



UNIVERSITY *of the*
WESTERN CAPE

2020

Faculty of Economic & Management Sciences

Undergraduate

NOTICE

All particulars in this calendar are applicable as from January 1, 2020. The University reserves the right to amend any regulation or provision at any time without prior notice.

Although every attempt has been made to ensure that the information is accurate, the University does not accept any liability concerning inaccuracies of any of the contents in the Calendar. Please check the University Website for the latest version of this calendar.

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HOW TO USE THIS CALENDAR

The following provides an overview of the structure of this Calendar to guide users.

General Information

This section provides the contact information for the Faculty and University.

Degrees and Diplomas conferred in the Faculty

This section provides information on each of the qualifications conferred in the Faculty.

Explanation of the National Qualifications Framework (NQF)

This is a brief section on the NQF levels and qualification types.

Faculty Board and Faculty Office Staff

This section lists staff members who constitute the Faculty Board and Faculty Office staff members.

Lecturing and Technical Staff

A comprehensive Faculty staff listing per Department, Centre, Institute, School or Unit is provided.

Rules for Programmes

This section provides information on the rules for each academic programme at undergraduate and postgraduate level offered by the faculty. These rules should be read in conjunction with the academic rules (Section 3) of the General Calendar (Part 1). Students should acquaint themselves with the rules in both Calendars and annually check for rule and curriculum changes.

Module Descriptors

This section provides information on all the modules offered by the faculty at undergraduate and postgraduate level. Module descriptors contain information which relate to the main outcomes and content for each module, including the credit value and NQF level of the module. It is set in alphanumeric order per Undergraduate and Postgraduate offering.

Explanation of Symbols and Remarks on Academic Transcript

This section provides an explanation of the symbols used and the remarks on the academic transcript.

GENERAL INFORMATION

CORRESPONDENCE WITH THE UNIVERSITY

All postal correspondence should be addressed to the relevant person or department at:

The University of the Western Cape
Private Bag X17
Bellville
7535

Should you not know the person or department, please direct all correspondence to the Registrar.

Faculty related enquiries can be directly forwarded to:

Faculty Manager
Faculty of Economic and Management Sciences
The University of the Western Cape
Private Bag X17
Bellville
7535
Tel: +27 (0)21 959 3164
Email: emsadmin@uwc.ac.za

CONTACT NUMBERS

UWC Contact Centre: +27 (0)21 959 3900/1/2/3
E-mail: info@uwc.ac.za

THE UNIVERSITY'S WEBSITE

www.uwc.ac.za

GENERAL BURSARIES AND LOANS

Full particulars of bursaries and loans are set out in a separate brochure that is obtainable from:

Financial Aid Office
University of the Western Cape
Private Bag X17
Bellville
7535
Tel: +27 (0) 21 959 3114/2737
Fax+27 (0)21 959 2396

CALENDAR

The Calendar is obtainable in the following separate parts:

- Part 1 General Information
- Part 2 Faculty of Natural Sciences
- Part 3 Faculty of Arts
- Part 4 Faculty of Economic and Management Sciences (Undergraduate)
- Part 5 Faculty of Economic and Management Sciences (Postgraduate)
- Part 6 Faculty of Education
- Part 7 Faculty of Dentistry
- Part 8 Faculty of Law
- Part 9 Faculty of Community and Health Sciences
- Part 10 Schedule of Fees

DEGREES AND DIPLOMAS CONFERRED IN THE FACULTY

DEGREES

Bachelor of Administration	BAdmin
Bachelor of Commerce	BCom
Bachelor of Commerce in Accounting	BCom (Accounting)
Bachelor of Commerce in Financial Accounting	BCom (Financial Accounting)
Bachelor of Commerce in Law	BCom (Law)
Bachelor of Administration (Honours)*	BAdminHons
Bachelor of Commerce (Honours)*	BComHons
Bachelor of Arts (Honours)*	BAHons
Bachelor of Commerce Honours in Finance	BComHons (Finance)
Bachelor of Commerce Honours in Management	BComHons (Management)
Bachelor of Commerce Honours in Information Systems	BComHons (Information Systems)
Bachelor of Economics (Honours)	BEconHons
Bachelor of Honours in Development Studies	BHons (Development Studies)
Master of Development Studies	M(Development Studies)
Master of Administration*	MAdmin
Master of Economics*	MEcon
Master of Commerce*	MCom
Master of Commerce in Management	MCom (Management)
Master of Commerce in Information Management	MCom (Information Management)
Master of Arts*	MA
Master of Public Administration	MPA
Master of Philosophy in Poverty, Land and Agrarian Studies	MPhil (LAS)
Doctor of Philosophy*	PhD

*Please refer to the programme information for specialisations.

DIPLOMAS & CERTIFICATES

Advanced Diploma in Management	AdvDip (Management)
Advanced Diploma in Management (Finance)	AdvDip Management (Finance)
Advanced Diploma in Management (Financial Planning)	AdvDip Management (Financial Planning)
Advanced Diploma in Public Administration	AdvDip (Public Administration)
Postgraduate Diploma in Business Administration	PGDip (Business Administration)
Postgraduate Diploma in Accounting	PGDip (Accounting)
Postgraduate Diploma in Management	PGDip (Management)
Postgraduate Diploma in Finance	PGDip (Finance)
Postgraduate Diploma in Poverty, Land & Agrarian Studies	PGDip (LAS)
Postgraduate Diploma in Computer Software & Media Applications	PGDip (Computer Software Media Applications)
Postgraduate Diploma in E-Skills Development	PGDip (E-Skills)
Postgraduate Diploma in Information Communication Technology	PGDip (ICT)
Higher Certificate in Economic Development	HCert (Economic Development)

EXPLANATION OF THE NATIONAL QUALIFICATIONS FRAMEWORK

The National Qualifications Framework (NQF) is “a single integrated system for the classification, registration, publication and articulation of quality-assured national qualifications” as stipulated in Section 4 of the NQF Act, 2008 (Act No 67 of 2008).

The National Qualifications Framework (NQF) has ten levels of which Higher Education qualifications occupy 6 levels of the NQF, namely levels 5 to 10.

Levels 5 to 7 comprise the undergraduate qualifications (with the exception of the Professional Bachelor's degree at Level 8) and levels 8 to 10 comprise the postgraduate qualifications.

NQF LEVELS	QUALIFICATION TYPES
5	Higher Certificate
6	Advanced Certificate Diploma
7	Advanced Diploma Bachelor's Degree
8	Honours Degree Postgraduate Diploma Professional Bachelor's Degree
9	Master's Degree Professional Master's Degree
10	Doctoral Degree Professional Doctoral Degree

As cited in the Higher Education Qualifications Sub-Framework (CHE, 2013)

FACULTY BOARD AND FACULTY OFFICE STAFF

Ex Officio Members: The Rector, Vice Rector/s, Registrar and Dean

Profs: F Abrahams, C Africa, C Allen-Ile, F Anciano, CJ Bakkes, JR Becker, B Cousins, M Dinbabo, M Du Plessis, A du Toit, M Esau (Chairperson), Geach, R Hall, M Hara, P Hirschsohn, I Ille, M Isaacs, J Jansen, O Jokonya, E Kouassi, L Loxton, B Mahembe, J May, V McGhie, BR Mngomezulu, MK Ocran, S Pather, L Piper, J Pretorius, L Pretorius, G Ruiters, L Thompson, KCD Yu,

Drs: RW Albertus, A Bayat, A Bayat, J Breytenbach, W Brown, C Christian, C Conradie, G Davids, K Dos Reis, M Jantjies, A Karriem, N Matshanda, M Makiva, M Okbandrias, J Njenga, J Sheefeni, C Steyn, C Swanepoel, C Van den Berg

Messrs: C Adams, G Adams, RG Arendse, G Caseley, R George, S Gwadiso, G Hearn, P Hamel, J Hoskins, S Klein, N Kock, N Matanga, V Matsebula, I Mohamed, E Muriro, F Nackerdien, R Oliver, Q Paulsen, E Pullen, W Rinquest, AJ Saayman, P Saungweme, J Siebrits, L Shinga, B Smith, E Van der Ross, S Viljoen

Mmes : R Beukes, N Davids-Latief, S Fourie, E Hamel, D Hamman-Fisher, R Jano, L Kimani, L Lorente-Quesada, F Miso, K Mobarak, P Moodley, M Moses, A Mujawamila, H Naidoo, M Naidoo, L Ndesi, A Noordien, M Otto, P Paleker, F Petersen, S Solomon, L Svenson, J Terblanche, B Williams

Representatives of:

Faculty of Law: L Manie

Faculty of Natural Sciences: A Latief

Faculty of Community and Health Sciences: L Leach

DEAN'S OFFICE

Dean:

Deputy Dean - Research:

Deputy Dean -Teaching and Learning:

Deputy Dean-Academic Planning:

Teaching & Learning Specialist:

Faculty Manager:

Senior Faculty Officer:

Faculty Officers:

Administrative Officers:

Dean's Personal Assistant:

Dean's Administrative Assistant:

Deanery's Administrative Officer:

MV Esau, BAdmin (Hons) MAdmin PhD (UWC)

BR Mngomezulu, PhD (Rice University)

G Ruiters, MA (Wits) PhD (Johns Hopkins, USA)

MK Ocran, BSc (Ghana) MPhil (Ghana) PhD (SU)

K Dos Reis, HDE Commerce BTech Economics

International Certificate MEd DEd (CPUT)

W Rinquest, BCom HDE BEd (UWC)

M Delpont, BCom (UWC)

M Engel, BAdmin (Hons) (UWC)

AF Felix, BA (HE) ADPA (UWC)

A Samodien, BSc BSc (Hons) (UWC)

NL Skade Nat Dip: Management (WSU)

Vacant

Vacant

S Van der Schyff

M Kleynhans

H Thomas, BCom (UWC)

LECTURING AND TECHNICAL STAFF

(Departmental chairpersons are denoted with an asterisk ())*

ACADEMIC DEVELOPMENT

Associate Professor:	*VF McGhie, BA BA (Hons) (Linguistics) MA (Linguistics) Higher Diploma in Education P/G (UWC) Diploma in Public Relations Practice (Academy of Learning) PhD (SU)
Lecturer:	L Ndesi, BTh BA (Hons) MTh PGDip (T&L:HE) (UWC)
Associate Lecturer:	P Paleker, BA PGCE BEd (Hons) MEd (UWC)
Administrative Officer:	R May

ACCOUNTING

Professors:	CJ Bakkes, MCompt (UNISA) CA (SA) *WD Geach, BA LLB (UCT) MCom FCIS CA (SA) Admitted Advocate of the High Court of SA Fellow of UKZN L Loxton, BSc BAcc (Hons) MBA (SU) CA (SA)
Extraordinary Professor:	CJ de Villiers, MBA (SU) PhD Commerce (UP) CA (SA)
Associate Professor:	J Jansen, BCom (Hons) (Acc) (UKZN) MCom (UP) CA (SA)
Extraordinary Associate Professor:	O Mollagee, BCom (Hons) (Acc) (UWC) BCom Hons (Taxation) (UCT) CA (SA)
Senior Lectures:	E Hamel, MCom Taxation (RAU) Diploma Tertiary Education (UNISA) CA (SA) P Hamel, BCom (Hons) (Acc) (RAU) CA (SA) E Pullen, MCom (Financial Management) (UCT) CA (SA) AJ Saayman, BCompt (Hons) CA (SA) J Siebrits, BCom (Law LLB (SU) BCompt (Hons) (UNISA) CA (SA) J Terblanche, BCom HDE MCom (Computer Auditing) (SU) CA (SA)
Lecturers:	G Adams, BCom (Hons) (Acc) (UWC) CA (SA) RG Arendse, BCom (Hons) (UWC) PGDE Higher Education (UCT) S Fourie, PGDA (UNISA) MCom (UniZulu) CA (SA) S Gwadiso, PGDA (UCT) CA (SA) S Klein, PGDA (UCT) CA (SA) I Mohamed, BCom (Fin Acc) (UCT) BCom (Hons) (Acc) (UKZN) MPhil (Tax Law) (UCT) CA (SA) A Noordien, BCom (Hons) (Acc) (UWC) CA (SA) M Otto, BCom (Hons) (Acc) (UWC) CA (SA) L Shinga, BCom (Hons) (UCT) CA (SA) B Smith, BSc Acc PGDA (UCT) CA (SA) B Williams, BCom (Hons) (Acc) (UWC) CA (SA)

Programme Officer:	C Jacobs, BA Adv Dipl Educators of Adults (UWC) PGCE (UWC)
Administrator Officer:	E Felaar, NCM (CPUT) G Rudolph ADM (UWC) H Gxashe
Administrative Assistant:	Vacant

DEAN'S OFFICE EXTENDED PROGRAMME

Lecturers:	R George, BTh BA (Hons) (UWC) L Llorente Quesada, BCom (Hons) (UCLV, Cuba) PGDip T&L HE <i>Cum Laude</i> MCom (UWC) MA Film and Media <i>Summa Cum Laude</i> (UCT) N Matanga, BCom (Hons) MPhil PGDip T&L HE (UWC) K Mobarak, BCom (Hons) MCom (UWC) P Moodley, B.PAED-PRIM ED B.Ed Curriculum Studies (UDW) Diploma in Ed Management (RAU) M Ed (UWC) E Muriro, BCom Acc (UWC) BCompt (Hons) CA (SA) Advanced Certificate in Auditing (APT) H Naidoo, BA HDE BCom (Hons) (UWC) Q Paulsen, BCom (Hons) (UWC) E v d Ross, BCom (Hons) MCom (UWC)
Administrative Officer:	R Kriel

ECONOMICS

Professors:	MK Ocran, BSc MPhil (Ghana) PhD (SU) *KCD Yu, BBA (UNISA) BEcon (Hons) MEcon PhD (SU)
Associate Professor:	E Kouassi, MSc (Aix) PhD (Montpellier)
Extraordinary Professor:	F Fodders, MBA PhD (Hamburg)
Senior Lecturers:	A Bayat, BA (UNISA) BEcon (Hons) PG Dipl (Economics) (University of Colorado, Boulder Colorado (USA) PG Dipl (Survey Analysis) (UCT) MA (Development Economics) (Williams College, USA) PhD (UWC) J Sheefeni, BEcon (UNAM) BEcon (Hons) MEcon (UWC) PhD (NMMU) C Swanepoel, BCom BCom (Hons) (Econ) MCom (Econ) PhD (SU) CGJ Adams, BCom (Econ) (UWC) BCom (Hons) MCom (Econ) (SU) R Beukes, BCom BCom (Econ) (Hons) MCom (Econ) (UWC) C Christian, BSc Physio (UCT) BEcon (Hons) <i>Cum Laude</i> MEcon <i>Cum Laude</i> (UWC) PhD (SU) V Matsebula, BCom (Econ) BCom (Econ) (Hons) MCom (Econ) (NWU)
Lecturers:	

Administrative Officers:

M Moses, BCom, BCom (Econ) (Hons) MCom (Econ) (UWC)
F Nackerdien BSc BCom (Hons) (UCT) MCom (UWC)
C Arnold
C Dilgee
N Mhlongo, BA (Humanities) PGDip (Organisation & Management) (UCT)

INDUSTRIAL PSYCHOLOGY

Senior Professor:

F Abrahams, BEcon BCom (Hons) *Cum Laude* MEcon (UWC) DCom (UNISA) Registered Industrial Psychologist (HPCSA)

Associate Professors:

COK Allen-Ile, LLB BSc (Hons) (General & Applied Psychology) MSc (Organisational Psychology) PhD (Human Resource Management) Registered as Master Human Resource Practitioner (SABPP) and admitted as Advocate of the High Court of South Africa
J Becker, PhD (UJ)

M du Plessis, BA BA (Hons) MA (Human Resource Management) (SU) PhD (Industrial Psychology) (UWC) Registered Industrial Psychologist (HPCSA)

*B Mahembe, BSc (Hons) (UZ) BCom (Hons) (Industrial Psychology) MCom (Industrial Psychology) (UFH) MCom (Psych) PhD (Industrial Psychology) (SU)

Extraordinary Professors:

A Boshoff, DCom (NMMU)

C Lance, PhD (GIT– USA)

MO Samuel, PhD (UFH and US)

Senior Lecturers:

R Jano, BCom (Hons) MCom (UWC) Registered Industrial Psychologist (HPCSA)

Lecturers:

D Hamman-Fisher, NDipl HR and Bus Econ (CPUT) BAdmin(Hons) MA *Cum Laude* (UWC)

M Naidoo, BCom (Hons) MCom (UWC)

R Oliver, BCom (Hons) MCom (UWC)

S Solomon BCom (Hons) MCom UWC Registered

Industrial Psychologist (HPCSA)

Administrative Officers:

L Naude Diploma in Education (UCT) BAdmin BAdmin (Hons) (UWC)

L Thomas

L Van Graan BA BA(Hons) UWC

INFORMATION SYSTEMS

Professor:

*SL Pather, DTech IT (CPUT) MPA (UKZN)

ADPA PGDPA (UDW) DiP Education (UNISA)

Associate Professors:

O Jokonya, BTech Business Computing (ZIM)

PG (IS) (Manchester University) PGD Bus

	Management (Natal) MBA IM & E-Com MCom Project Leadership Management (UKZN) PhD (IS) (UNISA) M E Jantjies, BCom (IS) (NWU) BCom (Hons) Informatics (UP) MSc (Computing) (OBU) PhD Comp Sci (UWAR) Prof Olaf Jacob Prof Leo Van Audenhove
Extraordinary Professors:	J Breytenbach, BCom (Mathematics) (SU) MCom IT (UFS) PhD (IS) (UP) JK Njenga, BSc (Hons) (Computer Science) (Nairobi) PhD MCom IM (UWC) C Van den Berg, BCom (Marketing) (UP) MBA MPhil (Future Studies) (SU) PhD IS (UWC)
Senior Lecturers:	N Davids-Latief, BCom BCom (IS) (Hons) MCom (IM) (UWC) G Hearn, BSc Forestry Silviculture (SU) B.Inst.Agrar Hons (Pretoria) MSAIF L Kimani, BCom (IS) BCom (Hons) MCom (UWC) F Petersen, BCom (IS) BCom (IS) (Hons) (UCT) MCom (IS) (UWC) S Viljoen, MTech IT (CUT)
Lecturers:	A Mujawamiliya, BCom (Hons) MPhil (Population Studies) (UWC) J Voigt BAdmin <i>Cum Laude</i> (UWC) L Wildscut, BCom PGDip Law (UWC)
Administrative Officers:	

INSTITUTE FOR SOCIAL DEVELOPMENT (ISD)

Director of the COE/ Director:	J May, BSocSc BSocSc (Hons) MSocSc (UN) PhD (UKZN)
Acting Director:	A Karriem, BA BA (Hons) (UWC) M.R.P, PhD (CU)
Associate Professor:	M F Dinbabo, BSc (AU) MA (RUB) MA PhD (UWC)
Extraordinary Professor:	S Devereux, BA (UCT) MPhil, DPhil (Oxon)
Senior Lecturer:	A Karriem, BA BA (Hons) (UWC) M.R.P, PhD (CU)
Lecturers:	C M Conradie, BA, BA (Hons) <i>Cum Laude</i> (Pretoria) MA <i>Cum Laude</i> MPhil <i>Cum Laude</i> (SU) PhD (UWC) N Kock, B-Iuris LLB (UWC) Admitted advocate of the High Court of South Africa L Taverner-Smith BSc BCom (Hons) <i>Cum</i> <i>Laude</i> (UKZN) MA (Georgia State University) LA Scheepers MCSCE, N++ (Technikon SA) P M Kippie
Senior Officer:	
Administrative Officer:	

INSTITUTE FOR POVERTY, LAND AND AGRARIAN STUDIES (PLAAS)

Director /Prof:	A du Toit, MA (SU) PhD (Essex)
Professors:	M Hara, MSc (Humberside) PhD (UWC) R Hall, BSocSci (Hons) (UCT) MPhil, DPhil (Oxford) M Isaacs, MPhil PhD (UWC)
Senior Researchers:	F Mtero, MSocSci (Rhodes) PhD (UWC) D Neves, BA (Hons) MA (Rhodes) P Zamchiya, MPhil PhD (UWC)
Researchers:	N Gumede, BSc Agric (UKZN) C Hakizimana, BTh (Hons) MDev Stud (UKZN) R Joala, BA Hons (UJ) MA (UPEC, France) K Ramantsima, BA BCom (Hons) MCom (Wits) Vacant
Finance and Operations Manager:	D Delpaul, Nat Dipl (CPUT)
Senior Finance Officer:	C Henry, BCom BCom (Hons) (UWC)
Senior Administrator:	B Malama, BA BA (Hons) (UWC)
Administrative Officers:	J van Dieman, BA (UWC) Secr Dipl (Collingwood) E Beerwinkel, BA BPhil (US)
Communications Officer:	

POLITICAL STUDIES

Professors:	BR Mngomezulu, PhD (Rice University) L Piper PhD (Cambridge)
Associate Professors:	F Anciano, PhD (University of London) *C Africa, (PhD) (UCT) J Pretorius, PhD (Cambridge)
Extraordinary Associate Professor:	P Assmo, MA PhD (Goteborg)
Senior Lecturer:	N Matshanda, PhD (University of Edinburgh)
Lecturers:	JM Hoskins, BA BProc LLB LLM (UWC) A Nombila MA (UWC) J Wheeler, PhD (IDS, Sussex)
Extra-ordinary Senior Researcher:	S Kim, PhD (UWC)
Extra-ordinary Researcher:	
Administrative Officer:	N Jansen
Administrative Assistant:	A Rooks Nat Dip: Public Relations (CPUT)

SCHOOL OF BUSINESS AND FINANCE

Director:	Vacant
Senior Professor:	P Hirschsohn, PhD (MIT) MSc (Management) (Oxon) BCom (Hons) (UNISA) BBusSc (UCT)
Professor:	Vacant
Honorary Professor:	ET Mazwai, DCom (UP) MBA (Henley Management College, UK) MDP (Harvard Business School) SMDP (Templeton College, Oxford University, UK)
Associate Professor:	R Shambare, PhD (TUT) MTech (TUT) PGDip (UZim)
Senior Lecturers:	R Albertus, PhD (UCT) MBA (Wits) HDip Tax (NWU) PGDM (Wits) CIS (Wits)

Lecturers:	A Bayat, PhD (SU) MCom (UWC), BCom (Hons) BA (Medina) W Brown, PhD (SU) MBA Finance (Manchester) BSc (UCT) C Steyn, PhD (Pretoria) MPhil <i>Cum Laude</i> BA <i>Cum Laude</i> Certificate in Coaching Practice (SU) G Caseley, MBA <i>Cum Laude</i> (Witwatersrand) BCom (Hons) <i>Cum Laude</i> (UNISA) BCom (Natal) P Saungweme, Dip Ed (UZim) BCom (Hons) MGMT & Finance (Midlands State) MBA NUST (ZIM) L Svenson, MCom BCom (Hons) BCom (UWC) D Arendse, BTech (CPUT), BCom (Hons) (UWC) M Orrie, ADM (UWC) M Paulsen, ADM (UWC) F Petersen N Zumani
Senior Administrator:	
Administrative Officers:	

SCHOOL OF GOVERNMENT

Director:	Vacant
Acting Director:	G Davids, PhD (UWC)
Professors:	G Ruiters, MA (Wits) PhD (Johns Hopkins, USA) I Ille, BEd (Hons) (University of Ibadan) MPA (UN) PhD (Public Affairs) (UP) L Pretorius, HDE BA MA (UCT) PhD (UWC) C Tapscott PhD (London), MSoc Sci JJ Williams, BA BA (Hons) HED <i>Cum Laude</i> MA (UWC) MUP Master of Planning PhD (U Illinois at Urbana-Champaign, USA) M Kahn, PhD (Imperial College, London) MA (University of London) G Davids, PhD (UWC) M Makiva, BAdmin (Hons) MAdmin PhD (UWC) M Okbandrias Phd (UKZN) F Miso, BA (Hons) MPA (UWC) E Hamza, MAdmin Public Administration (SU) BAdmin (Hons) (UWC) A D Roman BCom MAdmin Public Finance (UWC) B Du Plessis, ADM BCom (Hons) (Management) MPA (UWC) L Eyssen L Festers, BAdmin (Hons) (UWC) V Haywood, PGDG (UWC) F Hendricks, Secretarial Diploma (Todds Commercial College) B Maart, BAdmin (Hons) ADPA (UWC)
Associate Professor	
Emeritus Professors:	
Extraordinary Professor:	
Senior Lecturers:	
Lecturer:	
Manager Training and Consultancy:	
Finance Manager:	
Administrative Officers:	
Administrative Assistant:	

FAIR SHARE UNIT:

Head: T Khaile, PhD (Public Management) (UWC) MA
(Public Management) (Wits) MPhil Public Law
(UWC)

Co-ordinator: L Petersen, HCED BCom Law BAdmin (Hons)
(UWC)

Administrative Officers: N Seymour, BA BAdmin (Hons) MA (UWC)
A Ngesi BCom (FH)

AFRICAN CENTRE FOR CITIZENSHIP & DEMOCRACY (ACCEDE)

Director/Professor: L Thompson, BA (UCT) BA (Hons) MA (Rhodes)
PhD (UWC)

Researcher: P Tsolekile De Wet, MA (UCT)

RULES FOR PROGRAMMES

BACHELOR OF ADMINISTRATION (Full-Time - 1011)

D.1 ADMISSION

Unless Senate decides otherwise, a student shall be required to meet the following criteria to be enrolled for the **Bachelor of Administration degree – (BAdmin)**:

D.1.1 Minimum admission requirements for applicants who matriculated from 2008

- (a) The National Senior Certificate for Bachelor's Degree study with 4 subjects at a rating of 4, with a score of no fewer than 30 points calculated according to the University's approved points system, as well as the following specific subject requirements:
- Level 4 (50-59%) in English (Home or First Additional Language), and
 - Level 3 (40-49%) in Another Language (Home or First Additional Language), and
 - Level 3 (40-49%) in Mathematics or
 - Level 5 (60-69%) in Mathematical Literacy
- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

D.1.2 Minimum admission requirements for applicants who matriculated before 2008

- (a) An applicant shall not be admitted as a student for the BAdmin degree unless s/he has obtained the Matriculation Certificate or an Exemption certificate thereof with an aggregate of at least a D (50%).

OR

- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

D. 2 SELECTION

Final selection shall be based on an applicant meeting the criteria as determined by the Faculty.

D.3 DURATION

Unless Senate decides otherwise the duration of the programme shall extend over three years full-time study.

D.4 CURRICULUM

D.4.1 Level 1

Module Name	Alpha Code	Cred
Core Modules		
Introduction to Political Studies and International Relations 131	POL131	15
Introduction to Public and Local Government Administration and Management 131	PUA131	15
South African Politics and Government 132	GOV132	15
Academic Literacy for Commerce 131/132	ALC131/132	15
Introduction to Information Systems 132/131	IFS132/131	15
Select 1 module from the following 2 options		
Quantitative Literacy for Commerce 141/142	QLC141/142	15
Quantitative Skills for Commerce 131/132	QSC131/132	15
Electives: Either select two modules from group 1 OR group 2 and another module from group 1		
Group 1		
Financial Accounting 141/143	FIA141/143	15
Introduction to Psychology in the Workplace 131/132	IPS131/132	15
Principles of Business Management 131/132	MAN131/132	15
Statistics 142 or	STA142	15
Business Statistics 132	BUS132	15
Group 2 (select both modules)		
Introduction to Microeconomics 151	ECO151	10
Introduction to Macroeconomics 152	ECO152	10
	Sub-total	120-125

D.4.2 Level 2

Core Modules		
Public Administration		
Public Policy and Research 231	PUA231	20
Comparative Public Administration & Governance 232	PUA232	20
Political Studies		
Political Thought and Africa 235	POL235	20
Select 1 of the following modules: (at least one will be offered each year)		
International Political Dynamics 232	POL232	20
South Africa in Comparative Political Context 231	POL231	20
Electives (select 1 group)		
Group 1 Economics (select all modules)		
Microeconomics 231	ECO231	10
Macroeconomics 232	ECO232	10
Econometrics 242	ECO242	10
Intermediate Mathematical Economics 235	ECO235	10

Group 2 Industrial Psychology (select all modules)		
Career Psychology 231	IPS231	10
Psychometrics 232	IPS232	10
Human Resource Management 233	IPS233	10
Labour Relations 234	IPS234	10
Group 3 Information Systems (select both modules)		
Business Analysis 221	IFS231	20
Service Delivery Management 233	IFS233	20
Group 4 Management (select all modules)		
Marketing 231	MAN231	10
Operations Management 233	MAN233	10
Business Finance 234	MAN234	10
Financial and Analytical Techniques 235	MAN235	10
Group 5 Small, Medium Enterprise Management (select all modules)		
Entrepreneurship – Starting a Small Business 201	MAN201	10
Finance for Small and Medium Enterprises 231	MAN206	10
Marketing 231	MAN231	10
Operations Management 233	MAN233	10
	Sub-total	120

D.4.3 Level 3

Core Modules

Public Administration

Public Finance Management 331	PUA331	30
Public Sector Human Resource Management 332	PUA332	30

Electives (select 1 group)

Group 1 Political Studies

Core Module

Research Methodology in Political Studies 332	POL332	30
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Electives: Select 1 module

(at least 1 module will be offered each year)

Political Theory 331 (not offered in 2020)	POL331	30
Africa in International Perspective 334	POL334	30

Group 2 Economics

Core Modules

Microeconomics 331	ECO331	15
Macroeconomics 332	ECO332	15

Electives (select 1 sub-group)

Group 2.1 (select both modules)

Econometrics 311	ECO311	15
International Trade Economics 335	ECO335	15

Group 2.2 (select 2 modules)

Public Sector Economics 334	ECO334	15
Development Economics 336	ECO336	15
Labour Economics 333 (not offered in 2020)	ECO333	15

Group 3 Industrial Psychology (select all modules)

Organizational Behaviour 331	IPS331	15
Research Methodology 333	IPS333	15
Consumer Behaviour 335	IPS335	15
Training Management 337	IPS337	15

Group 4 Information Systems (select both modules)

Information Systems Strategy 361	IFS361	30
Architecture and Infrastructure 362	IFS362	30

Group 5 Finance (select all modules)

Strategic Management 304	MAN304	15
Research and Communication for Business 314	MAN314	15
Financial and Analytical Techniques 305	MAN305	15
Financial Management 312	MAN312	15

Group 6 Management (select all modules)

Strategic Management 304	MAN304	15
Research and Communication for Business 314	MAN314	15
Services Marketing 303	MAN303	15
Project Management 325	MAN325	15
	Sub-total	120
	TOTAL	360-365

D.5 ASSESSMENT

Assessment is governed by Rule A.5 as stipulated in the University Calendar: General Information Part 1.

D.6 PROMOTION RULES

Unless Senate decides otherwise and subject to Rule A.3.2.3 or as provided for in the Faculty rules:

D.6.1 Level 1

D.6.1.1 A student shall be promoted to level 2 of study on obtaining at least 90 credits.

D.6.1.2 A student is required to pass at least 30 credits to renew his/her level 1 registration.

D.6.1.3 After one year of study, a student must have passed Academic Literacy for Commerce (ALC131/132) and Quantitative Literacy for Commerce (QLC141/142) or Quantitative Skills for Commerce (QSC131/132) in order to promote to level 2 or renew his/her registration at level 1.

D.6.1.4 After two years of study a student must have passed all level 1 modules in order to be promoted to the next level.

D.6.2 Level 2

D.6.2.1 A student shall be promoted to level 3 of study on obtaining at least 210 credits.

D.6.2.2 After three years of study a student must have passed all level 2 modules in order to be promoted to the next level.

D.6.3 Level 3

D.6.3.1 A student shall complete the degree once 360 credits are obtained and all the requirements for the degree are met.

D.6.3.2 Final promotions are done according to the rules applicable to the degree at the date of first enrolment, provided that the student continues to promote.

D.6.3.3 Where further admission was refused or when a student's studies have been interrupted the latest rules applicable to the degree shall be applied.

D.7 ADVANCE REGISTRATION

D.7.1 A student who has not promoted to level 2 of study may be allowed to register for a maximum of 100 credits for the year. These credits include all the outstanding level 1 modules provided that all the prerequisites and co-requisites for these modules are met.

D.7.2 A student who has not promoted to level 3 of study may be allowed to register for a maximum of 100 credits for the year. These credits include all the outstanding level 1 modules provided that all the prerequisites and co-requisites for these modules are met.

D.8 RENEWAL OF REGISTRATION

Renewal of registration shall be governed by Rule A.3.2.3, as stipulated in the University Calendar: General Information Part 1 or as provided for in the Faculty rules.

D.9 SPECIAL REQUIREMENTS FOR THE PROGRAMME

D.9.1 A full-time student shall not be allowed to enrol for more than 135 credits in any year of study;

D.9.2 The total credit value may only exceed 365 with the permission of Senate;

D.9.3 A student shall not be allowed in any academic year of study, to enrol for any combination of modules in which there are class and examination timetable clashes.

D.9.4 Transferring to the BCom Degree:

The following requirements are compulsory for students wishing to change from the BAdmin to the BCom Degree:

D.9.4.1 Passed at least 105 credits (including QSC131/132) in the first year of enrolment full-time.

D.9.4.2 To register for Business Statistics 132 and all remaining BCom modules in consultation with the curriculum advisor.

D.9.5 Major Modules

Unless the Senate decides otherwise:

D.9.5.1 A student must enrol for a minimum of 60 credits at level 3 in Public Administration and

D.9.5.2 A minimum of 60 credits at level 3 from one of the following:

- Political Studies
- Economics
- Industrial Psychology
- Information Systems
- Finance
- Management

D.9.5.3 A student must register Public Administration and Political Studies as majors at level 2, as well as one other level 2 elective group.

D.9.6 A student shall not be allowed to register for a module if this contravenes module prerequisite rules.

D.9.7 To register for Quantitative Skills for Commerce (QSC131/132) one of the following is required:

- Level 4 (50-59%) in Mathematics, or
- HG (40%) in Mathematics, or
- SG (50%) in Mathematics

D.9.8 Students do not require a pass in Quantitative Skills for Commerce (QSC131/132) to register for MAN231, MAN233, MAN201 and MAN206.

D.9.9 If a particular module (providing it is not a compulsory module) has less than 15 students registered at the start of the academic year, the Faculty may cancel that module.

BACHELOR OF ADMINISTRATION (Part-Time - 1018)

D.10 ADMISSION

Unless Senate decides otherwise, a student shall be required to meet the following criteria to be enrolled for the **Bachelor of Administration degree – (BAdmin)**:

D.10.1 Minimum admission requirements for applicants who matriculated from 2008

- (a) The National Senior Certificate for Bachelor's Degree study with 4 subjects at a rating of 4, with a score of no fewer than 30 points calculated according to the University's approved points system, as well as the following specific subject requirements:
- Level 4 (50-59%) in English (Home or First Additional Language), and
 - Level 3 (40-49%) in Another Language (Home or First Additional Language), and
 - Level 3 (40-49%) in Mathematics, or
 - Level 5 (60-69%) in Mathematical Literacy
- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

D.10.2 Minimum admission requirements for applicants who matriculated before 2008

- (a) An applicant shall not be admitted as a student for the BAdmin degree unless s/he has obtained the Matriculation Certificate or an Exemption certificate thereof with an aggregate of at least a D (50%).

OR

- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

D.11 SELECTION

Final selection shall be based on an applicant meeting the criteria as determined by the Faculty.

D.12 DURATION

Unless Senate decides otherwise the duration of the programme shall extend over five years part-time study.

