normal Tax liability of a person, including CGT at a basic level.</li> <li>• Calculate the VAT payable by, or refundable to, a person.</li> </ul>

<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Gross Income</li> <li>• Special Inclusions</li> <li>• Exempt Income</li> <li>• General Deductions</li> <li>• Special Deductions</li> <li>• Value Added Tax</li> <li>• Tax Administrations Act</li> <li>• Capital Gains Tax (CGT)</li> </ul>		
<b>Pre-requisite modules</b>	FIA 131 and FIA 132		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	Tax 242		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	52	<i>Lectures p.w.</i>	3
Assignments & tasks:	10	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	9		
Self-study:	29		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>100</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 40% Final Assessment (FA): 60%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic & Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Taxation
<b>Generic Module Name</b>	Taxation 242
<b>Alpha-numeric Code</b>	<b>TAX242</b>
<b>NQF Level</b>	6
<b>NQF Credit Value</b>	10
<b>Duration</b>	Semester
<b>Proposed semester to be offered</b>	Second Semester
<b>Programmes in which module will be offered</b>	BCom Financial Accounting (1175), BCom (1008), BCom Extended Curriculum (1751)
<b>Year Level</b>	2 (3 extended curriculum)
<b>Main Outcomes</b>	On completion of this module students should be able to: <ul style="list-style-type: none"> <li>• Define and identify the different components of the taxable income framework.</li> <li>• Identify information required to calculate an individual's taxable income.</li> <li>• Complete an individual's tax return.</li> <li>• Identify and use relevant information to complete a VAT return.</li> </ul>
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Gross Income: <ul style="list-style-type: none"> <li>• General definition</li> <li>• Special inclusions</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• Exemptions</li> <li>• General deduction: <ul style="list-style-type: none"> <li>• General definitions</li> <li>• Special deductions</li> </ul> </li> <li>• Individuals (including fringe benefits)</li> <li>• Capital gains tax (basic principles)</li> <li>• Basic principles of VAT</li> </ul>		
<b>Pre-requisite modules</b>	FIA141 or FIA131, AND ALC131 or ALC132		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	TAX 228		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer/ tutor:	42	<i>Lectures p.w.</i>	2
Assignments & tasks:	10	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	8		
Self-study:	40		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>100</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

<b>Faculty</b>	Economic & Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Taxation
<b>Generic Module Name</b>	Taxation 327
<b>Alpha-numeric Code</b>	<b>TAX327</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	30
<b>Duration</b>	Year
<b>Proposed semester to be offered</b>	Both Semesters
<b>Programmes in which module will be offered</b>	BCom Accounting (1021) and BCom Accounting/Financial Accounting Extended Curriculum (1753)
<b>Year Level</b>	3 /(4 extended Curriculum)
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Identify and discuss the main provisions of the Income Tax Act relating to International Tax, Trusts, Tax Avoidance, Corporate Rules and Dividends Tax including relevant case law.</li> <li>• Discuss the relevant provisions of the Income Tax Act and case law applicable to non-residents and determine the person's normal and withholding tax liabilities.</li> <li>• Identify and apply the relevant provisions of the Income Tax Act and VAT Act to integrated scenarios, including provisions relating to capital allowances, CGT, trading</li> </ul>

	<p>stock, interest and interest bearing instruments as well as special inclusions and special deductions at an advanced level.</p> <ul style="list-style-type: none"> <li>• Calculate the Normal Tax liability and VAT liability for both individuals and other persons in an integrated scenario.</li> <li>• Calculate the Estate Duty liability for individuals in an integrated scenario.</li> <li>• Apply any other examinable pronouncements communicated by SAICA on an annual basis.</li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Capital Allowances and Recoupments</li> <li>• Capital Gains Tax</li> <li>• Special deductions</li> <li>• Residence and Source</li> <li>• Dividends Tax</li> <li>• Foreign Dividends</li> <li>• Trusts</li> <li>• Trading stock</li> <li>• Estate Planning , Insolvent and Deceased Estates</li> <li>• Business Entities</li> <li>• Tax Avoidance</li> <li>• International Tax</li> <li>• Corporate Rules</li> <li>• Interest and interest bearing Instruments</li> <li>• IT applications</li> <li>• Value-Added Tax</li> </ul>		
<b>Pre-requisite modules</b>	Tax 228 and Tax 212		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	Tax 343		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	104	<i>Lectures p.w.</i>	3
Assignments & tasks:	30	<i>Practicals p.w.</i>	0
Practicals:	12	<i>Tutorials p.w.</i>	0
Assessment:	0		
Self-study:	154		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>300</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% final mark Final Assessment (FA): 50% final mark		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