D.13 CURRICULUM

D.13.1 Level 1

Module Name	Alpha Code	Cred
1st Year of Enrolment		
Core Modules		
Academic Literacy for Commerce 131	ALC131	15
Introduction to Information Systems 132	IFS132	15
South African Politics and Government 132	GOV132	15
Select 1 module from the following 2 options		
Quantitative Literacy for Commerce 141	QLC141	15
Quantitative Skills for Commerce 131	QSC131	15
	Sub-total	60
2nd Year of Enrolment		
Core Modules		
Introduction to Political Studies and International Relations 131	POL131	15
Introduction to Public and Local Government Administration and Management 131	PUA131	15
Electives (select 2 modules)		
Financial Accounting 141	FIA141	15
Economics 133	ECO133	15
Introduction to Psychology in the Workplace 132	IPS132	15
Principles of Business Management 132	MAN132	15
Statistics 141 OR	STA141	15
Business Statistics 131	BUS131	15
	Sub-total	60

D.13.2 Level 2

Core Modules		
Public Administration		
Public Policy and Research 231	PUA231	20
Comparative Public Administration and Governance 232	PUA232	20
Political Studies		
Political Thought and Africa 235	POL235	20
Select 1 of the following modules:		
(At least one module will be offered each year)		
International Political Dynamics 232	POL232	20
South Africa in Comparative Political Context 231	POL231	20
Electives (select 1 group)		
Each group will be offered twice in a 3-year cycle.		
Group 1 Industrial Psychology (select all modules)		
Career Psychology 231	IPS231	10
Psychometrics 232	IPS232	10
Human Resource Management 233	IPS233	10
Labour Relations 234	IPS234	10

Group 2 Information Systems (select both modules)		
Business Analysis 231	IFS231	20
Service Delivery Management 233	IFS233	20
Group 3 Management (select all modules)		
Marketing 231	MAN231	10
Operations Management 233	MAN233	10
Business Finance 234	MAN234	10
Finance and Analytical Techniques 235	MAN235	10
	Sub-total	120

D.13.3 Level 3

Core Modules

Public Administration

Public Finance Management 331	PUA331	30
Public Sector Human Resource Management 332	PUA332	30

Electives (select 1 group)

Group 1 Political Studies

Core Module

Research Methodology in Political Studies 332	POL332	30
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Electives (select 1 module)

(At least 1 module will be offered each year)

Political Theory 331 (not offered in 2020)	POL331	30
Africa in International Perspective 334	POL334	30

Group 2 Industrial Psychology (select all modules)

Organisational Behaviour 331	IPS331	15
Research Methodology 333	IPS333	15
Consumer Behaviour 335	IPS335	15
Training Management 337	IPS337	15

Group 3 Information Systems (select both modules)

Information Systems Strategy 361	IFS361	30
Architecture and Infrastructure 362	IFS362	30

Group 4 Management

Core Modules (select both modules)

Strategic Management 304	MAN304	15
Research and Communication for Business 314	MAN314	15

Electives (select 2 modules)

Employee Management 324	MAN324	15
Project Management 325	MAN325	15
Financial Management 312	MAN312	15
	Sub-total	120
	TOTAL	360

D.14 ASSESSMENT

Assessment is governed by Rule A.5 as stipulated in the University Calendar: General Information Part 1.

D.15. PROMOTION RULES

D.15.1 Unless Senate decides otherwise and subject to Rule A.3.2.3 or as provided for in the Faculty rules:

- D.15.1.1** A student is required to pass at least 30 credits to renew his/her level 1 registration and 60 credits per annum thereafter.
- D.15.1.2** After two years of study, a student must have passed Academic Literacy for Commerce (ALC131/132) and Quantitative Literacy for Commerce (QLC141/142) or Quantitative Skills for Commerce (QSC131/132) in order to promote to level 2 or renew his/her registration at level 1.
- D.15.1.3** After three years of enrolment a student must have passed all level 1 modules.
- D.15.1.4** After four years of enrolment a student must have passed 210 credits to promote to level 3.
- D.15.1.5** After five years of enrolment a student must have passed all level 2 modules.
- D.15.1.6** A student shall complete the degree once 360 credits are obtained and all the requirements for the degree are met.
- D.15.1.7** A student shall register for no more than 60 credits per annum in the first two years of registration and 90 credits per annum thereafter.
- D.15.1.8** Final promotions are done according to the rules applicable to the degree at the date of first enrolment, provided that the student continues to promote.
- D.15.1.9** Where further admission was refused or when a student's studies have been interrupted the latest rules applicable to the degree shall be applied.

D.16 ADVANCE REGISTRATION

A part-time student may be allowed to register in advance, provided s/he meets the prerequisites and co-requisites of the intended modules and provided that modules are offered part-time in a particular academic year.

D.17 RENEWAL OF REGISTRATION

Renewal of registration shall be governed by Rule A.3.2.3, as stipulated in the University Calendar: General Information Part 1 or as provided for in the Faculty rules.

- D.17.1** A part-time student may register for no more than 90 credits in any year and a maximum of 50 credits in a single semester.
- D.17.2** A part-time student should register for a minimum of 60 credits per annum in order to complete in the maximum period allowed.
- D.17.3** A student transferring from full-time studies is required to follow the part-time curriculum.

D.17.4 Transferring to the BCom Degree:

The following requirements are compulsory for students wishing to change from the BAdmin to the BCom Degree:

D.17.4.1 Passed at least 105 credits (including QSC131/132) in the first two years of part-time enrolment.

D.17.4.2 To register for Business Statistics 132 and all remaining BCom modules in consultation with the curriculum advisor.

D.17.5 Major Modules

Unless the Senate decides otherwise:

D.17.5.1 A student must enrol for a minimum of 60 credits at level 3 in Public Administration, and

D.17.5.2 A minimum of 60 credits at level 3 from one of the following:

- Political Studies
- Industrial Psychology
- Information Systems
- Management

D.17.5.3 A student must register Public Administration and Political Studies as majors at level 2, as well as one other level 2 elective group.

D.17.5.4 A student shall not be allowed to register for a module if this contravenes module prerequisite rules.

D.17.5.5 To register for Quantitative Skills for Commerce (QSC131/132) the following is required:

- Level 4 (50-59%) in Mathematics, or
- HG (40%) in Mathematics, or
- SG (50%) in Mathematics

D.17.5.6 To register for Economics (ECO133) a pass in Quantitative Skills for Commerce (QSC131/132) is required.

D.17.5.7 If a particular module (providing it is not a compulsory module) has less than 15 students registered at the start of the academic year, the Faculty may cancel that module.

BACHELOR OF COMMERCE (Full-Time - 1008)

D.18 ADMISSION

Unless Senate decides otherwise, a student shall be required to meet the following criteria to be enrolled for the **Bachelor of Commerce degree – (BCom)**:

D.18.1 Minimum admission requirements for applicants who matriculated from 2008

- (a) The National Senior Certificate for Bachelor's Degree study with 4 subjects at a rating of 4, with a score of no fewer than 30 points calculated according to the University's approved points system, as well as the following specific subject requirements:
- Level 4 (50-59%) in English (Home or First Additional Language), and
 - Level 3 (40-49%) in Another Language (Home or First Additional Language), and
 - Level 4 (50-59%) in Mathematics
- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

D.18.2 Minimum admission requirements for applicants who matriculated before 2008

- (a) An applicant must have obtained a Matriculation Certificate or an exemption certificate thereof or an equivalent qualification with an aggregate of at least a C (60%) with the following subject requirements:
- HG (40%, E symbol) Mathematics or
 - SG (60%, C symbol) Mathematics

OR

- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

D.19 SELECTION

Final selection shall be based on an applicant meeting the criteria as determined by the Faculty.

D.20 DURATION

Unless Senate decides otherwise the duration of the programme shall extend over three years full-time study.

D.21 CURRICULUM

D.21.1 Level 1

Module Name	Alpha Code	Cred
Core Modules		
Academic Literacy for Commerce 131/132	ALC131/132	15
Business Statistics 131/132	BUS131/132	15
Financial Accounting 141/143	FIA141/143	15
Introduction to Information Systems 131/132	IFS131/132	15
Principles of Business Management 131/132	MAN131/132	15
Introduction to Microeconomics 151	ECO151	10
Introduction to Macroeconomics 152	ECO152	10
Quantitative Skills for Commerce 131/132	QSC131/132	15
Electives (select 1 module)		
Financial Accounting 142	FIA142	10
Introduction to Psychology in the Workplace 131/132	IPS131/132	15
Mercantile Law 102	MER102	15
	Sub-total	120-125

D.21.2 Level 2

1. Select 2 of groups 1-6 to the value of 40 credits each and
2. Select 40 credits from
 - (a) One subject from groups 1-6 (40 credits) or
 - (b) Two half-subjects (20 credits each) from sub-groups in groups 1-10

Module Name	Alpha Code	Cred
Group 1 Financial Accounting		
Financial Accounting 241	FIA241	20
Financial Accounting 242	FIA242	20
Group 2 Economics		
Microeconomics 231	ECO231	10
Macroeconomics 232	ECO232	10
Economics 242	ECO242	10
Intermediate Mathematical Economics 235	ECO235	10
Group 3 Industrial Psychology		
Sub-group 3.1		
Career Psychology 231	IPS231	10
Psychometrics 232	IPS232	10
Sub-group 3.2		
Human Resource Management 233	IPS233	10
Labour Relations 234	IPS234	10
Group 4 Information Systems		
Sub-group 4.1		
Business Analysis 231	IFS231	20

Sub-group 4.2		
Service Delivery Management 233	IFS233	20
Group 5 Management		
Sub-group 5.1 Management		
Marketing 231	MAN231	10
Operations Management 233	MAN233	10
Sub-group 5.2 Finance		
Finance and Analytical Techniques 234	MAN234	10
Business Finance 235	MAN235	10
Group 6 Statistics		
Sub-group 6.1		
Statistics 211	STA211	20
Sub-group 6.2		
Statistics 221	STA221	20
Select 40 credits from an additional group above or from the above sub-groups or groups 7-10 below		
Group 7 Information Technology		
Sub-group 7.1		
Information Systems Database Modelling 242	IFS242	20
Sub-group 7.2		
Business Information Systems 244	IFS244	20
Group 8		
Employment Law 211	EMP211	10
Social Security Law 222	SSL222	10
Group 9		
Sub-group 9.1 (select 2 modules)		
Management Accounting 241	MAC241	10
Mercantile Law 102	MER102	15
Mercantile Law 221	MCR221	10
Business Ethics 242	BET242	10
Sub-group 9.2		
Company Law 211	CPL211	10
Taxation 242	TAX242	10
Sub-group 9.3		
Entrepreneurship 201	MAN201	10
Business Law for SMEs 237	MAN237	10
Group 10 Entrepreneurship and Tourism		
(select all modules)		
Business Law for SMEs 237	MAN237	10
Entrepreneurship 201	MAN201	10
Tourism 223	TOU223	20
Sub-total		120-125

D.21.3 Level 3

1. Select at least one of groups 1-7 (60 credits each) and
2. Selection of the remaining 60 credits may be made up of
 - (a) another of group 1-7 (60 credits), or
 - (b) two sub-groups (30 credits each) from sub-groups in groups 1-11

Module Name	Alpha Code	Cred
Group 1 Economics		
Sub-group 1.1 (Compulsory to major in Economics)		
Microeconomics 331	ECO331	15
Macroeconomics 332	ECO332	15
Electives (select 1 sub-group)		
Sub-group 1.2 (select 2 modules)		
Econometrics 311	ECO311	15
International Trade Economics 335	ECO335	15
Public Sector Economics 334	ECO334	15
Development Economics 336	ECO336	15
Sub-group 1.3 (select 2 modules)		
Labour Economics 333 (not offered in 2020)	ECO333	15
Public Sector Economics 334	ECO334	15
Development Economics 336	ECO336	15
Group 2 Financial Accounting		
Sub-group 2.1		
Financial Accounting 341	FIA341	30
Sub-group 2.2		
Financial Accounting 342	FIA342	30
Group 3 Industrial Psychology		
Organisation Behaviour 331	IPS331	15
Research Methodology 333	IPS333	15
Consumer Behaviour 335	IPS335	15
Training Management 337	IPS337	15
Group 4 Information Systems		
Sub-group 4.1		
Information Systems Strategy 361	IFS361	30
Sub-group 4.2		
Architecture & Infrastructure 362	IFS362	30
Group 5 Management		
Core Modules		
Sub-group 5.1 (select both modules)		
Research and Communication for Business 314	MAN314	15
Strategic Management 304	MAN304	15

Electives (select one group)**Sub-group 5.2 Management****(Select 2 modules)**

Project Management 325	MAN325	15
Services Marketing 303	MAN303	15
Retail Management 306	MAN306	15

Sub-group 5.3 Financial Management

Financial and Analytical Techniques 305	MAN305	15
Financial Management 312	MAN312	15

Group 6 Finance**Sub-group 6.1 Investments**

Investment Management 307	MAN307	15
Investment Analysis 308	MAN308	15

Sub-Group 6.2 Financial Management

Financial and Analytical Techniques 305	MAN305	15
Financial Management 312	MAN312	15

Sub-Group 6.3 Insurance

Long Term Insurance 310	IST310	15
Short Term Insurance 309	IST309	15

Group 7 Statistics (select 2 modules)

Statistics 331	STA331	30
Statistics 332	STA332	30
Statistics 333	STA333	30

Select an additional group above (60 credits) or two sub-groups (30 credits each) from the above sub-groups or remaining groups (groups 8-11)

Group 8 Industrial Psychology

Organisation Behaviour 331	IPS331	15
Consumer Behaviour 335	IPS335	15

Group 9 Information Systems

Emerging Trends in Information Systems 354	IFS354	15
Digital Business Innovation 353	IFS353	15

Group 10 Management

Strategic Management 304	MAN304	15
Project Management 325	MAN325	15

Group 11 Small, Medium Enterprise Management (not necessarily offered every year)**Select 2 modules**

Retail Management 306	MAN306	15
SME Business Planning 339	MAN339	15
SME Consulting 302	MAN302	15

Sub-total 120
TOTAL 360-370

D.22 ASSESSMENT

Assessment is governed by Rule A.5 as stipulated in the University Calendar: General Information Part 1

D.23 PROMOTION RULES

Unless Senate decides otherwise and subject to Rule A.3.2.3 or as provided for in the Faculty rules:

D.23.1 Level 1

D.23.1.1 A student shall be promoted to level 2 of study on obtaining at least 90 credits.

D.23.1.2 After one year of study, a student must have passed Academic Literacy for Commerce (ALC131/132) and Quantitative Skills for Commerce (QSC131/132) in order to promote to level 2 or renew his/her registration at level 1.

D.23.1.3 After two years of study a student must have passed all level 1 modules in order to promote to the next level.

D.23.2 Level 2

D.23.2.1 A student shall be promoted to level 3 of study on obtaining at least 210 credits;

D.23.2.2 After three years of study a student must have passed all level 2 modules in order to promote to the next level.

D.23.3 Level 3

D.23.3.1 A student shall complete the degree once 360 credits are obtained and all the requirements for the degree are met.

D.23.3.2 Final promotions are done according to the rules applicable to the degree at the date of first enrolment, provided that the student continues to promote.

D.23.3.3 Where further admission was refused or when a student's studies have been interrupted the latest rules applicable to the degree shall be applied.

D.24 ADVANCE REGISTRATION

D.24.1 A student who has not promoted to level 2 of study may be allowed to register for a maximum of 100 credits for the year. These credits include all outstanding level 1 modules, provided that all prerequisites and co-requisites for these modules are met.

D.24.2 A student who has not promoted to level 3 of study may be allowed to register for a maximum of 100 credits for the year. These credits include all outstanding level 1 and level 2 modules, provided that all prerequisites and co-requisites for these modules are met.

D.25 RENEWAL OF REGISTRATION

Renewal of registration shall be governed by Rule A.3.2.3, as stipulated in the University Calendar: General Information Part 1 or as provided for in the Faculty rules.

D.26 SPECIAL REQUIREMENTS FOR THE PROGRAMME

- D.26.1** A full-time student shall not be allowed to enrol for more than 125 credits in any year of study.
- D.26.2** The total credit value may only exceed 370 with the permission of Senate.
- D.26.3** A student shall not be allowed in any academic year of study, to enrol for any combination of modules in which there are class and examination timetable clashes.
- D.26.4** A student who does not pass Academic Literacy for Commerce (ALC131) and/or Quantitative Skills for Commerce (QSC132) in the first semester must repeat and pass Academic Literacy for Commerce (ALC132) and/or Quantitative Skills for Commerce (QSC132) in the second semester of level 1 to qualify for re-admission to the degree.
- D.26.5** The Department of Information Systems can only accept 70 students for IFS 242 due to limited laboratory space. Students who wish to register for the module should apply to the department before the last day of classes of the previous academic year. The final mark for IFS 131/132 will determine the selection of the 70 eligible students.
- D.26.6** A student shall not be allowed to enrol for a module if this contravenes module prerequisite rules.
- D.26.7** If a particular module (providing it is not a compulsory module) has fewer than 15 students registered at the start of the academic year, the Faculty may cancel that module.

BACHELOR OF COMMERCE (Part-Time - 1101)

D.27 ADMISSION

Unless Senate decides otherwise, a student shall be required to meet the following criteria to be enrolled for the **Bachelor of Commerce degree – (BCom)**:

D.27.1 Minimum admission requirements for applicants who matriculated from 2008

- (a) The National Senior Certificate for Bachelor's Degree study with 4 subjects at a rating of 4, with a score of no fewer than 30 points calculated according to the University's approved points system, as well as the following specific subject requirements:
- Level 4 (50-59%) in English (Home or First Additional Language), and
 - Level 3 (40-49%) in Another Language (Home or First Additional Language), and
 - Level 4 (50-59%) in Mathematics
- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

D.27.2 Minimum admission requirements for applicants who matriculated before 2008

- (a) An applicant must have obtained a Matriculation Certificate or an exemption certificate thereof or an equivalent qualification with an aggregate of at least a C (60%) with the following subject requirements:
- HG (40%, E symbol) Mathematics or
 - SG (50%, D symbol) Mathematics

OR

- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

D.28 SELECTION

Final selection shall be based on an applicant meeting the criteria as determined by the Faculty.

D.29 DURATION

Unless Senate decides otherwise the duration of the programme shall extend over five years part-time study.

D.30 CURRICULUM

D.30.1 Level 1

Module Name	Alpha Code	Cred
1st Year of Enrolment		
Core Modules		
Quantitative Skills for Commerce 131	QSC131	15
Principles of Business Management 132	MAN132	15
Academic Literacy for Commerce 131	ALC131	15
Introduction to Information Systems 132	IFS132	15
	Sub-total	60
2nd Year of Enrolment		
Core Modules		
Financial Accounting 143	FIA143	15
Business Statistics 131	BUS131	15
Economics 133	ECO133	15
Introduction to Psychology in the Workplace 132	IPS132	15
	Sub-total	60

D.30.2 Level 2

Core Modules (each group will be offered twice in a three year cycle)

Group 1 Industrial Psychology (select all modules)

Career Psychology 231	IPS231	10
Psychometrics 232	IPS232	10
Human Resource Management 233	IPS233	10
Labour Relations 234	IPS234	10

Group 2 Management (select all modules)

Marketing 231	MAN231	10
Operations Management 233	MAN233	10
Business Finance 234	MAN234	10
Finance and Analytical Techniques 235	MAN235	10

Group 3 Information Systems (select both modules)

Business Analysis 231	IFS231	20
Service Delivery Management 233	IFS233	20
	Sub-total	120

D.30.3 Level 3

Select 2 Groups

Group 1 Management

Core Modules (select both modules)

Research and Communication for Business 314	MAN314	15
Strategic Management 304	MAN304	15

Electives (select 1 sub group)

1.1 Management (select both modules)

Employee Management 324	MAN324	15
Project Management 325	MAN325	15

1.2 Finance (select both modules)

Financial and Analytical Techniques 305	MAN305	15
Financial Management 312	MAN312	15

Group 2 Industrial Psychology (select all modules)

Organisation Behaviour 331	IPS331	15
Research Methodology 333	IPS333	15
Consumer Behaviour 335	IPS335	15
Training Management 337	IPS337	15

Group 3 Information Systems (select both modules)

Information Systems Strategy 361	IFS361	30
Architecture and Infrastructure 362	IFS362	30
	Sub-total	120
	TOTAL	360

D.31 ASSESSMENT

Assessment is governed by Rule A.5 as stipulated in the University Calendar: General Information Part 1.

D.32. PROMOTION RULES

Unless Senate decides otherwise and subject to Rule A.3.2.3 or as provided for in the Faculty rules:

D.32.1 Level 1

D.32.1.1 A student is required to pass at least 30 credits to renew his/her level 1 registration.

D.32.1.2 After two years of enrolment, a student must have passed 90 credits including Academic Literacy for Commerce (ALC131/132) and Quantitative Skills for Commerce (QSC131/132) in order to promote to level 2 or renew his/her registration at level 1.

D.32.1.3 After three years of enrolment a student must have passed all level 1 modules.

D.32.1.4 After four years of enrolment a student must have passed 210 credits to promote to level 3.

D.32.1.5 After five years of enrolment a student must have passed all level 2 modules.

D.32.1.6 A student shall complete the degree once 360 credits are obtained and all the requirements for the degree are met.

D.32.1.7 A student shall register for no more than 60 credits per annum in the first 2 years of registration and 90 credits per annum thereafter.

D.32.1.8 Final promotions are done according to the rules applicable to the degree at the date of first enrolment, provided that the student continues to promote.

- D.32.1.9** Where further admission was refused or when a student's enrolment has been interrupted the latest rules applicable to the degree shall be applied.

D.33 ADVANCE REGISTRATION

A part-time student shall be allowed to register in advance, provided s/he meets the prerequisites and co-requisites of the intended modules, and provided that modules are offered part-time in a particular academic year.

D.34 RENEWAL OF REGISTRATION

Renewal of registration shall be governed by Rule A.3.2.3, as stipulated in the University Calendar: General Information Part 1 or as provided for in the Faculty rules.

D.35 SPECIAL REQUIREMENTS FOR THE PROGRAMME

- D.35.1** A part-time student may not register for more than 90 credits in any academic year of study and a maximum of 50 credits in a single semester.
- D.35.2** The total credit value may only exceed 360 with the permission of Senate.
- D.35.3** A student shall not be allowed in any academic year of study, to enrol for any combination of modules in which there are class and examination timetable clashes.
- D.35.4** A student who does not pass Academic Literacy for Commerce (ALC131) and/or Quantitative Skills for Commerce (QSC131) in the first semester must repeat and pass Academic Literacy for Commerce (ALC132) and/or Quantitative Skills for Commerce (QSC132) to proceed with his/her studies.
- D.35.5** A student shall not be allowed to enrol for a module if this contravenes module prerequisite rules.
- D.35.6** If an elective module has fewer than 15 students registered at the start of the academic year, the Faculty may cancel that module.

BACHELOR OF COMMERCE (Extended Curriculum - 1751)

D.36 ADMISSION

Unless Senate decides otherwise, a student shall be required to meet the following criteria to be enrolled for the **Bachelor of Commerce degree – (BCom)**:

D.36.1 Minimum admission requirements for applicants who matriculated from 2008

- (a) The National Senior Certificate for Bachelor's Degree study with 4 subjects at a rating of 4, with a score of no fewer than 30 points calculated according to the University's approved points system, as well as the following specific subject requirements:
- Level 3 (40-49%) in English (Home or First Additional Language), and
 - Level 3 (40-49%) in Another Language (Home or Additional Language), and
 - Level 2 (30-39%) in Mathematics or
 - Level 6 (70-79%) in Mathematical Literacy
- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

D.36.2 Minimum admission requirements for applicants who matriculated before 2008

- (a) An applicant must have obtained a Matriculation Certificate or an exemption certificate thereof or an equivalent qualification with an aggregate of at least a D (50%) with the following subject requirements:
- HG (40%, E symbol) Mathematics or
 - SG (50%, D symbol) Mathematics

OR

- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

D.37 SELECTION

Final selection shall be based on an applicant meeting the criteria as determined by the Faculty.

D.38 DURATION

Unless Senate decides otherwise the duration of the programme shall extend over four years full-time study.

D.39 CURRICULUM

D.39.1 Level 1

D.39.1.1 A student who has passed Mathematics (Level 3 or higher)

Module Name	Alpha Code	Cred
Core Modules		
Academic Literacy for Business 131/132	ALB131/132	15
Introduction to the Economy and Business 133/134	IEB133/134	15
Quantitative Skills Foundation 131/132	QSF131/132	15
Introduction to Information Systems 131/132	IFS131/132	15
Introduction to SA Accounting 130/131	ACC130/131	15
Academic Literacy for Commerce 131/132	ALC131/132	15
Principles of Business Management 131/132	MAN131/132	15
Quantitative Skills for Commerce 131/132	QSC131/132	15
Sub-total		120

D.39.1.2 A student who has passed Mathematics 2 or Mathematical Literacy (Level 6 or higher)

Module Name	Alpha Code	Cred
Core Modules		
Academic Literacy for Business 131/132	ALB131/132	15
Introduction to the Economy and Business 133/134	IEB133/134	15
Quantitative Literacy for Commerce 141/142	QLC141/142	15
Introduction to Information Systems 131/132	IFS131/132	15
Quantitative Skills Foundation 131/132	QSF131/132	15
Academic Literacy for Commerce 131/132	ALC131/132	15
Principles of Business Management 131/132	MAN131/132	15
Introduction to Psychology in the Workplace 131/132	IPS131/132	15
Sub-total		120

D.39.2 Level 2

D.39.2.1 A student who has passed Mathematics (Level 3 or higher)

Module Name	Alpha Code	Cred
Core Modules		
Intensive Reading and Writing 231/232	IRF231/232	15
Analytical and Critical Thinking 231/233	ACF231/233	15
Analytical and Critical Thinking 232/234	ACF232/234	15
Financial Accounting 141/143	FIA141/143	15
Business Statistics 131/132	BUS131/132	15
Introduction to Microeconomics 151	ECO151	10
Introduction to Macroeconomics 152	ECO152	10
Select 1 of the following modules:		
Quantitative Analysis for Commerce 231	QAC231	15
Case Study Analysis 211	CSA211	15

Electives (select 1 module)

Introduction to Psychology in the Workplace 131/132	IPS131/132	15
Mercantile Law 102	MER102	15
Financial Accounting 142	FIA142	10
	Sub-total	120-125

D.39.2.2 A student who has passed Mathematics (Level 2) or Mathematical Literacy (Level 6 or higher)**Core Modules**

Module Name	Alpha Code	Cred
Intensive Reading and Writing 231/232	IRF231/232	15
Introduction to SA Accounting 131/133	ACC131/133	15
Analytical and Critical Thinking 1 231/233	ACF231/233	15
Quantitative Skills for Commerce 131/132	QSC131/132	15
Financial Accounting 141/143	FIA141/143	15
Introduction to Microeconomics 151	ECO151	10
Introduction to Macroeconomics 152	ECO152	10
Business Statistics 131/132	BUS131/132	15

Electives (select 1 module)

Quantitative Analysis for Commerce 231	QAC231	15
Case Study Analysis 211	CSA211	15
Analytical and Critical Thinking 232/234	ACF232/234	15
	Sub-total	125

D.39.3 Level 3

1. Select 2 of groups 1-6 to the value of 40 credits each.
2. Select 40 credits from
 - (a) Groups 1-6 (40 credits) or
 - (b) Two sub-groups (20 credits each) from the Groups 1-10

Module Name	Alpha Code	Cred
Group 1 Financial Accounting		
Financial Accounting 241	FIA241	20
Financial Accounting 242	FIA242	20
Group 2 Economics		
Microeconomics 231	ECO231	10
Macroeconomics 232	ECO232	10
Econometrics 242	ECO242	10
Intermediate Mathematical Economics 235	ECO235	10
Group 3 Industrial Psychology		
Sub-group 3.1		
Career Psychology 231	IPS231	10
Psychometrics 232	IPS232	10
Sub-group 3.2		
Human Resource Management 233	IPS233	10
Labour Relations 234	IPS234	10

Group 4 Information Systems**Sub-group 4.1**

Business Analysis 231	IFS231	20
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Sub-group 4.2

Service Delivery Management 233	IFS233	20
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Group 5**Sub-group 5.1 Management**

Marketing 231	MAN231	10
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Operations Management 233	MAN233	10
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Sub-group 5.2 Finance

Business Finance 234	MAN234	10
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Finance and Analytical Techniques 235	MAN235	10
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Group 6 Statistics

Statistics 211	STA211	20
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Statistics 221	STA221	20
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Select 40 credits from an additional group above or from the above sub-groups or Groups 7 – 10 below

Group 7 Information Technology**Group 7.1**

Information Systems Database Modelling 242	IFS242	20
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Group 7.2

Business Information Systems 244	IFS244	20
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Group 8

Employment Law 211	EMP211	10
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Social Security Law 222	SSL222	10
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Group 9**Sub-group 9.1 (select 2 modules)**

Management Accounting 241	MAC241	10
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Mercantile Law 102	MER102	15
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Mercantile Law 221	MCR221	10
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Business Ethics 242	BET242	10
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Sub-group 9.2

Company Law 211	CPL211	10
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Taxation 242	TAX242	10
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Sub-group 9.3

Entrepreneurship 201	MAN201	10
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Business Ethics 242	BET242	10
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Business Law for SMEs 237	MAN237	10
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Group 10 Entrepreneurship and Tourism (select all modules)

Entrepreneurship 201	MAN201	10
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Business Law for SMEs 237	MAN237	10
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Tourism 223	TOU223	20
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Sub total		120-125
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D.39.4. Level 4

1. Select at least one of groups 1-7 (60 credits each) and
2. Selection of the remaining 60 credits may be made up of
 - (a) another of group 1-7 (60 credits), or
 - (b) two sub-groups (30 credits each) from sub-groups in groups 1-11

Module Name	Alpha Code	Cred
Group 1 Economics		
Sub-group 1.1		
(Compulsory to major in Economics)		
Microeconomics 331	ECO331	15
Macroeconomics 332	ECO332	15
Electives (select 1 sub-group)		
Sub-group 1.2 (select 2 modules)		
Econometrics 311	ECO311	15
International Trade Economics 335	ECO335	15
Public Sector Economics 334	ECO334	15
Development Economics 336	ECO336	15
Sub-group 1.3 (select 2 modules)		
Labour Economics 333 (not offered in 2020)	ECO333	15
Public Sector Economics 334	ECO334	15
Development Economics 336	ECO336	15
Group 2 Financial Accounting		
Sub-group 2.1		
Financial Accounting 341	FIA341	30
Sub-group 2.2		
Financial Accounting 342	FIA342	30
Group 3 Industrial Psychology		
Organisational Behaviour 331	IPS331	15
Research Methodology 333	IPS333	15
Consumer Behaviour 335	IPS335	15
Training Management 337	IPS337	15
Group 4 Information Systems		
Sub-group 4.1		
Information Systems Strategy 361	IFS361	30
Sub-Group 4.2		
Architecture and Infrastructure 362	IFS362	30
Group 5 Management		
Core Modules		
Sub-group 5.1 (select both modules)		
Research and Communication for Business 314	MAN314	15
Strategic Management 304	MAN304	15

Elective Modules (select one sub-group)**Sub-Group 5.2 Management (select 2 modules)**

Project Management 325	MAN325	15
Services Marketing 303	MAN303	15
Retail Marketing 306	MAN306	15

Sub-Group 5.3 (select both modules)

Financial and Analytical Techniques 305	MAN305	15
Financial Management 312	MAN312	15

Group 6 Finance**Sub-Group 6.1 Investments (select both modules)**

Investment Management 307	MAN307	15
Investment Analysis 308	MAN308	15

Sub-Group 6.2 Financial Management (select both modules)

Financial and Analytical Techniques 305	MAN305	15
Financial Management 312	MAN312	15

Sub-Group 6.3 Insurance (select both modules)

Long Term Insurance 310	IST310	15
Short Term Insurance 309	IST309	15

Group 7 Statistics (select 2 modules)

Statistics 331	STA331	30
Statistics 332	STA332	30
Statistics 333	STA333	30

Select an additional group above (60 credits) or two sub-groups (30 credits) from the above sub-groups or remaining groups 8 – 11 below:

Group 8 Industrial Psychology

Organisational Behaviour 331	IPS331	15
Consumer Behaviour 335	IPS335	15

Group 9 Information Systems

Emerging Trends in Information Systems 354	IFS354	15
Digital Business Innovation 353	IFS353	15

Group 10 Management

Project Management 325	MAN325	15
Strategic Management 304	MAN304	15

Group 11 Small, Medium Enterprise Management (not necessarily offered every year)**(select 2 modules)**

Retail Management 306	MAN306	15
SME Business Planning 339	MAN339	15
SME Consulting 302	MAN302	15

Sub-total 120
TOTAL 480-490

D.40 ASSESSMENT

Assessment is governed by Rule A.5 as stipulated in the University Calendar: General Information Part 1.

D.41 PROMOTION RULES

Unless Senate decides otherwise and subject to Rule A.3.2.3 or as provided for in the Faculty rules:

D.41.1 Level 1

A student is required to pass at least 60 credits to renew his/her level 1 registration and 90 credits per annum thereafter.

D.41.1.1 After one year of study, a student must have passed Academic Literacy for Business (ALB131/132) and Quantitative Literacy for Commerce (QLC141/142) or Quantitative Skills Foundation (QSF131/132) and Introduction to the Economy and Business (IEB133/134) to renew his/her registration at level 1.

D.41.1.2 A student shall be promoted to level 2 of study on obtaining at least 90 credits including Academic Literacy for Business (ALB131/132) and Quantitative Literacy for Commerce (QLC141/142) or Quantitative Skills Foundation (QSF131/132) and Introduction to the Economy and Business (IEB133/134).

D.41.2 Level 2

D.41.2.1 After two years of study a student must have passed all level 1 modules.

D.41.2.2 A student shall be promoted to level 3 on obtaining at least 210 credits including all ECP modules.

D.41.3 Level 3

D.41.3.1 A student shall be promoted to level 4 of study on obtaining at least 330 credits.

D.41.3.2 After three years of study a student must have passed all ECP modules.

D.41.4 Level 4

D.41.4.1 After four years of study a student must have passed all level 2 modules.

D.41.4.2 After five years of study a student must have passed all level 3 modules.

D.41.4.3 A student shall complete the degree once 480-490 credits are obtained and all the requirements for the degree are met.

D.41.4.4 Final promotions are done according to the rules applicable to the degree at the date of first enrolment, provided that the student continues to promote.

D.41.4.5 Where further admission was refused or when a student's studies have been interrupted the latest rules applicable to the degree shall be applied.

D.42 ADVANCE REGISTRATION

- D.42.1** A student who has not promoted to level 2 of study may be allowed to register for a maximum of 105 credits for the year. These credits include all outstanding level 1 modules, provided all prerequisites and co-requisites for these modules are met.
- D.42.2** A student who has not promoted to level 3 of study may be allowed to register for a maximum of 105 credits for the year. These credits include all outstanding level 2 modules, provided all prerequisites and co-requisites for these modules are met.
- D.42.3** A student who has not promoted to level 4 of study may be allowed to register for a maximum of 105 credits for the year. These credits include all the outstanding level 3 modules, provided all prerequisites and co-requisites for these modules are met.

D.43 RENEWAL OF REGISTRATION

Renewal of registration shall be governed by Rule A.3.2.3, as stipulated in the University Calendar: General Information Part 1 or as provided for in the Faculty rules.

D.44 SPECIAL REQUIREMENTS FOR THE PROGRAMME

- D.44.1** A student who has passed the pre-enrolment exam for Quantitative Skills Foundation (QSF131) before the start of the academic year shall enrol for Quantitative Skills for Commerce (QSC131) and Business Statistics (BUS132). No module needs to be taken in place of Quantitative Skills Foundation (QSF131).
- D.44.2** A student who does not pass Quantitative Skills Foundation (QSF131) and/or Academic Literacy for Business (ALB131) must register for and pass Quantitative Skills Foundation (QSF132) and Academic Literacy for Business (ALB132) in the second semester to qualify for renewal of registration at level 1.
- D.44.3** A student must have passed all level 1 modules by the end of level 2 to qualify for renewal of registration at level 3.
- D.44.4** A student who has passed the pre-enrolment exam for Quantitative Literacy for Commerce (QLC141) before the start of the academic year shall follow the curriculum under D.39.1.1.
- D.44.5** A student who has passed Quantitative Literacy for Commerce (QLC141) at first attempt with a final mark of at least 70% need not enrol for Quantitative Skills Foundation (QSF131/132) and should register for Introduction to SA Accounting (ACC130) and Quantitative Skills for Commerce (QSC132) in the second semester. If such a student passes Quantitative Skills for Commerce (QSC132) at the first attempt, he/she shall follow the curriculum under D.39.2.1 in the 2nd year of enrolment.
- D.44.6** A student who has not passed Quantitative Literacy for Commerce (QLC141) and/or Academic Literacy for Business (ALB131) and/or Introduction to the Economy and Business (IEB133) must register for and pass Quantitative Literacy for Commerce (QLC141) and/or Academic Literacy for Business (ALB131) and/or Introduction to the Economy and Business (IEB133) in the 2nd semester to qualify for renewal of registration for the 2nd year of enrolment.

- D.44.7** The Department of Information Systems can only accept 70 students for IFS 242 due to limited laboratory space. Students who wish to register for the module should apply to the department before the last day of classes of the previous academic year. The final mark for IFS 131/132 will determine the selection of the 70 eligible students.
- D.44.8** A student who has not passed Intensive Reading and Writing (IRF231) or Analytical and Critical Thinking (ACF231) and/or Analytical and Critical Thinking (ACF232) must repeat these modules in the following semester.
- D.44.9** A student must have passed all Foundation modules by the end of level 3 to qualify for renewal of registration.
- D.44.10** A student who transfers from the Bachelor of Commerce in Accounting (ECP) programme to Bachelor of Commerce (ECP) programme, must complete all outstanding modules as required for the Bachelor of Commerce (ECP) programme.
- D.44.11** A student who transfers from the Bachelor of Commerce in Accounting (ECP) programme and has not passed Quantitative Skills for Accounting (QSA131) or Quantitative Skills for Commerce (QSC132) should register for QSF131 in the following year.

BACHELOR OF COMMERCE IN FINANCIAL ACCOUNTING (1175)

D.45 ADMISSION

Unless Senate decides otherwise, a student shall be required to meet the following criteria to be enrolled for the **Bachelor of Commerce degree in Financial Accounting – BCom (Financial Accounting)**:

D.45.1 Minimum admission requirements for applicants who matriculated from 2008

- (a) The National Senior Certificate for Bachelor's Degree study with 4 subjects at a rating of 4, with a score of no fewer than 30 points calculated according to the University's approved points system, as well as the following specific subject requirements:
- Level 4 (50-59%) in English (Home or First Additional Language), and
 - Level 3 (40-49%) in Another Language (Home or First Additional Language), and
 - Level 4 (50-59%) in Mathematics
- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

D.45.2 Minimum admission requirements for applicants who matriculated before 2008

- (a) An applicant must have obtained a Matriculation Certificate or an exemption certificate thereof or an equivalent qualification with an aggregate of at least a D (50%) with the following subject requirements:
- HG (40%, E symbol) Mathematics or
 - SG (50%, D symbol) Mathematics

OR

- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

D.46 SELECTION

Final selection shall be based on an applicant meeting the criteria as determined by the Faculty.

D.47 DURATION

Unless Senate decides otherwise the duration of the programme shall extend over three years full-time study.

D.48 CURRICULUM

D.48.1 Level 1

Module Name	Alpha Code	Cred
Core Modules		
Financial Accounting 141	FIA141/143	15
Financial Accounting 142	FIA142	10
Business Statistics 132	BUS132	15
Principles of Business Management	MAN131/132	15
Mercantile Law 102	MER102	15
Introduction to Information Systems 131/132	IFS132/131	15
Academic Literacy for Commerce 131/132	ALC131/132	15
Introduction to Microeconomics 151	ECO151	10
Introduction to Macroeconomics 152	ECO152	10
Electives (select 1 modules)		
Quantitative Skills for Commerce 131/132	QSC131/132	15
Mathematics 126 (Requires Mathematics level 5)	MAM126	10
Sub-total		130-135

D.48.2 Level 2

Module Name	Alpha Code	Cred
Core Modules		
Financial Accounting 241	FIA241	20
Financial Accounting 242	FIA242	20
Management Accounting 241	MAC241	10
Auditing 241	AUD241	10
Auditing 242	AUD242	10
Company Law	CPL211	10
Mercantile Law 221	MCR221	10
Taxation 242	TAX242	10
Business Ethics 242	BET242	10
Financial Management 242	FIM242	10
Sub-total		120

D.48.3 Level 3

Module Name	Alpha Code	Cred
Core Modules		
Financial Accounting 341	FIA341	30
Financial Accounting 342	FIA342	30
Management Accounting 341	MAC341	15
Auditing 341	AUD341	15
Taxation 343	TAX343	30
Financial Management 342	FIM342	15
Sub-total		135
TOTAL		385-390

D.49 ASSESSMENT

Assessment is governed by Rule A.5 as stipulated in the University Calendar: General Information Part 1.

D.50 PROMOTION RULES

Unless Senate decides otherwise and subject to Rule A.3.2.3 or as provided for in the Faculty rules:

D.50.1 Level 1

D.50.1.1 A student is required to pass at least 40 credits to renew his/her level 1 registration.

D.50.1.2 After one year of study, in order to promote to level 2 or renew his/her registration at level 1, a student must have passed:

- Academic Literacy for Commerce (ALC131/132), and
- Financial Accounting (FIA141/143), and
- Quantitative Skills for Commerce (QSC131/132) or
- Mathematics (MAM126)

D.50.1.3 A student shall be promoted to level 2 of study on obtaining at least 90 credits.

D.50.1.4 After two years of study a student must have passed all level 1 modules in order to promote.

D.50.2 Level 2

D.50.2.1 A student shall be promoted to level 3 of study on obtaining at least 210 credits.

D.50.2.2 After three years of study a student must have passed all level 2 modules in order to promote.

D.50.3 Level 3

D.50.3.1 A student shall complete the degree once 385-390 credits are obtained and all the requirements for the degree are met.

D.50.3.2 Final promotions are done according to the rules applicable to the degree at the date of first enrolment, provided that the student continues to promote.

D.50.3.3 Where further admission was refused or when a student's studies have been interrupted the latest rules applicable to the degree shall be applied.

D.51 ADVANCE REGISTRATION

- D.51.1** A student who has not promoted to level 2 of study may be allowed to register for a maximum of 100 credits for the year. These credits include all the outstanding level 1 modules, provided that all the prerequisites and co-requisites for these modules are met.
- D.51.2** A student who has not promoted to level 3 of study may be allowed to register for a maximum of 100 credits for the year. These credits include all the outstanding level 1 and level 2 modules, provided that all the prerequisites and co-requisites for these modules are met.

D.52 RENEWAL OF REGISTRATION

Renewal of registration shall be governed by Rule A.3.2.3, as stipulated in the University Calendar: General Information Part 1 or as provided for in the Faculty rules.

D.53 SPECIAL REQUIREMENTS FOR THE PROGRAMME

- D.53.1** A student who has obtained 60% or more for Financial Accounting (FIA142) shall have the option to attend the Financial Accounting (FIA132) summer school and, on obtaining a mark of 55% or more for the assessment at the conclusion of the summer school, would be able to transfer to the Bachelor of Commerce degree in Accounting, provided a student has passed at least 105 credits in the first year of enrolment.

BACHELOR OF COMMERCE IN ACCOUNTING (1021)

This degree, combined with the Postgraduate Diploma in Accounting (PGDA) is accredited by the South African Institute of Chartered Accountants (SAICA) to prepare candidates for the Initial Test of Competence (ITC).

D.54 ADMISSION

Unless Senate decides otherwise, a student shall be required to meet the following criteria to be enrolled for the **Bachelor of Commerce degree in Accounting – BCom (Accounting)**:

D.54.1 Minimum admission requirements for applicants who matriculated from 2008

- (a) The National Senior Certificate for Bachelor's Degree study with 4 subjects at a rating of 4, with a score of no fewer than 30 points calculated according to the University's approved points system, as well as the following specific subject requirements:
- Level 4 (50-59%) in English (Home or First Additional Language), and
 - Level 3 (40-49%) in Another Language (Home or First Additional Language), and
 - Level 4 (50-59%) in Mathematics, and
 - Level 5 (60-69%) in Accounting (not required if an applicant has Mathematics at Level 5)
- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

D.54.2 Minimum admission rules for applicants who matriculated prior to 2008

- (a) An applicant must have obtained a Matriculation Exemption Certificate with a minimum of a C-Aggregate (60%) in Grade 12 with the following subject requirements:
- HG (50%) Mathematics or SG (70%) Mathematics, and
 - HG (50%) Accounting or SG (70%) Accounting
- OR**
- HG (60%) Mathematics or
 - SG (80%) Mathematics (if Accounting was not taken as a matriculation subject)

OR

- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

D.55 SELECTION

Final selection shall be based on an applicant meeting the criteria as determined by the Faculty.

D.56 DURATION

Unless Senate decides otherwise the duration of the programme shall extend over three years full-time study.

D.57 CURRICULUM

D.57.1 Level 1

Module Name	Alpha Code	Cred
Core Modules		
Financial Accounting 131	FIA131	15
Financial Accounting 132	FIA132	15
Introduction to Microeconomics 151	ECO151	10
Introduction to Macroeconomics 152	ECO152	10
Mathematics 126	MAM126	10
Business Statistics 132	BUS132	15
Principles of Management 131	MAN131	15
Mercantile Law 102	MER102	15
Introduction to Information Systems 131	IFS131	15
Academic Literacy for Commerce 131	ALC131	15
Sub-total		135

D.57.2 Level 2

Module Name	Alpha Code	Cred
Core Modules		
Financial Accounting 214	FIA214	20
Financial Accounting 225	FIA225	20
Management Accounting 234	MAC234	10
Accounting Information Applications 239	ACC239	15
Mercantile Law 221	MCR221	10
Taxation 228	TAX228	10
Taxation 212	TAX212	10
Auditing 201	AUD201	20
Corporate and Financial Management 221	CFM221	10
Sub-total		125

D.57.3 Level 3

Module Name	Alpha Code	Cred
Core Modules		
Managerial Accounting and Finance 334	MAF334	30
Financial Accounting 324	FIA324	60
Auditing 322	AUD322	30
Taxation 327	TAX327	30
Sub-total		150
TOTAL		410

D.58 ASSESSMENT

Assessment is governed by Rule A.5 as stipulated in the University Calendar: General Information Part 1.

D.59 PROMOTION RULES

Unless Senate decides otherwise and subject to Rule A.3.2.3 or as provided for in the Faculty rules:

- D.59.1** After one year of study a student should have passed at least 80 credits, with a final mark of 55% or more for Financial Accounting (FIA132) in order to promote to level 2.
- D.59.2** In every year thereafter passed a total of at least 90 credits.
- D.59.3** Provided that after four years of study, the student has completed the degree.
- D.59.4** Provided that after the second year of registration the student has passed all required level 1 modules.
- D.59.5** Final promotions are done according to the rules applicable to the degree at the date of first enrolment, provided that the student continues to promote.
- D.59.6** Where further admission was refused or when a student's studies have been interrupted the latest rules applicable to the degree shall be applied.
- D.59.7** A student who does not meet the requirement as outlined in D.59.1 above, shall be promoted to the Bachelor of Commerce degree in Financial Accounting (level 2), provided s/he has passed at least 60 credits including a final mark of between 50% and 54% for Financial Accounting (FIA132).

D.60 ADVANCE REGISTRATION

Advance registration is not permitted for this programme.

D.61 RENEWAL OF REGISTRATION

Renewal of registration shall be governed by Rule A.3.2.3, as stipulated in the University Calendar: General Information Part 1 or as provided for in the Faculty rules.

D.62 SPECIAL REQUIREMENTS FOR THE PROGRAMME

- D.62.1** To qualify for entry into the Bachelor of Commerce degree in Accounting, a first year Bachelor of Commerce student shall have passed at least 105 credits in level 1, with a final mark of 55% or more in Financial Accounting (FIA132) or its equivalent.
- D.62.2** The following shall be recognised as an internal equivalent: Obtaining a mark of 55% or more for the assessment at the conclusion of a summer school. In order to qualify to attend the summer school, a student must have obtained 60% or more for Financial Accounting (FIA142).
- D.62.3** A student shall not be allowed to renew his/her registration for the following modules if s/he failed to pass after two attempts:
 - Financial Accounting 131, 132 (55%) *(The assessment at the end of the winter/summer school, as applicable to the module, is considered the second*

attempt opportunity. If a student fails to utilise this opportunity s/he will be considered to have waived the second attempt)

- Financial Accounting 214, 225
- Financial Accounting 324
- Management Accounting 234
- Corporate and Financial Management 221
- Managerial Accounting and Finance 334
- Auditing 201
- Auditing 322
- Accounting Information Applications 239
- Taxation 228
- Taxation 212
- Taxation 327
- Academic Literacy for Commerce 131

D.62.4 A student who has obtained a final mark of 40%-49% after the supplementary assessment for Financial Accounting 131 has the choice to attend either

- the Financial Accounting 131 Winter School in order to continue with Financial Accounting 132 as part of the Bachelor of Commerce degree in Accounting;

OR

- the Financial Accounting 141 Winter School in order to continue with Financial Accounting 142 and transition to Bachelor of Commerce degree in Financial Accounting.

D.62.5 A student who has obtained a final mark of 30%-39% after the supplementary assessment for Financial Accounting 131 shall be eligible to attend the Financial Accounting 141 Winter School in order to continue with Financial Accounting 142 and transition to Bachelor of Commerce degree in Financial Accounting.

D.62.6 A student who has obtained a final mark of 50%-54% after the supplementary assessment for Financial Accounting 132 shall be eligible to attend the Financial Accounting 132 Summer School in order to continue with Financial Accounting 214 as part of the Bachelor of Commerce degree in Accounting.

D.62.7 A student who has obtained a final mark of 40%-49% after the supplementary assessment for Financial Accounting 132 shall be eligible to attend the Financial Accounting 142 Summer School in order to continue with Financial Accounting 241 and transition to Bachelor of Commerce degree in Financial Accounting.

D.62.8 A student who has obtained a final mark of 40%-49% after the supplementary assessment for Financial Accounting 214 shall be eligible to attend the Financial Accounting 241 Winter School in order to continue with Financial Accounting 242 and transition to Bachelor of Commerce degree in Financial Accounting.

D.62.9 A student who has obtained a final mark of 40%-49% after the supplementary exam for Financial Accounting 225 shall be eligible to attend the Financial Accounting 242 Summer School in order to continue with Financial Accounting 341 and transition to Bachelor of Commerce degree in Financial Accounting.

BACHELOR OF COMMERCE IN ACCOUNTING (Extended Curriculum - 1753)

This degree, combined with the Postgraduate Diploma in Accounting (PGDA) is accredited by the South African Institute of Chartered Accountants (SAICA) to prepare candidates for the Initial Test of Competence (ITC).

D.63 ADMISSION

Unless Senate decides otherwise, a student shall be required to meet the following criteria to be enrolled for the **Bachelor of Commerce degree in Accounting - BCom (Accounting)**:

D.63.1 Minimum admission requirements for applicants who matriculated from 2008

- (a) The National Senior Certificate for Bachelor's Degree study with 4 subjects at a rating of 4, with a score of no fewer than 30 points calculated according to the University's approved points system, as well as the following specific subject requirements:
- Level 3 (40-49%) in English (Home or First Additional Language), and
 - Level 3 (40-49%) in Another Language (Home or First Additional Language), and
 - Level 3 (40-49%) in Mathematics or
 - Level 4 (50-59%) in Accounting (not required if an applicant has Mathematics at Level 4)
- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

D.63.2 Minimum admission rules for applicants who matriculated prior to 2008

- (a) An applicant must have obtained a Matriculation Exemption Certificate with a minimum of a D-Aggregate in Grade 12 with the following subject requirements:
- HG (D - Symbol) Mathematics or SG (C - Symbol) Mathematics, and
 - HG (D - Symbol) Accounting or SG (C - Symbol) Accounting
- OR**
- HG (C - Symbol) Mathematics or
 - SG (B - Symbol) Mathematics (if Accounting was not taken as a matriculation subject)
- OR**
- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

D.64 SELECTION

Final selection shall be based on an applicant meeting the criteria as determined by the Faculty.

D.65 DURATION

Unless Senate decides otherwise the duration of the programme shall extend over four years full-time study.

D.66 CURRICULUM

D.66.1 Level 1

Module Name	Alpha Code	Cred
Core Modules		
Academic Literacy for Business 131	ALB131	15
Quantitative Skills Accounting 131	QSA131	15
Introduction to SA Accounting 131	ACC131	15
Introduction to SA Accounting 132	ACC132	15
Academic Literacy for Commerce 132	ALC132	15
Principles of Business Management 131	MAN131	15
Introduction to Information Systems 132	IFS132	15
Business Statistics 132	BUS132	15
Sub-total		120

D.66.2 Level 2

Module Name	Alpha Code	Cred
Core Modules		
Analytical and Critical Thinking 231	ACF231	15
Quantitative Analysis for Commerce 231	QAC231	15
Intensive reading and Writing 231	IRF231	15
Financial Accounting 131	FIA131	15
Financial Accounting 132	FIA132	15
Introduction to Microeconomics 151	ECO151	10
Introduction to Macroeconomics 152	ECO152	10
Mathematics 126	MAM126	10
Mercantile Law 102	MER102	15
Sub-total		120

D.66.3 Level 3

Module Name	Alpha Code	Cred
Core Modules		
Financial Accounting 214	FIA214	20
Financial Accounting 225	FIA225	20
Accounting Information Applications 239	ACC239	15
Management Accounting 234	MAC234	10
Mercantile Law 221	MCR221	10
Taxation 228	TAX228	10
Taxation 212	TAX212	10
Auditing 201	AUD201	20
Corporate and Financial Management 221	CFM221	10
Sub-total		125

D.66.4 Level 4

Module Name	Alpha Code	Cred
Core Modules		
Managerial Accounting and Finance 334	MAF334	30
Auditing 322	AUD322	30
Taxation 327	TAX327	30
Financial Accounting 324	FIA324	60
	Sub-total	150
	TOTAL	515

D.67 ASSESSMENT

Assessment is governed by Rule A.5 as stipulated in the University Calendar: General Information Part 1

D.68 PROMOTION RULES

Unless Senate decides otherwise and subject to Rule A.3.2.3 or as provided for in the Faculty rules:

68.1 Level 1

D.68.1.1 After one year of study, a student must have passed a total of at least 90 credits (30 of which must be degree credits including:

- Academic Literacy for Business (ALB131), and
- Quantitative Skills for Accounting (QSA131) or Quantitative Skills for Commerce (QSC132), and
- Introduction to SA Accounting (ACC131/ACC130).

D.68.1.2 A student who has not passed Introduction to SA Accounting (ACC132) must register for Financial Accounting (FIA141 and FIA142), obtain a final mark of at least 60% in FIA142 and attend the Summer School. If the student passes the assessments of the Summer School with a mark of at least 55% or more, the student:

- shall be allowed to continue with the 4 year (Accounting) extended curriculum;
- shall receive 15 credits for Introduction to SA Accounting (ACC132); and
- shall have Financial Accounting (FIA141 and FIA142) converted to (Financial Accounting) FIA131 and FIA132.

D.68.1.3 A student who has passed at least 75 credits in level 1 including the modules listed in 68.1.1 shall promote to level 2 of their studies.

D.68.1.4 A student who has passed at least 75 credits in level 1 but has not met all the requirements listed in 68.1.1 shall be transferred to level 2 of the Bachelor of Commerce degree Extended Curriculum Programme (1751).

D.68.2. Level 2

D.68.2.1 After two years of study, a student must have passed 180 credits in total (90 of which must be degree credits) including all level 1 modules and Financial Accounting

(FIA131) (or equivalent) and Financial Accounting (FIA132) with at least a final mark of 55%.

- D.68.2.2** A student who has passed at least 180 credits after two years of study, but has not met the requirements of D.68.2.1 shall be transferred to level 3 of the Bachelor of Commerce degree Extended Curriculum Programme (1751).
- D.68.3** In every year thereafter passed a total of at least 80 credits.
- D.68.4** Provided that after five years of study the student has completed the degree.
- D.68.5** Final promotions are done according to the rules applicable to the degree at the date of first enrolment, provided that the student continues to promote.
- D.68.6** Where further admission was refused or when a student's studies have been interrupted the latest rules applicable to the degree shall be applied.

D.69 ADVANCE REGISTRATION

A student who has not promoted to level 2 of study may be allowed to register for a maximum of 90 credits for the year. These credits include all outstanding level 1 modules, provided that all prerequisites and co-requisites for these modules are met. The student would be permitted to register for level 2 modules for the remaining credits.

D.70 RENEWAL OF REGISTRATION

Renewal of registration shall be governed by Rule A.3.2.3, as stipulated in the University Calendar: General Information Part 1 or as provided for in the Faculty rules.

D.71 SPECIAL REQUIREMENTS FOR THE PROGRAMME

- D.71.1** A student shall not be allowed to renew his/her registration for the following modules if s/he failed to pass after two attempts:
- Financial Accounting 131, 132 (with at least a final mark of 55%) *(The assessment at the end of the winter/summer school, as applicable to the module, is considered the second attempt opportunity. If a student fails to utilise this opportunity s/he will be considered to have waived the second attempt)*
 - Financial Accounting 214, 225
 - Financial Accounting 324
 - Management Accounting 234
 - Corporate and Financial Management 221
 - Managerial Accounting and Finance 334
 - Auditing 201
 - Auditing 322
 - Accounting Information Applications 239
 - Taxation 212
 - Taxation 228
 - Taxation 327
 - Academic Literacy for Commerce 131

D.71.2 A student who has obtained a final mark of 40%-49% after the supplementary assessment for Financial Accounting 131 has the choice to attend either:

- (a) the Financial Accounting 131 Winter School in order to continue with Financial Accounting 132 as part of the Bachelor of Commerce degree in Accounting;

OR

- (b) the Financial Accounting 141 Winter School in order to continue with Financial Accounting 142 and transition to the Bachelor of Commerce degree Extended Curriculum Programme (1751).

D.71.3 A student who has obtained a final mark of 30%-39% after the supplementary assessment for Financial Accounting 131 shall be eligible to attend the Financial Accounting 141 Winter School in order to continue with Financial Accounting 142 and transition to the Bachelor of Commerce degree Extended Curriculum Programme (1751).

D.71.4 A student who has obtained a final mark of 50%-54% after the supplementary assessment for Financial Accounting 132 shall be eligible to attend the Financial Accounting 132 Summer School in order to continue with Financial Accounting 214 as part of the Bachelor of Commerce degree in Accounting Extended Curriculum Programme.

D.71.5 A student who has obtained a final mark of 40%-49% after the supplementary assessment for Financial Accounting 132 shall be eligible to attend the Financial Accounting 142 Summer School in order to continue with Financial Accounting 241 as part of the Bachelor of Commerce degree in Accounting Extended Curriculum Programme.

D.71.6 A student who has obtained a final mark of 40%-49% after the supplementary assessment for Financial Accounting 214 shall be eligible to attend the Financial Accounting 241 Winter School in order to continue with Financial Accounting 242 and transition to the Bachelor of Commerce degree Extended Curriculum Programme (1751).

D.71.7 A student who has obtained a final mark of 40%-49% after the supplementary assessment for Financial Accounting 225 shall be eligible to attend the Financial Accounting 242 Summer School in order to continue with Financial Accounting 341 and transition to the Bachelor of Commerce degree Extended Curriculum Programme (1751).

BACHELOR OF COMMERCE IN LAW (1221)

D.72 ADMISSION

Unless Senate decides otherwise, a student shall be required to meet the following criteria to be enrolled for the **Bachelor of Commerce in Law degree - BCom (Law)**:

D.72.1 Minimum admission requirements for applicants who matriculated from 2008

- (a) The National Senior Certificate for Bachelor's Degree study with 4 subjects at a rating of 4, with a score of no fewer than 30 points calculated according to the University's approved points system, as well as the following specific subject requirements:
- Level 4 (50-59%) in English (Home or First Additional Language), and
 - Level 3 (40-49%) in Another Language (Home or First Additional Language), and
 - Level 4 (50-59%) in Mathematics
- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

D.72.2 Minimum admission rules for applicants who matriculated prior to 2008

- (a) An applicant must have obtained a Matriculation Exemption Certificate with a minimum of a C - Aggregate (60%) in Grade 12 with the following subject requirements:
- HG (40%) Mathematics or
 - SG (60%) Mathematics

OR

- (b) A qualification or level of competence which the Senate of the University has deemed to be equivalent to the requirements stipulated in (a) above.

D.73 SELECTION

Final selection shall be based on an applicant meeting the criteria as determined by the Faculty.

D.74 DURATION

Unless Senate decides otherwise the duration of the programme shall extend over three years full-time study.

D.75 CURRICULUM

D.75.1 Level 1

Module Name	Alpha Code	Cred
Core Modules		
Academic Literacy for Commerce 131/132	ALC131/132	15
Introduction to Microeconomics 151	ECO151	10
Introduction to Macroeconomics 152	ECO152	10
Business Statistics 132	BUS132	15
Introduction to Law 111	ILL111	15
Introduction to Law 121	ILL121	15
Quantitative Skills for Commerce 131/132	QSC131/132	15
Financial Accounting 141/143	FIA141/143	15
Electives (select 1 module)		
Principles of Business Management 131/132	MAN131/132	15
Introduction to Psychology in the Workplace 131/132	IPS131/132	15
Introduction to Information Systems 131/132	IFS131/132	15
Sub-total		125

D.75.2 Level 2

Module Name	Alpha Code	Cred
Core Modules		
Law of Persons 112	LOP112	15
Constitutional Law 202	CON202	20
Basic Skills for Law 101	BSL101	15
Family Law 121	FAM121	15
Law of Delict 201	DEL201	20
Law of Property 211	THI211	15
Electives (select 1 group)		
Group 1 Industrial Psychology		
Career Psychology 231	IPS231	10
Psychometrics 232	IPS232	10
Human Resource Management 233	IPS233	10
Labour Relations 234	IPS234	10
Group 2 Management		
Marketing 231	MAN231	10
Operations Management 233	MAN233	10
Business Finance 234	MAN234	10
Finance and Analytical Techniques 235	MAN235	10
Group 3 Economics		
Microeconomics 231	ECO231	10
Macroeconomics 232	ECO232	10
Intermediate Mathematical Economics 235	ECO235	10
Econometrics 242	ECO242	10

Group 4 Information Systems

Business Analysis 231	IFS231	20
Service Delivery Management 233	IFS233	20
	Sub-total	140

D.75.3 Level 3

Module Name	Alpha Code	Cred
Core Modules		
Law of Contract 301	CNT301	20
Company Law 211	CPL211	10
Law of Insolvency 311	INS311	10
Labour Law 321	LAB321	15
Statutory Interpretation 321	STI321	15

Electives (select 1 group)**Group 1 Economics****Group 1.1**

Microeconomics 331	ECO331	15
Macroeconomics 332	ECO332	15

Electives (select 1 sub-group)**Group 1.2 (select 2 modules)**

Econometrics 311	ECO311	15
International Trade Economics 335	ECO335	15
Public Sector Economics 334	ECO334	15
Development Economics 336	ECO336	15

Sub-group 1.3 (Select 2 modules)

Labour Economics 333 (not offered in 2020)	ECO333	15
Public Sector Economics 334	ECO334	15
Development Economics 336	ECO336	15

Group2 Industrial Psychology

Organisational Behaviour 331	IPS331	15
Research Methodology 333	IPS333	15
Training Management 337	IPS337	15
Consumer Behaviour 335	IPS335	15

Group 3 Management**Core Modules (select both modules)**

Strategic Management 304	MAN304	15
Research and Communication for Business 314	MAN314	15

(Select 1 sub-group)**Group 3.1**

Services Marketing 303	MAN303	15
Retail Management 306	MAN306	15

Group 3.2

Financial and Analytical Techniques 305	MAN305	15
Financial Management 312	MAN312	15

Group 3.3

Financial and Analytical Techniques 305	MAN305	15
Project Management 325	MAN325	15

Group 3.4

Short Term Insurance 309	IST309	15
Long Term Insurance 310	IST310	15

Group 4 Finance

Financial and Analytical Techniques 305	MAN305	15
Investment Management 307	MAN307	15
Investment Analysis 308	MAN308	15
Financial Management 312	MAN312	15

Group 5 Information Systems

Information Systems Strategy 361	IFS361	30
Architecture and Infrastructure 362	IFS362	30
	Sub-total	130
	TOTAL	395

D.76 ASSESSMENT

Assessment is governed by Rule A.5 as stipulated in the University Calendar: General Information Part 1

D.77 PROMOTION RULES

Unless Senate decides otherwise and subject to Rule A.3.2.3 or as provided for in the Faculty rules:

D.77.1 Level 1

D.77.1.1 A student is required to pass at least 30 credits to renew his/her level 1 registration.

D.77.1.2 After one year of study, a student must have passed Academic Literacy for Commerce (ALC131/132) and Quantitative Skills for Commerce (QSC131/132) in order to promote to level 2 or renew their registration at level 1.

D.77.1.3 A student shall be promoted to level 2 of study on obtaining at least 90 credits.

D.77.1.4 After two years of study, a student must have passed all level 1 modules in order to promote to the next level.

D.77.2 Level 2

D.77.2.1 A student shall be promoted to level 3 of study on obtaining at least 210 credits.

D.77.2.2 After three years of study, a student must have passed all level 2 modules in order to promote.

D.77.3 Level 3

- D.77.3.1** A student shall complete the degree once 395 credits are obtained and all the requirements for the degree are met.
- D.77.3.2** Final promotions are done according to the rules applicable to the degree at the date of first enrolment, provided that the student continues to promote.
- D.77.3.3** Where further admission was refused or when a student's studies have been interrupted the latest rules applicable to the degree shall be applied.

D.78 ADVANCE REGISTRATION

- D.78.1** A student who has not promoted to level 2 of study may be allowed to register for a maximum of 100 credits for the year. These credits include all outstanding level 1 modules, provided all prerequisites and co-requisites for these modules are met.
- D.78.2** A student who has not promoted to level 3 of study may be allowed to register for a maximum of 100 credits for the year. These credits, include all outstanding level 2 modules, provided all prerequisites and co-requisites for these modules are met.

D.79 RENEWAL OF REGISTRATION

Renewal of registration shall be governed by Rule A.3.2.3, as stipulated in the University Calendar: General Information Part 1 or as provided for in the Faculty rules.

D.80 SPECIAL REQUIREMENTS FOR THE PROGRAMME

- D.80.1** A full-time student shall not be allowed to enrol for more than 135/140credits in any year of study.
- D.80.2** The total credit value may only exceed 395 with the permission of Senate.
- D.80.3** A student shall not be allowed in a year of study, to enrol for any combination of modules in which there are class and examination timetable clashes.
- D.80.4** A student who does not pass Academic Literacy for Commerce (ALC131) and/or Quantitative Skills for Commerce (QSC131) in the first semester must repeat and pass Academic Literacy for Commerce (ALC132) and/or Quantitative Skills for Commerce (QSC132) in the second semester of level 1 to qualify for renewal of registration.
- D.80.5** A student shall not be allowed to enrol for a module if this contravenes module prerequisite rules.
- D.80.6** If a particular module (providing it is not a compulsory module) has fewer than 15 students registered at the start of the academic year, the Faculty may cancel that module.

HIGHER CERTIFICATE IN ECONOMIC DEVELOPMENT (1403)

D.81 ADMISSION

Unless Senate decides otherwise, a student shall be required to meet the following criteria to be enrolled for the **Higher Certificate in Economic Development – HCert (Economic Development)**:

- (a) An applicant must be in the possession of a Grade 12 Certificate (Matric) or NSC (National Senior Certificate).

OR

- NQF Level 4 or equivalent;
- Work with a Community Based Organisations, Non-Governmental Organisations, and religious or local government departments;
- Speak, read and write English;
- Have permission and support from their organisation and/or employer in writing;
- Commit themselves to all study blocks with full time residential attendance, and complete all fieldwork assignments.

D.82 SELECTION

Final selection shall be based on an applicant meeting the criteria as determined by the Faculty.

D.83 DURATION

Unless Senate decides otherwise the duration of the programme shall extend over one year full-time study or three years part-time study.

D.84 CURRICULUM

Module Name	Alpha Code	Cred
Core Modules		
Training Design and Facilitation 120	FSH120	10
Communication and Information Management 121	FSH121	10
Development Economics 122	FSH122	10
Organisational Development 123	FSH123	10
Workplace Learning 125	FSH125	40
Gender and Development 126	FSH126	10
Research Project 124	FSH124	10
	Sub-total	100
Electives (select 1 group)		
Group 1 (select both modules)		
Development Economics 113	FSH113	10
Local Governance 127	FSH127	10
Group 2 (select both modules)		
Labour Practice 101	LAB101	10
Labour Practice 132	LAB132	10
	Sub-total	20
	TOTAL	120

D.85 ASSESSMENT

Assessment is governed by Rule A.5 as stipulated in the University Calendar: General Information Part 1.

D.86 PROGRESS RULES

D.86.1 Block Sessions

Unless Senate decides otherwise, a student shall complete the programme in one year. All students attend 8 block sessions spread over the year.

D.87 RENEWAL OF REGISTRATION

Renewal of registration shall be governed by Rule A.3.2.3, as stipulated in the University Calendar: General Information Part 1 or as provided for in the Faculty rules.

D.88 SPECIAL REQUIREMENTS FOR THE PROGRAMME

There are no special requirements for this programme.