  

<b>Faculty</b>	Economic & Management Sciences
<b>Home Department</b>	Accounting
<b>Module Topic</b>	Taxation
<b>Generic Module Name</b>	Taxation 343
<b>Alpha-numeric Code</b>	<b>TAX343</b>
<b>NQF Level</b>	7
<b>NQF Credit Value</b>	30

<b>Duration</b>	Year		
<b>Proposed semester to be offered</b>	Both Semesters		
<b>Programmes in which module will be offered</b>	B Com Financial Accounting (1175)		
<b>Year Level</b>	3		
<b>Main Outcomes</b>	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> <li>• Identify and apply the main provisions of the Income Tax Act and the Value-Added Tax Act</li> <li>• Extract and apply the relevant information required for the calculation of income tax, Value-Added Tax, donations tax,; and</li> <li>• Calculate a person's liabilities for income tax, Value-Added tax and Donations tax.</li> <li>• Identify and use relevant information to complete a VAT return.</li> <li>• Complete a salary reconciliation on an accounting software package and complete a PAYE return</li> <li>• <i>All of the outcomes found in the TAX 242 module descriptor are examinable in this module.</i></li> </ul>		
<b>Main Content</b>	<ul style="list-style-type: none"> <li>• Normal Tax liability of:</li> <li>• Individuals; and</li> <li>• Business entities</li> <li>• Fringe benefits</li> <li>• Capital Gains Tax</li> <li>• Employees and provisional tax</li> <li>• Assessed losses</li> <li>• Trading stock</li> <li>• Capital allowances and recoupments</li> <li>• Value-Added Tax</li> <li>• Donations Tax</li> <li>• Turnover tax for Micro businesses</li> <li>• IT applications</li> </ul>		
<b>Pre-requisite modules</b>	TAX242 or TAX 228		
<b>Co-requisite modules</b>	None		
<b>Prohibited module Combinations</b>	TAX327		
<b>Breakdown of Learning Time</b>	<b>Hours</b>	<b>Timetable Requirement per week</b>	<b>Other teaching modes that does not require time-table</b>
Contact with lecturer / tutor:	112	<i>Lectures p.w.</i>	3
Assignments & tasks:	40	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	12		
Self-study:	136		
Other: Please specify	0		
<b>Total Learning Time</b>	<b>300</b>		
<b>Methods of Student Assessment</b>	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
<b>Assessment Module type</b>	Continuous and Final Assessment (CFA)		

## MODULES FROM OTHER FACULTIES

### Refer to Faculty of Arts and Humanities Calendar

Tourism

TOU223

### Refer to Faculty of Natural Sciences Calendar

Statistics

STA211/STA221/STA331/STA332/STA333

## EXPLANATION OF SYMBOLS AND REMARKS ON ACADEMIC TRANSCRIPT

<b>A</b>	75-100%	Pass with Distinction
<b>B</b>	70-74%	Pass
<b>C</b>	60-69%	Pass
<b>D</b>	50-59%	Pass
<b>E</b>	45-49%	Fail
<b>F</b>	40-44%	Fail
<b>G</b>	39-0%	Fail
<b>No Year mark</b>		Absent from the examination: No results
<b>SPG</b>		Absent from the examination but with special permission to write the supplementary examination on medical or non-medical grounds.
<b>SAG</b>		Supplementary examination granted on academic grounds.
<b>SUB</b>		Failed to obtain the required sub minimum and have to repeat the course.
<b>Ceased Programme</b>		Ceased studying the programme.
<b>DNQ</b>		Did not qualify to write the examination.
<b>ABS</b>		Absent from the examination.
<b>SDA</b>		Senate Discretionary Assessment granted.
<b>External Credit Transfer</b>		An external module completed at another institution deemed equivalent to be credited toward a qualification for which the student is registered.
<b>Internal Credit Transfer</b>		A module completed at this institution credited toward a qualification for which the student is registered.