BCOM GENERIC MODULE SPECIALISATION TABLE

D.22 CURRICULUM D.22.1 Level 1 Module Name	Alpha Code	Credits	Economics Specialisation	Finance Specialisation	Industrial Psych Specialisation	Info Sys Specialisation	Management Specialisation
Compulsory Group 1 (select all modules)							
Academic Literacy for Commerce (ALC) 131/132	ALC131/132	15	X	X	X	X	X
Business Statistics 132	BUS132	15	X	X	X	X	X
Financial Accounting 141/143	FIA141/143	15	X	X	X	X	X
Information Systems 131/132	IFS131/132	15	X	X	X	X	X
Principles of Business Management 131/132	MAN131/132	15	X	X	X	X	X
Microeconomics 151 and Macroeconomics 152	ECO151 ECO152	10 10	X X	X X	X X	X X	X X
Quantitative Skills for Commerce 131	QSC131/132	15	X	X	X	X	X
Select							
Financial Accounting 142	FIA142	10	X	X			
Industrial Psychology 132	IPS132	15			X	E	E
Mercantile Law 102	MER102	15				E	E
Sub-total		120-125	120	120	125	125	125

D.22.2 Level 2 1. Select 2 of Groups 1-6 to the value of 40 credits each and 2. Select 40 credits from a. One subject from Groups 1-6 (40 credits) or b. Two half-subjects (20 credits) from Sub-groups in Groups 1-10.			Economics Specialisation	Finance Specialisation	Industrial Psych Specialisation	Info Systems Specialisation	Management Specialisation
Module Name	Alpha Code	Credits					
Group 1 Financial Accounting							
Financial Accounting 241	FIA241	20	E	E			
Financial Accounting 242	FIA242	20	E	E			
Group 2 Economics							
Microeconomics	ECO231	10	X	X			E
Macroeconomics	ECO232	10	X	X			E
Econometrics	ECO242	10	X	X			
(Note: required for postgraduate studies in Economics)							
Mathematical Economics	ECO235	10	X	X			
Group 3 Industrial Psychology							
Sub-Group 3.1							
Career Psychology	IPS231	10			X		E
Psychometrics	IPS232	10			X		E
Sub-Group 3.2							

Human Resource Management Labour Relations	IPS233 IPS234	10 10			X X		E E
Group 4 Information Systems							
Sub-Group 4.1 Business Analysis	IFS231	20		E		X	E
Sub-Group 4.2 Service Delivery Management	IFS233	20		E		X	E
Group 5 Management							
Sub-Group 5.1. Management Marketing	MAN231	10	X	X	X	X	X
Operations Management	MAN233	10	X	X	X	X	X
Sub-Group 5.2 Finance	MAN234	10	X	X	X	X	X
Business Finance	MAN235	10	X	X	X	X	X
Finance and Analytical Techniques							
Group 6 Statistics							
Sub-Group 6.1 Statistics 211	STA211	20	E				
Sub-Group 6.2 Statistics 221	STA221	20	E				
Group 7 Information Technology							
Sub-Group 7.1 Info Systems Database Modelling	IFS242	20				X	
Sub-Group 7.2 Business Info Systems	IFS244	20				X	
Group 8							
Employment Law	EMP211	10			X		E
Social Security Law	SSL222	10			X		E
Group 9							
Sub-Group 9.1 Select 2 of the following							
Management Accounting 241	MAC241	10		E			
Mercantile Law 102	MER102	15		E			
Mercantile Law 221	MCR221	10		E			
Business Ethics 242	BET242	10		E			
Sub-Group 9.2							
Company Law 211	CPL211	10		E			
Taxation 242	TAX242	10		E			
Sub-group 9.3							
Entrepreneurship	MAN201	10					E
Business Law for SMEs	MAN237	10					E
Group 10 Entrepreneurship & Tourism							
Business Law for SMEs	MAN237	10					E
Entrepreneurship	MAN201	10					E
Tourism 223	TOU223	20					E
Sub Total		120	120	120	120	120	120

D.18.3 Level 3 1. Select at least one of Groups 1-7 (60 credits each). 2. Select the remaining 60 credits may be made up of a. another of Groups 1-7 (60 credits) or b. two sub-groups (30 credits each) from sub-groups in Groups 1-11.			Economics Specialisation	Finance Specialisation	Industrial Psych Specialisation	Info Sys Specialisation	Management Specialisation
Module Name	Alpha Code	Credits					
Group 1 Economics Sub-Group 1.1 (Compulsory to major in Economics) Micro Economics Macro Economics Electives (select 1 sub-group) Sub-Group 1.2 (select 2 modules) Econometrics (Note: required for admission to honours) Econometrics International Trade Public Sector Economics Development Economics Sub-Group 1.3 (select 2 modules) Labour Economics Public Sector Economics Development Economics	ECO331 ECO332 ECO311 ECO335 ECO334 ECO336 ECO333 ECO334 ECO336	15 15 15 15 15 15 15 15 15	X X X E X E E E	E E E E E 			
Group 2 Financial Accounting Sub-Group 2.1 Financial Accounting 341 Sub-Group 2.2 Financial Accounting 342	FIA341 FIA342	30 30		E			
Group 3 Industrial Psychology Organisational Behaviour Research Methodology Consumer Behaviour Training Management	IPS331 IPS333 IPS335 IPS337	15 15 15 15			X X X X		
Group 4 Information Systems Sub-Group 4.1 IS Strategy Sub-Group 4.2 Architecture & Infrastructure	IFS361 IFS362	30 30				X X	E
Group 5 Management Compulsory Sub-Group 5.1 Research and Communication for Business Strategic Management Electives (select one sub-group) Sub-Group 5.2 (select 2 modules) Project Management Services Marketing Retail Management Sub-Group 5.3 Financial and Analytical Techniques Financial Management	MAN314 MAN304 MAN325 MAN303 MAN306 MAN305 MAN312	15 15 15 15 15 15 15		X X 		X X	X X E E E E E

Module Name	Alpha Code	Credits	Economics Specialisation	Finance Specialisation	Industrial Psych Specialisation	Info Sys Specialisation	Management Specialisation
Group 6 Finance							
Sub-Group 6.1 Investments							
Investment Management	MAN307	15	E	X			
Investment Analysis	MAN308	15	E	X			
Sub-Group 6.2 Financial Management							
Financial and Analytical Techniques	MAN305	15	E	X			
Financial Management	MAN312	15	E	X			
Sub-Group 6.3 Insurance							
Long Term Insurance	IST310	15		E			E
Short Term Insurance	IST309	15		E			E
Group 7 Statistics (Select 2 modules with the assistance of Statistics HOD)							
Statistics 331	STA331	30	E				
Statistics 332	STA332	30	E				
Statistics 333	STA333	30	E				
Group 8 Industrial Psychology (Select 2 of)							
Organisational Behaviour	IPS331	15			X		E
Consumer Behaviour	IPS335	15			X		E
Group 9 Information Systems							
Emerging Trends in Information Systems	IFS354	15				X	
Digital Business Innovation	IFS353	15				X	
Group 10 Management							
Project Management	MAN325	15			X		
Strategic Management	MAN304	15			X		
Group 11 SME Management (not necessarily offered every year)							
Select 2 modules							
Retail Management	MAN306	15					E
SME Business Planning	MAN339	15					E
SME Consulting	MAN302	15					E
Sub-total		120	120	120	120	120	120
	360-365						

UNDERGRADUATE MODULE DESCRIPTORS

Faculty	Economic and Management Sciences		
Home Department	Accounting / Academic Development		
Module Topic	Introduction to South African Accounting 1		
Generic Module Name	Introduction to South African Accounting 1		
Alpha-numeric Code	ACC130 (BCom ECP) ACC131 (BCom Accounting ECP)		
NQF Level	5		
NQF Credit Value	15		
Duration	Semester		
Proposed semester to be offered	ACC131 (First Semester) ACC130 (Second Semester)		
Programmes in which module will be offered	BCom Extended Curriculum (1751) BCom Accounting Extended Curriculum (1753)		
Year Level	1		
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> Record business transactions in the appropriate record with generally accepted accounting principles up to trial balance. 		
Main Content	<ul style="list-style-type: none"> Accounting as an information system Data processing and double-entry bookkeeping to trial balance Subsidiary journals and ledgers Accounting for Value Added Tax Periodic and perpetual inventory systems 		
Pre-requisite modules	None		
Co-requisite modules	QLC141 or QSF131		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	65	<i>Lectures p.w.</i>	3
Assignments & tasks:	30	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	2
Assessments:	9		
Self-study	46		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Accounting / Academic Development
Module Topic	Introduction to South African Accounting 2
Generic Module Name	Introduction to South African Accounting 132
Alpha-numeric Code	ACC132

NQF Level	5		
NQF Credit Value	15		
Duration	Semester		
Proposed semester to be offered	Second Semester		
Programmes in which module will be offered	BCom Accounting Extended Curriculum (1753)		
Year Level	1		
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Prepare the financial statement of a sole trader based on accrual accounting. • Do an elementary analysis and interpretation of the financial statements of a sole trader. 		
Main Content	<ul style="list-style-type: none"> • Accounting as an information system • Periodic measurement of income • Preparation of the income statement and the balance sheet for a sole trader • Elementary analysis and interpretation of the financial statements of a sole trader 		
Pre-requisite modules	ACC130/131		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	42	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessments	9		
Self-study	43		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 40% Final Assessment (FA): 60%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Department of Accounting
Module Topic	Accounting Information Applications
Generic Module Name	Accounting Information Applications 239
Alpha-numeric Code	ACC239
NQF Level	6
NQF Credit Value	15
Duration	Year
Proposed semester to be offered	Both Semesters
Programmes in which module will be offered	BCom Accounting (1021) BCom Accounting Extended Curriculum (1753)
Year Level	2 (3 Extended Curriculum)

Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Demonstrate an understanding of the need for access to information. • Be familiar with and identify the opportunities to use information as a business tool. • Demonstrate an understanding of the basic components of a business process mode. • Use process models to document business activities. • Critically appraise a business process model. • Enhance financial reporting using IT tools. • Use spreadsheets to analyse business data. • Use accounting software packages to process accounting information. • Be familiar with the controls in an accounting information package available for implementation by management for internal control purposes. • Be familiar with certain functions in MS Excel to be able to utilise it for integration with other subject areas 		
Main Content	<ul style="list-style-type: none"> • The role of information within business • Business processes and enterprise software • Process using computerized accounting packages • Using Internet tools in an accounting context • Selected themes as determined by the Department of Accounting 		
Pre-requisite modules	IFS131 or IFS132		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	1
Assignments & tasks:	20	<i>Practicals p.w.</i>	1
Practicals:	28	<i>Tutorials p.w.</i>	1
Assessments	20		
Self-study	26		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Academic Development
Module Topic	Analytical And Critical Thinking 1
Generic Module Name	Analytical And Critical Thinking 231
Alpha-numeric Code	ACF231/ACF233
NQF Level	6
NQF Credit Value	15
Duration	Semester

Proposed semester to be offered	First Semester		
Programmes in which module will be offered	BCom Extended Curriculum (1751) BCom Accounting Extended Curriculum (1753)		
Year Level	2		
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • An understanding of the requirements of a valid argument. • The ability to recognize logical fallacies in arguments put forward by people. • An understanding of methods of reasoning and analysis. • The capacity to identify and to avoid poorly reasoned arguments and conclusions • A raised awareness of why clear thinking is important and necessary. • An understanding of the relationships between theory and practice using case study material • The ability to select and apply appropriate analytical tools to interpret case studies. • The ability to analyses case studies professionally and report on analysis both orally and in writing. • The ability to plan and work effectively with others in teams to achieve the above outcomes. 		
Main Content	<ul style="list-style-type: none"> • Fundamentals of Argumentation • The Ingredients of Arguments • Fallacies and How Arguments Fail • Case Studies of fallacies • Well Structured Arguments • Become a reasoned person • Linking practical examples to Case Studies • Interpreting, critically analyzing and summarizing cases and examples • Generalizing and theorizing • Formal written and oral presentation of case analysis 		
Pre-requisite modules	ALC131/ ALC132		
Co-requisite modules	None		
Prohibited module Combinations	ACT101		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	56	Lectures p.w.	3
Assignments & tasks:	30	Practicals p.w.	0
Practicals:	0	Tutorials p.w.	1
Assessments	10		
Self-study	54		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Academic Development
Module Topic	Analytical And Critical Thinking
Generic Module Name	Analytical And Critical Thinking 232
Alpha-numeric Code	ACF232/ACF234
NQF Level	6
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BCom Extended Curriculum (1751) BCom Accounting Extended Curriculum (1753)
Year Level	2
Main Outcomes	<p>On completion of this module students should be able to demonstrate:</p> <ul style="list-style-type: none"> • An understanding of the basic concepts of Business Research. • A basic understanding of the research process for a Business Research Project. • The ability to identify and clarify a workable research topic. • The ability to develop a strategy to gather relevant information. • The ability to describe and utilize basic data collection methods e.g.: <ul style="list-style-type: none"> • Secondary literature searches • Questionnaires/Surveys • Personal interviews • An ability to apply relevant theory to a chosen business-related research topic or case study. • An ability to complete an academically-referenced Research Report.
Main Content	<ul style="list-style-type: none"> • Fundamentals of Argumentation • The Ingredients of Arguments • Fallacies and How Arguments Fail • Case Studies of fallacies • Well Structured Arguments • Become a reasoned person • Linking practical examples to Case Studies • Interpreting, critically analyzing and summarizing cases and examples • Generalizing and theorizing • Formal written and oral presentation of case analysis
Pre-requisite modules	ALC131/ ALC132 AND ACF231
Co-requisite modules	None
Prohibited module Combinations	ACT302

Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer / tutor:	56	Lectures p.w.	3	
Assignments & tasks:	50	Practicals p.w.	0	
Practicals:	0	Tutorials p.w.	1	
Assessments	6			
Self-study	38			
Other: Please specify				
Total Learning Time	150			
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences
Home Department	Academic Development
Module Topic	Academic Literacy For Business
Generic Module Name	Academic Literacy For Business
Alpha-numeric Code	ALB131 (First Semester) ALB132 (Second Semester)
NQF Level	6
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	ALB131 (First Semester) ALB 132 (Second Semester)
Programmes in which module will be offered	BCom Extended Curriculum (1751) BCom Accounting Extended Curriculum (1753)
Year Level	1
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Take notes effectively in lectures. • Read with comprehension and understanding the meaning of words and phrases. • Apply academic reading skills to various texts, such as textbooks, magazines and newspapers • Apply reading and writing skills in other subjects • Plan, structure and write coherent paragraphs in written assignments. • Be able to use the computer to organize and manage information.
Main Content	<ul style="list-style-type: none"> • Academic literacy skills such as note-taking, text analysis, vocabulary development • Various reading strategies such as skimming, scanning and comprehensive reading • Plan, structure and reference written academic work • Familiarize students with digital academic literacy
Pre-requisite modules	None
Co-requisite modules	None
Prohibited module Combinations	None

Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer / tutor:	60	Lectures p.w.	3	
Assignments & tasks:	20	Practicals p.w.	1	
Practicals:	0	Tutorials p.w.	1	
Assessment:	6			
Self-study:	64			
Other: Please specify	0			
Total Learning Time	150			
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences
Home Department	Academic Development
Module Topic	Academic Literacy for Commerce
Generic Module Name	Academic Literacy for Commerce 131/132
Alpha-numeric Code	ALC131 (Full time and part-time) ALC132 (Full time repeat module only)
NQF Level	5
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	Both (First and Second Semester)
Programmes in which module will be offered	BCom (1008), BCom Extended Curriculum (1751), BCom Part Time (1101), BCom Accounting (1021), BCom Accounting Extended (1753), BCom Fin Acc (1175), BCom Law (1221), BAdmin (1011), BAdmin Part Time (1018)
Year Level	1
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Demonstrate the use of various listening and note-taking strategies. • Demonstrate an understanding of group dynamics. • Demonstrate an understanding of analytical and critical thinking • Apply critical and analytical reading skills in various contexts, e.g. text books & articles in journals, newspapers, magazines. • Write well-constructed - written assignments and academic essays. Use references and quotations in a coherent and appropriate manner. • Summarise main and supporting ideas in written texts. • Write well-constructed reports and proposals. • Effectively utilize IT-based productivity tools to organize and manage information.
Main Content	<ul style="list-style-type: none"> • Listening and note-taking skills • Group dynamics skills • Critical thinking skills • Reading skills

	<ul style="list-style-type: none"> • Writing skills • Referencing skills • Digital information literacy skills 		
Pre-requisite modules	ALB 131 for 4-year programme students only		
Co-requisite modules	ALB 131 for 4-year programme students only		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
<i>Contact with lecturer / tutor:</i>	60	<i>Lectures p.w.</i>	3
<i>Projects and Essays:</i>	6	<i>Practicals p.w.</i>	0
<i>Assessments:</i>	30	<i>Tutorials p.w.</i>	1
<i>Other:</i>	14		
<i>Selfstudy:</i>	40		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Accounting
Module Topic	Auditing
Generic Module Name	Auditing 201
Alpha-numeric Code	AUD201
NQF Level	6
NQF Credit Value	20
Duration	Year
Proposed semester to be offered	Both Semesters
Programmes in which module will be offered	BCom Financial Accounting (1175), BCom Accounting (1021), BCom (Acc/Fin Acc) Extended (1753)
Year Level	2 (3 extended curriculum)
Main Outcomes	<p>On completion of this module students should be able to:</p> <p>Business environment</p> <ul style="list-style-type: none"> • Identify business risks in a scenario and formulate controls/procedures to address the risks identified. • Design and identify weaknesses in systems of control for the following business cycles: <ul style="list-style-type: none"> • Revenue and receipts • Acquisition and payments • Inventory and production • Payroll and personnel • Finance and investment • Design basic internal control procedures in both manual and computerized environments for the above mentioned cycles. • Identify weaknesses in a control system and recommend improvements for the 5 cycles mentioned. • Design and identify weakness in general and application controls in an IT environment.

	<ul style="list-style-type: none"> Identify internal controls when payments are done in an EFT environment. <p>Factors influencing the audit process</p> <ul style="list-style-type: none"> Explain the moral obligations of organizations (business ethics). Explain the importance of ethical behavior. Explain the principles of corporate governance. Explain the theories about the nature of an organization. Identify the aspects of IFAC's Code of Conduct that are relevant to a given scenario. Demonstrate an understanding of relevant company law. 		
Main Content	<p>Business environment</p> <ul style="list-style-type: none"> Business risks and implementing internal controls to address these risks Business cycles: <ul style="list-style-type: none"> Revenue and receipts Acquisition and payments Inventory and production Payroll and personnel Finance and investment Design of Internal controls in both manual and computerized environments Evaluation of effectiveness of internal controls General and application controls in an IT environment EFT Controls <p>Factors influencing the audit process</p> <ul style="list-style-type: none"> Moral obligations of a modern corporation/business ethics Importance of ethical behavior An introduction to corporate governance The theory and nature of an organization IFAC's code of conduct Relevant aspects of company law Operations Related party disclosure Earnings per share (group companies) Capita selecta as determined by the Department of Accounting 		
Pre-requisite modules	None		
Co-requisite modules	None		
Prohibited module Combinations	AUD241 and AUD242		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	104	<i>Lectures p.w.</i>	3
Assignments & tasks:	30	<i>Practicals p.w.</i>	0
Practicals:	5	<i>Tutorials p.w.</i>	1
Assessments:	12		

Self-study	49			
Other: Please specify	0			
Total Learning Time	200			
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences
Home Department	Accounting
Module Topic	Internal Auditing
Generic Module Name	Internal Auditing 241
Alpha-numeric Code	AUD241
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	B Com Financial Accounting (1175) B Com (1008)
Year Level	2
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Explain basic theory relating to the role of the internal auditing function in the modern corporation. • Explain types of internal audit. • Explain the importance of the Institute of Internal Auditors' standards for the professional practice of internal auditing, and apply some of these standards to scenario-type questions. • Explain the performance objectives of organisations. • Explain important concepts relating to risk assessment, and perform basic risk assessments. • Explain control frameworks, with an emphasis on control techniques. • Explain how audit evidence can be collected and assessed. • Explain the flow of the internal audit process.
Main Content	<ul style="list-style-type: none"> • The emerging role of internal auditing • Types of internal audit • The Institute of Internal Auditors' standards for the professional practice of internal auditing • The performance objectives of organisations • Risk assessment • Control frameworks • Audit evidence • The internal audit process and documentation
Pre-requisite modules	FIA141 or FIA131 AND ALC131 or ALC132
Co-requisite modules	None
Prohibited module Combinations	AUD236

Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer / tutor:	42	<i>Lectures p.w.</i>	3	
Assignments & tasks:	16	<i>Practicals p.w.</i>	0	
Practicals:	0	<i>Tutorials p.w.</i>	1	
Assessments:	7			
Self-study:	35			
Other: Please specify	0			
Total Learning Time	100			
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences
Home Department	Accounting
Module Topic	Internal Auditing
Generic Module Name	Internal Auditing 242
Alpha-numeric Code	AUD242
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	B Com Financial Accounting (1175) B Com (1008)
Year Level	2
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Explain the flow of the internal audit process. • Explain basic theory relating to control and performance evaluation, e.g. the purpose of controls and the types of controls. • Explain the theory relating to audit engagement tools, statistics and quantitative methods, focusing on the application of sampling. • Explain the steps to be followed during the planning phase of the internal audit engagement. • Explain the steps to be followed when drafting an audit report, including follow-up actions. • Apply the above theory to scenario-type questions. • Explain sound corporate governance practices, and apply corporate governance theory to scenario-type questions. • Explain the interaction between an organisation's financial accounting function, internal audit function and external auditors. • Explain the internal auditor's duties regarding the organisation's regulatory and legal compliance.
Main Content	<ul style="list-style-type: none"> • The internal audit process and documentation • Control and performance evaluation

	<ul style="list-style-type: none"> • Audit engagement tools, statistics and quantitative methods • Engagement planning • Audit reporting and follow-up • Corporate governance • The internal audit function and financial accounting and finance • The legal and regulatory environment • Auditing in a computerised environment • General and application controls • CAATS 		
Pre-requisite modules	AUD241		
Co-requisite modules	None		
Prohibited module Combinations	AUD236		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	42	<i>Lectures p.w.</i>	3
Assignments & tasks:	18	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	0
Assessment:	5		
Self-study:	35		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Accounting
Module Topic	Auditing
Generic Module Name	Auditing 322
Alpha-numeric Code	AUD322
NQF Level	7
NQF Credit Value	30
Duration	Year
Proposed semester to be offered	Both Semesters
Programmes in which module will be offered	B Com Accounting (1021) B Com (Accounting/Financial Accounting) Extended (1753)
Year Level	3 / 4 (Extended Curriculum)
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Discuss, explain and apply the regulatory principles, as contained in the International Standards of Auditing, governing the external auditor's work. • Design and perform test of controls on key internal controls implemented by management but also relevant to the auditor.

	<ul style="list-style-type: none"> • Discuss and apply the various stages of the external audit process to a given scenario. • Demonstrate a practical ability to apply the principles and concepts governing the various stages of the external audit process, including <ul style="list-style-type: none"> • audit planning • materiality and risk assessment • substantive procedures • completion of the audit • subsequent events • going concern • Design audit programmes for both manual and computerised environments. • Prepare, select and discuss the appropriate type of audit report that an external auditor can issue in a given situation. • Explain how IT influences audit procedures with application to specific scenarios. 		
Main Content	<ul style="list-style-type: none"> • The stages of the external audit process • Performance of an interim audit, identifying key internal controls and performing test of controls • Concepts and principles important to the external audit process, e.g. audit planning, materiality and risk assessment, substantive procedures, completion of the audit, subsequent events and going concern • The regulatory environment governing the external auditor's work, including International Standards of Auditing • Audit testing in both manual and computerized environments • The reports that an external auditor can issue • The influence of IT on an audit • Examinable pronouncements as yearly communicated by SAICA 		
Pre-requisite modules	AUD201		
Co-requisite modules	None		
Prohibited module Combinations	AUD341		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	104	<i>Lectures p.w.</i>	3
Assignments & tasks:	30	<i>Practicals p.w.</i>	0
Practicals:	10	<i>Tutorials p.w.</i>	1
Assessments:	12		
Self-study:	144		
Other: Please specify	0		
Total Learning Time	300		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences		
Home Department	Accounting		
Module Topic	Internal Auditing		
Generic Module Name	Internal Auditing 341		
Alpha-numeric Code	AUD341		
NQF Level	7		
NQF Credit Value	15		
Duration	Semester		
Proposed semester to be offered	First Semester		
Programmes in which module will be offered	BCom Financial Accounting (1175), BCom (Accounting/Financial Accounting) Extended (1753)		
Year Level	3		
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> Assess controls as outlined in a scenario-type question, point out control weaknesses, and make recommendations about controls that can be implemented to address such weaknesses. Explain what quality assurance should involve, and apply the relevant theory to a scenario-type question. Explain the independent review process. 		
Main Content	<ul style="list-style-type: none"> Auditing in a computerised environment – networks and related concepts Controls techniques Controls in the following cycles: <ul style="list-style-type: none"> Revenue and receipts cycle Acquisition and payments cycle Inventory and production cycle Payroll and personnel cycle Internal audit quality Overview of the independent review process 		
Pre-requisite modules	AUD241 and AUD242 OR AUD236		
Co-requisite modules	None		
Prohibited module Combinations	AUD327		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	18	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	7		
Self-study:	69		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 50% of final mark Final Assessment (FA): 50% of final mark		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Accounting
Module Topic	Business Ethics
Generic Module Name	Business Ethics 242
Alpha-numeric Code	BET242
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	B Com Financial Accounting (1175), B Com (1008) BCom Extended (1751)
Year Level	2 (3 Extended Curriculum)
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Explain the purpose of this module, as well as the arguments for and against the teaching of ethics at tertiary level. • Explain the arguments for and against the notion that ethics belongs in the business environment. • Explain some core elements of some important value systems, including the African value system, Judaism and Christianity, and Islam. • Explain the ideas of ethical absolutism and relativism, and criticise extreme relativism. • Explain the basic theory of the following theories of ethics, and criticise the theories: <ul style="list-style-type: none"> • Virtue ethics • Rule morality, and more specifically Kant's version thereof • Utilitarianism, and more specifically Bentham's and Mill's versions thereof • Apply Kant's version of rule morality and Bentham's and Mill's versions of utilitarianism to scenarios. • Explain a process that can be used for the purposes of ethical decision-making. • Explain the argument in favour of a free market system as put forward by Smith. • Explain Marx's theory about the inevitable march of history, and criticise his theory. • Explain the central ideas of some theories of economic justice. • Explain some notions about the moral obligations of the corporation, specifically corporate social responsibility. • Explain the basic ideas of corporate governance, focusing on the role of the board of directors. • Explain the arguments relating to executive remuneration as a contentious governance-related matter. • Explain the steps in the process of ethics management, and the problems involved in ethics management,

	particularly in the context of a company with suppliers in developing countries. <ul style="list-style-type: none"> Explain three theories about the nature of the organisation. 		
Main Content	<ul style="list-style-type: none"> Some value systems Some important ethical theories The free market system and the Marxist critique of the free market system The moral obligations of the corporation Corporate governance Ethics management Some theories about the nature of the organization 		
Pre-requisite modules	ALC131 or ALC132		
Co-requisite modules	None		
Prohibited module Combinations	BET211		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	28	<i>Lectures p.w.</i>	2
Assignments & tasks:	30	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	0
Assessment:	5.5		
Self-study:	36.5		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Natural Sciences
Home Department	Statistics
Module Topic	Introductory Statistics
Generic Module Name	Business Statistics 131/132
Alpha-numeric Code	BUS131/132
NQF Level	5
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	BUS131 First Semester (P/T) and 1 group Full-time (for repeats only) BUS132 Second Semester
Programmes in which module will be offered	BAdmin (1018), BCom (1008), BCom (1101), BCom Extended (1751)
Year Level	1/ 2 for BCom Extended Curriculum
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> Recognize the importance of statistics in both private and public sectors Summarize data into summary measures (e.g. mean and standard deviation) Do simple statistical analysis Use a computer to analyze data

Main Content	<ul style="list-style-type: none"> • Descriptive statistics • Simple linear regression analysis • Probability • Sampling distributions • Inferential Statistics • Index numbers • Time Series • Anova • Chi-square 		
Pre-requisite modules	QSC131/132/MAM126/QSA131/QSF141		
Co-requisite modules	None		
Prohibited module Combinations	STA 111/125/141/142/151/BUS 132		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	20	<i>Practicals p.w.</i>	0
Practical's	10	<i>Tutorials p.w.</i>	1
Assessment:	0		
Self-study:	64		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Accounting
Module Topic	Corporate and Financial Management
Generic Module Name	Corporate and Financial Management 221
Alpha-numeric Code	CFM221
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	B Com Accounting (1021) B Com Accounting Extended (1753)
Year Level	2 (3 Extended Curriculum)
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Develop and evaluate an entity's strategies. • Demonstrate an understanding of an entity's plan for risk management. • Demonstrate an understanding of an entity's governance model. • Establish and evaluate overall financial goals. • Analyse an entity's financial situation. • Demonstrate an understanding of strategies for avoiding and dealing with business failure.

	<ul style="list-style-type: none"> • Demonstrate a conceptual understanding of risk and return and the portfolio theory. • Demonstrate an understanding of the cost of capital and the capital structure of an entity. • Demonstrate a conceptual understanding of the capital budgeting process. 		
Main Content	<ul style="list-style-type: none"> • Business strategy • Risk management concepts • Aspects of corporate governance • Functions of financial management • Analysis of financial information • Business in difficulty • Time value of money • Risk and return and the portfolio theory • Cost of capital • Capital structure • Capital budgeting 		
Pre-requisite modules	MAC234		
Co-requisite modules	None		
Prohibited module Combinations	FIM242		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	42	<i>Lectures p.w.</i>	2
Assignments & tasks:	15	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	9		
Self-study:	34		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 40% Final Assessment (FA): 60%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Law
Home Department	Mercantile and Labour Law
Module Topic	Company Law
Generic Module Name	Company Law 211
Alpha-numeric Code	CPL211
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BCom (1008), BCom Extended Curriculum (1751), BCom Financial Accounting (1175)
Year Level	2 (3 Extended Curriculum)

Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Fundamental rules, principles and concepts of South African Company Law. • Procedure and requirements for the formation of Companies/close corporations. • Management and administration of companies/close corporations, particularly in so far as company meetings and the function of auditors are concerned. 		
Main Content	<ul style="list-style-type: none"> • Company Law and the law relating to close corporations and/or such other capita selecta from advanced company law as the department may determine 		
Pre-requisite modules	None		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	28	<i>Lectures p.w.</i>	4
Assignments & tasks:	0	<i>Practicals p.w.</i>	0
Practical's	0	<i>Tutorials p.w.</i>	0
Assessment:	4.5		
Self-study:	67.5		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Academic Development
Module Topic	Case Study Analysis
Generic Module Name	Case Study Analysis 211
Alpha-numeric Code	CSA211
NQF Level	6
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BCom Extended Curriculum (1751)
Year Level	2
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Identify and define the issues in the case. • Demonstrate familiarity with key case analysis tools. • Analyse case data using the business analysis tools learnt in the module. • Generate alternatives to address the issues identified in the case. • Select appropriate decision criteria.

	<ul style="list-style-type: none"> • Identify alternative solutions to the issues identified. • Analyse, evaluate and select the preferred alternative providing a supporting rationale. • Develop an action plan that can be implemented. 		
Main Content	<ul style="list-style-type: none"> • The Short Cycle Reading Process • The Long Cycle Reading Process • Reading case studies from an analytical perspective • Identifying and defining the issue/s in the case • Business analysis tools - SWOT Analysis, Porters Five Forces, Steep Analysis and generic Business strategies • Case analysis using analytical and financial tools • Generating alternatives in the case • Evaluate alternatives for the case • Selection of the preferred alternative and providing supporting arguments for recommendations • Drafting an implementable action plan 		
Pre-requisite modules	ALC131/ ALC132		
Co-requisite modules	None		
Prohibited module Combinations	Quantitative Skills for BAdmin		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer: / tutor:	52	Lectures p.w.	3
Assignments & tasks:	24	Practicals p.w.	0
Practicals:	0	Tutorials p.w.	1
Assessments	9		
Self-study	65		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	ECONOMICS
Module Topic	ECONOMICS 133
Generic module name	ECO133
Alpha-numeric code	ECO133
NQF Level	5
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	ECO133: First Semester
Programmes in which the module will be offered.	BAdmin (1018), BCom (1101)
Year Level	1
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Define and apply basic economic theories and concepts in microeconomics and macroeconomics.

	<ul style="list-style-type: none"> • Construct graphs and use basic algebra to analyse basic economic relationships. • Apply basic algebra to analyse economic relationships. • Explain micro and macroeconomics in the South African context. 		
Main Content	The following content is applied in the South African context: <ul style="list-style-type: none"> • Introduction to economics. • Application of mathematical tools to economics. • Elementary theory of demand and supply. • The economic problem and the circular flow. • Determination of national income, growth, inflation, employment; money, and the banking system. • The simple Keynesian model. • Aggregate demand & supply. • Introduction to monetary and fiscal policy. 		
Pre-requisite modules	QSC131/132 or MAM12X or QSA131/132		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Time-table Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	50	Lectures p.w.	3
Assignments & tasks:	30	Practicals p.w.	0
Assessment	7	Tutorials p.w.	1
Practicals:	0		
Selfstudy	74		
Other: worksheet	63		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Economics
Module Topic	Introduction to Microeconomics
Generic Module Name	Microeconomics 151
Alpha-numeric Code	ECO151
NQF Level	5
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BCom (1008), BCom Accounting (1021) BCom (Financial Accounting (1175), BCom Law (1221), BAdmin (1011), BCom Extended (1751), BCom Accounting (1753)
Year Level	1 (2 extended curriculum)
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Demonstrate an informed understanding of basic microeconomic theory and analysis.

	<ul style="list-style-type: none"> • Demonstrate awareness regarding how the economy works at the micro level. 		
Main Content	<ul style="list-style-type: none"> • Demand and supply • Elasticities • Efficiency and equity • Consumer behaviour and utility maximisation • Firm behaviour, profit maximisation and cost minimisation • Market structures • Market failure and the role of Government 		
Pre-requisite modules	QSC 131 or QSC132 or MAM 126 or MAM 127 or QSA 131 or QSA 132		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	39	<i>Lectures p.w.</i>	3
Assignments & tasks:	12	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	5		
Self-study:	44		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Economics
Module Topic	Introduction to Macroeconomics
Generic Module Name	Macroeconomics 152
Alpha-numeric Code	ECO152
NQF Level	5
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BCom (1008), BCom Accounting (1021) BCom Financial Accounting (1175), BCom Law (1221), BAdmin (1011), BCom Extended Curriculum (1751), BCom Accounting (1753)
Year Level	1 (2 extended curriculum)
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Demonstrate an understanding of how the various sectors of the economy interrelate using basic macroeconomic tools and theories.
Main Content	<ul style="list-style-type: none"> • The macroeconomic problem • Circular flow of income

	<ul style="list-style-type: none"> • National income accounting • Basic aggregate demand and supply model • Unemployment • Money and banking • Interest rates • Inflation • Exchange rates and the Balance of Payments accounts • Fiscal and monetary policy 		
Pre-requisite modules	None		
Co-requisite modules	QSC 131 or QSC 132 or MAM126 or MAM127 or QSA 131 or QSA 132 (Non-EMS Students – subject to availability)		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	39	<i>Lectures p.w.</i>	3
Assignments & tasks:	12	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	5		
Self-study:	44		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Economics
Module Topic	Microeconomics
Generic Module Name	Microeconomics 231
Alpha-numeric Code	ECO231
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered.	Second semester
Programmes in which the module will be offered	BCom (1008), BCom (ECP) (1751), BCom (Law) (1221) BAdmin (1011)
Year level	2
Main Outcomes	<p>On completion of the module a student should be able to:</p> <ul style="list-style-type: none"> • Explain and apply microeconomic principles within consumer theory, producer theory and market structures. • Apply mathematical tools for graphical and algebraic analysis of microeconomic problems within consumer theory, producer theory and market structures. • Analyse firm behaviour under different market structures, viz., perfect competition, monopoly and monopsony power.

Main Content	<ul style="list-style-type: none"> • Consumer behaviour • Individual and market demand • Production theory • Cost of production • Profit maximisation and competitive supply • Analysis of competitive markets • Market power (monopoly and monopsony) • Pricing with market power 		
Pre-requisite modules	ECO241 or ECO151		
Co-requisite modules	None		
Prohibited module Combination	None		
Breakdown of Learning Time	Hours	Time-table Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	33	Lectures p.w.	2
Assignments & tasks:	20	Practicals p.w.	0
Practicals:	0	Tutorials p.w.	0.5
Assessments	7		
Selfstudy	40		
Other:	0		
Total Learning Time	100		
Method of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Economics
Module Topic	Macroeconomics
Generic Module Name	Macroeconomics 232
Alpha-numeric Code	ECO232
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered.	First semester
Programmes in which the module will be offered	BCom (1008), BCom (ECP) (1751), BCom (Law) (1221) BAdmin (1011)
Year level	2
Main Outcomes	<p>On completion of the module a student should be able to:</p> <ul style="list-style-type: none"> • Apply macroeconomic theory, and construct and explain graphs and equations in relation to macroeconomic concepts. • Apply macroeconomic theory to South African economic issues. • Explain current developments on the domestic and global economy.
Main Content	<ul style="list-style-type: none"> • National Income • Components of GDP • Goods and Financial Market • IS-LM model

	<ul style="list-style-type: none"> • Labour market • AS-AD model • Unemployment and inflation 		
Pre-requisite modules	ECO133/ECO134 or ECO152		
Co-requisite modules	None		
Prohibited module Combination	None		
Breakdown of Learning Time	Hours	Time-table Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	33	Lectures p.w.	2
Assignments & tasks:	20	Practicals p.w.	0
Practicals:	0	Tutorials p.w.	0.5
Assessments	7		
Selfstudy	40		
Other:	0		
Total Learning Time	100		
Method of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Economics
Module Topic	Intermediate Mathematical Economics
Generic Module Name	Intermediate Mathematical Economics 235
Alpha-numeric Code	ECO235
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered.	Second Semester
Programmes in which the module will be offered	BCom (1008), BCom (ECP) (1751), BCom (Law) (1221) BAdmin (1011)
Year level	2
Main Outcomes	<p>On completion of the module a student should be able to:</p> <ul style="list-style-type: none"> • Apply differentiation techniques to solve the non-linear economic problems in consumption and production theories in microeconomics. • Solve linear mathematical economic problems in macroeconomics. • Explain matrix concepts and apply them to solve linear economic problems. • Apply the integral calculus techniques to non-linear economic functions.
Main Content	<ul style="list-style-type: none"> • Differentiation techniques used to solve economic problems. • Linear mathematical economic problems in macroeconomics (e.g. AD-AS curves, IS-LM curves). • Non-linear mathematical economic problems in microeconomics (e.g. consumption equilibrium,

	production equilibrium, returns to scale, partial elasticity). <ul style="list-style-type: none"> • Matrices in economics applications. • Integral calculus in economics applications. 		
Pre-requisite modules	ECO241 or ECO151		
Co-requisite modules	None		
Prohibited module Combination	None		
Breakdown of Learning Time	Hours	Time-table Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	33	Lectures p.w.	2
Assignments & tasks:	20	Practicals p.w.	0
Practicals:	0	Tutorials p.w.	0.5
Assessments	7		
Selfstudy	40		
Other:	0		
Total Learning Time	100		
Method of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Economics
Module Topic	Introductory Econometrics
Generic Module Name	Introductory Econometrics 242
Alpha-numeric Code	ECO242
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered.	First Semester
Programmes in which the module will be offered	BCom (1008), BCom (ECP) (1751), BCom (Law) (1221) BAdmin (1011)
Year level	2
Main Outcomes	On completion of the module a student should be able to: <ul style="list-style-type: none"> • Explain the theoretical background of econometrics. • Apply the basic tools of mathematics, statistics and econometrics to analyse the economic relationship between variables. • Apply the appropriate functional forms to derive econometric models which explain economic phenomena. • Use relevant quantitative software packages to conduct basic mathematical, statistical and econometric analysis of data, and interpret findings in an economic context.
Main Content	<ul style="list-style-type: none"> • Methodology of Econometrics. • Basic probability theories and probability distributions in economic context.

	<ul style="list-style-type: none"> Assumptions of Classical Linear Regression Model (CLRM). Using the matrix approach to Ordinary Least Squares to derive sample regression parameters. Interval estimation and hypothesis testing to sample regression parameters. Different functional forms of the linear regression model. Application of Excel to conduct mathematical, statistical and econometric analysis of economic data. 		
Pre-requisite modules	ECO241 or ECO151 and ECO152		
Co-requisite modules	ECO231		
Prohibited module Combination	None		
Breakdown of Learning Time	Hours	Time-table Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	33	Lectures p.w.	2
Assignments & tasks:	20	Practicals p.w.	1
Practicals:	8	Tutorials p.w.	0.5
Assessments	7		
Selfstudy	32		
Other:	0		
Total Learning Time	100		
Method of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Economics
Module Topic	Intermediate Econometrics
Generic Module Name	Intermediate Econometrics 311
Alpha-numeric Code	ECO311
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered.	First Semester
Programmes in which the module will be offered	BCom (1008), BCom (ECP) (1751), BCom (Law) (1221) BAdmin (1011)
Year level	3
Main Outcomes	<p>On completion of the module a student should be able to:</p> <ul style="list-style-type: none"> Conduct multivariate regression analysis. Conduct various inference tests on multivariate regressions. Explain regression models with dummy variables. Explain the definition, consequences, detection methods and remedies to various violations of the classical linear regression model (CLRM). Use econometric software package to undertake econometric analysis.

Main Content	<ul style="list-style-type: none"> • Multivariate regression analysis. • Advanced hypothesis tests on multivariate regressions. • Dummy-variable regression models. • Multicollinearity: definition, detection, consequences and remedies. • Heteroscedasticity: definition, detection, consequences and remedies. • Autocorrelation: definition, detection, consequences and remedies. • Model specification. • Use econometric software package to undertake econometric analysis. 			
Pre-requisite modules	ECO242			
Co-requisite modules	None			
Prohibited module Combination	None			
Breakdown of Learning Time	Hours	Time-table Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer / tutor:	39	Lectures p.w.	3	
Assignments & tasks:	20	Practicals p.w.	1	
Practicals:	10	Tutorials p.w.	0	
Assessments:	9			
Selfstudy	72			
Other:	0			
Total Learning Time	150			
Method of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences
Home Department	Economics
Module Topic	Microeconomics
Generic Module Name	Microeconomics 331
Alpha-numeric Code	ECO331
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered.	First Semester
Programmes in which the module will be offered	BCom (1008), BCom (ECP) (1751), BCom (Law) (1221) BAAdmin (1011)
Year level	3
Main Outcomes	<p>On completion of the module a student should be able to:</p> <ul style="list-style-type: none"> • Explain and apply general equilibrium and welfare analysis. • Critically analyse the behaviour of the firm under different market structures, viz., monopolistic competition and oligopoly. • Analyse the firm's behaviour using game theoretic models.

	<ul style="list-style-type: none"> Explain and formulate the conditions for economic efficiency 		
Main Content	<ul style="list-style-type: none"> Market structure and competitive strategy Pricing with market power Monopolistic competition and oligopoly Game theory and competitive strategy General equilibrium and economic efficiency Markets with asymmetric information 		
Pre-requisite modules	ECO231		
Co-requisite modules	None		
Prohibited module Combination	None		
Breakdown of Learning Time	Hours	Time-table Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	39	Lectures p.w.	3
Assignments & tasks:	24	Practicals p.w.	0
Practicals:	5	Tutorials p.w.	0
Assessments	7		
Selfstudy	75		
Other:	0		
Total Learning Time	150		
Method of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Economics
Module Topic	Macroeconomics
Generic Module Name	Macroeconomics 332
Alpha-numeric Code	ECO332
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered.	Second Semester
Programmes in which the module will be offered	BCom (1008), BCom (ECP) (1751), BCom (Law) (1221) BAdmin (1011)
Year level	3
Main Outcomes	<p>On completion of the module a student should be able to:</p> <ul style="list-style-type: none"> Explain economic growth over the long-term through the various factors like capital, labour and technology. Model and explain theories of prices, inflation and unemployment in an open economy in the short and medium run. Analyse the macroeconomy in an open economy. Evaluate monetary, fiscal and exchange rate policies in the short and medium run. Apply the policies to long-term economic outcomes.

Main Content	<ul style="list-style-type: none"> • Long run economic growth. • Growth, saving and technology. • Inflation, unemployment and output with expectations in goods and financial markets. • Openness in the goods and financial markets. • Fiscal, monetary and exchange rate policies. 			
Pre-requisite modules	ECO232			
Co-requisite modules	None			
Prohibited module Combination	None			
Breakdown of Learning Time	Hours	Time-table Requirement per week	Other teaching modes that does not require time-table	
Contact with lecturer / tutor:	39	Lectures p.w.	3	
Assignments & tasks:	24	Practicals p.w.	0	
Practicals:	5	Tutorials p.w.	0	
Assessments	10			
Selfstudy	72			
Other:	0			
Total Learning Time	150			
Method of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences
Home Department	Economics
Module Topic	Labour Economics
Generic Module Name	Labour Economics 333
Alpha-numeric Code	ECO333
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered.	Second Semester
Programmes in which the module will be offered	BCom (Law) (1221), BAdmin (1011), BCom (1008), BCom Extended (1751)
Year level	3
Main Outcomes	<p>On completion of the module a student should be able to:</p> <ul style="list-style-type: none"> • Apply theoretical frameworks to study the functioning of the labour market from both supply and demand perspectives in the current context. • Explain the determination of wages in different types of labour markets. • Discuss the impact of unions, collective bargaining and minimum wage legislation and other government policies on employment, labour productivity and unit labour costs. • Analyse, interpret and explain the causes of unemployment in South Africa and developing countries.

	<ul style="list-style-type: none"> • Apply the theories of discrimination to explain inequalities in labour markets. 		
Main Content	The following content is taught in the South African context: <ul style="list-style-type: none"> • The unique characteristics of the labour market • Supply and demand of labour • Wages and cost of labour • Unions, collective bargaining, minimum wages, government regulation and labour markets • Productivity and labour market flexibility • Globalization and the labour market • Unemployment: Types, measurement and reasons • Education, human capital and demand for skilled labour • Labour market inequalities and discrimination 		
Pre-requisite modules	ECO231		
Co-requisite modules	None		
Prohibited module Combination	None		
Breakdown of Learning Time	Hours	Time-table Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	39	Lectures p.w.	3
Assignments & tasks:	24	Practicals p.w.	0
Practicals:	0	Tutorials p.w.	0
Assessments:	10		
Selfstudy:	77		
Other: Please specify	0		
Total Learning Time	150		
Method of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Economics
Module Topic	Public Economics
Generic Module Name	Public Economics 334
Alpha-numeric Code	ECO334
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered.	First Semester
Programmes in which the module will be offered.	B.Com (1008), B.Com (ECP (1751), B.Com (Law) (1221), B.Admin (1011)
Year Level	3
Main Outcomes	On completion of this module, students should be able to: <ul style="list-style-type: none"> • Identify and discuss the composition of the public sector in South Africa. • Analyse the role of government in an economy. • Discuss and analyse the different sources of market failure that require government intervention.

	<ul style="list-style-type: none"> Identify and discuss the sources of bureaucratic and politician failure. Explain, analyse and apply the basic principles of expenditure and tax theory in the South African context. Explain and analyse the basics of fiscal policy in South Africa. 		
Main Content	<ul style="list-style-type: none"> Composition of the public sector. Views on the role of government in different economic systems. Market failure (and its sources) as a rationale for government intervention. Bureaucratic and politician failure. Principles of taxation: equity and efficiency Fiscal policy and the national budget 		
Pre-requisite modules	ECO231 and ECO232		
Co-requisite modules	None		
Prohibited module Combination	None		
Breakdown of Learning Time	Hours	Time-table Requirement per week	Other teaching modes that does not require time-table
<i>Contact with lecturer / tutor:</i>	39	<i>Lectures p.w.</i>	3
<i>Assignments & tasks:</i>	40	<i>Practicals p.w.</i>	0
<i>Assessment:</i>	6	<i>Tutorials p.w.</i>	0
<i>Practicals:</i>	0		
<i>Selfstudy</i>	65		
<i>Other:</i>	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Economics
Module Topic	International Trade Economics
Generic Module Name	International Trade 335
Alpha-numeric Code	ECO335
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered.	Second Semester
Programmes in which the module will be offered.	BAdmin (1011), BCom (1008), BCom (ECP) (1751), B.Com (Law) (1221)
Year Level	3
Main Outcomes	On completion of this module, students should be able to: <ul style="list-style-type: none"> Critically evaluate neoclassical trade theory Apply aspects of new trade theory to various scenarios Use graphical analysis to discuss trade outcomes and theory.

Main Content	<ul style="list-style-type: none"> • Classical trade theory • Neoclassical trade theory • Tariffs and imperfect competition of trade • Economic integration and world trade bodies • Economic history of trade 		
Pre-requisite modules	ECO231 and ECO232		
Co-requisite modules	None		
Prohibited module Combination	None		
Breakdown of Learning Time	Hours	Time-table Requirement per week	Other teaching modes that does not require time-table
<i>Contact with lecturer / tutor:</i>	39	<i>Lectures p.w.</i>	3
<i>Assignments & tasks:</i>	40	<i>Practicals p.w.</i>	0
<i>Assessment:</i>	7	<i>Tutorials p.w.</i>	0
<i>Practicals:</i>	0		
<i>Selfstudy</i>	64		
<i>Other:</i>	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Economics
Module Topic	Development Economics
Generic Module Name	Development Economics 336
Alpha-numeric Code	ECO336
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered.	Second Semester
Programmes in which the module will be offered.	BAdmin (1011), BCom (1008), BCom (ECP) (1751), B.Com (Law) (1221)
Year Level	3
Main Outcomes	On completion of this module, students should be able to: <ul style="list-style-type: none"> • Model the foundational concepts of development economics • Critically analyse the levels and patterns of development of developing countries • Critically analyse and interpret statistical data • Apply mathematical skills for graphical and algebraic analysis of development issues
Main Content	<ul style="list-style-type: none"> • Determination of poverty and inequality • Growth and development experiences of developing countries • Agrarian change and industrialization strategies • Capital Flows, debt and finance
Pre-requisite modules	ECO232

Co-requisite modules	None		
Prohibited module Combination	None		
Breakdown of Learning Time	Hours	Time-table Requirement per week	Other teaching modes that does not require time-table
<i>Contact with lecturer / tutor:</i>	39	<i>Lectures p.w.</i>	3
<i>Assignments & tasks:</i>	40	<i>Practicals p.w.</i>	0
<i>Assessment:</i>	7	<i>Tutorials p.w.</i>	0
<i>Practicals:</i>	0		
<i>Selfstudy</i>	64		
<i>Other:</i>	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Law
Home Department	Mercantile and Labour Law
Module Topic	Employment Law for EMS
Generic Module Name	Employment Law for EMS 211
Alpha-numeric Code	EMP211
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which the module will be offered	BCom (1008) BCom (Extended) (1751) B.Com (Human Resources) (1301)
Year Level	3 and 4
Main Outcomes	On completion of this module students should be able to demonstrate: <ul style="list-style-type: none"> • Knowledge of the labour laws that directly affect employment relationships and operations of South African enterprises • An understanding of the practical implications of the main tenets of labour laws for operating a business.
Main Content	Key labour legislation relating to businesses in South Africa: <ul style="list-style-type: none"> • Introduction to Employment law • Individual employment law: <ol style="list-style-type: none"> A. The contract of employment B. Unfair labour practices C. Termination of the employment relationship D. Basic Conditions of Employment E. Employment Equity Act F. Skills Development Act. Collective labour law: <ul style="list-style-type: none"> • The bargaining council system • Trade unions and employer organisations

	<ul style="list-style-type: none"> • Regulation of wages and conditions of employment • Conciliation, mediation and Arbitration • Strikes and lockouts 		
Pre-Requisite Modules	MAN131/132; IPS131/132; ALC131/ALC132 or equivalent;		
Co-requisites Modules	SSL222		
Prohibited Module Combination	MAN333; MAN237		
Breakdown of Learning Time	Hours	Time-table Requirement per week	Other teaching modes that does not require time-table
<i>Contact with lecturer/ tutor:</i>	26	Lectures p.w.	2
<i>Assignments & tasks:</i>	20	Practicals p.w.	0
<i>Practicals:</i>	0	Tutorials p.w.	
<i>Assessment:</i>	7		
<i>Self-study:</i>	47		
<i>Other:</i>	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module Type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Accounting
Module Topic	Financial Accounting
Generic Module Name	Financial Accounting 131
Alpha-numeric Code	FIA131
NQF Level	5
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BCom Accounting (1021), BCom Accounting Extended (1753)
Year Level	1 / 2 (Extended Curriculum)
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Prepare the financial statements of a sole trader. • Prepare various control accounts and their reconciliation (i.e. Debtors, creditors, bank).
Main Content	<ul style="list-style-type: none"> • Accounting as information system • <i>Introduction to GAAP and the IFRS Framework</i> • Data processing and double-entry bookkeeping • Subsidiary journals • Control accounts and reconciliation • Revenue recognition and profit determination • Inventory • Property, plant and equipment • Financial statement preparation
Pre-requisite modules	BCom (Acc) Extended Curriculum: ACC132
Co-requisite modules	None

Prohibited module Combinations	ACM131 or ACM132 or FIA141		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	5	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessments:	9		
Self-study:	80		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 40% Final Assessment (FA): 60%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences		
Home Department	Accounting		
Module Topic	Financial Accounting		
Generic Module Name	Financial Accounting 132		
Alpha-numeric Code	FIA132		
NQF Level	5		
NQF Credit Value	15		
Duration	Semester		
Proposed semester to be offered	Second Semester		
Programmes in which module will be offered	BCom Accounting (1021) and BCom Accounting Extended Curriculum (1753)		
Year Level	1 / 2 Extended Curriculum		
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Prepare the financial statements of various forms of business entities. • Prepare an analysis of accrual financial statements. 		
Main Content	<ul style="list-style-type: none"> • Non- current assets • Accounting for various forms of business entities • Companies • Non –profit organisations etc. • Statement of cash flows • Reading and analysis of financial statements 		
Pre-requisite modules	FIA131		
Co-requisite modules	None		
Prohibited module Combinations	FIA142		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	5	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessments:	9		

Self-study:	80			
Other: Please specify	0			
Total Learning Time	150			
Methods of Student Assessment	Continuous Assessment (CA): 40% Final Assessment (FA): 60%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences
Home Department	Accounting
Module Topic	Financial Accounting
Generic Module Name	Financial Accounting 141/143
Alpha -numeric Code	FIA141/FIA143
NQF Level	5
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	FIA141 - First Semester FIA143 - Second Semester
Programmes in which module will be offered	BCom (1008), BCom(P/T) (1101), BCom Extended Curriculum (1751), BCom (Fin Acc (1175), BCom Law (1221), BAdmin (1011)
Year Level	1 (2 Extended Curriculum)
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Define and apply the accounting concepts relating to the elements of the accounting equation. • Record transactions using the double entry system. • Distinguish between cash and accrual accounting. • Apply accrual accounting and other adjustments to the pre-adjustment trial balance. • Distinguish between two methods of recording inventory and be able to apply both. • Prepare various control accounts and their reconciliation. • Prepare the financial statements of a service and trading business. • Analyse and do a basic interpretation of the financial statements of a sole proprietor.
Main Content	<ul style="list-style-type: none"> • Accounting as information system • Data processing and double-entry bookkeeping • Accounting for Value Added Tax. • Operation of cash controls • Bank reconciliation procedures • Preparation of the financial statements (excluding statement of cash flows) of a sole trader • Elementary analysis and interpretation of the financial statements of a sole trader
Pre-requisite modules	BAdmin – QLC141/142 BCom, BCom(Fin Acc), BCom (Law), BCom (P/T) – None BCom (ACC) ECP, BCom ECP – ACC130/131 and QLC141/142
Co-requisite modules	QSF132; QSC131; QSC132; QSC131; QSA131 OR MAM126

Prohibited module Combinations	FIA141			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer / tutor:	52	<i>Lectures p.w.</i>	3	
Assignments & tasks:	28	<i>Practicals p.w.</i>	0	
Practicals:	0	<i>Tutorials p.w.</i>	1	
Assessment:	13			
Self-study:	57			
Other: Please specify	0			
Total Learning Time	150			
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences
Home Department	Accounting
Module Topic	Financial Accounting
Generic Module Name	Financial Accounting 142
Alpha -numeric Code	FIA142 / FIA144
NQF Level	5
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	First Semester – FIA144 Second Semester – FIA142
Programmes in which module will be offered	BCom (1008), BCom Extended Curriculum (1751), BCom (Fin Acc) (1175)
Year Level	1 (2 Extended Curriculum)
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Apply the conceptual framework to the preparation of financial statements of different entities. • Prepare the statement of cash flows on either the direct or indirect method. • Apply the statement of cash flows in the analysis of performance and financial position of an entity. • Analyse and interpret financial statements.
Main Content	<ul style="list-style-type: none"> • Record transactions manually in subsidiary journals and ledgers and do relevant controls • Recognition, measurement and classification of elements of the financial statements • Financial Statements (Including statement of cash flows) of different entities: <ul style="list-style-type: none"> • Close Corporations • Companies • Non Profit Organisations • Analysis and Interpretation of financial statements
Pre-requisite modules	FIA141 or passed the special assessment after completion of the FIA141 Winter School and QSF141 or QSC131 or equivalent and ALC131
Co-requisite modules	None

Prohibited module Combinations	FIA132		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	14	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	9		
Self-study:	21		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Accounting
Module Topic	Financial Accounting
Generic Module Name	Financial Accounting 214
Alpha-numeric Code	FIA214
NQF Level	6
NQF Credit Value	20
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BCom Accounting (1021) and BCom Accounting Extended (1753)
Year Level	2 /3 Extended Curriculum
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Recognize, measure and disclose the effects of business transactions and other events and conditions on a reporting entity in compliance with the accounting treatment prescribed by Generally Accepted Accounting Practice, including International Financial Reporting Standards (IFRS). • Prepare financial reports for the reporting entity and the group in accordance with GAAP.
Main Content	<ul style="list-style-type: none"> • Detailed application of a selection of statements of Generally Accepted Accounting Practice, including selected standards from International Financial Reporting Standards (IFRS) and accounting for group situations.
Pre-requisite modules	FIA131 and a final mark of 55% for FIA132 or equivalent.
Co-requisite modules	None
Prohibited module Combinations	FIA241

Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer / tutor:	70	<i>Lectures p.w.</i>	4	
Assignments & tasks:	10	<i>Practicals p.w.</i>	0	
Practicals:	13	<i>Tutorials p.w.</i>	1	
Assessments:	0			
Self-study:	107			
Other: Please specify	0			
Total Learning Time	200			
Methods of Student Assessment	Continuous Assessment (CA): 40% Final Assessment (FA): 60%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences			
Home Department	Accounting			
Module Topic	Financial Accounting			
Generic Module Name	Financial Accounting 225			
Alpha-numeric Code	FIA225			
NQF Level	6			
NQF Credit Value	20			
Duration	Semester			
Proposed semester to be offered	Second Semester			
Programmes in which module will be offered	BCom Accounting (1021) and BCom Accounting Extended (1753)			
Year Level	2 (3 Extended Curriculum)			
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Recognize, measure and disclose the effects of business transactions and other events and conditions on a reporting entity in compliance with the accounting treatment prescribed by Generally Accepted Accounting Practice, including International Financial Reporting Standards (IFRS). • Prepare financial reports for the reporting entity and the group in accordance with GAAP. 			
Main Content	<ul style="list-style-type: none"> • Detailed application of a selection of statements of Generally Accepted Accounting Practice, including selected standards from International Financial Reporting Standards (IFRS) and accounting for group situations. 			
Pre-requisite modules	FIA214			
Co-requisite modules	None			
Prohibited module Combinations	FIA242			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	4	
Assignments & tasks:	10	<i>Practicals p.w.</i>	0	

Practicals:	0	<i>Tutorials p.w.</i>	1	
Assessments:	9			
Self-study:	125			
Other: Please specify	0			
Total Learning Time	200			
Methods of Student Assessment	Continuous Assessment (CA): 40% Final Assessment (FA): 60%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic & Management Sciences
Home Department	Accounting
Module Topic	Financial Accounting
Generic Module Name	Financial Accounting 241
Alpha-numeric Code	FIA241
NQF Level	6
NQF Credit Value	20
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BCom Fin Acc (1175), BCom (1008) and BCom Extended (1751)
Year Level	2 /3 Extended Curriculum
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Prepare and present company annual financial statements including disclosure of relevant notes to the financial statements. • Manually and by means of an accounting software package calculate financial ratios. • Analyse and interpret financial statements.
Main Content	<ul style="list-style-type: none"> • Conceptual Framework and preparation and presentation of financial statements. • Basic income tax calculations and deferred tax principles • Initial recognition and measurement, subsequent measurement and disclosure of the following selected elements of financial statements in terms of International Financial Reporting Standards (IFRS): <ul style="list-style-type: none"> • Revenue • Inventory • Property, plant & equipment • Intangible assets • Provisions, contingent liabilities and contingent assets • Utilising accounting software in order to calculate financial ratios of a company • Analysis and interpretation of financial statements • Capita selecta as determined by the Department of Accounting
Pre-requisite modules	FIA141 and FIA142 or FIA131 and FIA132
Co-requisite modules	None

Prohibited module Combinations	FIA214			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	3	
Assignments & tasks:	10	<i>Practicals p.w.</i>	0.5	
Practicals:	10	<i>Tutorials p.w.</i>	1	
Assessments	9			
Self-study	115			
Other: Please specify	0			
Total Learning Time	200			
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic & Management Sciences
Home Department	Accounting
Module Topic	Financial Accounting
Generic Module Name	Financial Accounting 242
Alpha-numeric Code	FIA242
NQF Level	6
NQF Credit Value	20
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BCom Fin Acc (1175), B Com Finance (1061), BCom (1008) and BCom Extended Curriculum (1751)
Year Level	2 (3 Extended Curriculum)
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Prepare and present company annual financial statements including the disclosure of relevant notes to the financial statements. • Calculate the effect on financial statements as result of management decisions relating to changes in accounting policies, estimates and the effect of fundamental errors. • Prepare basic business combinations. • Undertake financial analysis and interpretation of financial statements and report thereon. • Assess business and financial risk.
Main Content	<ul style="list-style-type: none"> • Initial recognition and measurement, subsequent measurement and disclosure of the following selected elements of financial statements in terms of International Financial Reporting Standards (IFRS): • Net profit, prior period errors and changes in accounting policy • Events after reporting period • Earnings per share • Statement of cash flows

	<ul style="list-style-type: none"> • Financial structure and financial instruments • Financial analysis and decision making • Basic business combinations • Borrowing costs • Interpretation of financial analysis of a company including the identification of any financial and business risk and reporting thereon • Use the report writer of an accounting package to prepare reports to management on the financial performance and financial position of a company • Capita selecta as determined by the Department of Accounting 			
Pre-requisite modules	FIA 241 or FIA 214 or passed the special assessment after completion of the FIA241 Winter School			
Co-requisite modules	None			
Prohibited module Combinations	FIA225			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	3	
Assignments & tasks:	40	<i>Practicals p.w.</i>	0.5	
Practicals:	14	<i>Tutorials p.w.</i>	1	
Assessments	9			
Self-study	81			
Other: Please specify	0			
Total Learning Time	200			
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic & Management Sciences
Home Department	Accounting
Module Topic	Financial Accounting
Generic Module Name	Financial Accounting 324
Alpha-numeric Code	FIA324
NQF Level	7
NQF Credit Value	60
Duration	Year
Proposed semester to be offered	Both Semesters
Programmes in which module will be offered	BCom Accounting (1021) and BCom Accounting Extended (1753)
Year Level	3 /4 Extended Curriculum
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Recognize, measure and disclose the effects of business transactions and other events and conditions on a reporting entity in compliance with the accounting treatment prescribed by Generally Accepted

	Accounting Practice, including International Financial Reporting Standards (IFRS). <ul style="list-style-type: none"> Prepare financial reports for the reporting entity and the group in accordance with GAAP. 		
Main Content	<ul style="list-style-type: none"> Detailed application of a selection of statements of Generally Accepted Accounting Practice, including selected standards from International Financial Reporting Standards (IFRS) and accounting for group situations 		
Pre-requisite modules	FIA225		
Co-requisite modules	None		
Prohibited module Combinations	FIA341 and FIA342		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	168	<i>Lectures p.w.</i>	5
Assignments & tasks:	25	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessments:	18		
Self-study:	389		
Other: Please specify	0		
Total Learning Time	600		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic & Management Sciences
Home Department	Accounting
Module Topic	Financial Accounting
Generic Module Name	Financial Accounting 341
Alpha-numeric Code	FIA341
NQF Level	7
NQF Credit Value	30
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	B Com Financial Accounting (1175), BCom (1008), BCom Extended Curriculum (1751)
Year Level	3 (4 Extended Curriculum)
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> Prepare and present financial statements for companies in terms of International Financial Reporting Standards (IFRS); and/or International Financial Reporting Standards (IFRS) for SMEs.
Main Content	<ul style="list-style-type: none"> Accounting as information system The Conceptual Framework Preparation and presentation Financial Statements, including the statement of cash flows and notes to the financial statements

	<ul style="list-style-type: none"> • A selection of standards from International Financial Reporting Standards (IFRS), and/or International Financial Reporting Standard (IFRS) for SME's, including but not limited to the following: • Financial instruments: Disclosures • Taxation • Leases • Property, plant and equipment • Investment property • Intangible assets • Provisions, contingent assets and liabilities • Borrowing costs • Earnings per share (separate companies) • Events after the reporting period • Write reports on financial and business risk as well as on financial performance and financial position 		
Pre-requisite modules	FIA241 and FIA242 or FIA214 and FIA225		
Co-requisite modules	None		
Prohibited module Combinations	FIA324		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	70	<i>Lectures p.w.</i>	4
Assignments & tasks:	112	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessments	9		
Self-study	109		
Other: Please specify	0		
Total Learning Time	300		
Methods of Student Assessment	Continuous Assessment (CA): 50% of final mark Final Assessment (FA): 50% of final mark		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic & Management Sciences
Home Department	Accounting
Module Topic	Financial Accounting
Generic Module Name	Financial Accounting 342
Alpha-numeric Code	FIA342
NQF Level	7
NQF Credit Value	30
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	B Com Financial Accounting (1175), BCom (1008), BCom Extended Curriculum (1751)
Year Level	3 (4 Extended Curriculum)
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Prepare and present separate and consolidated financial statements for companies in terms of International Financial Reporting Standards (IFRS);

	and/or International Financial Reporting Standard (IFRS) for SME's.		
Main Content	<ul style="list-style-type: none"> • Preparation and presentation of Group Financial Statements, including the group statement of cash flows and notes to the group financial statements • A selected standards from International Financial Reporting Standards (IFRS), and/or International Financial Reporting Standards (IFRS) for SME's, including but not limited to the following: • Taxation and deferred tax • Foreign entities and the effects of changes in foreign exchange rates • Non-current assets held for sale and discontinued operations • Related party disclosure • Earnings per share (group companies) • Capita selecta as determined by the Department of Accounting 		
Pre-requisite modules	FIA341		
Co-requisite modules	None		
Prohibited module Combinations	FIA324		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	70	<i>Lectures p.w.</i>	4
Assignments & tasks:	112	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessments	9		
Self-study	109		
Other: Please specify	0		
Total Learning Time	300		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic & Management Sciences
Home Department	Accounting
Module Topic	Financial Management
Generic Module Name	Financial Management 242
Alpha-numeric Code	FIM242
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	B Com Financial Accounting (1175)
Year Level	2

Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Explain Evaluate an entity's financial strategies. • Evaluate overall financial goals. • Analyse an entity's financial situation. • Comprehend the principles of risk and return. • Calculate and apply the concepts of cost of capital and the capital structure of an entity. • Demonstrate a conceptual understanding of capital budgeting process. 		
Main Content	<ul style="list-style-type: none"> • Business strategy • Risk management concepts • Functions of financial management • Analysis of financial information • Time value of money • Risk and return • Cost of capital • Capital structure • Capital budgeting 		
Pre-requisite modules	MAC241 or MAC234 or 50% for the final mark after the MAC241 Senate Discretionary Assessment for qualifying MAC234 students		
Co-requisite modules	None		
Prohibited module Combinations	CFM221		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	0	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	9		
Self-study:	35		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic & Management Sciences
Home Department	Accounting
Module Topic	Financial Management
Generic Module Name	Financial Management 342
Alpha-numeric Code	FIM342
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	B Com Financial Accounting (1175)
Year Level	3

Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Calculate, analyse and evaluate investment, financing and dividend decisions relating to an entity and its activities. 		
Main Content	<ul style="list-style-type: none"> • Valuations • Capital Budgeting • Management of working capital • Cost of Capital • Capital structure • Financing decisions • Dividends 		
Pre-requisite modules	FIM242 or CFM221 and MAC341 or MAC314		
Co-requisite modules	None		
Prohibited module Combinations	FMA324		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	0	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	9		
Self-study:	85		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	School of Government: Fair Share
Module Topic	Development Economics 1
Generic Module Name	Development Economics 1
Alpha-numeric code	FSH113
NQF Level	5
NQF Credit Value	10
Duration	Year
Proposed semester to be offered	Both Semesters
Programmes in which module will be offered	Higher Certificate in Economic Development (1403)
Year Level	1
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Use economic terms and tools in order to understand and analyse budgets, data and graphs, so as to understand the socio-economic trend and patterns within the organization.
Main Content	<ul style="list-style-type: none"> • Financial Management • Bookkeeping roles, responsibilities and powers

	<ul style="list-style-type: none"> • Reading and analyzing financial information and trends • Budgeting and monitoring budgets 		
Pre-requisite modules	None		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	48	<i>Lectures p.w.</i>	0
Assignments & tasks:	10	<i>Practicals p.w.</i>	0
Assessment:	15	<i>Tutorials p.w.</i>	0
Practicals:	0		
Selfstudy	27		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	School of Government: Fair Share
Module Topic	Training Design And Facilitation Of Community Development Interventions
Generic Module Name	Training Design And Facilitation Of Community Development Interventions
Alpha-numeric Code	FSH120
NQF Level	5
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	Higher Certificate in Economic Development (1403)
Year Level	1
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Understand the latest developments around education, Training and Development in South Africa. • Understand, critically analyse and implement Adult Learning Theories. • Make choices i.t.o. content and methodology of community interventions. • Conduct learning needs assessment; • Define learning outcomes. • Plan, design, present and evaluate interventions like workshops, seminars and campaigns. • Critically reflect on and evaluate their practices.
Main Content	<ul style="list-style-type: none"> • The latest developments around Education, Training and Development in South Africa

	<ul style="list-style-type: none"> • Adult Learning Theories. • Steps in the Education, Training and Development (ETD) process 			
Pre-requisite modules	None			
Co-requisite modules	None			
Prohibited module Combinations	None			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	48	<i>Lectures p.w.</i>	0	Block Sessions
Assignments & tasks:	10	<i>Practicals p.w.</i>	0	
Practical's	0	<i>Tutorials p.w.</i>	0	
Assessment:	15			
Self-study:	27			
Other: Please specify	0			
Total Learning Time	100			
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences
Home Department	School of Government: Fair Share
Module Topic	Communication and Information Management
Generic Module Name	Communication and Information Management 121
Alpha-numeric Code	FSH121
NQF Level	5
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	Higher Certificate in Economic Development (1403)
Year Level	1
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Display a deeper understanding of communication as a vital life skill. • Use communication tools for various purpose in the workplace, especially for problem solving and critical thinking. • Engage in consensual communication in the workplace, (negotiation skills). • Identify and practice different forms of writing for organizational efficiency and needs, based on cross curricular learning outcomes. • Plan and design reports, project proposals, speeches and various forms of essay writing.
Main Content	<ul style="list-style-type: none"> • Writing skills development • Various aspects of speech communication • Report and proposals writing • Preparation of public speeches.

Pre-requisite modules	None		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	48	<i>Lectures p.w.</i>	0
Assignments & tasks:	10	<i>Practicals p.w.</i>	0
Practical's	0	<i>Tutorials p.w.</i>	0
Assessment:	15		
Self-study:	27		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	School of Government: Fair Share
Module Topic	Development Economics 1
Generic Module Name	Development Economics 122
Alpha-numeric Code	FSH122
NQF Level	5
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	Higher Certificate in Economic Development (1403)
Year Level	1
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> Analyse numbers relevant to key economic indicators. Read and understand graphs and key measurement indicators used to assess economic growth and development. Have basic knowledge of the policy that underlies, and process followed to draw up budgets on a local, provincial and national level. Have the ability to identify and discuss the strengths and weaknesses of various developmental paths.
Main Content	<ul style="list-style-type: none"> The terms economic growth and how to measure it Human development and the indicators thereof A basic understanding of trends in SA's economic growth in general A basic understanding of trends in employment, labour, productivity and capital productivity A basic understanding of the National Budget and the ways in which it impacts upon the lives of ordinary people from a revenue and from an expenditure perspective

Pre-requisite modules	None		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	48	Lectures p.w.	0
Assignments & tasks:	10	Practicals p.w.	0
Practical's	0	Tutorials p.w.	0
Assessment:	15		
Self-study:	27		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	School of Government: Fair Share
Module Topic	Organisational Development
Generic Module Name	Organisational Development 123
Alpha-numeric Code	FSH123
NQF Level	5
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	Higher Certificate in Economic Development (1403)
Year Level	1
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Have increased knowledge and understanding about organizational development processes and procedures; • Identify elements needed to develop sustainable and strong community organizations and reflect on relations of power, ethics and accountability.
Main Content	<ul style="list-style-type: none"> • A definition of Organisational Development and change theories • How to do an organizational diagnosis • The planning, design and implementation of OD interventions
Pre-requisite modules	None
Co-requisite modules	None
Prohibited module Combinations	None

Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	48	<i>Lectures p.w.</i>	0	Block sessions
Assignments & tasks:	10	<i>Practicals p.w.</i>	0	
Practical's	0	<i>Tutorials p.w.</i>	0	
Assessment:	15			
Self-study:	27			
Other: Please specify	0			
Total Learning Time	100			
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic & Management Sciences
Home Department	School of Government: Fair Share
Module Topic	Research Project
Generic Module Name	Research Project
Alpha-numeric Code	FSH124
NQF Level	5
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	Higher Certificate in Economic Development
Year Level	1
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Formulate and understand a basic research problem/ hypothesis. • Have a basic understanding of the processes of conducting research. • Design a research study. • Conduct a basic research study to apply the findings to improve the identified problem. • Write a research report which describes the different steps in the research process.
Main Content	<ul style="list-style-type: none"> • An introduction to Research • Different approaches/ methodologies • Different techniques in data gathering • The various processes of designing and conducting a research project • How to write a research project
Pre-requisite modules	None
Co-requisite modules	None
Prohibited module Combinations	None

Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	48	<i>Lectures p.w.</i>	0	
Assignments & tasks:	10	<i>Practicals p.w.</i>	0	
Practical's	0	<i>Tutorials p.w.</i>	0	
Assessment:	15			
Self-study:	27			
Other: Please specify	0			
Total Learning Time	100			
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences			
Home Department	School of Government: Fair Share			
Module Topic	Workplace Learning			
Generic Module Name	Workplace Learning 125			
Alpha -numeric Code	FSH125			
NQF Level	5			
NQF Credit Value	30			
Duration	Year			
Proposed semester to be offered	Both Semester			
Programmes in which module will be offered	Higher Certificate in Economic Development (1403)			
Year Level	1			
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Through their work, display that they have acquired the knowledge and skills of the areas that they have identified and share it with a learning partner; • Apply the acquired knowledge and skills towards the growth and development of their organizations and communities; • Identify and engage in integrated cross-curricular learning activities. 			
Main Content	<ul style="list-style-type: none"> • The workplace module is not a taught module and therefore, the content of the HECD curriculum forms the basis of the workplace learning module 			
Pre-requisite modules	None			
Co-requisite modules	None			
Prohibited module Combinations	None			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	80	<i>Lectures p.w.</i>	0	Block Week (Lectures and tutorial support)
Assignments & tasks:	80	<i>Practicals p.w.</i>	0	
Practical's	80	<i>Tutorials p.w.</i>	0	
Assessment:	0			

Self-study:	60			
Other: Please specify	60			
Total Learning Time	300			
Methods of Student Assessment	Continuous Assessment (CA): 100% Final Assessment (FA): 0%			
Assessment Module type	Continuous Assessment (CA)			

Faculty	Economic and Management Sciences			
Home Department	School of Government: Fair Share			
Module Topic	Gender and Development			
Generic Module Name	Gender and Development 126			
Alpha-numeric Code	FSH126			
NQF Level	5			
NQF Credit Value	10			
Duration	Semester			
Proposed semester to be offered	First Semester			
Programmes in which module will be offered	Higher Certificate in Economic Development (1403)			
Year Level	1			
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none">• Understand the meaning of gender and the distinction between sex and gender;• Be aware of themselves as gendered beings;• Understand the meaning of gender stereotyping;• Understand socialization and how this impacts on gender issues;• Understand women's practical and economical needs and strategic interests;• Have a basic knowledge of gender polices.• Understand the link between Gender and HIV/AIDS			
Main Content	<ul style="list-style-type: none">• Gender Policies• Gender Concepts• Women and the economy			
Pre-requisite modules	None			
Co-requisite modules	None			
Prohibited module Combinations	None			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	48	Lectures p.w.	0	Block sessions
Assignments & tasks:	10	Practicals p.w.	0	
Practicals:	0	Tutorials p.w.	0	
Assessment:	15			
Self-study:	27			
Total Learning Time	100			
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic & Management Sciences		
Home Department	School of Government: Fair Share		
Module Topic	Local Governance		
Generic Module Name	Local Governance 127		
Alpha-numeric Code	FSH127		
NQF Level	5		
NQF Credit Value	10		
Duration	Semester		
Proposed semester to be offered	Second Semester		
Programmes in which module will be offered	Higher Certificate in Economic Development (1403)		
Year Level	1		
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Understand, analyse and critique the relationship between municipalities, provision of services and the responsibility of citizens. • Have a basic understanding of the nature of Local Government. • Understand the various elements of community participation. 		
Main Content	<ul style="list-style-type: none"> • The legal and democratic nature of Local Government • The role of municipalities in community development • Knowledge and application of legislative requirements for community participation • Various techniques of community participation • The relationship between municipalities, provision of services and the responsibility of citizens 		
Pre-requisite modules	None		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	48	<i>Lectures p.w.</i>	0
Assignments & tasks:	10	<i>Practicals p.w.</i>	0
Practical's	0	<i>Tutorials p.w.</i>	0
Assessment:	15		
Self-study:	27		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	School of Government: Public Administration
Module Topic	South African Politics and Government
Generic Module Name	South African Politics and Government 132
Alpha-numeric Code	GOV132
NQF Level	5
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BAdmin (1011), BAdmin Part Time (1018), BA (2101 & 2162)
Year Level	1
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Explain the political context in which the South African government functions, including South Africa's transition to democracy. • Analyse political party policies and elections in post-apartheid South Africa. • Evaluate South Africa's position in regional and international context. • Explain the interface between politics and economics in South Africa. • Describe the constitutional framework of the South African government. • Recall terminology, trends, categories, methodology and theories of South African central and provincial government structures. • Analyse elements, relationships and organizational principles pertaining to the structure of the central and provincial government of South Africa.
Main Content	<ul style="list-style-type: none"> • South Africa's political transition from apartheid to democracy • South African political parties (policies and historical foundations) • Trends in South African elections since 1994 • The South African political economy and its regional and global context • Classification of and relationships between the legislative, judicial and executive branches of government in South Africa • The composition and structure of branches of the South African government • Division of government functions and services between central, provincial and local spheres of government in South Africa
Pre-requisite modules	None
Co-requisite modules	None
Prohibited module Combinations	None

Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	42	<i>Lectures p.w.</i>	3	
Assignments & tasks:	40	<i>Practicals p.w.</i>	0	
Practicals:	0	<i>Tutorials p.w.</i>	1	
Assessment:	10			
Self-study:	58			
Other: Please specify	0			
Total Learning Time	150			
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences
Home Department	Academic Development/ School of Business & Finance/Economics
Module Topic	Introduction to the Economy and Business
Generic Module Name	Introduction to the Economy and Business 131/133
Alpha-numeric Code	IEB131 (For non-EMS students) IEB133 (For EMS students only) IEB134 (For repeat students only)
NQF Level	5
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	First Semester (IEB131/133) Second Semester (IEB134)
Programmes in which module will be offered	BCom Extended Curriculum (1751) BA BEd, LLB
Year Level	1
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Explain the basic principles of economic theory and their application in the South African economy. • Understand the role of consumers, producers and the government in the economy. • Describe and evaluate South Africa's recent economic performance. • Describe and evaluate the requirements for entrepreneurial success in the SA economy. • Describe/explain the principles of small business functions and apply them to real world settings. • Demonstrate an understanding of the environment in which small businesses operate. • Develop a business plan for a small business.
Main Content	<ul style="list-style-type: none"> • Introduction to Economics and basic economic principles • Overview of the South African economy • Perfect and imperfect competition • Production and costs • Role of entrepreneurship • The environment in which small business operates

	<ul style="list-style-type: none"> • Establishing a small business. • Principles underlying the main functional areas. • Compilation of the Business Plan 		
Pre-requisite modules	None		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	56	Lectures p.w.	3
Assignments & tasks:	30	Practicals p.w.	0
Practicals:	0	Tutorials p.w.	1
Assessment:	7		
Self-study:	57		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Information Systems
Module Topic	Introduction to Information Systems
Generic Module Name	Introduction to Information Systems 131/132
Alpha-numeric Code	IFS131/132
NQF Level	5
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	First Semester – IFS131 Second Semester – IFS132
Programmes in which module will be offered	BCom (1008), BCom P/ T (1101), BCom Extended Curriculum (1751), BCom Accounting (1021), BCom Accounting Extended Curriculum (1753), BCom Financial Accounting (1175), BCom Law (1221), BAdmin (1011), BAdmin P/T (1018)
Year Level	1
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Utilise personal computer technology effectively and productively. • Use the computer to organise and manage information at a personal level. • Understand the structure, activities & dynamics of organisations. • Understand the role of information systems in different organisations. • Understand the place of the information systems department in organisations. • Be practiced in the workings of a typical business information system.

Main Content	<ul style="list-style-type: none"> • Introduction to computer hardware and software and using them • Organisations & their activities and • The roles that IS play in organisations • Introduction to means whereby IS can improve business performance 		
Pre-requisite modules	None		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	40	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	8		
Self-study:	46		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Information Systems
Module Topic	Business Analysis
Generic Module Name	Business Analysis 231
Alpha-numeric Code	IFS231
NQF Level	6
NQF Credit Value	20
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BCom (1008), BCom P/ T (1101), BCom Extended Curriculum (1751), BCom Law (1221), BAdmin (1011), BAdmin P/T (1018)
Year Level	2 (3 Extended Curriculum)
Main Outcomes	<p>On completion of this module students should be able to demonstrate:</p> <ul style="list-style-type: none"> • An understanding of the basic components of a business process model including activities, data flows, data stores, material flows, material stores, and external entities. • The ability to develop business process models from written evidence and from interviews. • The capacity to critically appraise a business process model for completeness and accuracy. • An understanding of the basic components of data and entity relationship models including entities, associative

	entities, relationships and data specification. <ul style="list-style-type: none"> • The ability to develop data and entity models from written evidence and from interviews. • An understanding of normalization. • The capacity to critically appraise a data or entity relationship model for completeness and accuracy. 		
Main Content	<ul style="list-style-type: none"> • Introduction to systems analysis • Analysis and documenting of business processes • Data modeling • Foundations of database design 		
Pre-requisite modules	BCom Students (3-year programme) IFS131/IFS132 and QSC131/132 or MAT126 and ALC131/132 BCom Students (4-year programme) and BAdmin Students IFS131/IFS132 and QSC131/132 or QSF131/132 and ALC131/132 BSc Students (3-year programme) IFS131/IFS132 and COS101 AND COS114 OR COS124 AND EED127 AND MAT105 OR STA111 BSc Students (4-year programme) IFS131/IFS132 and COS101 or ISC153 AND MAT151 OR IFS131/IFS132 and COS101 AND Physics 151(2010) And MAT151		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	60	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	20		
Self-study:	64		
Other: Please specify	0		
Total Learning Time	200		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Information Systems
Module Topic	Systems Delivery Management
Generic Module Name	Systems Delivery Management 233
Alpha-numeric Code	IFS233
NQF Level	6
NQF Credit Value	20
Duration	Semester

Proposed semester to be offered	Second Semester		
Programmes in which module will be offered	BCom (1008), BCom P/ T (1101), BCom Extended Curriculum (1751), BCom Law (1221), BAdmin (1011), BAdmin P/T (1018)		
Year Level	2 (3 Extended Curriculum)		
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Demonstrate the ability to develop refined simple project networks. • Demonstrate an understanding of the basic characteristics of work breakdown structures and have the ability to organize them, from a detailed description of project and systems requirements. • Be able to check and process basic timesheet data. • Demonstrate an understanding of the essential components of a periodic project report and develop such a report from the basic time sheet inputs and meeting notes. • Be able to identify the component parts of a systems test. • Demonstrate an understanding of test scripts and an ability to prepare such from systems requirement documentation. • Be able to explain and organize the implementation tasks involved in handing a system over to the users, including physical accommodation of the system, training and fault reporting. • Demonstrate an understanding of the differences between project completion meetings and post-implementation reviews, and be able to plan and to report on them. 		
Main Content	<ul style="list-style-type: none"> • Project Planning & Control • Techniques for project control including network charts, specification of tasks and deliverables, and the application of time and work measurement. • Problems of completing the IS development work • Testing the quality of the completed system, and • Handing systems over and helping with user acceptance 		
Pre-requisite modules	IFS231		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	60	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	20		

Self-study:	64			
Other: Please specify	0			
Total Learning Time	200			
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences			
Home Department	Information Systems			
Module Topic	Databases and Data Modelling			
Generic Module Name	Databases and Data Modelling 242			
Alpha-numeric Code	IFS242			
NQF Level	6			
NQF Credit Value	20			
Duration	Semester			
Proposed semester to be offered	First Semester			
Programmes in which module will be offered	BCom (1008), BCom Extended Curriculum (1751)			
Year Level	2 (3 Extended Curriculum)			
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Understand the principles of relational and object-oriented databases. • Understand the role of databases in modern information systems. • Design relational databases of moderate complexity. • Abstract table structure from data requirement statements. • Understand the principles of primary- and foreign-key data relationships. • Utilise the SQL language to query databases. • Utilise a modern relational database management system using the data manipulation language and the data definition language. • Model data relationships. 			
Main Content	<ul style="list-style-type: none"> • The theory and application of relational and object-oriented databases • Data-oriented modelling theory and application • Unified Modelling Language • Object-oriented design principles • The object-oriented development life cycle 			
Pre-requisite modules	IFS131 or IFS132, QSC132 or QSF131 or MAM126 and ALC132			
Co-requisite modules	None			
Prohibited module Combinations	None			
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table	
Contact with lecturer/ tutor:	56	<i>Lectures p.w.</i>	3	
Assignments & tasks:	60	<i>Practicals p.w.</i>	0	

Practicals:	0	<i>Tutorials p.w.</i>	1	
Assessment:	20			
Self-study:	64			
Other: Please specify	0			
Total Learning Time	200			
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences
Home Department	Information Systems
Module Topic	Business Information Systems
Generic Module Name	Business Information Systems 244
Alpha-numeric Code	IFS244
NQF Level	6
NQF Credit Value	20
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BCom (1008), BCom Extended Curriculum (1751)
Year Level	2 (3 Extended Curriculum)
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Understand the range, function and nature of the diversity of business information systems. • Understand the interrelationships between business information systems. • Apply Information Systems theory and principles that will improve business performance in the context of business cases and scenarios. • Apply key concepts of operations management and their applications in the business environment. • Articulate the contribution of information and the associated technologies to supporting corporate objectives, adding value and generating competitive advantage for the organization. • Develop objectives and strategic plans for the development of integrated information systems within large and small organisations in the manufacturing, commercial and service sectors. • Understand the role of data and business intelligence in supporting management decision making. • Define the digital enterprise, and identify the unique characteristics of eCommerce and eBusiness systems as they relate to the digital enterprise.
Main Content	<ul style="list-style-type: none"> • Management Information Systems • Business intelligence • Decision support systems • Expert systems • Electronic commerce and transaction processing systems

	<ul style="list-style-type: none"> Specialised information systems – virtual reality, special-purpose systems, artificial intelligence 		
Pre-requisite modules	None		
Co-requisite modules	IFS131/132		
Prohibited module Combinations	IFS231, IFS242		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	60	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	20		
Self-study:	64		
Other: Please specify	0		
Total Learning Time	200		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Information Systems
Module Topic	Digital Business Innovation
Generic Module Name	Information Systems 353
Alpha -numeric Code	IFS353
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BCom (1008), BCom Extended Curriculum (1751)
Year Level	3 (4 Extended Curriculum)
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> Critically analyse components of the digital economy and apply knowledge in a project. Evaluate the impact of digital innovation on business models and apply in a project. Participate in the planning and implementation of digital innovation in organisations. Apply the taught models, methodologies and techniques in consultation with organisations to implement a digital innovation project. Manage a project within a client environment with a focus on timely implementation, change management, efficient team work and effective communication.
Main Content	<ul style="list-style-type: none"> New emerging technology and the impact on South African organisations Digital business innovation and transformation. The business model canvass

	<ul style="list-style-type: none"> Design Thinking techniques Methodologies, tools and techniques to drive digital business innovation Digital skills and the worker of the future 		
Pre-requisite modules	IFS354		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	39	<i>Lectures p.w.</i>	2
Assignments & tasks:	52	<i>Practicals p.w.</i>	1
Practicals:	13	<i>Tutorials p.w.</i>	1
Assessment:	3		
Self-study:	43		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Information Systems
Module Topic	Emerging Trends in IS
Generic Module Name	Emerging Trends in IS 354
Alpha -numeric Code	IFS354
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BCom (1008), BCom Extended Curriculum (1751)
Year Level	3 (4 Extended programme)
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> Analyse and explain emerging trends in IS. Engage in and debate on selected core emerging topic/s. Investigate and explain problems related to the selected topics. Present coherent academic arguments on the selected topic/s. Critically analyse the managerial implications for the emerging trends in organisations.
Main Content	<p>Course content will vary and will be published covering among others:</p> <ul style="list-style-type: none"> Introduction to the emergent trends. Problems/solution and/or challenges/opportunities the current topic present to business. Managerial implications of the emergent trend/s.

Pre-requisite modules	IFS242		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	39	<i>Lectures p.w.</i>	2
Assignments & tasks:	52	<i>Practicals p.w.</i>	1
Practicals:	13	<i>Tutorials p.w.</i>	1
Assessment:	3		
Self-study:	43		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Information Systems
Module Topic	Information Systems Strategy
Generic Module Name	Information Systems Strategy 361
Alpha-numeric Code	IFS361
NQF Level	7
NQF Credit Value	30
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BCom (1008), BCom Extended Curriculum (1751), BCom P/T (1101), BAdmin (1011), BAdmin P/T (1018)
Year Level	3 (4 Extended curriculum)
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Understand how businesses create value and how information systems assist in value creation. • Understand the principles of strategic planning as it affects information systems. • Understand the different contribution that information systems can make in different strategic situations. • Understand the activities that contribute to good project management and the competencies that support it. • Work effectively (in a large organisation) in a project office, or (in a smaller organisation) in a junior project management role. • Critically appraise and comment on project plans prepared by others.
Main Content	<ul style="list-style-type: none"> • Introduction to the possible contributions that information Systems can make in strategic planning • The key activities in computer operations • The management of IT resources and IT suppliers

	<ul style="list-style-type: none"> • Introduction to the basics of project management adding to the prior second level module that deals with project control • Accepted international frameworks for project management 		
Pre-requisite modules	IFS233		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	48	<i>Lectures p.w.</i>	3
Assignments & tasks:	112	<i>Practicals p.w.</i>	1
Practicals:	28	<i>Tutorials p.w.</i>	1
Assessment:	12		
Self-study:	100		
Other: Please specify	0		
Total Learning Time	300		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Information Systems
Module Topic	Architecture and Infrastructure
Generic Module Name	Architecture and Infrastructure 362
Alpha-numeric Code	IFS362
NQF Level	7
NQF Credit Value	30
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BCom (1008), BCom Extended Curriculum (1751), BCom P/T (1101), BAdmin (1011), BAdmin P/T (1018)
Year Level	3(4 Extended programme)
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Critically appraise infrastructure plans for completeness and coherency. • Understand of normal computer room operations. • Explain service management concepts and define effective service level measures. • Understand modern systems architecture and its relationship and application to infrastructure.
Main Content	<ul style="list-style-type: none"> • The key activities in information systems operations • The management of IT resources and IT suppliers • Infrastructure management • Systems architecture
Pre-requisite modules	IFS361

Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	48	<i>Lectures p.w.</i>	3
Assignments & tasks:	112	<i>Practicals p.w.</i>	0
Practicals:	28	<i>Tutorials p.w.</i>	1
Assessment:	12		
Self-study:	100		
Other: Please specify	0		
Total Learning Time	300		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Industrial Psychology
Module Topic	Introduction to Psychology in the Workplace
Generic Module Name	Introduction to Psychology in the Workplace
Alpha-numeric Code	IPS131 (For non-EMS students only) IPS132 (For EMS students only)
NQF Level	5
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	First Semester – IPS131 Second semester – IPS132
Programmes in which module will be offered	BCom (1008), BCom P/T (1101), BCom Extended Curriculum (1751), BCom Law (1221), BAdmin (1011), BAdmin P/T(1018), BCom Information Systems (1033), BCom Human Resources (1301), BA (2101 & 2612)
Year Level	1
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Explain basic psychology concepts and constructs. • Describe Industrial Psychology within the field of Psychology. • List and briefly describe the different personality theories. • Explain individual differences at work. • Briefly explain theories pertaining to Industrial Psychology. • Explain the background to and nature of Industrial and Organizational Psychology. • Describe the basic principles of managing people and their behaviour in organizations.
Main Content	<ul style="list-style-type: none"> • Schools of thought in Psychology and Industrial Psychology • Individual behavioural processes • Social behaviour and processes • Personality in the work context

	<ul style="list-style-type: none"> Employee and organizational well-being Psychological methodologies 		
Pre-requisite modules	None		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	30	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	8		
Self-study:	56		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Industrial Psychology
Module Topic	Career Psychology
Generic Module Name	Career Psychology 231
Alpha-numeric Code	IPS231
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BCom (1008), BCom P/T (1101), BCom Extended Curriculum (1751), BCom Law (1221), BAdmin (1011), BAdmin P/T (1018), BCom Human Resources (1301), BA (2101 & 2612)
Year Level	2
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> Explain the concept: Career. Discuss the evolving concept of career development. Identify and discuss relevant career development issues and its impact on both individuals and organizations. Discuss the dimensions of the Career Cycle. List and discuss the life cycle of an individual and the impact of each stage on his/her career. Discuss the various stages of career development. Identify and discuss the challenges related to each of the career development stages. Explain the role of the organization and the individual with regard to career development.
Main Content	<ul style="list-style-type: none"> Understand the meaning of work Career concepts and a Career Management Model

	<ul style="list-style-type: none"> • Career Choice • Career Anchors • Life and Career Stages • Organizational Choice • Changes in organizations and implications for careers • Organizational Support • Career Issues 		
Pre-requisite modules	IPS132 / IPS131		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	28	<i>Lectures p.w.</i>	1
Assignments & tasks:	34	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	4		
Self-study:	34		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Industrial Psychology
Module Topic	Psychometrics
Generic Module Name	Psychometrics 232
Alpha-numeric Code	IPS232
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BCom (1008), BCom P/ T (1101), BCom Extended Curriculum (1751), BCom Law (1221), BAdmin (1011), BAdmin P/T (1018), BCom Human Resources (1301), BA (2101 & 2612)
Year Level	2
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Explain the nature, characteristics, uses and abuses of psychometric tests. • Describe the legislative and ethical framework pertaining to psychometric tests based on the roles played by various users of psychological assessments. • Evaluate selection techniques and decisions and determine fairness and bias involved. • Clarify and define competency-based assessment.

Main Content	<ul style="list-style-type: none"> • Development, nature, characteristics, application and abuses of assessment techniques and psychological tests • Legislative and ethical framework governing test administration • Multimodal methods of assessment • Competency-based assessment 		
Pre-requisite modules	IPS131/IPS132 AND BUS131 or BUS132 (BCom); OR STA141 or 142 (BAdmin/BA)		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	28	<i>Lectures p.w.</i>	1
Assignments & tasks:	34	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	4		
Self-study:	34		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Industrial Psychology
Module Topic	Human Resource Management
Generic Module Name	Human Resource Management 233
Alpha-numeric Code	IPS233
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BCom (1008), BCom P/ T (1101), BCom Extended Curriculum (1751), BCom Law (1221), BAdmin (1011), BAdmin P/T (1018), BCom Human Resources (1301), BA (2101 & 2612)
Year Level	2
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Recall and explain the history of human resources management. • Explain the major role(s) and functions of a Human Resources Department. • Recognise and evaluate the importance of environmental factors impacting on the management of human resources.

	<ul style="list-style-type: none"> • Apply knowledge of human resources functions in a real life-simulated scenario. 		
Main Content	<ul style="list-style-type: none"> • Foundations of Human Resource Management • Job analysis & job design • Employee recruitment, selection & induction • Internal staffing • Performance appraisal & performance management • Employee training, management, development & career management. 		
Pre-requisite modules	IPS132/IPS131		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	28	<i>Lectures p.w.</i>	1
Assignments & tasks:	34	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	4		
Self-study:	34		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Industrial Psychology
Module Topic	Labour Relations
Generic Module Name	Labour Relations 234
Alpha-numeric Code	IPS234
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BCom (1008), BCom P/ T (1101), BCom Extended Curriculum (1751), BCom Law (1221), BAdmin (1011), BAdmin P/T (1018), BCom Human Resources (1301), BA (2101 & 2612)
Year Level	2
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Describe the environmental context of labour relations. • Explain the various parties involved in labour relations and their respective roles. • Discuss the importance of promoting sound labour relations in SA
Main Content	<ul style="list-style-type: none"> • Labour relations theory and perspectives • The history of labour relations in SA

	<ul style="list-style-type: none"> • Environmental influence on labour relations • Trade unions; goals, strategies and organizations • Management strategy and employer organizations • The role of the state, government strategies and the state as employer • South African labour law • Collective bargaining law • Employee participation • Workplace agreements and procedures • The negotiation process • Conciliation, arbitration and Labour Court adjudication • Strikes and lock-outs 		
Pre-requisite modules	IPS132/131		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	28	<i>Lectures p.w.</i>	1
Assignments & tasks:	34	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	4		
Self-study:	34		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Industrial Psychology
Module Topic	Organizational Behaviour
Generic Module Name	Organizational Behaviour 331
Alpha-numeric Code	IPS331
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BCom (1008), BCom P/ T (1101), BCom Extended Curriculum (1751), BCom Law (1221), BAdmin (1011), BAdmin P/T (1018), BCom Human Resources (1301), BA (2101 & 2612)
Year Level	3
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Define the concepts of Organizational Behaviour. • Trace the historical development & schools of thought. • Identify and discuss the fundamental characteristics of the field.

	<ul style="list-style-type: none"> • Critically discuss the theories of motivation and leadership. • Discuss the basic principles of group dynamics and team work. • Apply theories of Organizational Behaviour to selected cases. • Explain the impact of technology on modern organizations. 			
Main Content	<ul style="list-style-type: none"> • Motivation in organizations • Group Dynamics & Team Work • Communication in Organizations • Decision-Making in Organizations • Influence, Power and Politics in Organizations • Leadership in Organizations • Organizational Structure & Design • Technology in Organizations • Managing Organizational Change 			
Pre-requisite modules	Any three of the following (3) modules: IPS231, IPS232, IPS233 and IPS234			
Co-requisite modules	None			
Prohibited module Combinations	IPS131/132 PLUS IPS331			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	28	<i>Lectures p.w.</i>	1	
Assignments & tasks:	47	<i>Practicals p.w.</i>	0	
Practicals:	0	<i>Tutorials p.w.</i>	1	
Assessment:	5			
Self-study:	70			
Other: Please specify	0			
Total Learning Time	150			
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences
Home Department	Industrial Psychology
Module Topic	Research Methodology
Generic Module Name	Research Methodology 333
Alpha-numeric Code	IPS333
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BCom (1008), BCom P/ T (1101), BCom Extended Curriculum (1751), BCom Law (1221), BAdmin (1011), BAdmin P/T (1018), BCom Information Systems (1033), BCom Human Resources (1301), BA (2101 & 2612)

Year Level	3		
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Discuss the logic of scientific research. • Handle practical problems encountered during research. • Plan projects to solve problems. • Conduct scientific research, inter alia, write a research proposal, gather relevant information, analyse data, interpret the information and come to appropriate conclusions. • Write a research report. 		
Main Content	<ul style="list-style-type: none"> • Different methods of acquiring knowledge • The Scientific Method applied to social reality • Problem formulation, hypothesis formulation • Types of research design • Data collection, analysis and interpretation • Writing a research report 		
Pre-requisite modules	Any three (3) of the following modules: IPS231, IPS232, IPS233, IPS234		
Co-requisite modules	None		
Prohibited module Combinations	IPS131/132 PLUS IPS331		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	28	<i>Lectures p.w.</i>	1
Assignments & tasks:	47	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	5		
Self-study:	70		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Industrial Psychology
Module Topic	Consumer Behaviour
Generic Module Name	Consumer Behaviour 335
Alpha-numeric Code	IPS335
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BCom (1008), BCom P/ T (1101), BCom Extended Curriculum (1751), BCom Law (1221), BAdmin (1011), BAdmin P/T (1018), BCom Human Resources (1301), BA (2101 & 2612)

Year Level	3		
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Define consumer behaviour. • Describe the marketing concept. • Describe market segmentation. • Explain and contrast consumer research and compile a questionnaire. • Describe individual consumer related aspects. • Describe social and cultural consumer related aspects. • Describe the consumer decision-making process. • Explain the role of individual, social and cultural related consumer aspects in consumer decision-making. • Apply their knowledge of consumer behaviour in designing an advertisement. 		
Main Content	<ul style="list-style-type: none"> • Market segmentation and marketing concept • Consumer research • Consumer as individual: <ul style="list-style-type: none"> • Motivation • Personality • Perception • Learning • Attitude formation and change • Communication • Consumer in social and cultural setting: <ul style="list-style-type: none"> • Reference groups and family influences • Social class • Culture • Consumer's decision-making process: <ul style="list-style-type: none"> • Consumer influence and diffusion of innovations • Decision-making and beyond 		
Pre-requisite modules	Any three (3) of the following modules: IPS231, IPS232, IPS233, IPS234		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	28	<i>Lectures p.w.</i>	1
Assignments & tasks:	47	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	0
Assessment:	5		
Self-study:	70		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Industrial Psychology
Module Topic	Training Management
Generic Module Name	Training Management 337
Alpha-numeric Code	IPS337
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BCom (1008), BCom P/ T (1101), BCom Extended Curriculum (1751), BCom Law (1221), BAdmin (1011), BAdmin P/T (1018), BCom Human Resources (1301), BA (2101 & 2612)
Year Level	3
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Identify international and local trends in HRD, with specific reference to ETD practices and legislation (The Skills Development Act, etc). • Comprehend the need for the establishment of a culture of life-long learning in the workplace, and the transition from a focus on training to a focus on performance improvement. • Describe and provide practical guidelines for each of the phases of the training process – need analysis, designing and planning, implementation and evaluation. • Design a basic training programme, based on needs analysis conducted in a real work situation and taking into account all factors involved in the management of the HRD function (budgeting, administration, etc).
Main Content	<ul style="list-style-type: none"> • International and local trends in human resource development • The transformational purpose and principles underpinning the skills development legislation • The learning organization and performance management • Conducting training needs analysis • Practical guidelines for the design of various interventions • Managing the HRD function (e.g. marketing, budgeting etc) • Guidelines for: <ul style="list-style-type: none"> • Technology-based learning (TBL) • Adult Basic Education and • Training (ABET) • Multi-skilling • EE and diversity training • Conducting evaluation of a learning intervention in the workplace using the most appropriate techniques, based upon an outcomes-based assessment system.

Pre-requisite modules	Any three (3) of the following modules: IPS231, IPS232, IPS233, IPS234		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	28	<i>Lectures p.w.</i>	1
Assignments & tasks:	47	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	5		
Self-study:	70		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Academic Development
Module Topic	Intensive Reading and Writing
Generic Module Name	Intensive Reading and Writing 231
Alpha-numeric Code	IRF231/232
NQF Level	6
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BCom Extended Curriculum (1751)
Year Level	2
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Read academic material comprehensively and critically. • Apply various reading strategies to various kinds of texts. • Assess their progress on the on-line reading programme, Reading Excellence. • Write logical, coherent and meaningful academic essays. • Analyse and summarise written texts. • Construct effective business documents.
Main Content	<ul style="list-style-type: none"> • Academic reading techniques • Text book analysis • Reading journals magazines & newspapers • Computer-Assisted learning • Establishing the relationship between thinking, and reading & writing • Contextualisation and integration of arguments • Business documents

Pre-requisite modules	ALC131/ ALC132		
Co-requisite modules	None		
Prohibited module Combinations	Quantitative Skills for BAdmin		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer: / tutor:	70	Lectures p.w.	3
Assignments & tasks:	3	Practicals p.w.	2
Practicals:	0	Tutorials p.w.	4
Assessments	12		
Self-study	65		
Other: Please specify	4		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	School of Business & Finance
Module Topic	Short Term Insurance
Generic Module Name	Management 308
Alpha-numeric Code	IST309
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BCom (1008), BCom Law (1221), BCom Extended Curriculum (1751)
Year Level	3 / 4 Extended Curriculum
Main Outcomes	On completion of this module students should be able to demonstrate an understanding of: <ul style="list-style-type: none"> • Legal and tax issues of Insurance contracts. • Personal and Commercial Insurance. • The FAIS Act and its implications. • Legal and Taxation Principles. • Relationship of Insurance Products and their risks an ability to identify and analysis insurance risk
Main Content	<ul style="list-style-type: none"> • Risk Management • The Law of Contract • Basic insurance Principles • The insurance Market in South Africa • Personal and Commercial Insurance Policy • The Financial Advisory and Intermediary Services Act (FAIS) • Legal and Taxation Principles • Legal Framework – Insurance Environment
Pre-requisite modules	QSC131/132; ALC131/132; MAN231; MAN233; MAN234/MAN235/MAN206

Co-requisite modules	IST310		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	40	<i>Lectures p.w.</i>	2
Assignments & tasks:	30	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	10		
Self-study:	70		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	School of Business & Finance
Module Topic	Long Term Insurance and Retirement Funds
Generic Module Name	Management 310
Alpha-numeric Code	IST310
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BCom (1008), BCom Law (1221), BCom Extended Curriculum (1751)
Year Level	3 (4 Extended Curriculum)
Main Outcomes	On completion of this module students should be able to demonstrate a) an understanding of: <ul style="list-style-type: none"> • Risk and Insurance • Legal Framework of Retirement Funds • Different types of Retirement Funds and associated risks • Defined Benefit and contribution Funds • The FAIS Act and its implications • Legal and Taxation Principles • Life Insurance – Product Analyses b) an ability to perform basic insurance risk analysis
Main Content	<ul style="list-style-type: none"> • Retirement Funds • Risk an Insurance • Different types of Retirement Funds • Group Benefits • Life Insurance
Pre-requisite modules	QSC131/132; ALC131/132 MAN231; MAN233; MAN234/MAN235/MAN206

Co-requisite modules	IST309		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	40	<i>Lectures p.w.</i>	2
Assignments & tasks:	30	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	10		
Self-study:	70		
Other: Please specify			
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Accounting
Module Topic	Management Accounting
Generic Module Name	Management Accounting 234
Alpha-numeric Code	MAC234
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BCom Accounting (1021) BCom Accounting Extended Curriculum (1753)
Year Level	2
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Explain the basic concepts and processes in establishing the costs that are incurred when producing a product or providing a service. • Prepare and comment on cost statements or cost reports based on job order costing, process costing, joint and by-product costing and activity based costing. • Analyse the relationship between cost, volume and profit and interpret the results. • Prepare income statements based on variable costing and absorption costing, and reconcile the net income under the two methods. • Discuss the budget development process, compile various operating budgets and financial budgets and comment on their use as control instruments. • Comment on the standard costing. • System as a control technique, compute basic variances and reconcile actual profit with budgeted profit. • Evaluate the performance of managers.

Main Content	<ul style="list-style-type: none"> • Functions of management accounting, and relationship between financial and management accounting • Cost concepts and classifications • Cost elements – materials, labour and overheads • Cost accumulation systems – job costing, process costing • Direct and absorption costing • Cost-volume –profit analysis • Budgeting • Standard costing 			
Pre-requisite modules	FIA131 and FIA132 and ALC131 or ALC132			
Co-requisite modules	None			
Prohibited module Combinations	MAC241			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	3	
Assignments & tasks:	0	<i>Practicals p.w.</i>	0	
Practicals:	0	<i>Tutorials p.w.</i>	1	
Assessment:	9			
Self-study:	35			
Other: Please specify	0			
Total Learning Time	100			
Methods of Student Assessment	Continuous Assessment (CA): 40% Final Assessment (FA): 60%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences
Home Department	Accounting
Module Topic	Management Accounting
Generic Module Name	Management Accounting 241
Alpha-numeric Code	MAC241
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	B Com Financial Accounting (1175) B Com Finance (1061), BCom (1008), BCom Extended Curriculum (1751)
Year Level	2 (3 Extended curriculum)
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Explain the basic concepts and processes in establishing the costs that are incurred when producing a product or providing a service. • Prepare cost statements or cost reports based on job order costing, process costing, joint and by-product costing and activity based costing. • Analyse the relationship between cost, volume and profit and interpret the results.

	<ul style="list-style-type: none"> • Prepare the statement of comprehensive income based on variable costing and absorption costing, and reconcile the net income under the two methods. • Discuss the budget development process, compile various operating budgets and financial budgets. • Applying basic techniques and principles in the decision making process. 		
Main Content	<ul style="list-style-type: none"> • Functions of management accounting, and relationship between financial and management accounting • Cost concepts, classifications and the nature of costs • Cost elements – materials, labour and overheads • Cost accumulation systems – job costing, process costing and activity-based costing • Direct and absorption costing • Cost-volume-profit analysis • Budgeting • Basic decision making applications 		
Pre-requisite modules	FIA141 and FIA142 or FIA131 and FIA132 and QSF141 or QSC131 or QSC132 or MAM126 and ALC131 or ALC132		
Co-requisite modules	None		
Prohibited module Combinations	MAC234		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	0	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	9		
Self-study:	35		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic & Management Sciences
Home Department	Accounting
Module Topic	Management Accounting
Generic Module Name	Management Accounting 341
Alpha-numeric Code	MAC341
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	B Com Financial Accounting (1175)
Year Level	3

Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Apply costing concepts in the design, implementation and operation of costing systems. • Apply appropriate indicators of performance to measure and evaluate management performance and provide information for management control decision-making and system design. 		
Main Content	<ul style="list-style-type: none"> • Joint and by-product costing • Cost volume profit analysis • Relevant cost and decision making • Activity-based costing • Zero based budgeting • Standard costing • Divisional performance measures and transfer pricing 		
Pre-requisite modules	MAC241 or MAC234		
Co-requisite modules	None		
Prohibited module Combinations	MAC314		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	0	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	9		
Self-study:	85		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 50% final mark Final Assessment (FA): 50% final mark		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Accounting
Module Topic	Managerial Accounting and Finance
Generic Module Name	Managerial Accounting and Finance 334
Alpha-numeric Code	MAF334
NQF Level	7
NQF Credit Value	30
Duration	Year
Proposed semester to be offered	Both Semesters
Programmes in which module will be offered	B Com Accounting (1021) B Com (Accounting) Extended Curriculum (1753)
Year Level	3 /(4 extended curriculum)

Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none">• Demonstrate an understanding of costing concepts and their application in the design, implementation and operation of costing systems.• Devise appropriate indicators of performance to measure and evaluate management performance and provide information for management control decision-making and system design.• Demonstrate an understanding of the investment, financing and dividend decisions relating to an entity and its activities, within the context of its environment.• Make recommendations designed to responsibly manage an entity through effective use of financial resources and in accordance with the strategic objectives of the entity.• Be able to integrate costing concepts with financial management principles.		
Main Content	<ul style="list-style-type: none">• Joint and by-product costing• Cost volume profit analysis• Relevant cost• Activity-based costing• Budgeting• Standard costing• Divisional performance measures and transfer pricing• Cost estimation and behaviour• Linear programming• IT applications• Valuations• Capital Budgeting• Management of working capital• Cost of Capital• Capital structure• Financing decisions• Dividends• Mergers, takeovers and divestitures• Treasury function		
Pre-requisite modules	MAC234 and CFM221		
Co-requisite modules	None		
Prohibited module Combinations	MAC341 and FIM342		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	104	Lectures p.w.	3
Assignments & tasks:	10	Practicals p.w.	0
Practicals:	0	Tutorials p.w.	1
Assessment:	16		
Self-study:	170		
Other: Please specify	0		
Total Learning Time	300		

Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%
Assessment Module type	Continuous and Final Assessment (CFA)
Faculty	Natural Sciences
Home Department	Department of Mathematics and Applied Mathematics
Module Topic	Mathematics for Economic and Management Science
Generic Module Name	MAM126/MAM127
Alpha-numeric Code	MAM126/MAM127
NQF Level	5
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	First Semester MAM126 Second Semester MAM 127
Programmes in which module will be offered	BCom (1008), BCom Accounting (1021), BCom (Accounting Extended) (1753), BCom Financial Accounting (1175), BCom Extended (1751)
Year Level	1 (2 Extended Curriculum)
Main Outcomes	On completion of this module students will have acquired: <ul style="list-style-type: none"> • Mathematical and computational skills useful in the Economics and Management environment. • Skills to read mathematical texts with understanding. • Skills to write mathematical statements correctly. • Skills to interpret correctly literature pertaining to Managerial Sciences that require knowledge of mathematics.
Main Content	<p>Mathematics of Finance</p> <ol style="list-style-type: none"> 1. Simple & Compound interest <ul style="list-style-type: none"> • Definitions & Applications • Nominal & Effective rates • Continuous compounding • Discounting 2. Simple & Complex Annuities <ul style="list-style-type: none"> • Present & Future Values • Simple and Compound depreciation & amortization • Sinking fund with deductions 3. Introduction to Differential Calculus <ul style="list-style-type: none"> • Functional notation, functions & Limits • Graphs of polynomials, exponential functions • Break-even & Market equilibrium • Principals of differentiation from basic definition • Rules of differentiation for polynomial, exponential & Logarithmic functions. 4. Applications of Differentiation <ul style="list-style-type: none"> • Increasing & decreasing functions • Relative Maxima & minima • Maximization applied to commercial type problems 5. Introduction to Integral Calculus <ul style="list-style-type: none"> • Definite & indefinite integral • Integration of polynomial, exponential & logarithmic functions.

	<ul style="list-style-type: none"> • Integration by substitution & parts • Applications to Managerial Sciences • Consumer's & suppliers' surplus • Business Applications 		
Pre-requisite modules	Level 5 NSC Mathematics QSC131, QSC132, QSA131		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	42	<i>Lectures p.w.</i>	3
Assignments & tasks:	10	<i>Practicals p.w.</i>	0
Practical's	14	<i>Tutorials p.w.</i>	1
Assessment:	2		
Self-study:	32		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	School of Business & Finance
Module Topic	Principles of Business Management
Generic Module Name	Principles of Business Management
Alpha-numeric Code	MAN131 /MAN132
NQF Level	5
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	First Semester – MAN131 Second Semester – MAN132
Programmes in which module will be offered	BCom (1008), BCom Extended Curriculum (1751), BCom Part Time (1101), BCom Accounting (1021), BCom Accounting Extended Curriculum (1753), BCom Fin Acc (1175), BCom Law (1221), BAdmin (1011), BAdmin Part Time (1018), LLB (7161& 7171)
Year Level	1
Main Outcomes	On completion of this module students should be able to demonstrate an understanding of : <ul style="list-style-type: none"> • The nature of the business enterprise and its constituent components. • The process of establishing a business in South Africa. • The internal and external environment within which businesses operate. • The requirements of successful entrepreneurs/ship. • The principles of managing the main functional areas. • The basic management principles such as planning, organizing, leading and controlling.

	<ul style="list-style-type: none"> The dynamics of working and completing tasks in a group 		
Main Content	<ul style="list-style-type: none"> Overview of the business enterprise as a system Historical development of the field of Management. External and internal business environment Entrepreneurship. Establishing a business. Principles of managing the main functional areas – marketing, employment relations/human resources, operations and finance Functions of management – planning, organising, leading, controlling 		
Pre-requisite modules	BCom 4 - yr and Non-EMS students IEB131, IEB133 or IEB134		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	30	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	7		
Self-study:	57		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	School of Business & Finance
Module Topic	Entrepreneurship – Starting A Small Business
Generic Module Name	Management 201
Alpha-numeric Code	MAN201
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BCom (1008), BCom Extended (1751), BAdmin (1011),
Year Level	2/ (3 Extended Curriculum)
Main Outcomes	On completion of this module students should be able to demonstrate an understanding of the: <ul style="list-style-type: none"> Enterprise development and entrepreneurship as fields of study. The relationship between entrepreneurship, enterprise development and economic growth in South Africa.

	<ul style="list-style-type: none"> Challenges facing entrepreneurs and enterprise development policies. Procedures for starting the enterprise. Tools and reporting techniques to communicate the venture with interested parties requirements of a business plan for starting a small enterprise. 		
Main Content	<ul style="list-style-type: none"> Entrepreneurship and enterprise development policy and practice Overview of successful enterprises Characteristics of successful entrepreneurs Establishing a new enterprise Business plan components Procedures in developing a business plan 		
Pre-requisite modules	MAN111 and MAN121/MAN131/MAN132, ALC131/ALC132 or equivalent		
Co-requisite modules	MAN206		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	35	<i>Lectures p.w.</i>	0
Assignments & tasks:	10	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	5		
Self-study:	50		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	School of Business & Finance
Module Topic	Finance for Small & Medium Enterprises
Generic Module Name	Finance for Small & Medium Enterprises 206
Alpha-numeric Code	MAN206
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BAdmin (1011), B.A.(SRM)
Year Level	2 (3 Extended Curriculum)
Main Outcomes	<p>On completion of this module students should be able to demonstrate an understanding of:</p> <ul style="list-style-type: none"> Different sources of SME funding and decision tools used to choose between them. Tax implications for different types of enterprise forms.

	<ul style="list-style-type: none"> • Preparation of capital and operational budgets for SMEs and decisions regarding sources of financing for SMEs. • How to determine the cost price of a product or service. 		
Main Content	<ul style="list-style-type: none"> • Application of key finance techniques to address the practical challenges faced in financing a growing SME • Sources of funding available, including state support, venture capital and private equity funding • Working capital management • Different enterprise forms and their financial/tax implications • Budgeting and planning techniques • Costing 		
Pre-requisite modules	MAN111 and MAN121; MAN131 or MAN132; ALC131/132 or EED (or equivalent)		
Co-requisite modules	MAN201		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	33	<i>Lectures p.w.</i>	2
Assignments & tasks:	20	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	7		
Self-study:	30		
Other: Please specify (Class preparation)	10		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	School of Business & Finance
Module Topic	Marketing
Generic Module Name	Marketing 231
Alpha-numeric Code	MAN231
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BCom (1008), BCom Extended (1751), BCom Part Time (1101), (1175), BCom Law (1221), BAdmin (1011), BAdmin Part Time (1018), B.A.(SRM)
Year Level	2 (3 Extended Curriculum)
Main Outcomes	On completion of this module students should be able to and demonstrate an understanding of: <ul style="list-style-type: none"> • The Describe, explain and apply the fundamental principles and practices of marketing for profit-seeking

	and non profit-seeking organizations. <ul style="list-style-type: none"> • Develop marketing plans and formulate strategies for various types of organizations. 		
Main Content	<ul style="list-style-type: none"> • Strategic Marketing planning and environmental analysis • Product, pricing, distribution and promotion strategies • International marketing 		
Pre-requisite modules	MAN131/MAN132; ALC131/ ALC132 or equivalent		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	33	<i>Lectures p.w.</i>	1
Assignments & tasks:	10	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	5		
Self-study:	52		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	School of Business & Finance
Module Topic	Operations Management
Generic Module Name	Operations Management 233
Alpha-numeric Code	MAN233
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BCom (1008), BCom Extended (1751), BCom Part Time (1101), BCom Law (1221), BAdmin (1011), BAdmin Part Time (1018), B.A.(SRM)
Year Level	2 (3 Extended Curriculum)
Main Outcomes	On completion of this module students should be able to and demonstrate an understanding of: <ul style="list-style-type: none"> • Demonstrate knowledge of basic operations management concepts. • Develop an understanding of how to use basic operations management techniques. • Apply the operations management concepts and techniques to analyse and improve operations.
Main Content	<ul style="list-style-type: none"> • Basic concepts of operations management • Operational process types & management • Forecasting & capacity management

	<ul style="list-style-type: none"> • Production & service planning • Inventory and supply chain management • Quality management & implementation of lean operations 		
Pre-requisite modules	MAN131/MAN 132; ALC13/ALC132; QSC131/QSC132/ QSA131 (50%) or MAN206 (Finance for SME's) (40%)		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	33	Lectures p.w.	1
Assignments & tasks:	10	Practicals p.w.	0
Practicals:	0	Tutorials p.w.	1
Assessment:	5		
Self-study:	52		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	School of Business & Finance
Module Topic	Business Finance
Generic Module Name	Business Finance 234
Alpha-numeric Code	MAN234
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BCom (1008), BCom Extended Curriculum (1751), BCom Part Time (1101), BCom Law (1221), BAdmin (1011), BAdmin Part Time (1018), B.A.(SRM),
Year Level	2 (3 Extended Curriculum)
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Understand the relationship between risk and return. • Value assets and bonds. • Analyse options when investing in assets. • Identify and determine the cost of capital of various financing options.
Main Content	<ul style="list-style-type: none"> • Risk and return • Valuation of assets • Capital budgeting • Working Capital Management

Pre-requisite modules	MAN111; MAN121; MAN131/132; QSC131/132, QSA131 (50%) or MAM111/126, or Mathematical Economics 103; STA131/132/101; MAN 235 (40%)		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	35	<i>Lectures p.w.</i>	2
Assignments & tasks:	16	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	6		
Self-study:	43		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	School of Business & Finance
Module Topic	Management – Finance & Analytical Techniques
Generic Module Name	Finance & Analytical Techniques
Alpha-numeric Code	MAN235
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BCom (1008), BCom Extended (1751), BCom Part Time (1101), BCom Law (1221), BAdmin (1011), BAdmin Part Time (1018)
Year Level	2 (3 Extended Curriculum)
Main Outcomes	<p>This module is a preparation course for MAN 234 (Business Finance). On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Conduct financial ratio analysis and interpret the results. • Perform time value of money calculations. • Explain and apply breakeven analysis and profit planning techniques.
Main Content	<ul style="list-style-type: none"> • Financial statement analysis • Time value of money • Break-even analysis and profit planning • Working capital management • Computer simulations
Pre-requisite modules	MAN 111 and MAN 121/MAN 131/MAN 132; QSC131/ QSC132/ QSA131/ MAM126/ ECO135/STA 132/ BUS131/BUS132

Co-requisite modules	MAN234; ACM131/132 or FIA131/FIA141; BUS131		
Prohibited module Combinations	MAN206		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	35	<i>Lectures p.w.</i>	2
Assignments & tasks:	16	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	6		
Self-study:	43		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	School of Business & Finance
Module Topic	Business Law For SMEs
Generic Module Name	Management 237
Alpha-numeric Code	MAN237
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BCom (1008), BCom Extended (1751)
Year Level	2 (3 Extended Curriculum)
Main Outcomes	On completion of this module students should be able to demonstrate: <ul style="list-style-type: none"> • Knowledge of the laws and regulations that directly affect the establishment, trading, employment relationships and operations of a small or medium enterprise (SME). • Understanding of the practical implications of the main tenets of each law for establishing and operating a small business.
Main Content	Key legislation relating to SMEs: <ul style="list-style-type: none"> • Introduction to Contract law • Statutory requirements that impact on SME establishment and operations • Tax and trading legislation • Employment Legislation – Basic Conditions of Employment, Labour Relations Act, Employment Equity Act and Skills Development.
Pre-requisite modules	MAN131 and MAN132; ALC131/ALC132 or equivalent
Co-requisite modules	MAN201

Prohibited module Combinations	EMP211 or MAN333		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	36	<i>Lectures p.w.</i>	2
Assignments & tasks:	20	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	7		
Self-study:	37		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	School of Business & Finance
Module Topic	SME Consulting and Communication
Generic Module Name	Management 302
Alpha-numeric Code	MAN302
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BCom (1008), BCom Extended (1751)
Year Level	3 / (4 Extended Curriculum)
Main Outcomes	On completion of this module students should be able to: Understanding and writing reports on Consulting with Small Business Owners. <ul style="list-style-type: none"> • Prepare a business profile. • Do a SWOT analysis. • Complete the PPR form. • Analyse the PPR. • Present your suggestions to mentor. • Present your suggestions to owner. • Develop an action plan on one or two of the suggestions. • Present action-plan to mentor and finally to businessperson.
Main Content	What is consulting? The SMME Environment. Productivity. Business Planning.
Pre-requisite modules	MAN131/132, MAN 231, MAN 233, MAN 234, MAN 235 OR MAN 201(50% pass required)
Co-requisite modules	None
Prohibited module Combinations	MAN 301

Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	30	<i>Lectures p.w.</i>	2	
Assignments & tasks:	40	<i>Practicals p.w.</i>	0	
Practicals:	50	<i>Tutorials p.w.</i>	1	
Assessment:	0			
Self-study:	30			
Other: Please specify	0			
Total Learning Time	150			
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences			
Home Department	School of Business & Finance			
Module Topic	Services Marketing			
Generic Module Name	Services Marketing 303			
Alpha-numeric Code	MAN303			
NQF Level	7			
NQF Credit Value	15			
Duration	Semester			
Proposed semester to be offered	Second Semester			
Programmes in which module will be offered	BCom (1008), BCom Extended (1751), BAdmin (1011), BCom Law (1221), B.A.(SRM), BA (Tourism)			
Year Level	3 (4 Extended Curriculum)			
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Describe and apply the fundamental principles of services marketing • Analyse and interpret customer expectations and perceptions • Design customer service recovery strategies 			
Main Content	<ul style="list-style-type: none"> • Consumer behavior in services • Customer expectations and perceptions • Service delivery • Managing demand and supply in services 			
Pre-requisite modules	QSC131/132; ALC131/132; MAN231; MAN233; MAN234/MAN235/MAN206			
Co-requisite modules	None			
Prohibited module Combinations	None			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	40	<i>Lectures p.w.</i>	2	
Assignments & tasks:	34	<i>Practicals p.w.</i>	0	
Practicals:	0	<i>Tutorials p.w.</i>	1	
Assessment:	6			
Self-study:	70			

Other: Please specify	0			
Total Learning Time	150			
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences
Home Department	School of Business & Finance
Module Topic	Strategic Management
Generic Module Name	Strategic Management 304
Alpha-numeric Code	MAN304
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BCom (1008), BCom Extended Curriculum (1751), BCom Part Time (1101), BAdmin (1011), BAdmin Part Time (1018), BCom Law (1221), B.A.(SRM)
Year Level	3 (4 Extended Curriculum)
Main Outcomes	On completion of this module students should be able to: (a) Demonstrate a conceptual understanding of the analytical tools used to: <ul style="list-style-type: none"> • Manage the process strategy formulation, choice and implementation. • Analyse the external business environment that companies compete in • Identify resources and capabilities to sustain competitive advantage • Develop the mission, vision and the strategic objectives • Select and choose appropriate corporate, competitive and functional strategies in an integrated manner • Implement and monitor selected strategies b) Apply the above analytical tools to case studies
Main Content	<ul style="list-style-type: none"> • Strategy and strategic management • Analysis of macro, competitive and internal business environments • Developing mission, vision and a strategic objectives • Strategic leadership, organizational culture and values • Formulating and integrating corporate competitive and functional strategies • Competitive advantage and strategic choice • Systems to implement strategy
Pre-requisite modules	QSC131/132 AND ALC131/132; MAN231; MAN233; MAN234 OR MAN235 OR MAN206
Co-requisite modules	MAN314; MAN234
Prohibited module Combinations	None

Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	40	<i>Lectures p.w.</i>	2	
Assignments & tasks:	40	<i>Practicals p.w.</i>	0	
Practicals:	0	<i>Tutorials p.w.</i>	1	
Assessment:	15			
Self-study:	55			
Other: Please specify	0			
Total Learning Time	150			
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic & Management Sciences
Home Department	School of Business & Finance
Module Topic	Financial and Analytical Techniques
Generic Module Name	Management 305
Alpha -numeric Code	MAN305
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BCom (1008), BCom Law (1221), BAdmin (1011), BCom Extended Curriculum (1751), B.Com Part Time (1101)
Year Level	3 (4 Extended Curriculum)
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Critically assess finance problem by drawing upon relevant data and utilizing suitable tools and theories in financial management and investments. • Identify complex problems and arguments and analyse those using the theoretical tools and quantitative methods of Finance and Investments. • Effectively report Finance problems, ideas and findings to both lay and professional audiences. • Complete an independent or group research project demonstrating appropriate mastery of research methods in Finance and Investments.
Main Content	<ul style="list-style-type: none"> • Discounted cash flow techniques. • Calculate and interpret different rates of returns • Fundamental statistical concepts • Probability concepts to calculate and interpret investment expectations • Probability distributions to financial risk management • Sampling and estimation techniques to conduct financial and investment research • Hypothesis testing techniques • Regression analysis • Financial and investment research/analysis/forecasts based on established capital market models

	<ul style="list-style-type: none"> Portfolio optimization based on linear programming Technical analysis to predict future asset price movements Computer simulation models 		
Pre-requisite modules	QSC131/132; ALC131/132; BUS131/132; MAN233; MAN234; MAN235		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	40	<i>Lectures p.w.</i>	2
Assignments & tasks:	50	<i>Practicals p.w.</i>	0
Practical's:	0	<i>Tutorials p.w.</i>	1
Assessment:	6		
Self-study:	54		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	School of Business & Finance
Module Topic	Retail Management
Generic Module Name	Retail Management 306
Alpha-numeric Code	MAN306
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BCom (1008), BCom Extended Curriculum (1751), BAdmin (1011), BCom Law (1221), B.A.(SRM),
Year Level	3 (4 Extended Curriculum)
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> The significance and characteristics of retailing. The role that retailing plays within the economy. The effect environmental factors have on retailing. The delivery of adequate customer service. Planning basic retailing mix strategies.
Main Content	<ul style="list-style-type: none"> Nature of Retailing Retail Institutions Retail Environment Buying Behaviour of Consumers Legal and Ethical Aspects of retailing Retail organization and Human resources Store Facilities Management Merchandise Management Merchandise Logistics

	<ul style="list-style-type: none"> • Pricing • Customer Service 		
Pre-requisite modules	QSC131/QSC132/QSA131/MAM126; ALC131/ALC132; MAN 231, MAN 233; MAN 234 OR MAN 235 OR MAN201 AND MAN206		
Co-requisite modules	MAN303		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	40	<i>Lectures p.w.</i>	2
Assignments & tasks:	34	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	6		
Self-study:	70		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	School of Business & Finance
Module Topic	Investment Management
Generic Module Name	Investment Management 307
Alpha-numeric Code	MAN307
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BCom (1008), BCom Law (1221), BAdmin (1011), BCom Extended Curriculum (1751)
Year Level	3 (4 Extended Curriculum)
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Critically Explain the Investment Environment • Utilize investment management analytical tools • Perform company and share valuations
Main Content	<ul style="list-style-type: none"> • Selecting investments in a global market • Organization and functioning markets • Security Market Indicator Series • Market Efficiency • Portfolio Management and Asset-pricing Models • Investor constraints and objectives
Pre-requisite modules	QSC131/QSC132/QSA131/MAM126; ALC131/ALC132; MAN 234 (55%) and MAN 235 (55%) or MAN 312
Co-requisite modules	MAN308
Prohibited module Combinations	None

Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	40	<i>Lectures p.w.</i>	2	
Assignments & tasks:	30	<i>Practicals p.w.</i>	0	
Practicals:	0	<i>Tutorials p.w.</i>	1	
Assessment:	7			
Self-study:	73			
Other: Please specify	0			
Total Learning Time	150			
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences
Home Department	School of Business & Finance
Module Topic	Investment Analysis
Generic Module Name	Investment Analysis 308
Alpha-numeric Code	MAN308
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BCom (1008), BCom Law (1221), BAdmin (1011), BCom Extended Curriculum (1751)
Year Level	3 (4 Extended Curriculum)
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Demonstrate an understanding of the derivatives markets. • Demonstrate an understanding of basic derivatives instruments. • Demonstrate an understanding of the pricing of derivatives instruments. • Construct synthetic derivatives strategies. • Evaluate the profit and risk profiles of synthetic derivatives strategies. • Demonstrate an understanding of the development of capital market theories versus behavioural finance. • Demonstrate an understanding of asset allocation principles and portfolio management in the local and international context. • Conduct performance evaluation on investment portfolios. • Apply the Chartered Financial Analyst (CFA) code of ethics and professional standards to practical cases. • Generate constructive analysis of real world Finance and Investments issues using the theories of finance and Investments. • Evaluate the theoretical framework and empirical literature development in Finance and Investments.

Main Content	<ul style="list-style-type: none"> • Selecting Options and futures markets • Options algebra and strategies • Option valuation models • Forward/futures pricing and application • Hedging using options and futures • Swaps fundamentals and application • Asset allocation and portfolio management in the local and international context. • Performance Evaluation • CFA Ethics and professional Standards 		
Pre-requisite modules	QSC131/QSC132/QSA131/MAM126; ALC131/ALC132; MAN234 (55%), MAN235 (55%) OR MAN312; MAN307 (40%)		
Co-requisite modules	MAN307		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	40	<i>Lectures p.w.</i>	2
Assignments & tasks:	30	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	7		
Self-study:	73		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	School of Business & Finance
Module Topic	Financial Management
Generic Module Name	Management 312
Alpha-numeric Code	MAN312
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BCom (1008), BCom Law (1221), BCom Extended (1751), BAdmin (1011), BAdmin (1018)
Year Level	3 (4 Extended Curriculum)
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Use finance related analytical techniques • Evaluate the profitability of an enterprise • Determine project and enterprise risk • Analyse Fixed Income securities and shares and shares • Evaluate project feasibility

Main Content	<ul style="list-style-type: none"> • Time value of money. • Determination of cost of capital, return on equity. • Determination of bond and share prices. • Risk and return • Dividend policy • Growth theory • Evaluation of leasing 		
Pre-requisite modules	MAN 234, MAN 235; SC131/ QSC132/ QSA131/ MAM126; ALC131/ALC132; MAN 305 (40%)		
Co-requisite modules	MAN305		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	40	<i>Lectures p.w.</i>	2
Assignments & tasks:	30	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	10		
Self-study:	70		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic & Management Sciences
Home Department	School of Business & Finance
Module Topic	Research and Communication for Business
Generic Module Name	Research and Communication for Business 314
Alpha-numeric Code	MAN314
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BCom (1008), BCom Extended Curriculum (1751), BCom Part Time (1101), BAdmin (1011), BAdmin Part Time (1018), BCom Law (1221), B.A.(SRM)
Year Level	3 (4 Extended Curriculum)
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Explain all elements of the business research process. • Formulate research questions and design a simple study. • Conduct a literature review on a contemporary business topic. • Collect and analyse relevant data and compile it in a comprehensive report. • Conduct professional oral and written business communications relating to the research project utilizing appropriate technology.

Main Content	<ul style="list-style-type: none"> • The research process and business communication models • Research questions, design and literature reviews • Research project planning and proposal writing • Qualitative and quantitative methods of data collection • Analyzing data reporting findings • Oral and written types of professional business communications, including email, letters, proposals and presentations 		
Pre-requisite modules	MAN131/MAN 132 OR MAN 111 and 121; QSC131/132 and ALC131/132; MAN 231, MAN 233; MAN 235 or MAN 234 or MAN201 AND MAN206 (60%)		
Co-requisite modules	MAN304 or MAN325		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	40	<i>Lectures p.w.</i>	2
Assignments & tasks:	40	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	5		
Self-study:	65		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	School of Business & Finance
Module Topic	Employee Management
Generic Module Name	Employee Management 324
Alpha-numeric Code	MAN324
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BCom Part Time (1101), BAdmin Part Time (1018)
Year Level	3
Main Outcomes	<p>On completion of this module students should be able to demonstrate an understanding of :</p> <ul style="list-style-type: none"> • Main challenges in managing employment relations (ER) and employees in South Africa. • The field from the perspectives of different disciplines and the roles of management, labour and government. • How management can select a coherent philosophy about employees individually and collectively.

	<ul style="list-style-type: none"> • How human resources can be effectively developed and utilized to enhance effectiveness. • Practical competencies in negotiations and in conducting simple research projects. 		
Main Content	<ul style="list-style-type: none"> • Conceptual frameworks for ER • Historical and environmental context • Trade union, management and state approaches • Bargaining, negotiations and dispute resolution • Human resource strategy • Employee and union participation in decision-making • Employment Equity • Compensation and performance management • Training and skills development • Flexible utilization of labour 		
Pre-requisite modules	QSC131/132 AND ALC131/132; MAN231; MAN233; MAN234/ MAN235/MAN206		
Co-requisite modules	MAN314		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	40	<i>Lectures p.w.</i>	2
Assignments & tasks:	35	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	7		
Self-study:	68		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	School of Business & Finance
Module Topic	Project Management
Generic Module Name	Project Management 325
Alpha-numeric Code	MAN325
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BCom (1008), BCom Law (1221), BAdmin (1011), BCom Extended (1751), BCom Part Time (1101), BAdmin Part Time (1018)
Year Level	3 / (4 Extended Curriculum)

Main Outcomes	On completion of this module students should be able to demonstrated: <ul style="list-style-type: none">• An understanding of the need for project management and the role of project managers• An understanding of:<ul style="list-style-type: none">• The Project Management Processes and how to apply these processes to effectively manage a project through its life cycle• The expert Knowledge Areas required to succeed in Project Management• An understanding of the relationship between the inputs, tools and techniques and expected outcomes of each knowledge area• How to apply the above in order to plan a project effectively• The ability to assess the viability of a project proposal			
Main Content	Introduction to Project Management <ul style="list-style-type: none">• Role and characteristics of project managers Project Management Processes and Actions <ul style="list-style-type: none">• Initiating, Planning, Executing and Controlling Processes• Closing Activities Key Knowledge and Competence Areas <ul style="list-style-type: none">• Project Scope, Cost, Time & Quality Management• Project Communication and Procurement Management• Project Stakeholder and Social Compact Management• Project Risk Management Project Integration Management Project planning and evaluation			
Pre-requisite modules	QSC131/132; ALC131/132; BUS131/132; MAN231; MAN233; MAN234/ MAN234/MAN206;			
Co-requisite modules	None			
Prohibited module Combinations	None			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	40	Lectures p.w.	2	
Assignments & tasks:	30	Practicals p.w.	0	
Practicals:	0	Tutorials p.w.	0	
Assessment:	7			
Self-study:	45			
Other: Please specify (Class preparation)	28			
Total Learning Time	150			
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences
Home Department	School of Business & Finance
Module Topic	SME Business Planning
Generic Module Name	SME Business Planning 339
Alpha-numeric Code	MAN339
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BCom (1008), BAdmin (1011), BCom Extended Curriculum (1751), BA (Tourism), BA (SRM), BSc(CHD), BEd (EMS)
Year Level	3 (4 Extended Curriculum)
Main Outcomes	<p>On completion of this module students should be able to demonstrated:</p> <ul style="list-style-type: none"> • An understanding of the challenges of establishing, operating and growing a small enterprise in a competitive market • The ability to choose a viable business form for a new venture • The ability to prepare a comprehensive business plan to start and manage their own viable small enterprise • The ability to utilize analytical and productivity tools to improve SME performance • An understanding of the role of forming networks, alliances and partnerships to create business opportunities.
Main Content	<p>This module provides an intensive coverage of the various aspects of engaging in a new business venture, including:</p> <ul style="list-style-type: none"> • Starting or acquiring a small business or franchise; • conducting practical SWOT analysis and identifying Critical Success Factors in the sector • Planning and operating various kinds of small businesses • The business plan as a tool to secure financing, operate and grow the business • Business analysis and productivity improvement • Creating and managing networks, alliances and partnerships with other businesses
Pre-requisite modules	QSC131/QSC132/QSA131/MAM126; ALC131/ALC132 or equivalent; MAN 231, MAN 233; MAN234/MAN235/ MAN206 and MAN201
Co-requisite modules	MAN333
Prohibited module Combinations	None

Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	40	<i>Lectures p.w.</i>	2	
Assignments & tasks:	40	<i>Practicals p.w.</i>	0	
Practicals:	0	<i>Tutorials p.w.</i>	1	
Assessment:	5			
Self-study:	65			
Other: Please specify	0			
Total Learning Time	150			
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Law
Home Department	Mercantile and Labour Law
Module Topic	Mercantile Law
Generic Module Name	Mercantile Law 102
Alpha-numeric Code	MER102
NQF Level	5
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which the module will be offered	B.Com Acc (1021), BCom Acc Extended (1753), BCom Fin Acc (1175), BCom (1008), BCom Extended (1751)
Year level	1 and 2
Main Outcomes	On completion of this module students should be able to demonstrate: <ul style="list-style-type: none"> • An understanding of the basic structure of our legal system • An understanding and application of the general principles of contract • An understanding and application of the consequences and remedies for breach of contract • Be familiar with the rights and duties of parties to common commercial contracts • Be aware of basic concepts of property and security law
Main Content	Introduction to the SA legal system; general requirements for a valid contract; breach of contract; specific contracts; cession; property law; security law
Pre-Requisite Modules	None
Co-Requisite Modules	None
Prohibited Module Combination	None

Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer / tutor:	56	Lectures p.w.	4	
Assignments & tasks:	24	Practicals p.w.	0	
Practicals:	0	Tutorials p.w.	0	
Assessments	20			
Self-study	50			
Other:	0			
Total Learning Time	150			
Methods Of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Law
Home Department	Mercantile Law
Module Topic	Mercantile Law
Generic Module Name	Mercantile Law 221
Alpha-numeric Code	MCR221
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which the module will be offered	B.Com Acc (1021), BCom Acc Extended (1753), BCom Fin Acc (1175), BCom (1008), BCom Extended (1751)
Year level	2 and 3
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> Understand the general principles, basic aspects and rules regulating the Law relating to Insolvency, Negotiable Instruments, including Electronic Payments and Transactions. Understand how these principles operate in practice.
Main Content	<ul style="list-style-type: none"> The Law of Insolvency which includes (inter alia) a comparison between voluntary surrender and compulsory sequestration, effect and consequence of sequestration on the insolvent, the insolvent estate and the solvent spouse, rehabilitation. The Law of Negotiable Instruments, including basic principles of cheque law and including the law relating to Electronic Payments and Transactions.
Pre-Requisite Modules	MER102
Co-Requisite Modules	None
Prohibited Module Combination	None

Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
<i>Contact with lecturer / tutor:</i>	42	<i>Lectures p.w.</i>	3	
<i>Assignments & tasks:</i>	0	<i>Practicals p.w.</i>	0	
<i>Practicals:</i>	0	<i>Tutorials p.w.</i>	0	
<i>Assessments</i>	5			
<i>Self-study</i>	53			
<i>Other:</i>	0			
Total Learning Time	100			
Methods Of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences
Home Department	Political Studies
Module Topic	Introduction to Political Studies and International Relations
Generic Module Name	Introduction to Political Studies and International Relations 131
Alpha-numeric Code	POL131
NQF Level	5
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BAdmin (1011), BAdmin P/T (1018), BA (2101 & 2612), LLB (7161 & 7171)
Year Level	1
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Identify and describe the essential characteristics of politics and the state in a national and international context (e.g. authority, power, legitimacy and sovereignty). • Outline the development of political institutions. • Provide the theoretical foundations for the study of international relations. • Identify and describe key factors, issues and trends in national and international politics. • Develop the basic techniques and knowledge necessary to pursue further study in the field of Political Science and International Relations.
Main Content	<ul style="list-style-type: none"> • Key features of contemporary political dynamics and state structures • Key theoretical approaches to the study of international relations • Political trends in national and international politics • Key concepts in the fields of Political Science and International Relations, e.g. power and authority • The impact of historical trends on current political structures at the national and global level.

Pre-requisite modules	None		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	56	<i>Lectures p.w.</i>	3
Assignments & tasks:	30	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	8		
Self-study:	56		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic & Management Sciences
Home Department	Political Studies
Module Topic	South African Politics and the Environment
Generic Module Name	South African Politics and the Environment 142
Alpha -numeric Code	POL142
NQF Level	5
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BA (2101 & 2612), LLB (7161 & 7171) and all non-EMS students requiring the module as an elective
Year Level	1
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Explain the political context in which the South African government functions, including South Africa's transition to democracy. • Analyse political party policies and elections in post-apartheid South Africa. • Understand South Africa's position in a regional and international context. • Analyse the environment as a political issue and policy problem of sustainable development generally and in South Africa specifically. • Compare the central ideas of green political thought, e.g. ecologism and environmental justice. • Provide a typology of environmental groups and an analysis of their impact. • Describe governmental and corporate responses to environmental problems, e.g. international climate change agreements to reduce greenhouse gasses.
Main Content	<ul style="list-style-type: none"> • South Africa's political transition from apartheid to democracy

	<ul style="list-style-type: none"> • South African political parties (policies and historical foundations) • Trends in South African elections since 1994 • The South African political economy and its regional and global context • Introduction to environmental politics and environmental sustainability as a policy issue in South Africa • Green political thought (ecologism/environmentalism) • Environmental groups (green parties and activist groups) • Political challenges of responses to environmental questions (at the South African and international political level) 			
Pre-requisite modules	None			
Co-requisite modules	None			
Prohibited module Combinations	GOV132; ESS112			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	42	<i>Lectures p.w.</i>	3	
Assignments & tasks:	30	<i>Practicals p.w.</i>	0	
Practicals:	0	<i>Tutorials p.w.</i>	1	
Assessment:	8			
Self-study:	70			
Other: Please specify	0			
Total Learning Time	150			
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic & Management Sciences
Home Department	Political Studies
Module Topic	South Africa in Comparative Political Context
Generic Module Name	Political Studies 231
Alpha -numeric Code	POL231
NQF Level	6
NQF Credit Value	20
Duration	Semester
Proposed semester to be offered	First or Second Semester
Programmes in which module will be offered	BAdmin (1011), BAdmin P/T (1018), BA (2101 & 2612)
Year Level	2
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Describe concepts, employ methods and apply theoretical perspectives in the field of comparative politics.

	<ul style="list-style-type: none"> • Apply these concepts, methods and theories to compare South African political institutions with other selected case studies. • Analyse the latest debates and controversies in South African politics and political-economy using a comparative context (in relation to other case studies). 		
Main Content	<ul style="list-style-type: none"> • Comparative method in Political Studies • Political institutions • Contemporary debates in South African politics • Political issues in South Africa • Selected comparative case studies 		
Pre-requisite modules	POL131 OR GOV132 OR POL142		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	39	<i>Lectures p.w.</i>	2
Assignments & tasks:	70	<i>Practicals p.w.</i>	0
Practicals:	8	<i>Tutorials p.w.</i>	1
Assessment:	0		
Self-study:	83		
Other: Please specify	0		
Total Learning Time	200		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Political Studies
Module Topic	International Political Dynamics
Generic Module Name	Political Studies 232
Alpha -numeric Code	POL232
NQF Level	6
NQF Credit Value	20
Duration	Semester
Proposed semester to be offered	First or Second Semester
Programmes in which module will be offered	BAdmin (1011), BAdmin P/T (1018), BA (2101 & 2612)
Year Level	2
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Define concepts related to the study of foreign policy and international institutions, e.g. diplomacy, global governance, and international regimes. • Describe and explain the formation and nature of international institutions in terms of IR theories, e.g. regional integration and regime theory. • Identify and explain economic, political and military instruments of foreign policy.

	<ul style="list-style-type: none">Analyze and evaluate foreign policy issues by explaining how individual, state and system level factors impact on a state's foreign policy.Explain the origin and evaluate the purpose and shortcomings of selected international organisations, e.g. the United Nations, World Trade Organisation or the African Union			
Main Content	<ul style="list-style-type: none">Main definitions, concepts, approaches and theories in the study of foreign policy and international institutionsThe role of state leadership, domestic politics and a state's position and power in foreign policy-makingSelected foreign policy issuesInternational cooperation through international institutionsRegional integration and international regime formationGlobal governance with specific reference to international organisations, such as the United Nations or the African Union			
Pre-requisite modules	POL131 OR GOV132 OR POL142			
Co-requisite modules	None			
Prohibited module Combinations	None			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	39	Lectures p.w.	2	
Assignments & tasks:	70	Practicals p.w.	0	
Practicals:	8	Tutorials p.w.	1	
Assessment:	0			
Self-study:	83			
Other: Please specify	0			
Total Learning Time	200			
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic & Management Sciences
Home Department	Political Studies
Module Topic	Political Thought and Africa
Generic Module Name	Political Studies 235
Alpha -numeric Code	POL235
NQF Level	6
NQF Credit Value	20
Duration	Semester
Proposed semester to be offered	First or Second Semester
Programmes in which module will be offered	BA (2101 & 2612), BAdmin (1011), BAdmin P/T (1018)
Year Level	2

Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Identify and interpret key thinkers, issues and debates in political thought relevant to the African context. • Evaluate the arguments of these thinkers, issues and debates in political thought relevant to the African context. • Present a sustained academic argument based on critical engagement with these thinkers, issues and debates in written form. 		
Main Content	<ul style="list-style-type: none"> • Interpreting the ideas of key thinkers (capita selecta) in Political Studies within African context • Issues and debates around themes on political thought, e.g. justice, order, power, equality and liberty in relation to Africa 		
Pre-requisite modules	POL131 OR GOV132 OR POL142		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	39	<i>Lectures p.w.</i>	2
Assignments & tasks:	70	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	8		
Self-study:	83		
Other: Please specify	0		
Total Learning Time	200		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic & Management Sciences
Home Department	Political Studies
Module Topic	Political Theory
Generic Module Name	Political Studies 331
Alpha -numeric Code	POL331
NQF Level	7
NQF Credit Value	30
Duration	Semester
Proposed semester to be offered	First or Second Semester
Programmes in which module will be offered	BAdmin (1011), BAdmin P/T (1018), BA (2101 & 2612)
Year Level	3
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Describe and evaluate important contemporary political theories.

	<ul style="list-style-type: none"> • Compare theories with respect to relevant criteria, e.g. their view on the sources of authority and power in society. • Identify proponents of these theories and explain their contribution to the development of political thought. • Critically explain the nature and political functions of political ideas. • Compare selected ideologies. • Situate political theories and ideologies in historical context. 		
Main Content	<ul style="list-style-type: none"> • Selected political theories • Arguments and critique of proponents of these theories • Political uses of ideologies • History of political ideas 		
Pre-requisite modules	POL131; GOV132 OR POL142; One module from the following POL231, POL232, POL233, POL235		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	39	<i>Lectures p.w.</i>	2
Assignments & tasks:	120	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	8		
Self-study:	133		
Other: Please specify	0		
Total Learning Time	300		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic & Management Sciences
Home Department	Political Studies
Module Topic	Research Methodology in Political Studies
Generic Module Name	Political Studies 332
Alpha -numeric Code	POL332
NQF Level	7
NQF Credit Value	30
Duration	Semester
Proposed semester to be offered	First or Second Semester
Programmes in which module will be offered	BAdmin (1011), BAdmin P/T (1018), BA (2101 & 2612)
Year Level	3
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Identify and evaluate different research approaches and methods used in Political studies. • Design a basic research project on a selected topic by describing a research problem; formulating a research

	question, research aims and objectives, a hypothesis or propositions; and choosing the appropriate method(s) to gather and analyse data. <ul style="list-style-type: none">• Execute a basic research project on topic in political Studies.			
Main Content	<ul style="list-style-type: none">• Various research approaches and methodologies• Research design• Research problem, question, aims and objectives• Basic research project on a selected topic• Data gathering and analysis			
Pre-requisite modules	POL131; GOV132 OR POL142; One module from the following POL231, POL232, POL233, POL235			
Co-requisite modules	None			
Prohibited module Combinations	None			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	39	Lectures p.w.	2	
Assignments & tasks:	120	Practicals p.w.	0	
Practicals:	0	Tutorials p.w.	1	
Assessment:	8			
Self-study:	133			
Other: Please specify	0			
Total Learning Time	300			
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic & Management Sciences
Home Department	Political Studies
Module Topic	Africa in International Perspective
Generic Module Name	Political Studies 334
Alpha -numeric Code	POL334
NQF Level	7
NQF Credit Value	30
Duration	Semester
Proposed semester to be offered	First or Second Semester
Programmes in which module will be offered	BAdmin (1011), BAdmin P/T (1018), BA (2101 & 2612)
Year Level	3
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Describe key moments in the history of Africa from an international relations and/or international political economy perspective. • Identify contemporary key actors, issues and debates on the African continent in respect of international relations and/or international political economy.

	<ul style="list-style-type: none">Describe, and apply, key theories relevant to actors, issues and debates on the African continent in respect of international relations and/or international political economy.Reflect on these actors, issues, debates and theories in the form of a sustained academic argument in written form.			
Main Content	<ul style="list-style-type: none">The history of Africa from an international relations and/or international political economy perspectiveContemporary actors, issues and debates on the African continent in respect of international relations and/or international political economy			
Pre-requisite modules	POL131; GOV132 OR POL142; One module from the following POL231, POL232, POL233, POL235			
Co-requisite modules	None			
Prohibited module Combinations	None			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	39	Lectures p.w.	2	
Assignments & tasks:	120	Practicals p.w.	0	
Practicals:	0	Tutorials p.w.	1	
Assessment:	8			
Self-study:	133			
Other: Please specify	0			
Total Learning Time	300			
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences
Home Department	School of Government
Module Topic	Introduction to Public and Local Government Administration and Management
Generic Module Name	Public Administration 131
Alpha-numeric Code	PUA131
NQF Level	5
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BAdmin (1011) BAdmin Part Time (1018)
Year Level	1
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> Possess a comprehensive introduction to the discipline of public administration/management from its early days to the present. Demonstrate an understanding of the role and scope of the activity of public administration or public

	<p>management and in the context of the contemporary state.</p> <ul style="list-style-type: none"> Analyse the patterns of interaction between public administration at work, and other formal political institutions of the state and as well as other components of civil society. Evaluate the role of public administration in the process of public policy-making. Examine and evaluate the on-going changing role and scope of the state and its administration. Understand and analyse the importance of the administration and/or management of public affairs and the role and functions of the public manager within this context. Understand theories of local government and comprehend the structure of local government in South Africa. 			
Main Content	<ul style="list-style-type: none"> Public Administration as a field of study Government functions and services Intergovernmental relations The relationship between governance and public management Policy implementation, impact and evaluation The role of and functions of the public manager An introduction to the composition and structure of the local sphere of government The importance, role, functions, structures and process of the local sphere of government in South Africa 			
Pre-requisite modules	None			
Co-requisite modules	None			
Prohibited module Combinations	None			
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table	
Contact with lecturer/ tutor:	42	<i>Lectures p.w.</i>	0	
Assignments & tasks:	40	<i>Practicals p.w.</i>	0	
Practicals:	0	<i>Tutorials p.w.</i>	0	
Assessment:	10			
Self-study:	58			
Other: Please specify	0			
Total Learning Time	150			
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
Assessment Module type	Continuous and Final Assessment (CFA)			
Faculty	Economic and Management Sciences			
Home Department	School of Government			
Module Topic	Public Policy and Research			
Generic Module Name	Public Policy and Research 231			
Alpha-numeric Code	PUA231			

NQF Level	6		
NQF Credit Value	20		
Duration	Semester		
Proposed semester to be offered	First semester		
Programmes in which the module will be offered	B Admin Full-time (1011) B Admin Part-time (1018)		
Year level	2		
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Describe the role and nature of public policy. • Demonstrate the understanding of public policy theories. • Describe the role of civil society in public policy processes. • Understand various research approaches to Public Policy. • Understand various research methods, techniques and tools. • Explain the nature and dynamics of phases in the public policy process. • Analyse a particular public policy issue by applying policy analysis methodology. • Employ the application of analytical tools and social science methods to problems associated with policy formulation, implementation and evaluation. • Apply the protocol of policy implementation to selected cases. 		
Main Content	<ul style="list-style-type: none"> • Introduction to public policy. • Public policy processes understanding role including role of civil society. • Public policy cycle and phases. • Research approaches and methodologies (qualitative and quantitative) within public policy (including literature review and ethics). • Policy implementation and evaluation. 		
Pre-Requisite Modules	PUA131, GOV132		
Co-Requisite Modules	None		
Prohibited Module Combination	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	52	<i>Lectures p.w.</i>	3
Assignments & tasks:	72	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessments:	10		

Self-study	66			
Other:	0			
Total Learning Time	200			
Methods Of Student Assessment	Continuous Assessment (CA): 60 % Final Assessment (FA): 40%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences
Home Department	School of Government
Module Topic	Comparative Public Administration and Governance
Generic Module Name	Comparative Public Administration and Governance 232
Alpha-numeric Code	PUA232
NQF Level	6
NQF Credit Value	20
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which the module will be offered	BAdmin Full-time (1011) BAdmin Part-time (1018)
Year level	2
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Explain the terminology specific facts, trends and sequences of public administration. • Explain and compare the structure, theories and systems of governance of developed and developing nations. • Compare and explain the nature and dynamics of public administration and the significant role of public participation in governance. • Comprehend and explain the relationship between public administration, governance and ethics. • Explain the role, functions and skills required of the public manager in a public sector management. • Comprehend the utility of specific management techniques to enhance efficient and effective public administration. • Compare and evaluate the on-going changing role and scope of administration, state, citizens and other institutions in governance process.
Main Content	<ul style="list-style-type: none"> • Conceptualising administration, governance, state and civil society. • Comparisons of structure, theories, and systems pertaining to administrative culture. • Dimensions of administrative capacity. • Comparative study of key policy issues. • Causes of chronic mal-administration in the public sector. • Overview of the relationship between public administration, governance and ethics. • The roles of public managers and skills required.

	<ul style="list-style-type: none"> • Comparison of public administration and governance (case studies in developed and developing countries). • Principles and ethical theories that encapsulate good governance and professional ethics in the South African public sector. • Changing approaches to public sector management. 		
Pre-Requisite Modules	PUA131, GOV132		
Co-Requisite Modules	None		
Prohibited Module Combination	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	52	<i>Lectures p.w.</i>	3
Assignments & tasks:	72	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessments:	10		
Self-study:	66		
Other:	0		
Total Learning Time	200		
Methods Of Student Assessment	Continuous Assessment (CA): 60 % Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	School of Government
Module Topic	Public Finance Management
Generic Module Name	Public Finance Management 331
Alpha-numeric Code	PUA331
NQF Level	7
NQF Credit Value	30
Duration	Semester
Proposed semester to be offered	First semester
Programmes in which the module will be offered	B Admin Full-time (1011) B Admin Part-time (1018)
Year level	3
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Distinguish between the allocative, distributive and stabilisation functions of government. • Analyze the key economic systems that underpin the role of public finance. • Illustrate by using relevant case studies the difference between market failure and government failure, privatization versus nationalization. • Compare the traditional (conventional) approach and the new public management approach to public financial management. • Evaluate the types of intergovernmental grants and provide a critical analysis of its impact on the South African economy.

	<ul style="list-style-type: none"> • Differentiate between taxes and other sources of government revenue. • Demonstrate understanding of budgeting and how the constitution effects governments expenditure in South Africa. • Appraise the role and challenges of the internal and external structurers of public finance as well as application of principles (e. g accountability).
Main Content	<p>Government goals and functions</p> <ul style="list-style-type: none"> • Allocation, Distribution and Stabilisation function <p>Political economic systems and public finance</p> <ul style="list-style-type: none"> • Centrally state planned (Socialism) • Market economies (Capitalism) • Welfare states (Mixed capitalist economies) • Globalisation and South African context. <p>Market and government interventions and failure</p> <ul style="list-style-type: none"> • Market and Government failures. • Private versus public goods. • Privatisation versus nationalization. <p>Public financial management and policy approaches</p> <ul style="list-style-type: none"> • Public Financial Management (Public Expenditure Management, traditional approach). • Fiscal policy (cyclical & counter cyclical). <p>Finance and fiscal relations</p> <ul style="list-style-type: none"> • Central versus federal systems. <p>Government management of public finance</p> <ul style="list-style-type: none"> • Role of Legislature, Executive and Judiciary. • Regulation and public financial management policies • PFMA, MFMA/MFPA. • Planning, budgeting and Oversight. • Cash managements and investments. • Financial managements and financial reporting. <p>Sources of public sector revenue (income)</p> <ul style="list-style-type: none"> • Taxation, privatisation, capital markets and official development assistance. <p>Public sector expenditure and debt management</p> <ul style="list-style-type: none"> • Size of deficit/surplus, government (expenditure/GDP Ratio), Proportions, public debt, Cost containment and debt minimization. <p>Budget, features, functions and processes</p> <ul style="list-style-type: none"> • Definitions, features and functions. • Budget cycle and types (Operational versus capital budgets). <p>Supply chain management and procurement</p> <ul style="list-style-type: none"> • Purchases, provision and delivery of goods and services. • Principles of procurement (Competition; fairness; value for money). • Supply Chain Management and tender systems. <p>Financial reporting and auditing</p> <ul style="list-style-type: none"> • Financial compliance (PFMA/ MFMA, GRAP) and performance.

	<ul style="list-style-type: none"> • Auditing (Auditor General). • Annual Financial Statements (Balance sheet; Income and expenditure and Cash-flow). • Key ratios. • Audit Reports (outcomes). 		
Pre-Requisite Modules	PUA 231, PUA 232		
Co-Requisite Modules	None		
Prohibited Module Combination	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	52	<i>Lectures p.w.</i>	3
Assignments & tasks:	120	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessments:	8		
Self-study	120		
Other:	0		
Total Learning Time	300		
Methods Of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	School of Government
Module Topic	Public Sector Human Resource Management
Generic Module Name	Public Sector Human Resource Management 332
Alpha-numeric Code	PUA332
NQF Level	7
NQF Credit Value	30
Duration	Semester
Proposed semester to be offered	Second semester
Programmes in which the module will be offered	B Admin Full-time (1011) B Admin Part-time (1018)
Year level	3
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Define and explain the different schools of HRM. • Compare and contrast the concepts of HRM and personnel administration. • Explain the concept strategic human resource management. • Define, describe and apply the functions of HRM. • Identify and discuss the four phases in the recruitment process. • Compare and discuss the difference between training and development. • Critically discuss the relationship between motivation, people needs and organizational goals in a public sector context.

	<ul style="list-style-type: none"> • Discuss the difference between coaching and mentoring. • Differentiate between the classical understanding of HRM and strategic HRM. • Apply the principles of strategic HRM to the South African context. • Critically describe the typical collective bargaining process. • Apply a model of positive discipline and discuss the procedures for ensuring that discipline achieves its goals. • Discuss and apply various leadership theories to an organizational situation. • Critically appraise and discuss ethical leadership and its challenges in the context of SA governance.
Main Content	<p>Introduction to the Module</p> <p>Human Resource Management: A Global perspective</p> <ul style="list-style-type: none"> • Definitions and Concepts • Strategic Human Resources Management in Public Sector • Functions of Human Resource Management in SA context • Recruitment and Selection in SA context • Legislative requirements such as Employment Equity Act and Affirmative Action policy <p>Strategic Human Resource Management: A South African perspective</p> <ul style="list-style-type: none"> • Principles guiding HRM • Right Fit people Strategy • HRM Policies, • Regulatory Framework in SA context <p>Managing Labour Relations</p> <ul style="list-style-type: none"> • LRA Act - Case Studies on Public Administration • Bargaining Council for Public Sector Workers • Disputes • Strikes and • Dismissals <p>Public Sector Leadership</p> <ul style="list-style-type: none"> • Theories of leadership: <ul style="list-style-type: none"> • Great Man Theory, • Trait Theory, • Management Theory, • Contingency and • Functional Theory. • Styles of leadership: <ul style="list-style-type: none"> • Servant, Charismatic, • Transformational, • Autocratic, Participative and • Collective Styles. • Ethical Leadership Dilemmas. • Leader follower relationship.
Pre-Requisite Modules	PUA231 and PUA232

Co-Requisite Modules	None		
Prohibited Module Combination	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	52	<i>Lectures p.w.</i>	3
Assignments & tasks:	120	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessments:	8		
Self-study	120		
Other:	0		
Total Learning Time	300		
Methods Of Student Assessment	Continuous Assessment (CA): 60 % Final Assessment (FA): 40%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Academic Development
Module Topic	Quantitative Analysis For Commerce
Generic Module Name	Quantitative Analysis For Commerce 231
Alpha-numeric Code	QAC231
NQF Level	6
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BCom Extended Curriculum (1751) BCom Accounting Extended Curriculum (1753)
Year Level	2
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Calculate, understand and analyse trends in financial ratios from financial statements. • Deal with basic Capital Budgeting problems (NPV, IRR). • Understand and work with Index Numbers. • Calculate and interpret Demand and Supply curves and elasticity. • Calculate statistical measures of dispersion. • Understand the Normal Distribution curve and its relation to economic and financial situations. • Graphically solve simple Linear Programming problems. • Understand the meaning of the derivative of a function and perform simple differentiation.

Main Content	<ul style="list-style-type: none"> • Application of mathematical and analytical tools to make comparisons of ratios over time, against plan, against industry norms, etc • Time value of money • Capital budgeting • Index numbers • Basic mathematics of Supply and Demand theory and elasticities • Measures of central tendency and dispersion • Normal distributions, z-scores and interpretation • Graphical solution to Linear Programming problems • Introduction to differential calculus 			
Pre-requisite modules	QSA131 OR QSC131/132			
Co-requisite modules	None			
Prohibited module Combinations	None			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer / tutor:	56	Lectures p.w.	3	
Assignments & tasks:	20	Practicals p.w.	0	
Practicals:	0	Tutorials p.w.	1	
Assessments	9			
Self-study	65			
Other: Please specify	0			
Total Learning Time	150			
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences
Home Department	Academic Development
Module Topic	Quantitative Literacy For Commerce
Generic Module Name	Quantitative Literacy For Commerce 141/142
Alpha-numeric Code	QLC141/QLC142
NQF Level	5
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	First Semester - QLC141 Second Semester – QLC142
	BCom Extended Curriculum (1751), BAdmin (1011) BAdmin Part Time (1018)
Year Level	1
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Demonstrate an understanding of the number systems. • Demonstrate knowledge and ability to work with Real numbers, in particular Integers and Rational Numbers. • Solve basic arithmetic problems

	<ul style="list-style-type: none">• Apply basic operations (+, -, × and ÷) to Real Numbers i.e. Fractions, Decimal Fractions and Percentages.• Simplify algebraic expressions.• Solve basic algebraic equations including simultaneous equations.• Demonstrate an understanding of problems on Direct and Inverse proportions.• Draw Linear Graphs using the table and algebraic method.• Draw Parabolic Graphs using the table and algebraic method.			
Main Content	<ul style="list-style-type: none">• Mathematical Thinking Skills• Problem Solving Skills• Number Systems• Integers, Rational Numbers; Irrational Numbers• Basic Mathematical Operations• Calculator Skills• Fractions and Decimal Fractions• Percentages• Basic Algebra: variables, expressions and equations• Products and factors• Graphs: Ordered Pairs; Linear and Quadratic• Linear and Quadratic equations			
Pre-requisite modules	None			
Co-requisite modules	None			
Prohibited module Combinations	None			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer / tutor:	70	Lectures p.w.	3	
Assignments & tasks:	4	Practicals p.w.	0	
Practicals:	0	Tutorials p.w.	1	
Assessments	16			
Self-study	60			
Other: Please specify	0			
Total Learning Time	150			
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences
Home Department	Academic Development
Module Topic	Quantitative Skills For Accounting
Generic Module Name	Quantitative Skills For Accounting 131
Alpha-numeric Code	QSA131
NQF Level	5
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	First Semester

Programmes in which module will be offered	BCom Accounting Extended Curriculum (1753)		
Year Level	1		
Main Outcomes	<p>On completion of this module students should be able to demonstrate an understand and the ability to solve problems with Commercial applications involving:</p> <ul style="list-style-type: none"> • Ratio, Rates and Simple Proportion. • Discounts and markdowns, breakeven analysis. • Time Value of Money. • Straight-line and Parabolic graphs with particular reference to revenue / cost/ profit, supply/demand. • Exponential and logarithmic curves. • Drawing & interpreting statistical charts and calculating mean, median, mode. 		
Main Content	<ul style="list-style-type: none"> • Ratio & Proportions, Rates, Approximations • Pricing a product, Profits, Breakeven analysis • Simple interest, Compound interest, Annuities • Straight Line graphs and Parabolas with link to Finance & Economics, e.g. Supply/Demand • Exponential and Logarithmic equations & graphs with link to Finance & Economics • Descriptive Statistics & Measures of central tendency 		
Pre-requisite modules	None		
Co-requisite modules	None		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	70	Lectures p.w.	3
Assignments & tasks:	6	Practicals p.w.	0
Practicals:	0	Tutorials p.w.	1
Assessments	18		
Self-study	56		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Natural Sciences
Home Department	Mathematics and Applied Mathematics
Module Topic	Quantitative Skills for Commerce
Generic Module Name	Quantitative Skills for Commerce 131/132
Alpha-numeric Code	QSC131/132
NQF Level	5
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	First Semester - QSC131 Second Semester - QSC132

Programmes in which module will be offered	BCom (1008), BCom P/T (1101), BCom Extended (1751), BCom Financial Accounting (1175) BCom Law (1221)		
Year Level	1, 2 Extended Curriculum		
Main Outcomes	<p>On completion of this module students should be able to demonstrate and understand the ability to solve problems with Commercial applications involving:</p> <ul style="list-style-type: none"> • Ratio, rates and simple proportion. • Discounts and markdowns, breakeven analysis. • Time value of money. • Straight-line and parabolic graphs with particular reference to revenue/cost/profit supply/demand. • Exponential and logarithmic curves. • Drawing and interpreting statistical charts and calculating mean, median, mode. 		
Main Content	<ul style="list-style-type: none"> • Ratio and proportions, rates, approximations • Pricing a product, profits, breakeven analysis • Simple interest, compound interest, annuities • Straight line graphs and parabolas with link to finance and economics e.g. supply/demand • Exponential and logarithmic equations and graphs with link to finance and economics • Descriptive statistics and measures of central tendency. 		
Pre-requisite modules	QSF131/132 OR QLC (70%) for BCom (ECP) (1751) students only		
Co-requisite modules	None		
Prohibited module Combinations	QLC141/142		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	70	<i>Lectures p.w.</i>	3
Assignments & tasks:	6	<i>Practicals p.w.</i>	0
Practical's	0	<i>Tutorials p.w.</i>	1
Assessment:	12		
Self-study:	62		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Academic Development
Module Topic	Quantitative Skills Foundation
Generic Module Name	Quantitative Skills Foundation 131/132
Alpha-numeric Code	QSF131/ QSF132
NQF Level	5
NQF Credit Value	15
Duration	Semester

Proposed semester to be offered	First Semester
Programmes in which module will be offered	BCom Extended Curriculum (1751)
Year Level	1
Main Outcomes	<p>On completion of this module the student should be able to:</p> <ul style="list-style-type: none"> • Demonstrate an understanding of the core (basic) mathematical skills for business. • Know the difference between mathematical and business-related terms. • Use mathematical notations, formulae and terminology effectively to solve business-related problems. • Demonstrate an understanding of the number systems. • Demonstrate knowledge and ability to work with Real numbers, in particular Integers and Rational Numbers. • Apply basic operations (+, -, \times and \div) to Real Numbers. i.e. Fractions, Decimal Fractions and Percentages • Solve problems in abstract and real-life situations based on Fractions, Decimal Fractions and Percentages. • Demonstrate an understanding and the use of Ratios to describe relationship between two or more quantities and solve business problems • Demonstrate an understanding of problems on Direct and Inverse proportions. • Construct Linear Graphs using the table method and show how this relates to the solution of linear equations. • Demonstrate an understanding of, and work with, basic Algebra, including polynomials of the first degree and basic operations applied to algebraic expressions. • Find Products and Factors of algebraic expressions, and solve problems in these related to Commercial Mathematics. • Have developed effective basic calculator skills to solve business related problems more efficiently.
Main Content	<ul style="list-style-type: none"> • Mathematical Thinking Skills • Problem Solving Skills • Number Systems • Integers, Rational Numbers; Irrational • Numbers • Basic Operations • Calculator Skills • Fractions and Decimal Fractions • Percentages • Ratio and Proportion • Basic Algebra: First degree polynomials; • Basic Operations • Products and factors • Equations and Inequalities • Graphs: Ordered Pairs; Linear and

	<ul style="list-style-type: none"> • Quadratic • Powers, Indices and Roots • Measurement, Shape and Space 		
Pre-requisite modules	QLC141/ QLC142		
Co-requisite modules	QLC141/ QLC142		
Prohibited module Combinations	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer: / tutor:	70	Lectures p.w.	3
Assignments & tasks:	4	Practicals p.w.	0
Practicals:	0	Tutorials p.w.	1
Assessments	16		
Self-study	60		
Other: Please specify	0		
Total Learning Time	150		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Law
Home Department	Mercantile and Labour Law
Module Topic	Social Security Law
Generic Module Name	Social Security Law 222
Alpha-numeric Code	SSL222
NQF Level	7
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which the module will be offered	BCom (1008) BCom Extended (1751)
Year level	2 and 3
Main Outcomes	On completion of this module students should be able to demonstrate: <ul style="list-style-type: none"> • An understanding of the requirements for a properly functioning social security system. • An understanding of the provision of assistance to people qualifying for such assistance based on a means test.
Main Content	Introduction <ul style="list-style-type: none"> • <i>Capita selecta</i> from Social security law as the Department • may determine, including: <ul style="list-style-type: none"> • Health and safety at the workplace • Compensation for occupational injuries and diseases • Unemployment insurance • Social assistance • Pensions and retirement funds • Administration and financing of social security

Pre-Requisite Modules	LAB321		
Co-Requisite Modules	None		
Prohibited Module Combination	None		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
<i>Contact with lecturer / tutor:</i>	28	<i>Lectures p.w.</i>	3
<i>Assignments & tasks:</i>	10	<i>Practicals p.w.</i>	0
<i>Practicals:</i>	0	<i>Tutorials p.w.</i>	0
<i>Assessments</i>	4		
<i>Self-study</i>	108		
<i>Other:</i>	0		
Total Learning Time	150		
Methods Of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Natural Sciences
Home Department	Statistics
Module Topic	Introductory Statistics
Generic Module Name	Statistics 141/142
Alpha-numeric Code	STA141 /STA142
NQF Level	5
NQF Credit Value	15
Duration	Semester
Proposed semester to be offered	STA141 First Semester STA142 Second Semester
Programmes in which module will be offered	B.Admin (1011), BAdmin P/T (1018) and BA (2101 & 2612)
Year Level	1
Main Outcomes	On completion of this module students should be able to: <ul style="list-style-type: none"> • Understand the importance of statistics in both private and public sectors • Summarize basic data into summary measures (e.g. mean and standard deviation) • Prepare simple statistical analysis • Use a computer to analyze data
Main Content	<ul style="list-style-type: none"> • Descriptive statistics • Simple linear regression analysis • Probability • Sampling distributions • Inferential Statistics • Chi-square • Anova
Pre-requisite modules	QLC141, QLC142 FOR EMS Students or an Equivalent for Arts Students
Co-requisite modules	None
Prohibited module Combinations	STA 111, STA125, STA142, STA151, BUS131, BUS132

Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	56	<i>Lectures p.w.</i>	2	
Assignments & tasks:	20	<i>Practicals p.w.</i>	0	
Practical's	10	<i>Tutorials p.w.</i>	1	
Assessment:	0			
Self-study:	64			
Other: Please specify	0			
Total Learning Time	150			
Methods of Student Assessment	Continuous Assessment (CA): 60% Final Assessment (FA): 40%			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic and Management Sciences
Home Department	Accounting
Module Topic	Taxation
Generic Module Name	Taxation 212
Alpha-numeric Code	TAX212
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BCom Accounting (1021), BCom Accounting / Financial Accounting Extended Curriculum (1753)
Year Level	2 (3 extended curriculum)
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> Identify and explain the main provisions of the Income Tax Act and schedules relevant to determining an individual's income tax liability. Identify and explain the main provisions of the Estate Duty Act relevant to determining an individual's Estate Duty liability, including CGT at a basic level. Identify the provisions of the Income Tax Act and Estate Duty Act, relevant to determining an Individual's liability for Normal Tax, Provisional and Employees Tax payments, as well as Donations Tax and Estate Duty liabilities, and explain and discuss the application thereof. Calculate an individual's liability for Normal Tax, Donations tax and Estate Duty. Determine an individual's Provisional Tax and Employees Tax payment requirements
Main Content	<ul style="list-style-type: none"> Individuals Fringe Benefits Retirement Benefits Provisional Tax Employees Tax Partnerships

	<ul style="list-style-type: none"> • Donations Tax • Estate Duty 		
Pre-requisite modules	TAX228		
Co-requisite modules	None		
Prohibited module Combinations	TAX242		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer: / tutor:	52	<i>Lectures p.w.</i>	3
Assignments & tasks:	10	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	9		
Self-study:	29		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 40% Final Assessment (FA): 60%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic and Management Sciences
Home Department	Accounting
Module Topic	Taxation
Generic Module Name	Taxation 228
Alpha-numeric Code	TAX228
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	First Semester
Programmes in which module will be offered	BCom Accounting (1021) BCom Accounting/Financial Accounting Extended Curriculum (1753)
Year Level	2 (3 extended curriculum)
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Identify and explain the main provisions of the Income Tax act, Value-Added Tax Act and the Tax Administration Act. • Discuss the concepts of Gross Income, Special Inclusions, Exempt Income, General deductions and Special deductions with reference to both legislation and relevant case law. • Identify and discuss information relevant to the calculation of a person's liability for Normal tax and Value-Added Tax, applying the relevant provisions of the legislation. • Calculate the Taxable Income and Normal Tax liability of a person, including CGT at a basic level. • Calculate the VAT payable by, or refundable to, a person.

Main Content	<ul style="list-style-type: none"> • Gross Income • Special Inclusions • Exempt Income • General Deductions • Special Deductions • Value Added Tax • Tax Administrations Act • Capital Gains Tax (CGT) 		
Pre-requisite modules	FIA 131 and FIA 132		
Co-requisite modules	None		
Prohibited module Combinations	Tax 242		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	52	<i>Lectures p.w.</i>	3
Assignments & tasks:	10	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	9		
Self-study:	29		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 40% Final Assessment (FA): 60%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic & Management Sciences
Home Department	Accounting
Module Topic	Taxation
Generic Module Name	Taxation 242
Alpha-numeric Code	TAX242
NQF Level	6
NQF Credit Value	10
Duration	Semester
Proposed semester to be offered	Second Semester
Programmes in which module will be offered	BCom Financial Accounting (1175), BCom (1008), BCom Extended Curriculum (1751)
Year Level	2 (3 extended curriculum)
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Define and identify the different components of the taxable income framework. • Identify information required to calculate an individual's taxable income. • Complete an individual's tax return. • Identify and use relevant information to complete a VAT return.
Main Content	<ul style="list-style-type: none"> • Gross Income: <ul style="list-style-type: none"> • General definition • Special inclusions

	<ul style="list-style-type: none"> • Exemptions • General deduction: <ul style="list-style-type: none"> • General definitions • Special deductions • Individuals (including fringe benefits) • Capital gains tax (basic principles) • Basic principles of VAT 		
Pre-requisite modules	FIA141 or FIA131, AND ALC131 or ALC132		
Co-requisite modules	None		
Prohibited module Combinations	TAX 228		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer/ tutor:	42	<i>Lectures p.w.</i>	2
Assignments & tasks:	10	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	8		
Self-study:	40		
Other: Please specify	0		
Total Learning Time	100		
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%		
Assessment Module type	Continuous and Final Assessment (CFA)		

Faculty	Economic & Management Sciences
Home Department	Accounting
Module Topic	Taxation
Generic Module Name	Taxation 327
Alpha-numeric Code	TAX327
NQF Level	7
NQF Credit Value	30
Duration	Year
Proposed semester to be offered	Both Semesters
Programmes in which module will be offered	BCom Accounting (1021) and BCom Accounting/Financial Accounting Extended Curriculum (1753)
Year Level	3 /(4 extended Curriculum)
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Identify and discuss the main provisions of the Income Tax Act relating to International Tax, Trusts, Tax Avoidance, Corporate Rules and Dividends Tax including relevant case law. • Discuss the relevant provisions of the Income Tax Act and case law applicable to non-residents and determine the person's normal and withholding tax liabilities.

	<ul style="list-style-type: none"> • Identify and apply the relevant provisions of the Income Tax Act and VAT Act to integrated scenarios, including provisions relating to capital allowances, CGT, trading stock, interest and interest bearing instruments as well as special inclusions and special deductions at an advanced level. • Calculate the Normal Tax liability and VAT liability for both individuals and other persons in an integrated scenario. • Calculate the Estate Duty liability for individuals in an integrated scenario. • Apply any other examinable pronouncements communicated by SAICA on an annual basis. 			
Main Content	<ul style="list-style-type: none"> • Capital Allowances and Recoupments • Capital Gains Tax • Special deductions • Residence and Source • Dividends Tax • Foreign Dividends • Trusts • Trading stock • Estate Planning , Insolvent and Deceased Estates • Business Entities • Tax Avoidance • International Tax • Corporate Rules • Interest and interest bearing Instruments • IT applications • Value-Added Tax 			
Pre-requisite modules	Tax 228 and Tax 212			
Co-requisite modules	None			
Prohibited module Combinations	Tax 343			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
Contact with lecturer / tutor:	104	<i>Lectures p.w.</i>	3	
Assignments & tasks:	30	<i>Practicals p.w.</i>	0	
Practicals:	12	<i>Tutorials p.w.</i>	0	
Assessment:	0			
Self-study:	154			
Other: Please specify	0			
Total Learning Time	300			
Methods of Student Assessment	Continuous Assessment (CA): 50% final mark Final Assessment (FA): 50% final mark			
Assessment Module type	Continuous and Final Assessment (CFA)			

Faculty	Economic & Management Sciences		
Home Department	Accounting		
Module Topic	Taxation		
Generic Module Name	Taxation 343		
Alpha-numeric Code	TAX343		
NQF Level	7		
NQF Credit Value	30		
Duration	Year		
Proposed semester to be offered	Both Semesters		
Programmes in which module will be offered	B Com Financial Accounting (1175)		
Year Level	3		
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> Identify and apply the main provisions of the Income Tax Act and the Value-Added Tax Act Extract and apply the relevant information required for the calculation of income tax, Value-Added Tax, donations tax,; and Calculate a person's liabilities for income tax, Value-Added tax and Donations tax. Identify and use relevant information to complete a VAT return. Complete a salary reconciliation on an accounting software package and complete a PAYE return <i>All of the outcomes found in the TAX 242 module descriptor are examinable in this module.</i> 		
Main Content	<ul style="list-style-type: none"> Normal Tax liability of: Individuals; and Business entities Fringe benefits Capital Gains Tax Employees and provisional tax Assessed losses Trading stock Capital allowances and recoupments Value-Added Tax Donations Tax Turnover tax for Micro businesses IT applications 		
Pre-requisite modules	TAX242 or TAX 228		
Co-requisite modules	None		
Prohibited module Combinations	TAX327		
Breakdown of Learning Time	Hours	Timetable Requirement per week	Other teaching modes that does not require time-table
Contact with lecturer / tutor:	112	<i>Lectures p.w.</i>	3
Assignments & tasks:	40	<i>Practicals p.w.</i>	0
Practicals:	0	<i>Tutorials p.w.</i>	1
Assessment:	12		

Self-study:	136			
Other: Please specify	0			
Total Learning Time	300			
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
Assessment Module type	Continuous and Final Assessment (CFA)			

MODULES FROM OTHER FACULTIES

Refer to Faculty of Law Calendar

Law of Contract 301	CNT301
Constitutional Law 202	CON202
Basic skills for Law 101	BSL101
Family Law 121	FAM121
Introduction to law	ILL111/ILL121
Law of Delict 201	DEL201
Law of Insolvency 311	INS311
Law of Persons112	LOP112
Labour Practice 101/132	LAB101/LAB132
Labour Law 321	LAB321
Statutory Interpretation 321	STI321
Law of Property 211	THI211

Refer to Faculty of Arts Calendar

Tourism 223	TOU223
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Refer to Faculty of Natural Sciences Calendar

Statistics	STA211/STA221/STA331/STA332/STA333
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EXPLANATION OF SYMBOLS AND REMARKS ON ACADEMIC TRANSCRIPT

A	75-100%	Pass with Distinction
B	70-74%	Pass
C	60-69%	Pass
D	50-59%	Pass
E	45-49%	Fail
F	40-44%	Fail
G	39-0%	Fail
No Year mark		Absent from the examination: No results
SPG		Absent from the examination but with special permission to write the supplementary examination on medical or non-medical grounds.
SAG		Supplementary examination granted on academic grounds.
SUB		Failed to obtain the required sub minimum and have to repeat the course.
Ceased Programme		Ceased studying the programme.
DNQ		Did not qualify to write the examination.
ABS		Absent from the examination.
SDA		Senate Discretionary Assessment granted.
External Credit Transfer		An external module completed at another institution deemed equivalent to be credited toward a qualification for which the student is registered.
Internal Credit Transfer		A module completed at this institution credited toward a qualification for which the student is registered.